



# MINDORO STATE UNIVERSITY

Victoria, Oriental Mindoro 5205 Philippines

✉ universitypresident@minsu.edu.ph

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## REQUEST FOR QUOTATION

**Mindoro State University (MinSU) Main Campus** through Bids and Awards Committee will undertake **Small Value Procurement** pursuant to the provisions of R.A. 12009, to wit;

|                                               |                                                                                                                                                                                                                                                          |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Project</b>                        | SUPPLY AND DELIVERY OF SPORTS EQUIPMENT, ICT EQUIPMENT, LED SCOREBOARD, OFFICE SUPPLIES, OTHER SUPPLIES AND FURNITURE & FIXTURES FOR THE SPORTS OFFICE OF MINSU MAIN CAMPUS                                                                              |
| <b>Solicitation</b>                           | RFQ 2026-0072                                                                                                                                                                                                                                            |
| <b>Place of Delivery</b>                      | MINSU VICTORIA (MAIN CAMPUS)                                                                                                                                                                                                                             |
| <b>Brief Description</b>                      | SPORTS EQUIPMENT, ICT EQUIPMENT, LED SCOREBOARD, OFFICE SUPPLIES, OTHER SUPPLIES AND FURNITURE & FIXTURES FOR THE SPORTS OFFICE OF MINSU MAIN CAMPUS                                                                                                     |
| <b>Quantity</b>                               | LOT (7) SEVEN                                                                                                                                                                                                                                            |
| <b>Approved Budget for the Contract (ABC)</b> | <b>Php. 810,933.32</b><br><b>Lot 1- Php. 357,735.00</b><br><b>Lot 2- Php. 72,300.00</b><br><b>Lot 3- Php. 65,000.00</b><br><b>Lot 4- Php. 32,744.00</b><br><b>Lot 5- Php. 207,132.00</b><br><b>Lot 6- Php. 46,022.32</b><br><b>Lot 7- Php. 30,000.00</b> |
| <b>Date of Delivery</b>                       | 30 days upon conform of Purchase Order                                                                                                                                                                                                                   |

Please quote your **lowest price** on the attached bid form and submit personally/through email your **SEALED QUOTATION not later than on 9:00 am** Jul 16 2026 at the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro.**

Received by:

Name and Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

  
**ROVELYN F. ROXAS**  
 BAC Chairperson

### Terms and Conditions:

1. All entries must be **LEGIBLE**.
2. Delivery Period within \_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 60 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (Required; if applicable).
7. Mode of delivery: [ ☐ ] Pick-up (Schedule) [ ☐ ] Door to Door Delivery



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BAGONG PILIPINAS

## BID FORM

| Item/s and Specification/s<br>(minimum)                                | Unit | Qty. | Brand /<br>Specification | Unit<br>Price<br>(VAT<br>inclusive) | Total<br>Amount<br>(VAT<br>inclusive) | Compliance<br>with<br>Technical<br>Specifications<br>(please<br>check) |     |
|------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                        |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| <b>LOT 1- SEMI-EXPENDABLE<br/>SPORTS EQUIPMENT</b>                     |      |      |                          |                                     |                                       |                                                                        |     |
| <b>BASKETBALL BALL SIZE 7 ( FIBA<br/>OFFICIAL GAME BALL)</b>           | 5    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| Cover Material: Premium Leather                                        |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| High Foamed Rubber                                                     |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Foam Backing Layer                                                     |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Branded                                                                |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Original Leather Texture Surface                                       |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>BASKETBALL BALL SIZE 6-4PCS<br/>PER SET</b>                         | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Top competition ball                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| New texture of the surface for superior<br>grip (also when sweating)   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| improved cushioning for better ball<br>control and softer ball contact |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| 12-panel design                                                        |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| appearance of real leather                                             |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>3X3 BASKETBALL BALL (FIBA<br/>APPROVED)- 5PCS PER SET</b>           | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Official size 6 with size 7 weight for<br>maximum control              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| FIBA Approved                                                          |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Signature 12 panel design                                              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Synthetic leather cover                                                |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Butyl bladder                                                          |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Indoor / Outdoor use                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>VOLLEYBALL BALL FIBV<br/>APPROVED SIZE 5</b>                        | 7    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| Core Material: Nylon Wound                                             |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Outer Material: Microfiber                                             |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Outer Pattern: Dimpled                                                 |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Approved by: FIVB                                                      |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Size: Official Size 5                                                  |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Color: Blue & Yellow                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>BEACH VOLLEYBALL SIZE 5 -<br/>4PCS PER SET</b>                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Enhanced grip and ball control                                         |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Superior dimpled composite cover                                       |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Ultimate water resistance                                              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Sand resistant valve core                                              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>BEACH VOLLEYBALL NET</b>                                            | 2    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| Weight: 3000 g                                                         |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Dimensions: 65 × 19 × 16 cm                                            |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>VOLLEYBALL NET</b>                                                  | 2    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| Highest Grade                                                          |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Net thickness: 2.6mm                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Mesh spacing: 10cm (10 Holes)                                          |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Dimension: 9.5 X 1m                                                    |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| Net material: Nylon                                                    |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                           |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| ---Continuation of Lot 1---                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       |                                                                        |     |
| ANTENNAE W/ CLIP (PAIR)                                                                                                                                                                                                                                                                                                                   | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Can be mounted on the top and<br>bottom of the net.<br>Adjustable over 10cm. / Including<br>hexagonal wrench. All-in-one glass<br>fiber for competition                                                                                                                                                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| JAVELIN ALUMINUM ALLOY - 800G<br>- 2PCS PER SET                                                                                                                                                                                                                                                                                           | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| JAVELIN ALUMINUM ALLOY - 600G<br>- 2PCS PER SET                                                                                                                                                                                                                                                                                           | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| DISCUS 2KG - 2PCS PER SET                                                                                                                                                                                                                                                                                                                 | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| DISCUS 1KG - 2PCS PER SET                                                                                                                                                                                                                                                                                                                 | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| SHOT PUT BALL 7KG - 2PCS PER<br>SET                                                                                                                                                                                                                                                                                                       | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| SHOT PUT BALL 4KG - 3PCS PER<br>SET                                                                                                                                                                                                                                                                                                       | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| SEPAK TAKRAW BALL - 10PCS<br>PER SET                                                                                                                                                                                                                                                                                                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Model : Marathon MT908. Size : 5.5"<br>(14 Cm), Weight : 180 Grams<br>Material : Synthetic with Rubber<br>Padding<br>Men's Tournament Ball. Officially<br>Approved by the International Sepak<br>Takraw Federation (ISTAF)<br>Used in South East Asia (SEA)<br>Games 2015 Manufactured under ISO<br>9001 Certified Quality System         |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| TOURNAMENT SEPAK TAKRAW<br>NET - 5PCS PER SET                                                                                                                                                                                                                                                                                             | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Exclusively designed for World Official<br>Net Sepak Takraw Championship<br>Match level takraw net<br>High superior grade quality<br>Innovative design<br>Greater durability with high tensile<br>strength and toughness<br>Complied to the International Sepa<br>ktakraw Federation (ISTAF) and Asian<br>Sepak Takraw Federation (ASTAF) |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| BADMINTON SHUTTLECOCK TUBE<br>OF 12 - 12 PCS PER SET                                                                                                                                                                                                                                                                                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| One tube consists of 12 pcs of<br>shuttlecocks<br>Feather: Goose Feather<br>Head Material: two layers natural cork<br>Speed: 77 OR 76                                                                                                                                                                                                     |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                       |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| ---Continuation of Lot 1---                                                                                                                                                                                                                                                                                                                                                                           |      |      |                          |                                     |                                       |                                                                        |     |
| <b>BADMINTON NET - 3PCS PER SET</b>                                                                                                                                                                                                                                                                                                                                                                   | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Thickness: 0.7mm / 12 PLY<br>Spacing: 18 cm<br>Size: Length 6M x Height 0.76<br>Material: Nylon                                                                                                                                                                                                                                                                                                       |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>TABLE TENNIS NET AND POSTS - 3PCS PER SET</b>                                                                                                                                                                                                                                                                                                                                                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Screw type.<br>Standard size.<br>Fits all standard size tables<br>Nylon net.<br>Adjustable tension.<br>Adjustable height.<br>A solid and very durable net and post<br>set with screw-on attachment system.<br>Nylon net. Adjustable tension.<br>Adjustable height.                                                                                                                                    |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>TABLE TENNIS BALL</b>                                                                                                                                                                                                                                                                                                                                                                              | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| White box of 6 - 17pcs per set<br>Very high-quality ITTF approved<br>competition ball. Selected through<br>both an automatic and manual<br>process to ensure professional quality<br>in terms of raw material, weight, and<br>roundness.                                                                                                                                                              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>2 TABLE TENNIS RACKETS 3<br/>BALLS (SET) - 5PCS PER SET</b>                                                                                                                                                                                                                                                                                                                                        | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| consists of two rackets and three balls.<br>Suitable for beginners and recreational<br>players, this is an excellent family set<br>for those who want play table tennis<br>for fun. Equipped with 1.5mm coating,<br>the racket is made from 5 layers of<br>wood. It follows the past hit – Set<br>Pacific.<br>2 rackets and 3 balls<br>5-layer wood                                                   |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>CHESS SET - 10PCS PER SET</b>                                                                                                                                                                                                                                                                                                                                                                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| 20" x 20" roll-up vinyl playing mat, die-<br>cut with round corners<br>Solid plastic pieces with suede bases;<br>3 1/2" King<br>Sleek, two-toned nylon canvas bag<br>with separate compartments for<br>playing mat and chess pieces<br>Made using safe materials – FDA<br>approved<br>Authentic and Manufacturers Product<br>Contents: 20" x 20" mat, two-toned<br>bag, 32 solid plastic chess pieces |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                    |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| ---Continuation of Lot 1---                                                                                                                                                                                                                                        |      |      |                          |                                     |                                       |                                                                        |     |
| <b>STARTING GUN PISTOL WITH<br/>TOOLS AND CARRYING CASE</b>                                                                                                                                                                                                        | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Starting pistol for with Multiple<br>Functions :<br>1). Track and Field Starting Pistol<br>2). Whistle for team sport<br>3). Siren for swimming<br>Flash to Simulate Firing                                                                                        |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>2-PIECE HIGH GRADE<br/>BASKETBALL RING WITH SPRING<br/>SNAPBACK WITH BASKETBALL<br/>NET (5 PAIRS)</b>                                                                                                                                                           | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Heavy Thick Gauge<br>8.5kg Weight<br>Official Standard Size<br>Weight: 5000 g<br>Dimensions: 57 × 56 × 28 cm<br>Basketball Net<br>Tri-Color Net( Red/white/Blue)<br>Official Size<br>Cotton<br>Official Standard Equipment<br>Premium Quality<br>2 pieces per pack |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>HURDLE LADDER TRAINING<br/>(ADJUSTABLE)</b>                                                                                                                                                                                                                     | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| 6 hurdle configuration, hurdle spacing<br>and height (22 & 31cm) adjustable<br>Hurdle and ladder training is possible<br>at the same time to help improve<br>quickness and agility                                                                                 |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>OUTDOOR TABLE TENNIS TABLE<br/>WITH WHEELS (INCLUDES NET<br/>AND POST)</b>                                                                                                                                                                                      | 1    | unit |                          |                                     |                                       | ( )                                                                    | ( ) |
| Fold and Roll Practical High Quality<br>Outdoor Table Tennis Table<br>6mm Aluminum Composite Panel<br>Table Top<br>2740mm x 1525mm x 760mm<br>30mm Frame<br>50mm Undercarriage<br>GW – 65KG<br>NW – 60KG<br>Net and Post Included                                  |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>ROBOPONG 545 TABLE TENNIS<br/>ROBOT</b>                                                                                                                                                                                                                         | 1    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| Weight: 5000 g<br>Dimensions: 38 × 32 × 65 cm<br>Ball Thrower (No Oscillation)<br>Ball Bucket<br>Mini Control Box<br>Cable Clip<br>Transformer<br>Connector Cable<br>Owner's Manual                                                                                |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| ---Continuation of Lot 1---                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |      |                          |                                     |                                       |                                                                        |     |
| TABLE TENNIS POLY BALL - PACK<br>OF 120 - 3 PACKS PER SET                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Material: Made from the new ABS<br>plastic material, which is the current<br>standard for poly balls.<br>Grade: These are typically 1-star or<br>training-grade balls, ideal for multi-ball<br>training, table tennis robots, and<br>recreational play.<br>Durability: They are known for being<br>very durable and long-lasting, with<br>good roundness and elasticity, making<br>them a good value for high-volume<br>use.<br>Size: 40mm+ in size, the official<br>standard for modern table tennis balls.<br>Color: Available in both white and<br>orange colors. The orange balls are<br>sometimes used to help players judge<br>ball rotation during training.<br>Construction: They are seamed balls. |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| DIGITAL CHESS CLOCK COUNT UP<br>AND DOWN TIMER - 8PCS PER SET                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| Positive Timing<br>Countdown Timing<br>Bonus Per Step<br>Delay Per Step                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| HOME GYM STARTER PACKAGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| 1pc – Home Dumbbell Bench 350kg<br>max weight<br>1pc – A-Frame Dumbbell Rack 6 tier<br>1Pair – Hex Dumbbell 2.5kg<br>1Pair – Hex Dumbbell 5kg<br>1Pair – Hex Dumbbell 7.5kg<br>1Pair – Hex Dumbbell 10kg<br>1Pair – Hex Dumbbell 12.5kg<br>1Pair – Hex Dumbbell 15kg                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| <b>LOT 2- SEMI-EXPENDABLE ICT<br/>EQUIPMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>PRINTER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <i>Functions: Print, Scan, Copy (All-in-One)</i><br><i>Print Technology: Epson Micro Piezo™ inkjet</i><br><i>Print Resolution: Up to 5760 × 1440 dpi</i><br><i>Print Speed (Draft): Up to 33 ppm (Black), 15 ppm (Color)</i><br><i>ISO Print Speed: 10 ppm (Black), 5 ppm (Color)</i><br><i>Scanner Type: Flatbed color image scanner (CIS)</i><br><i>Scan Resolution: 600 × 1200 dpi</i><br><i>Copy Speed: Up to 7 ipm (Black), 1.7 ipm (Color)</i><br><i>Ink Bottles: Black, Cyan, Magenta, Yellow</i><br><i>Page Yield: Up to 4,500 pages (Black), 7,500 pages (Color)</i><br><i>Input Capacity: 100 sheets (plain paper)</i><br><i>Duplex Printing: Manual</i><br><i>Connectivity: USB 2.0</i><br><i>Dimensions: 375 × 347 × 179 mm</i><br><i>Weight: Approx. 3.9 kg</i><br><i>Power Consumption: 14 W (printing), 0.4 W (sleep)</i><br><i>Warranty: 2 years or 30,000 pages (whichever comes first)</i> |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>WALKIE-TALKIE UHF<br/>TRANSCIVER 5W TWO-WAY<br/>RADIO WITH 16 STORE CHANNELS<br/>– 10PCS PER SET</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| <i>400-470MHz Frequency Range, 5km Max. Talking Range, Clear Voice Output, 1500mAh Battery Capacity, IP45 Waterproof</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>30W RECHARGEABLE<br/>MEGAPHONE WITH SIREN /<br/>WHISTLE AND VOICE RECORDER<br/>WITH 35M MAX RANGE AND<br/>DETACHABLE MICROPHONE WITH<br/>VOLUME CONTROLS AND ON/OFF<br/>SIDE SWITCH</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <i>Range: 35m</i><br><i>Dimension: Ø230mm x 355mm</i><br><i>Max Power: 30 Watts</i><br><i>Powered by: 12 volts Lithium Battery or UM-2 (Size C) (Not Included) Batt. x 8pcs</i><br><i>Weight: 1.65kg (Without Batteries)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |





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| Item/s and Specification/s<br>(minimum)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Unit | Qty. | Brand /<br>Specification | Unit<br>Price<br>(VAT<br>inclusive) | Total<br>Amount<br>(VAT<br>inclusive) | Compliance<br>with<br>Technical<br>Specifications<br>(please<br>check) |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| --continuation of Lot 2--                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |      |                          |                                     |                                       |                                                                        |     |
| <b>PORTABLE PARTY SPEAKER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 2    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| LED Party Speaker with Bluetooth +<br>TWS<br>6500W PMPO<br>10" x 2 Woofer & 2" Tweeter Speaker<br>7500mAh Battery<br>USB & Micro SD Slot, FM Radio and<br>Aux-In<br>2 Wired Mic Inputs<br>1 Guitar Input<br>Remote Control<br>Dimensions : (L) 34.5cm (W) 34.5cm<br>(H) 85cm<br>Free 1 Wireless UHF Mic                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>LOT 3- LED SCOREBOARD</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>LED INDOOR BASKETBALL<br/>SCOREBOARD 2.3FT X 4FT<br/>(DELIVERY INCLUDED)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1    | unit |                          |                                     |                                       | ( )                                                                    | ( ) |
| Inclusions<br>1 unit Main Scoreboard<br>GAME TIME: 6" (red)<br>SCORE x 2: 6" (red)<br>FOUL/ WINS x 2: 4" (red)<br>PERIOD: 4 dots (red)<br>Board Dimensions: 48 inches (W) x 28<br>inches (H) x 2.5 inches (D)<br>Power Supply: 220V AC<br>Use white vinyl sticker for labels.<br>Suitable for basketball, Volleyball and<br>other sports<br>2 units External Shot Clock<br>SHOT CLOCK: 6" (red)<br>Board Dimensions: 12"(w) x 16"(h) x<br>2"(d)<br>With wiring connection to Main<br>Scoreboard<br>NOTE: Maximum distance of each<br>shot clock to scoreboard is 60 meters.<br>For distance more than<br>60m, please let us know for<br>customized design.<br>1 unit Wireless Controller (also<br>available in wired option)<br>Upgrade to battery-operated up to 12<br>hrs (rechargeable)<br>1 unit Airhorn<br>Automatic buzzing of airhorn when<br>shot clock reaches zero.<br>With wiring connection to Main<br>Scoreboard |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |



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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                        |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| <b>LOT 4- OFFICE SUPPLIES</b>                                                                                                                                                                                                                          |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| BALLPEN (I-GEL GL 165) BLUE<br>(12'S)                                                                                                                                                                                                                  | 13   | box  |                          |                                     |                                       | ( )                                                                    | ( ) |
| STICKY TAB (INDEX ARROW<br>FLAGS) 20'S/ PADS( 10 PADS)                                                                                                                                                                                                 | 12   | pack |                          |                                     |                                       | ( )                                                                    | ( ) |
| COUPON BOND A4 S20                                                                                                                                                                                                                                     | 3    | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| BINDER CLIP (2 INCHES)                                                                                                                                                                                                                                 | 10   | box  |                          |                                     |                                       | ( )                                                                    | ( ) |
| BINDER CLIP (1 INCH) (25MM<br>WIDTH)                                                                                                                                                                                                                   | 9    | box  |                          |                                     |                                       | ( )                                                                    | ( ) |
| COUPON BOND A4 S30                                                                                                                                                                                                                                     | 10   | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| COUPON BOND LONG SUBS 20                                                                                                                                                                                                                               | 15   | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| COUPON BOND SHORT SUBS 20                                                                                                                                                                                                                              | 10   | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| INK #003 (BLACK)                                                                                                                                                                                                                                       | 6    | btl  |                          |                                     |                                       | ( )                                                                    | ( ) |
| INK#003 (YELLOW)                                                                                                                                                                                                                                       | 6    | btl  |                          |                                     |                                       | ( )                                                                    | ( ) |
| INK #003 (MAGENTA)                                                                                                                                                                                                                                     | 6    | btl  |                          |                                     |                                       | ( )                                                                    | ( ) |
| INK #003 (CYAN)                                                                                                                                                                                                                                        | 6    | btl  |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM BOARD - LONG<br>(180GSM)100S                                                                                                                                                                                                                    | 2    | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM PAPER A4 (180 GSM)100S                                                                                                                                                                                                                          | 2    | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM BOARD - SHORT<br>(180GSM) 100S                                                                                                                                                                                                                  | 2    | ream |                          |                                     |                                       | ( )                                                                    | ( ) |
| STAPLE WIRE #35                                                                                                                                                                                                                                        | 10   | box  |                          |                                     |                                       | ( )                                                                    | ( ) |
| STAPLER W/ REMOVER                                                                                                                                                                                                                                     | 4    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| EXPANDING ENVELOPE WITH<br>GARTER (LONG)                                                                                                                                                                                                               | 4    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <i>sub-total LOT 4</i>                                                                                                                                                                                                                                 |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>LOT 5- OTHER SUPPLIES</b>                                                                                                                                                                                                                           |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>WHISTLE - 7PCS PER SET</b>                                                                                                                                                                                                                          | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| <i>Pea-less whistle<br/>With adjustable lanyard<br/>Best for Smaller &amp; Quieter Audience,<br/>Standard Loudness (Easy to Blow)<br/>Tuned for Indoor Arena<br/>Strong immediate sound with thick and<br/>sharp high pitch<br/>Durable mouthpiece</i> |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>HEAVY DUTY EXTENSION WHEEL -<br/>10M – 8PCS PER SET</b>                                                                                                                                                                                             | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>REVERSIBLE RUBBER MAT 1M X<br/>1M X 1IN 2.5CM</b>                                                                                                                                                                                                   | 49   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |



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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| --continuation of lot 5--                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |      |                          |                                     |                                       |                                                                        |     |
| <b>8 DUAL SPLIT MEMORY<br/>STOPWATCH - 5PCS PER SET</b><br><i>Lap and cum splits</i><br><i>8 dual split recallable memory</i><br><i>Automatic split release</i><br><i>Measures to ten hours</i><br><i>Lap counter</i><br><i>30 second shuttle countdown for time out</i><br><i>10-hour countdown timer</i><br><i>Presettable pacer</i><br><i>Water resistant</i><br><i>Lithium battery with easy battery change hatch</i><br><i>Locking start/stop button</i><br><i>Includes lanyard</i><br><i>480 Instructions</i> | 1    | set  |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>COACH BOARD WITH PEN,<br/>MAGNETS AND LEATHER CASE<br/>(BASKETBALL)</b><br><i>Easy-to-use collapsible basketball operation, including magnets, board markers, and operation position sheets</i>                                                                                                                                                                                                                                                                                                                  | 3    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>COACH BOARD WITH PEN,<br/>MAGNETS AND LEATHER CASE<br/>(VOLLEYBALL)</b><br><i>For volleyball practice and competition</i><br><i>Includes Magnetic Board, Pen, Magnet and leather case. A command panels explaining the tactic of volleyball teaching.</i>                                                                                                                                                                                                                                                        | 3    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>FLOOR HAND PUMP</b><br><i>Easy to use pump</i><br><i>Convenient tire pressure chart on barrel</i><br><i>Wooden or Plastic contoured dowel handle for comfort grip</i><br><i>Hose with thumb lock also allows for use on many inflatable items</i><br><i>Folding Base stabilizer</i>                                                                                                                                                                                                                              | 5    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>STORAGE AND ORGANIZING BOX<br/>120L</b><br><i>Resins plastic</i><br><i>High impact resistant</i><br><i>Improved material</i><br><i>120L capacity</i><br><i>Stackable and space saving</i><br><i>6 spinners</i><br><i>Snap lock</i><br><i>Measurements: L72.3 x W52 x H44cm</i>                                                                                                                                                                                                                                   | 9    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |



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|------------------------------------------|------|--------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                          |      |        |                          |                                     |                                       | YES                                                                    | NO  |
| --continuation of lot 5--                |      |        |                          |                                     |                                       |                                                                        |     |
| FURNITURE CLEANER                        | 24   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| AIR FRESHENER                            | 24   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| WASTEBASKET                              | 10   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| SCOURING PAD                             | 12   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| RAGS (ROUND)                             | 10   | bundle |                          |                                     |                                       | ( )                                                                    | ( ) |
| MOP BUCKET, HEAVY DUTY, HARD<br>PLASTIC  | 5    | unit   |                          |                                     |                                       | ( )                                                                    | ( ) |
| DUST PAN                                 | 12   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| BROOM (WALIS TAMBO)                      | 12   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| TRASH BAG XXL SIZE                       | 6    | pack   |                          |                                     |                                       | ( )                                                                    | ( ) |
| DISINFECTANT SPRAY                       | 12   | can    |                          |                                     |                                       | ( )                                                                    | ( ) |
| HAND SOAP (LIQUID) - 500ML               | 24   | bottle |                          |                                     |                                       | ( )                                                                    | ( ) |
| TISSUE, INTERFOLDED PAPER<br>TOWEL       | 48   | pack   |                          |                                     |                                       | ( )                                                                    | ( ) |
| CLEANER, TOILET AND URINAL               | 24   | bottle |                          |                                     |                                       | ( )                                                                    | ( ) |
| ANTI-SLIP DOORMAT (40*60 CM)             | 12   | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT (JADE<br>GREEN)   | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT<br>(LEMON YELLOW) | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT<br>(BRIGHT RED)   | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT<br>(ROYAL BLUE)   | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT<br>(BLACK)        | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| QUICK DRY ENAMEL PAINT<br>(WHITE)        | 20   | liter  |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT ROLLER 4"                          | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT ROLLER 6"                          | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT ROLLER 8"                          | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT BRUSH 1"                           | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT BRUSH 2"                           | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT BRUSH 3"                           | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| PAINT BRUSH 4"                           | 5    | pc     |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 5                          |      |        |                          |                                     |                                       | ( )                                                                    | ( ) |



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------------|-------------------------------------|---------------------------------------|------------------------------------------------------------------------|-----|
|                                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       | YES                                                                    | NO  |
| <b>LOT 6- OTHER MATERIALS</b>                                                                                                                                                                                                                                                                                                 |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| SPORT MEDAL (GOLD)                                                                                                                                                                                                                                                                                                            | 52   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| SPORT MEDAL (SILVER)                                                                                                                                                                                                                                                                                                          | 52   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| SPORT MEDAL (BRONZE)                                                                                                                                                                                                                                                                                                          | 52   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| METAL TROPHY GOLD (51CM)                                                                                                                                                                                                                                                                                                      | 5    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| METAL TROPHY GOLD (40CM)                                                                                                                                                                                                                                                                                                      | 5    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| METAL TROPHY GOLD (35CM)                                                                                                                                                                                                                                                                                                      | 5    | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| CERTIFICATE HOLDERS (8.5 X 11")                                                                                                                                                                                                                                                                                               | 40   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| CERTIFICATE HOLDERS (8.5 X 13")                                                                                                                                                                                                                                                                                               | 40   | pc   |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM BOARD - LONG<br>(180GSM)100S                                                                                                                                                                                                                                                                                           | 11   | pack |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM PAPER A4 (180 GSM)100S                                                                                                                                                                                                                                                                                                 | 11   | pack |                          |                                     |                                       | ( )                                                                    | ( ) |
| VELLUM BOARD - SHORT<br>(180GSM) 100S                                                                                                                                                                                                                                                                                         | 11   | pack |                          |                                     |                                       | ( )                                                                    | ( ) |
| STICKER PAPER (GLOSS) 10'S                                                                                                                                                                                                                                                                                                    | 10   | pack |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 6                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>LOT 7- FURNITURE &amp; FIXTURES</b>                                                                                                                                                                                                                                                                                        |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| <b>LATERAL STEEL FILING CABINET</b>                                                                                                                                                                                                                                                                                           | 2    | unit |                          |                                     |                                       | ( )                                                                    | ( ) |
| 4-Drawer Lateral Filing Cabinet<br>Anti-Tilt Lock Mechanism/ KD<br>Central locking system<br>Fully powder coated, for better<br>resistance to rust and scratched<br>Compatible with A4, FC, letter and<br>legal-size files<br>Color: Light Gray / Black<br>Dimensions: 90(W)x138(H)x45(D)cm,<br>0.6mm thick<br>Weight: ~65kgs |      |      |                          |                                     |                                       | ( )                                                                    | ( ) |
| sub-total LOT 7                                                                                                                                                                                                                                                                                                               |      |      |                          |                                     |                                       |                                                                        |     |
| --Nothing to follow--                                                                                                                                                                                                                                                                                                         |      |      |                          |                                     |                                       |                                                                        |     |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                  |      |      |                          |                                     |                                       |                                                                        |     |

## General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFP.



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## 2. Supplier shall submit the following requirements:

- ( ) Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in
- ( ) Notarized Omnibus Sworn Statement (*if above 50k as lot basis*) with Government Issued Id with signature and Secretary Certificate if Corporation)
- ( ) PhilGEPS Platinum Certificate of Registration (**only if Platinum Certificate**) (Valid, updated and Active and no expired document listed on the last page) with CTC)
- ( ) Brochure (if Goods and Equipment) (Updated & Original or CTC)
- ( ) PCAB License( if infrastructure)(Updated & Original or CTC)
- ( ) BIR certificate of Registration (BIR 2303)(Updated & Original or CTC)
- ( ) Latest Income / Business Tax Return (Updated & Original or CTC)
- ( ) **Please submit if the PhilGEPS Registration is RED**
- ( ) PhilGEPS proof of Red Registration (Updated & Original or CTC)
- ( ) DTI/SEC/CDA Registration (Updated & Original or CTC)
- ( ) Business/ Mayor's Permit (Updated & Original or CTC)
- ( ) Tax Clearance/ Tax Compliance Verification Cert (Updated & Original or CTC)(if above Php. 500,000.00)
- ( ) Audited Financial Statement (Updated & Original or CTC)

**Note: Please ensure that all non-original documents, including those submitted via email or in person, are duly certified as true copies (CTC) and bear the name and signature of the authorized representative. Failure to comply with this requirement may result in disqualification.**

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

### Ocular Inspection

The supplier and its premises **may be subjected to ocular inspection or verification** by the End-User and/or the BAC Technical Working Group (TWG), **if deemed necessary to confirm compliance with technical specifications prior to award.**

### Award

The contract shall be awarded to the supplier who:

1. Submitted the **Lowest Calculated and Responsive Bid (LCRB)**; and
2. Successfully **passed verification of compliance with eligibility, technical requirements, and, if applicable, ocular inspection or post-qualification** performed by the TWG.

Award is **subject to the approval of the Head of the Procuring Entity** and is **conditional upon compliance with all requirements** under RA 12009, the GPPB guidelines, and the RFQ. If the supplier with the LCRB **fails verification or inspection**, the BAC may consider the **next lowest responsive bid**.



## Evaluation of Quotations

Quotations shall be compared and evaluated based on:

1. Completeness of Submission of all required documents
2. Compliance with Item & Description Requirements
3. Reasonableness and competitiveness of the quoted price, evaluated based on the **LCRB/HRRB/MEARB/MARB** in relation to the Approved Budget for the Contract (ABC).

## Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ and contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, and contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. The supplier is responsible for **all duties, excise, taxes, and other government charges**.
4. All transactions are subject to withholding of creditable government taxes in accordance with the revenue regulation(s) of the Bureau of Internal Revenue

## Document transmission service

The supplier shall shoulder the courier expenses for the delivery of documents such as the **Notice of Award (NOA), Purchase Order (PO), Contract Agreement (CA), Notice to Proceed (NTP)** and other related documents pertaining to the supplier.

## Liquidation Damages

A penalty of one-tenth of one percent (0.001) **of the total contract price per calendar day** shall be imposed for any delay in the delivery of goods, services, or equipment. The total liquidated damages **shall not exceed 10% of the total contract price**. Exceeding this threshold **shall constitute a ground for termination of the contract by the BAC**.

## Warranty

The supplier warrants that all goods, services, or equipment **conform to acceptable industry standards** and the specifications stated in the RFQ and contract. Any defect or non-conformance discovered during the warranty period shall be remedied by the supplier at no additional cost.

## Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered, delivered or installed in accordance with the terms of this Contract and have been duly inspected and accepted by the



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*After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.*

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_

LBP Account No. of Establishment: \_\_\_\_\_

Name of Payee: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Copy of PhilGEPS Registration No.: \_\_\_\_\_

BIR Registration: ☐ VAT ☐ Non-VAT

Canvassed by:

Contact Number: 0945-664-3003

Email Address: bac.office@minsu.edu.ph

  
**MARK CHRISTIAN M. MAGNAYE**  
Canvasser

