

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of _____) S.S.,
Municipality of CALAPAN CITY

BEFORE ME, notary public for and in the above jurisdiction, personally appeared the following:

NAME	ID presented	Date / Place Issued
Dr. Enya Marie D. Apostol	PRC # 0580640	6/20/2024
Ma. Michelle K. Acedera	D05-10-001446	Calapan City

Known to me to be the persons who executed the foregoing instrument and acknowledged that the same is their free and voluntary act and deed.

This instrument consisting of two (2) pages including the page wherein this acknowledgement is written had been signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2024 at

CALAPAN CITY

NOTARY PUBLIC

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Book No. XXII
Series of 2024



ATTY. PEPITO P. MORTEL
Notary Public
Valid Until December 31, 2025
Calapan City, Oriental Mindoro
Roll of Attorney's No.: 40485
PTR No. 3681729A / 11-20-2023
IBP No. 368745 / 11-17-2023
MCLE No. VII - 0007704
(April 14, 2025)

First Party
Enya Marie D. Apostol, Ph.D.
SUC President

Second Party
Ma. Michelle K. Acedera
Proprietress

Witnesses
Consuelo M. Untalan, Ph.D.
Coordinator, Extension Services-MCC

Jessalyn Raval
MKA Staff

SA 2024-34

SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS SERVICE AGREEMENT, made and entered into this _____ day of _____, 2024 by and between:

The **Mindoro State University (MinSU)**, a government educational institution of higher learning, with principal address at Alcate, Victoria, Oriental Mindoro, represented by **ENYA MARIE D. APOSTOL, Ph.D.**, SUC President III, hereinafter referred to as the "First Party"

-and-

MKA ENTERPRISES, with principal address at Lumangbayan, Calapan City, Oriental Mindoro represented by **MA. MICHELLE K. ACEDERA**, Proprietor, herein referred to as the "Second Party"

WITNESSETH

1. That the First Party is in need of the services for the "Printing of Extension Magazine for Extension Annual Report of 2020,2021 and 2022 of MinSU Calapan City Campus";
2. That the Second Party signified intention of providing services needed by the First Party for the above stated activity;
3. That the Second Party is capacitated to provide the above cited services after it has been found complying and responsive to the services being required;
4. That the Second Party hereby attests of being not related within the third degree of consanguinity or affinity to the representative of the First Party;
5. That in view of hereof, the Second Party is contracted by the First Party to provide services for "Printing of Extension Magazine for Extension Annual Report of 2020,2021 and 2022 of MinSU Calapan City Campus";
6. That the total contract price is **One Hundred Forty-Eight Thousand Nine Hundred Ninety-Five Pesos (Php148,995.00)**.
7. That the First Party agreed to pay the **Second Party** in full, upon completion of the Services for "Printing of Extension Magazine for Extension Annual Report of 2020,2021 and 2022 of MinSU Calapan City Campus" subject to usual accounting and budget procedures;
8. That the services shall be completed within **thirty (30) working days**.
9. That the amount of one-tenth (1/10) of one percent (1%) of the contract amount per day for liquidated damages is hereby declared and understood to include all losses and cost of whatever nature the Government will sustain because of the failure of the **SECOND PARTY** to complete the contract within the stipulated time.

IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____, 2024 at **CALAPAN CITY**, Philippines.

First Party


ENYA MARIE D. APOSTOL, Ph.D.
SUC President

Second Party


MA. MICHELLE K. ACEDERA
Proprietress

Witnesses:


CONSUELO M. UNTALAN, Ph.D.
Coordinator, Extension Services-MCC


JESSA LYN RAVAL
MKA Staff