



Republic of the Philippines  
**Mindoro State College  
of Agriculture and  
Technology**  
Alcate, Victoria, Oriental Mindoro 5205

**Main Campus**      **Bongabong Campus**      **Calapan City Campus**  
Alcate, Victoria      Labasan, Bongabong      Masipit, Calapan City  
e-mail address: minscat\_main@yahoo.com  
Mobile No. +639178156228      T/Fax No. (043) 2862368

## **REQUEST FOR QUOTATION**

### **Supply and Delivery of Digital Copy/printer to be Used in Reproduction of Instructional Related Documents in MinSCAT- Main Campus**

The Mindoro State College of Agriculture and Technology (MinSCAT) through the Bids and Awards Committee invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Digital Copy/printer to be Used in Reproduction of Instructional Related Documents in MinSCAT- Main Campus** with an Approved Budget for the Contract (ABC) of **One Hundred Forty Four Thousand Two Hundred Fifty Pesos and 69/100 (PhP 144,250.69)**. **Quotation received in excess of the ABC shall be automatically rejected.** See details in Annex “A”

1. Price validity should be for a period of 120 calendar days.
2. The quotation must be submitted (can also be sent thru fax and email at the contact details listed below) to the Office of the Bids and Awards Committee, MinSCAT – Main Campus, Alcate, Victoria, Oriental Mindoro and shall be received by the Committee on or before 5:00PM on March 14, 2017.

Tele Fax           :       (043) 286-2368  
Email             :       vghernandez\_7@yahoo.com.ph

3. The MinSCAT reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. MinSCAT neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

**Mr. Vicente G. Hernandez**  
BAC Chairman  
2<sup>nd</sup> Floor, Administration Building  
MinSCAT – Main Campus  
Alcate, Victoria, Or. Mindoro



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Annex A

**REQUEST FOR QUOTATION**

\_\_\_\_\_ Date

Gentlemen:

The Mindoro State College of Agriculture and Technology desires to purchase the items listed below. Please quote your latest price, tax included, opposite the items you can furnish.

QTY	UNIT	ARTICLES/PARTICULARS	UNIT COST	AMOUNT
1	pc	Digital copy/printer (model DX2430)		


Sir:

In connection with the above request, I/We submit my/our quotation as indicated above and I/We agree to furnish and deliver, in conformity with specifications, any or all the said items described above within \_\_\_\_\_ days upon receipt of Purchase Order.

\_\_\_\_\_  
Printed Name / Signature of Dealer

\_\_\_\_\_  
Tel No. / Cellphone No./e-mail address

Note: This Office reserves the right to reject any or all bids, waive any defect or informality therein, accept the bid and award the contract to the most advantageous offer to the College.

  
**ANSELMO R. ULEP, JR.**  
Supply Officer III

  
**VICENTE G. HERNANDEZ**  
VPAF & BAC Chairperson