



REQUEST FOR QUOTATION

Supply and Delivery of Laboratory Supplies and Equipment for Institute of Fisheries in MinSCAT Bongabong Campus

Date: _____
P.R. No. : 2019-118
RFQ No. 2019-089
ABC Amount PhP 108,179.49

Company Name : _____
Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **September 10, 2019** in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT
		LOT 1			
1	pack	Absorbent cotton	5		
2	pc	Ajax cleanser big	2		
3	bot	Alcohol-biogenic w/ spray	2		
4	roll	Aluminum foil 126 mts	4		
5	bot	Betadine Wound Solution 120 ml	3		
6	pack	Cotton 100 balls	8		
7	pack	Detergent powder 2000g	3		
8	box	Disposable gloves, powdered (L)	2		
9	bot	Dishwashing liquid	1		
10	pc	Face mask	100		
11	pc	Hand towel-white	15		
12	pack	Paper towel-Jumbo 2's	1		
13	pack	Reasable plastic #10	3		
14	box	Surgical gloves, suretech 100's	1		
15	pc	Syringe 1cc	50		
16	pc	Syringe 3cc	20		
17	pc	Syringe 5cc	20		
18	pack	Tissue paper 12's	5		
19	gal	Bleach	1		
20	pack	Plastic bags - big	1		
21	bot	Glass cleaner	3		
		LOT 2			
1	pc	Alcohol lamp	4		
2	pc	Laboratory thermometer	2		
3	pc	Aluminum tray	4		
4	pc	Apron (plastic)	2		
5	pc	Aspirator	6		
6	pc	Aerator	6		
7	pc	Autoclavable plastic 8 x 12	12		
8	pc	BD flcon 50ml con tube w/ cap 30 x 115ml	6		



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9	pc	BNH Filter bag, big, 5 microns	12		
10	pc	Caliper	12		
11	pc	Hand held counter	12		
12	pc	Erlenmeyer flask 500ml	20		
13	pc	Erlenmeyer flask 1 lt	3		
14	pc	Glass beaker 1L	5		
15	pc	Glass beaker 250 ml	3		
16	pc	Glass beaker 50 ml	4		
17	pc	Glass dropper	1		
18	pc	Glass funnel 75 mm	4		
19	box	Glass petri dish 100mm x 15mm (10's/bx)	3		
20	pc	Graduated cylinder	12		
21	pc	Kitchen lighter	30		
22	pc	Laboratory gown - Large	20		
23	pc	Magnifying lens	3		
24	pc	Microslides w/ cover slip	3		
25	set	Measuring pipette 25ml	1		
26	pc	Test tube w/ screw cap 25ml	15		
27	pc	Test tube w/ screw cap 50ml	15		
28	pc	Volumetric flask 500 ml	1		
29	pc	Volumetric flask 50 ml	2		
30	sack	Test kit (Ph, Nitriote, Nitrate, Ammonia)	2		
31	sack	Plastic container 30L capacity	1		
32	sack	Aquaria 20L capacity	1		
33	sack	Sedgewick rafter w/ cover glass	1		
34	sack	Haemacytometer	1		
35	sack	Sodium chloride	1		
36	sack	Magnesium sulfate	1		
37	pc	Magnesium chloride	24		
38	pc	Calcium Chloride	10		
39	pc	Potassium chloride	6		
40	pc	Sodium bicarbonate	12		
41	pc	Potassium bromide	6		
42	pc	Specimen slides	12		
43	pc	Disecting pan	12		
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

 Printed Name / Signature

 Tel. No. / Cellphone No.

 TIN No. of Establishment



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. Latest Income/Business Tax Return
 - f. DTI Registration/SEC Certificate
 - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.