



INVITATION TO BID FOR

SUPPLY AND DELIVERY OF INPUTS, MATERIALS, OFFICE SUPPLIES AND BREEDING STOCKS FOR THE PROJECT OF SWINE MULTIPLIER FARM IN MINSU

1. The *Mindoro State University (MinSU)* through the FY 2022 *Trust Fund* intends to apply the sum of **One Million Three Hundred Sixteen Thousand Nine Hundred Ninety Pesos (Php 1,316,990.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Inputs, Materials, Office Supplies and Breeding Stocks for the Project of Swine Multiplier Farm in MinSU - ITB 2022-010**. Bids received in excess of the ABC shall be automatically rejected on bid opening.
2. The *Mindoro State University (MinSU)* now invites bids for **Supply and Delivery of Inputs, Materials, Office Supplies and Breeding Stocks for the Project of Swine Multiplier Farm in MinSU**. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Mindoro State University – Main Campus and inspect the Bidding Documents at the BAC Office, 2nd Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders from February 16 - 28, 2022 by downloading the same, free of charge from the website of PhilGEPS and MinSU (<http://www.minsu.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents is **One Thousand Three Hundred Twenty Pesos and Ninety Nine Centavos (Php 1,320.00)** which should be directly deposited to the account of MinSU only upon coordination to the BAC Secretariat for the details of payment.
6. The Mindoro State University (MinSU) will hold a Conference on **March 24, 2022 3:00 PM** at BAC Office, 2nd Floor, Administration Building, MinSU, Alcate, Victoria, Oriental Mindoro.



Pre-bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at minsucacoffice@gmail.com or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both, on or before **3:00 pm April 5, 2022**.

Bids may also be submitted through registered mail, private courier and personal delivery.

For manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSU.

Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attaché the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).

The bidders must assure that their bids shall be forwarded by the courier to MinSU on the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent/or received after the deadline shall be disqualified.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **April 6, 2022 10:00** at BAC Office, 2nd Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. Bids will be opened in the presence of the bidders representatives who choose to attend at the address below. Late bids shall not be accepted.
10. The *Mindoro State University (MinSU)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

| Activities | Schedule |
|------------|----------|
|------------|----------|



| | |
|-------------------------------|--------------------------|
| Issuance of Bidding Documents | March 11 – 31, 2022 |
| Pre-Bid Conference | March 24, 2022 @ 3:00 PM |
| Submission/Receipt of Bids | April 5, 2022 @ 3:00 PM |
| Opening of Bids | April 6, 2022 @ 10:00 AM |

For further information, please contact:

Bids and Awards Committee (BAC) Secretariat

2nd Floor Administration Building

MinSU – Main Campus

Alcate, Victoria, Or. Mindoro

Email address : minus.bacoffice@gmail.com

Website : <http://www.minsu.edu.ph>

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson