



REQUEST FOR QUOTATION

Supply and Delivery of Grocery Items for Canteen in MinSCAT Calapan Campus

Date: _____
P.R. No. : 2019-119
RFQ No. 2019-060
ABC Amount PhP 130,619.70

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **August 5, 2019** in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ___ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	Boxes	Super delights Brownies	4		
2	Boxes	Fita biscuits Single 30g/24	3		
3	Boxes	Croley butter Cream Cookies 25g/20	3		
4	Boxes	Quake overload black	3		
5	Boxes	Fita Spread Cheese 25gx105/24	3		
6	Boxes	Rebisco choco Mucho white	4		
7	Boxes	Rebisco choco Mucho Double choco	4		
8	Boxes	Sky Flakes Sandwich Con. 30g/30	4		
9	Boxes	Pine Apple juice 100%	12		
10	Boxes	Nova Country cheddar 40g/80	6		
11	Boxes	Nissin M-cup Noodles S. Seafood 40g/80	6		
12	Boxes	Nissin m-cup Noodles Seafood 40g/80	6		
13	Boxes	San Marino CT. (easy open) 85g/48	3		
14	Boxes	Piattos Cheese 40g/80	6		
15	Boxes	Real leaf 480ml/24	10		
16	Boxes	Presto Cream Peanut 30g	3		
17	Packs	M.Y. San Sky Flakes 25g (6000)	30		
18	Packs	Kopiko blanca Pouch 30gx30's	10		
19	Packs	San Mig Coffee Original SF TF 7gx10's	30		
20	Packs	Nips Peanut De Luxe 90g	15		
21	Packs	Hello Coated Chocolate 15g/10	30		
22	Packs	Energen Chocolate 40gx30	6		
23	Packs	Rebisco chunkee choco	15		
24	Packs	Sky Flakes Crackers 25g (250g)	100		



Mindoro State College
of Agriculture and
Technology

Main Campus Bongabong Campus Calapan City Campus
Alcate, Victoria Labasan, Bongabong Masipit, Calapan City
e-mail address: mnsctmainop@gmail.com

Alcate, Victoria, Oriental Mindoro 5205

Mobile No. +639778467228

T/Fax No. (043) 2862368

25	Bags	Halls Honey Lemon 450's	6		
26	Bags	Halls Fresh Spearmint 450's	6		
27	Bags	Halls Fresh Spearmint 450's	6		
28	Packs	Chips Delight. Mini Oat mael 30g	20		
29	Packs	Chips Delight Rainbow 20gx12	20		
30	Packs	Cream O vanilla 30gx10's	50		
31	Packs	LS Cheese Cake 30gx10's	50		
32	Jars	Super Stick 480g	20		
33	Pcs	Nescafe 3in1 Creamy late	150		
34	Boxes	Eden Original 165g	10		
35	Boxes	Rebisco Bravo 30g/30	2		
36	Boxes	Rebisco Extreme Sandwich 25g/40	2		
37	Boxes	Rebisco Combi 30g/30	2		
38	Boxes	San Marino Corned Tuna 100g/48	3		
39	Boxes	Rebisco Whoopie Milk 35g 105/10	6		
40	Boxes	Dowee Donut White 40g 105/10	6		
41	Boxes	Fudgee Bar Milk 42g/10	6		
42	Pcs	Kopiko 3in1 (hanger) 20g	150		
43	Pcs	Kopiko Brown Coffee 25g	150		
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. Latest Income/Business Tax Return
 - f. DTI Registration/SEC Certificate
 - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.