Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
Main Campus
Alcate, Victoria, Oriental Mindoro

PURCHASE ORDER

Supplier : HIRAMS' SUPPLY WHOLESALING Address : STO. NIÑO, CALAPAN CITY, ORIENTAL MINDORO TIN : 408-194-796-000	P.O. No. : P021-0090A Date : 04/20/2021 Mode of Procurement : NP-SVP (Sec.53.9)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MinSCAT Main Campus, Alcate, Victoria, Oriental Mindoro Date of Delivery : _____	Delivery Term : 30 days Payment Term : Check

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Lot 1 - Office Supplies			
1	ream	Long Bond Paper Substance	60	228.00	13,680.00
2	ream	Short Bond Paper Substance	30	191.00	5,730.00
3	ream	A4 Bond Paper Substance	50	197.00	9,850.00
4	box	Pen, Black, 0.5	3	1,025.00	3,075.00
5	box	Ziploc bag, 4" x 6"	3	262.00	786.00
6	box	Ziploc bag, 9" x 12"	6	526.00	3,156.00
7	piece	Clear Folder, short	29	18.00	522.00
8	piece	Clear Folder, long	30	20.00	600.00
9	piece	Ruler	5	7.00	35.00
10	piece	Masking tape 1"	12	40.00	480.00
11	piece	Sticky Note 3" x 3", Assorted Colors	10	32.00	320.00
12	set	Sticky Tab, Assorted Colors	10	30.00	300.00
13	piece	Correction Pen	15	47.00	705.00
14	roll	Sink Waterproof Adhesive Tape 20cm x 5m	5	1,330.00	6,650.00
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		TOTAL			**45,889.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

MATRICIA CRUZ CIBLO (REPRESENTATIVE)
Signature over Printed Name of Supplier

Date

LEVY B. ARAGO JR., *Ph.D.*
SUC President III

Fund Cluster : TF MRANB Funds Available : _____ **MARIA CRISTINA D. SISCAR, CPA** Accountant III	ORS/BURS No. : 03-87 A Date of the ORS/BURS: 04/19/2021 Amount : ₱45,889.00

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