



Republic of the Philippines  
 MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY  
 Main Campus  
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT  
 TEAM I - MINS CAT OR: MIND  
 RECEIVED  
 JAN 06 2021  
 By *[Signature]*

**PURCHASE ORDER**

|  |   |
|--|---|
| Supplier : BA SUZARA ENTERPRISES<br>Address : DANGAY ROXAS, ORIENTAL MINDORO<br>TIN :243-813-077-000 | P.O. No. : <u>20-02021</u><br>Date : <u>11/23/2020</u><br>Mode of Procurement : |
|--|---|

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |   |
|---|---|
| Place of Delivery : MinSCAT Main Campus, Alcate, Victoria, Oriental Mindoro<br>Date of Delivery : _____ | Delivery Term : _____<br>Payment Term : _____ |
|---|---|

| Stock/<br>Property<br>No. | Unit   | Description                   | Quantity | Unit Cost | Amount    |
|---------------------------|--------|-------------------------------|----------|-----------|-----------|
| 1                         | piece  | Marine Plywood 3/4            | 18       | 2,500.00  | 45,000.00 |
| 2                         | piece  | Marine Plywood 1/4            | 9        | 700.00    | 6,300.00  |
| 3                         | kg     | Finishing Nail 2"             | 3        | 100.00    | 300.00    |
| 4                         | kg     | Finishing Nail 1"             | 1        | 100.00    | 100.00    |
| 5                         | piece  | Black Screw 1-1/2"            | 200      | 10.00     | 2,000.00  |
| 6                         | liter  | Stickwel                      | 4        | 250.00    | 1,000.00  |
| 7                         | gallon | Solignum (colorless)          | 2        | 1,800.00  | 3,600.00  |
| 8                         | piece  | S4S 1/2 x 1 x 12'             | 60       | 50.00     | 3,000.00  |
| 9                         | piece  | Cabinet Handle                | 46       | 100.00    | 4,600.00  |
| 10                        | piece  | Sanding Paper #120            | 35       | 25.00     | 875.00    |
| 11                        | piece  | Buffing Disk                  | 6        | 250.00    | 1,500.00  |
| 12                        | piece  | Concealed Hinges #1           | 42       | 100.00    | 4,200.00  |
| 13                        | piece  | Triangular File #4            | 2        | 100.00    | 200.00    |
| 14                        | set    | Magnetic Catches              | 80       | 55.00     | 4,400.00  |
| 15                        | gallon | Oil Wood Stain Oak B-2708     | 5        | 1,000.00  | 5,000.00  |
| 16                        | gallon | Oil Wood Stain Walnut B-2700  | 5        | 1,000.00  | 5,000.00  |
| 17                        | gallon | Lacquer Sanding Sealer B-1254 | 5        | 1,000.00  | 5,000.00  |
| 18                        | gallon | Lacquer Thinner B-50          | 7        | 1,000.00  | 7,000.00  |
| 19                        | gallon | Paint Thinner                 | 5        | 850.00    | 4,250.00  |
| 20                        | piece  | Pan Tray                      | 2        | 100.00    | 200.00    |
| 21                        | piece  | Baby Roller                   | 5        | 100.00    | 500.00    |
| 22                        | piece  | Hand Brush                    | 3        | 100.00    | 300.00    |
| 23                        | gallon | Lacquer Gloss Top Coat        | 6        | 900.00    | 5,400.00  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*[Signature]*  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,

*[Signature]*  
 LEVY B. ARAGO JR., Ph.D.  
 SUC President III

|   |   |
|---|---|
| Fund Cluster : <u>MDS 01</u><br>Funds Available : <u>110,725.00</u> | ORS/BURS No. : <u>10619</u><br>Date of the ORS/BURS: <u>11/20/2020</u><br>Amount : <u>₱110,725.00</u> |
|---|---|

MARIA CRISTINA D. SISCAR, CPA  
 Accountant III



### PURCHASE ORDER

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| Supplier : BA SUZARA ENTERPRISES<br>Address : DANGAY ROXAS, ORIENTAL MINDORO<br>TIN :243-813-077-000 | P.O. No. : <u>20-02624</u><br>Date : <u>11/23/2020</u><br>Mode of Procurement : _____ |
|--|---|

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|---|---|
| Place of Delivery : MinSCAT Main Campus, Alcate, Victoria, Oriental Mindoro<br>Date of Delivery : _____ | Delivery Term : _____<br>Payment Term : _____ |
|---|---|

| Stock/<br>Property<br>No.  | Unit | Description | Quantity | Unit Cost | Amount            |
|--|------|-------------|----------|-----------|-------------------|
| 24   | unit | Spray Gun   | 1        | 1,000.00  | 1,000.00          |
| XX |      |             |          |           |                   |
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|  |      |             |          |           |                   |
|  |      |             |          |           |                   |
| <b>TOTAL</b>   |      |             |          |           | <b>110,725.00</b> |

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 \_\_\_\_\_  
 Date

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*[Signature]*  
**LEVY B. ARAGO JR., Ph.D.**  
 SUC President III

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|---|--|
| Fund Cluster : <u>MDS 01</u><br>Funds Available : <u>110,725.00</u> | ORS/BURS No. : <u>10-019</u><br>Date of the ORS/BURS: <u>11/20/2020</u><br>Amount : <u>₱110,725.00</u> |
|---|--|

**MARIA CRISTINA D. SISCAR, CPA**  
 Accountant III  
*[Signature]*