



BIDS AND AWARDS COMMITTEE

INVITATION TO BID FOR

SUPPLY AND DELIVERY OF SUPPLIES FOR MAINTENANCE OF COLLEGE CLINIC IN THE THREE (3) CAMPUSES OF MINSCAT

1. The *Mindoro State College of Agriculture and Technology (MinSCAT)* through the FY 2021 *General Appropriations Act (GAA)* intends to apply the sum of **One Million Three Hundred Thousand Pesos (PhP 1,300,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Supplies for Maintenance of College Clinic in the Three (3) Campuses of MinSCAT – ITB 2021-01**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Mindoro State College of Agriculture and Technology (MinSCAT)** now invites bids for *Supply and Delivery of Supplies for Maintenance of College Clinic in the Three (3) Campuses of MinSCAT*. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Mindoro State College of Agriculture and Technology – Main Campus and inspect the Bidding Documents at the BAC Office, 2nd Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **February 3- 22, 2021** by downloading the same, free of charge from the website of PhilGEPS and MinSCAT (<http://www.minscat.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents is **One Thousand Three Hundred Pesos (PhP 1,300.00)** which should be directly deposited to the account of MinSCAT only upon coordination to the BAC Secretariat for the details of payment.
6. The Mindoro State College of Agriculture and Technology (MinSCAT) will hold a Conference on **February 10, 2021, 9:30am** at BAC Office, 2nd Floor, Administration Building, MinSCAT, Alcate, Victoria, Oriental Mindoro. Pre-bid Conference shall be done through Google Meet Video



Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at minsctbac@gmail.com or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both, on or before **9:30am of February 22, 2021.**

Bids may also be submitted through registered mail, private courier and personal delivery.

For manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSCAT.

Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attaché the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).

The bidders must assure that their bids shall be forwarded by the courier to MinSCAT on the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent/or received after the deadline shall be disqualified.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **February 22, 2021; 9:30am** at BAC Office, 2nd Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the bidders and BAC members through video conferencing.
10. The *Mindoro State College of Agriculture and Technology (MinSCAT)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



Activities	Schedule
Issuance of Bidding Documents	February 3-22, 2021
Pre-Bid Conference	February 10, 2021 @ 9:30am
Submission/Receipt of Bids	February 22, 2021 @ 9:15am
Opening of Bids	February 22, 2021 @ 9:30am

For further information, please contact:

Bids and Awards Committee (BAC) Secretariat

2nd Floor Administration Building

MinSCAT – Main Campus

Alcate, Victoria, Or. Mindoro

Email address : minsctbac@gmail.com

Website : <http://www.minscat.edu.ph>

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson



Supply and Delivery of Supplies for Maintenance of College Clinic in the Three (3) Campuses of MinSCAT

Company name _____

MinSCAT ITB 2021-01

Item No.	Unit	Description	Quantity
1	bottle	Air Freshner spray	24
2	bottle	Air Freshner automatic refill 269ml	24
3	gallon	Alcohol 70%	360
4	bottle	Alcohol with dispenser 500ml	150
5	piece	Bathroom sponge	60
6	pack	Battery AA by 2's	150
7	pack	Battery AAA by 2's	320
8	piece	Bed Foam 4" 30x75	2
9	set	Bedsheet & Pillowcase, single set	15
10	piece	Blankets	10
11	piece	Broom (tambo)	15
12	piece	Broomstick	14
13	piece	Detergent bar soap	50
14	bottle	Dishwashing liquid 790ml	11
15	bottle	Disinfectant floor cleaner 1liter	32
16	bottle	Disinfectant Liquid colored, 1L	50
17	piece	Disposable paper cups 6ozs (20x50pcs)	4,000
18	gallon	Disinfecting Solution	300
19	bottle	Domex 1L	12
20	piece	Doormat	226
21	piece	Dustpan	8
22	piece	Garbage bag (medium and clear)	310
23	piece	Garbage bin with pedal (stainless, medium)	8
24	piece	Handtowel	400
25	piece	Hypoallergenic pillow (large size)	16
26	bottle	Liquid handsoap 1L	250
27	box	Mr. Muscle (stick-on)	44
28	piece	Durabox 5 layers	2
29	piece	Emergency Light	2
30	piece	Folding Bed Army type	1
31	set	Foot Disinfection Mat 17" x 30"	156
32	piece	Floor Mop	14
33	piece	Ice Chest 16q with wheels	1
34	piece	Kitchen Paper Towel	600
35	bottle	Disinfectant Spray 340ml	360
36	piece	MegaBox	2
37	piece	Monobloc Bench 3-seater	2
38	piece	Rechargeable Flashlight	2
39	piece	Rechargeable Light	1
40	piece	Detergent Powder Soap 1kg	300



41	pack	Tissue Paper 12's	134
42	piece	Tornado Mop	6
43	piece	Wall Fan	3
44	bottle	Multi Insect Killer 600ml	350
45	roll	Plastic labo	30
46	piece	Wet wipes	50

Bidder's Signature over printed name

Position/Designation