



## REQUEST FOR QUOTATION

### Supply and Delivery of ICT & Laboratory Equipment, Camera and Office Supplies for Research Project in MinSCAT Main Campus

Date: \_\_\_\_\_  
PR No. 21-048 & 052  
RFQ No. 2021-11  
ABC Amount PhP 347,870.00  
Lot 2 PhP 55,000.00  
Lot 4 PhP 17,870.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **March 8, 2021** in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

- Note:**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT
<b>Lot 2 Laboratory Equipment</b>					
1	unit	<b>Stereo Microscope</b>	1		
		• Eyepieces paired secured wide field eyepieces WF10x/20 eyeshades			
		• Head Binocular 45 deg inclined tubes with diopter adjustment on left tube, inter popularly distance adjustable between 55 and 75 mm			
		• Objective pair 1x, 2x, and 4x objectives mounted in a revolvable nosepiece			
		• Magnification 10x, 20x, and 40x and a field of view 20, 10 and 5mm			
		• Stand and rock pinion metal stand with stove hardened off-white lacquer, with two course adjustment knobs, with transparent and black/white object plate with two object clips			
		• Illumination diascope and incident LED illumination used simultaneously, with built-in rechargeable 1800 mAh battery delivered with AC/DC adapter			
2	unit	<b>Trinocular Compound Microscope</b>	1		
		• Nosepiece: quadruple			



		• Head : 30 deg. Inclined, 360 deg. Swiveling		
		• Interpupillary distance : 48 mm - 75 mm		
		• Diopter: adjustable left eye tube		
		• Eyepiece: WF10x/18mm and EF20x		
		• Achromatic Objective: 4x, 10x, 40x (spring),		
		100x (spring, oil)		
		• Stage Dimensions : at least 110 mm x 140 mm		
		• Stage Travelling Range : at least 78mm x 40mm		
		• Focusing: Coaxial coarse fine, with tension		
		control and stopper		
		• Abbe Condenser: NA= 1.25 with iris		
		diaphragm filter		
		• Illumination: at least 1 variable 3W LED		
		• Power Supply: 110/220 V		
		• Filter: Blue and Green		
		• Accessories: eye guards, dust cover, immersion oil		
		Camera		
		• Sensor : Aptina MT9 P001		
		• Sensor Type: CMOS		
		• Pixel Size: at least 2.2 MP		
		• Frame Rate: 5 @ 2592 x 1944, 18 @ 1280 x 960,		
		60 @ 640 x 680		
		• Sensitivity : at least 0.53v/lux-sec.		
		• Compatibility: Windows (32/64 bit)/XP/		
		Vista/ 7/8/10/Mac OSX, Linux		
		• Trinocular Microscope Head		
		• Microscope body Frame With base		
		<b>Subtotal (Lot 2)</b>		
<b>Lot 4 Office Supplies</b>				
1	piece	Garbage Bin (56cm height, 36cm diameter)	3	
2	box	Bond Paper (Letter 8.5inx11in)(70gsm)	1	
3	box	Bond Paper (Long 8.5inx13in)(70gsm)	1	
4	box	Bond Paper (A4 8.25inx11.75in)(70gsm)	1	
5	piece	Document Paper Tray (at least 4-layer)	1	
		(at least 35x30x32cm)		
6	piece	Desk File Organizer (at least 4 compartments)	1	
		(at least 30x24x30cm)		
7	pack	Folder, L-type, A4 (plastic, min.216mm x	2	
		304mm, transparent, assorted colors		
8	pack	Folder, L-type, legal (plastic, min.235mm x	2	
		346mm transparent, assorted colors		
9	pair	Scissors (symmetrical, stainless steel, 65mm	2	
		blade length		
10	piece	Stapler, with remover (Standard type, no. 35)	1	
11	box	Staple wire (Standard type, no. 35)	2	
12	box	Envelope, expanding, kraft, legal (smooth	1	
		surface, 380mmx250mm, with string and eyelet)		
13	piece	Marker (Whiteboard, Black, Fine bullet tip	2	
		2.5-3.5mm, Refillable ink)		
14	piece	Marker (Whiteboard, Red, Fine bullet tip	2	
		2.5-3.5mm, Refillable ink)		





## General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement (c/o BAC Office)
  - e. Latest Income/Business Tax Return
  - f. DTI Registration/SEC Certificate
  - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

## Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

## Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

## Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

## Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

## Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

## Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

## Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.