



REQUEST FOR QUOTATION

Supply and Delivery of Books for College Library of MinSCAT

Date : _____
P.R. No : 20-234
RFQ No : 2020 - 072
ABC Amount: PhP 467,428.00
Lot 1 PhP 259,720.00
Lot 2 PhP 14,158.00
Lot 3 PhP 86,405.00
Lot 4 PhP 95,440.00
Lot 5 PhP 11,705.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 14, 2020** in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
Lot 1 – College of Arts and Sciences					
1	copy	7 steps for developing a proactive schoolwide discipline plan: a guide for principals and leadership teams, 2nd ed., Geoff Colvin, George Sugai, 2018	1		
2	copy	A Handbook to the Reception of Classical Mythology , Edited by Vanda Zajko and Helena Hoyle , 2017	1		
3	copy	Analyzing Qualitative Data , Graham R. Gibbs , 2018	1		
4	copy	Autism: teaching makes a difference, 2nd ed., Brenda Scheuermann, Jo Webber and Russell Lang, 2019	1		
5	copy	Breaking through the language arts block: Organizing and managing the exemplary literacy day, Lesley Mandel Morrow, Kenneth Kunz and Maureen Hall, 2018	1		
6	copy	Brief java early objects, 9th ed., Cay Horstmann, 2019	1		
7	copy	Childhood, culture and society in a global context, Michael Wyness, 2018	1		
8	copy	Creating autism champions: Autism awareness training for key stage 1 and 2, John Beaney, 2017	1		
9	copy	Critical thinking: a student's introduction, 6th ed., Gregory Bassham, William Irwin, Henry Nardone, James M. Wallace, 2019	1		
10	copy	Cultivating Communication in the Classroom: Future-Ready Skills for Secondary students, Lisa Johnson , 2017	1		
11	copy	Customer service and tech support: a career guide,	1		



		Regina Marsh, 2019			
12	copy	Disrupting journalism ethics: radical change on the frontier of digital media, Stephen J. A. Ward, 2019	1		
13	copy	Doing Visual Analysis , Per Ledin and David Machin , 2018	1		
14	copy	Educational Leadership Simplified: A guide for existing and aspiring leaders , Bob Bates and Andy Bailey , 2018	1		
15	copy	Effective product control: controlling for trading desks, Peter Nash, 2018	1		
16	copy	Exploring art: a global, thematic approach, rev. 5th ed., Margaret Lazzari, Dona Schlesier, 2020	1		
17	copy	Fashion Supply Chain Management , Michael Londrigan and Jacqueline M. Jenkins , 2018	1		
18	copy	Gender and equality, 2nd ed., 3G E-Learning, 2019	1		
19	copy	Handbook of language, gender, and sexuality: a feminists perspective, Julieta Arjona Sumague, 2019	1		
20	copy	Interpersonal relationships in a changing world, 3G E-Learning, 2019	1		
21	copy	Legal research, analysis, & writing, 4th ed., William Putman, Jennifer Albright, 2018	1		
22	copy	Lifetime physical fitness and wellness: A personalized program, Werner W. K. Hoeger, 2019	1		
23	copy	Making Math Meaningful to Canadian Students, K-8, Marian Small, 2017	1		
24	copy	Observing Young Children (6 ed.), , 2020	1		
25	copy	Perception of the self and other and the role of language: an exploratory qualitative study, Mary Masterson, 2017	1		
26	copy	Philosophy of religion for OCR: the complete resource for component 01 of the new as and a level specification, Dennis Brown, Ann Greggs, 2018	1		
27	copy	Planning Effective Instruction: Diversity Responsive Methods and Management , Kay M. Price and Karna L. Nelson , 2019	1		
28	copy	Popular culture: a user's guide, 4th ed., Susie O'Brien, 2018	1		
29	copy	Qualitative data analysis with NVIVO, Kristi Jackson and Pat Bazeley, 2019	1		
30	copy	Redefining corporate social responsibility, David Crowther, Shahla Seifi (editors), 2018	1		
31	copy	Results coaching next steps: leading for growth and change, Kathryn Kee, Karen Anderson, Vicky Dearing, Frances Shuster, 2017	1		
32	copy	Rhetoric in popular culture, 5th ed., Barry Brummett, 2018	1		
33	copy	Sexual orientation and transgender issues in organizations: towards an inclusive human resource practice, Chester Alexis C. Buama, 2019	1		
34	copy	Single subject research: applications in educational settings, Stephen B. Richard, 2019	1		
35	copy	Teaching integration for meaningful classroom use: A standards-based approach, Katherine S. Cennamo, John D. Ross and Peggy A. Ertmer, 2019	1		
36	copy	The basics of social research, 7th ed., Earl Babbie, 2019	1		
37	copy	The essential guide to becoming a master student: based on dave elli's becoming a master student, 5th	1		



		ed., Dave Ellis, 2019			
38	copy	The Essential World History (Vol. I), William J. Duiker and Jackson J. Spielvogel , 2020	1		
39	copy	The K-3 guide to academic conversations: Practices, scaffolds and activities, Jeff Zwiars and Sara Hamerla, 2018	1		
40	copy	The practice of social research , Eral Babbie , 2019	1		
41	copy	The relationality of race in education research: local/global issues in education, Greg Vass, Jacinta Maxwell, Sophie Rudolph, Kalervo N. Gulson (editors), 2018	1		
42	copy	The Tapestry of Culture, Abraham Rosman, 2017	1		
43	copy	The Wiley Handbook of Global Educational Reform , Edited by Kenneth J. Saltman and Alexander J. Means , 2019	1		
44	copy	Thinking critically, 12th ed., John Chaffee, 2019	1		
45	copy	Understanding Communion Research Methods: A theoretical and practical approach , Stephen M. Croucher and Daniel Cronn-Mills , 2019	1		
46	copy	Understanding motor controls, 4th ed., Stephen L. Herman, 2020	1		
Sub-total Lot 1					
Lot 2 - College of Business Management					
1	copy	Interviewing as Qualitative Research: A guide for researchers in education and the social sciences , Irvin Seidman , 2019	1		
2	copy	Introducing English Grammar, Kersti Borjars and Kate Burridge , 2019	1		
3	copy	Positive School Leadership: Building Capacity and Strengthening Relationships , Joseph Murphy and Karen Seashore Louis , 2018	1		
4	copy	Strategic Human Resource Management: An HR professional's toolkit, Karen Beavan , 2019	1		
Sub-total Lot 2					
Lot 3 – Graduate Studies					
1	copy	Applying critical thinking and analysis in social work, Michaela Rogers, Dan Allen, 2019	1		
2	copy	Current progress in education research, Charlie Carson, 2016	1		
3	copy	Developing writers of argument: tools & rules that sharpen student reasoning, Michael W. Smith, Jon-Philip Imbrenda, 2018	1		
4	copy	Dictionary of management, Ellie Matthew, 2016	1		
5	copy	Disaster management: weather hazards, Kenneth Berger, 2018	1		
6	copy	Embodied research methods, Torkild Thanem, David Knights, 2019	1		
7	copy	Feminist research practice: a primer, 2nd ed., Sharlene Nagy Hesse-Biber (editor), 2019	1		
8	copy	Global and multicultural public relations, Juan-Carlos Molleda, Sarab Kochhar, 2019	1		
9	copy	Global sociology and the struggles for a better world: towards the futures we want, Markus Schulz (editor), 2019	1		
10	copy	How vocabulary is learned, Stuart Webb & Paul Nation, 2017	1		
11	copy	Letter writing, Krishna Kumar Singh, 2018	1		
12	copy	Methodologies for practice research: approaches for professional doctorates, Carol Costley, John Fulton (editor), 2019	1		
13	copy	Negotiating and contesting identities in linguistic	1		



		landscapes, Robert Blackwood, Elizabeth Lanza, Hirut Woldemariam (editors), 2017			
14	copy	Organizational behaviour and work: a critical introduction, 5th ed., Fiona M. Wilson, 2018	1		
15	copy	Oxford primary thesaurus: the ultimate toolkit for complete writing success, Susan Rennie (chief editor), 2018	1		
16	copy	Qualitative communication research methods, 4th ed., Thomas R. Lindlof, Bryan C. Taylor, 2019	1		
17	copy	Qualitative data analysis: from start to finish, 2nd ed., Jamie Harding, 2019	1		
18	copy	Rural people and communities in the 21st century: resilience & transformation, 2nd ed., David Brown, Kai Schafft, 2019	1		
19	copy	Social work assessment, Sudha Menon, 2019	1		
Sub-total Lot 3					
Lot 4 – General Education					
1	copy	Almanac 2020, National Geographic Kids, 2020	1		
2	copy	Art Appreciation for College Students, Roman D. Leaño, 2018	1		
3	copy	Art Appreciation, Mariano Ariola, 2018	1		
4	copy	Disciplines and Ideas in the Social Sciences 2nd Ed. With DVD, 3G E-LEARNING, 2018	1		
5	copy	Educational Technology: Teaching and Learning, Dr. Y.K. Singh, 2019	1		
6	copy	Ethics exploring moral philosophy with chapters on social media ethics, Erland De Vera Palean et. Al..., 2019	1		
7	copy	Ethics for college students, Roman D. Leaño, Jr., Arthur B. Gubia-On, 2018	1		
8	copy	Ethics, Mariano M. Ariola, 2018	2		
9	copy	Ethics: Ako at ang kagandahang asal bilang isang filipino, Renato T. Agdalpen, 2019	1		
10	copy	Ethics: Exploring Moral Philosophy with chapters on Social Media Ethics, Erland De Vera Palean et. Al..., 2019	1		
11	copy	Guinness World Records 2020, Guinness, 2020	1		
12	copy	Illustrated Dictionary of Fashion & Textile, 3G Elearning, 2018	1		
13	copy	Introduction to Commercial Cookery, Amelia Roldan, 2019	1		
14	copy	Jose Rizal: A Review on the Life and Works of the First Filipino, Vannessa D. Umali, 2019	1		
15	copy	LAON-LAAN, Augusto V. De Viana, 2019	1		
16	copy	Life and Works of Dr. Jose P. Rizal, Michael C. Pangilinan, 2018	1		
17	copy	Masterpiece of American Literature, Balchandra Jha, 2019	1		
18	copy	Masterpiece of English Literature, Balchandra Jha, 2019	1		
19	copy	Masterpiece of World Drama, Balchandra Jha, 2019	1		
20	copy	Mathematics in the modern world, Juan Apolinario Reyes, 2018	1		
21	copy	Mathematics in the modern world, Winston S. Sirug, 2018	1		
22	copy	Online Teaching Strategies, Plato Smith, 2020	1		
23	copy	Oral Communication in Context, Rommel Maglaya, 2018	1		
24	copy	Pahiwatig: A Guide for Understanding Readings in Phillipine History , Augusto V. De Viana , 2018	1		
25	copy	Practical Research 1: For Senior High School,	1		



		Jesus Z. Menoy, 2018			
26	copy	Practical Research 2: A Guide in Writing a Quantitative Research, Richard A. Hernandez, 2018	1		
27	copy	Purposive Communication, Eunice D. Mercado, 2018	1		
28	copy	Reading in Philippine History , Mariano Ariola, 2018	1		
29	copy	Readings in Philippine History , Andres R. Delos Santos , 2019	2		
30	copy	Ripley's Believe it or not, Ripleys, 2020	1		
31	copy	Rizal: A Modular Approach , Virlyn Francisco, 2018	1		
32	copy	Sewing for Beginners:Step-by step Basics, Anna Smith, 2017	1		
33	copy	The Contemporary World , Rodolfo M. Martinez, et.al, 2018	1		
34	copy	The Contemporary World, Jaime Gutierrez, 2018	1		
35	copy	The Contemporary World, Joliver Lobo, 2019	1		
36	copy	The Contemporary World, Mariano Ariola, 2018	1		
37	copy	The Life and Works of Rizal, Mariano Ariola, 2018	2		
38	copy	The New Comprehensive English-Filipino Dictionary, Children Press, 2019	1		
39	copy	The New Philippine Comprehensive Dictionary & Thesaurus, Brainworld, 2019	1		
40	copy	The Reading in Philippine History , Rodolfo Martinez, et.al..., 2018	1		
41	copy	Understanding Literature , Rommel B. Dela Cruz, 2018	1		
42	copy	Understanding the Self, Milagros F. Frando, 2019	1		
43	copy	Understanding the self: developing life skills, Ethel Magalona, et.al..., 2018	1		
44	copy	Apparel Designing:Careers in Fashion Industry, Autumn Hess, 2019	1		
45	copy	Hair Styling, Paula Schuster, 2017	1		
46	copy	Makeup for Asian Women, Erika De Smet, 2017	1		
Sub-total Lot 4					
Lot 5 – College of Teacher Education					
1	copy	A Course module for Art Appreciation , Albert Napoleon J. Roldan , 2019	1		
2	copy	A Course Module for Gender and Society: A Human Ecological Approach, Eric Paul D. Peralta, 2019	3		
3	copy	A Course module for Purposive Communication , Jonna Marie A. Lim, et.al, 2019	2		
4	copy	All Taxpayers need to Know, Eric Recalde, 2018	1		
5	copy	Art Appreciation , Bernardo Ncolas Caslib, et.al , 2018	2		
6	copy	Communication for Society Purposive Communication , Marikit Tara A. Uychocho and Maria Lorena Santos , 2019	1		
7	copy	Ethics Foundation of Moral Valuation , Oscar G. Bulaong Jr., et.al, 2018	1		
8	copy	Facilitating Learner-Centered Teaching , Ferdinand Bulusan, et.al , 2019	2		
9	copy	Field Study I:A Guide for 21st Century Student Teachers, Greg Tabios Pawilen,et.al..., 2019	1		
10	copy	Field Study II:A Guide for 21st Century Student Teachers, Greg Tabios Pawilen,et.al..., 2019	1		
11	copy	Income Taxation: Laws, Principles and applications, Rex B. Banggawan, 2019	1		
12	copy	Jose Rizal: Social Reformer and Patriot, Augusto De Viana, et.al..., 2018	1		
13	copy	Mathematics in the Modern World, Cengage, 2018	1		
14	copy	Operation Management and Total Quality	1		



E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: (+63) 977-8467228

After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above.

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date _____



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. Latest Income/Business Tax Return
 - f. DTI Registration/SEC Certificate
 - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.