



Republic of the Philippines
 MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT
 TEAM I - MINS CAT OR: MINDORO
RECEIVED
 JUN 17 2021
 Page 1 of 12

PURCHASE ORDER

By _____

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TIN : 134-914-104-000	P.O. No. : POM-0004 Date : 06/07/21 Mode of Procurement : NP SVP Sec. 53.9
---	--

Gentlemen:

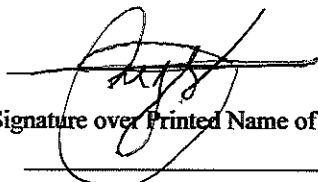
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : <u>30 Days</u> Payment Term : <u>Cheque</u>
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	Long Bond Paper (Substance 20)	830	215.00	178,450.00
2	ream	Short Bondpaper (Substance 20)	305	185.00	56,425.00
3	ream	A4 Bondpaper (Substance 20)	780	195.00	152,100.00
4	piece	Stapler with staple remover #35	50	420.00	21,000.00
5	pack	Photo Paper (A4, Plain Back)	60	115.00	6,900.00
6	box	Staple Wire #35	129	41.00	5,289.00
7	pack	Photo Paper (A3, 230gsm, Plain Back)	30	420.00	12,600.00
8	piece	Ballpoint pen (black)	173	6.00	1,038.00
9	piece	Ballpoint pen (blue)	24	6.00	144.00
10	piece	Ballpoint pen (red)	12	6.00	72.00
11	piece	Sign Pen (hi-techpoint)	62	70.00	4,340.00
12	piece	White Folder (Long)	1652	6.50	10,738.00
13	ream	Colored Paper (Assorted colors)	3	225.00	675.00
14	piece	Clear Folder (long, green)	929	5.50	5,109.50
15	pack	Sticker Paper (long, white)	10	55.00	550.00
16	piece	Expanding Envelope (long, green)	496	13.50	6,696.00
17	piece	Certificate Holder (short, green)	135	42.00	5,670.00
18	pack	Vellum Paper (short, white)	75	30.00	2,250.00
19	pack	Vellum Paper (long, white)	50	35.00	1,750.00
20	box	Pencil #2	76	105.00	7,980.00
21	box	Index Tab	190	95.00	18,050.00
22	pad	Sticky Tab	130	50.00	6,500.00
23	pad	Sticky Note (76x76mm)	90	26.00	2,340.00
24	piece	Double Sided tape (medium)	29	21.00	609.00

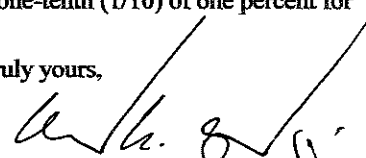
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

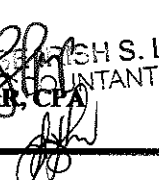

 Signature over Printed Name of Supplier

 Date

Very truly yours,


 LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : <u>MRS 01</u> Funds Available : <u>1,316,904.48</u>	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS : _____ Amount : <u>₱1,316,904.48</u>
---	--

For: 
 MARIA CRISTINA D. SISCAR, CPA
 Accountant III



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
 By *[Signature]*

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE	P.O. No. : <u>1034-0004</u>
Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO	Date : <u>09/07/14</u>
TIN : 134-914-104-000	Mode of Procurement : <u>NP SVP Sec. 53.9</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u>	Delivery Term : <u>30 Days</u>
Date of Delivery : _____	Payment Term : <u>Cheque</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
25	bottle	Glue (130mL) ✓	82	50.00	4,100.00
26	piece	Correction tape ✓	330	30.00	9,900.00
27	box	Permanent Marker (Black) ✓	35	25.00	875.00
28	bottle	Permanent Marker Ink (Black) ✓	9	92.00	828.00
29	box	Paper Fasteners ✓	84	40.00	3,360.00
30	piece	Manila Paper ✓	70	5.50	385.00
31	piece	Table Tray, 3 layers ✓	28	550.00	15,400.00
32	piece	Ruler ✓	32	5.00	160.00
33	piece	Scissors ✓	49	60.00	2,940.00
34	piece	Cutter, Heavy Duty ✓	21	400.00	8,400.00
35	box	Paper Clip (Big) ✓	25	23.50	587.50
36	box	Push Pins ✓	93	32.00	2,976.00
37	piece	Brown Envelope (Long) ✓	962	2.50	2,405.00
38	piece	Brown Envelope (Short) ✓	221	2.10	464.10
39	piece	Whiteboard Marker (Black) ✓	55	65.00	3,575.00
40	bottle	Whiteboard Marker Ink (Black) ✓	14	170.00	2,380.00
41	piece	Whiteboard Eraser ✓	3	31.50	94.50
42	piece	Magazine Rack ✓	21	120.00	2,520.00
43	liter	Ink Refill, Black ✓	30	550.00	16,500.00
44	liter	Ink Refill, Magenta ✓	27	550.00	14,850.00
45	liter	Ink Refill, Yellow ✓	27	550.00	14,850.00
46	liter	Ink Refill, Cyan ✓	27	550.00	14,850.00
47	piece	Clear Folder (Short) ✓	355	15.00	5,325.00
48	set	Stainless Blade set ✓	24	215.00	5,160.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
 Signature over Printed Name of Supplier
 Date _____

Very truly yours,
LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : _____	ORS/BURS No. : <u>01-01</u>
Funds Available : _____	Date of the ORS/BURS : _____
CLARISE IRISH S. LOPEZ ACCOUNTANT I MARIA CRISTINA D. SISCAR, CPA Accountant III	Amount : <u>₱1,316,904.48</u>



Republic of the Philippines
 MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
 By *del*

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TIN : 134-914-104-000	P.O. No. : <u>POH-0004</u> Date : <u>06/07/21</u> Mode of Procurement : <u>NP SVP Sec. 53.9</u>
---	---

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : <u>30 Days</u> Payment Term : <u>Cheque</u>
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
49	box	Binder Clips (3/4") ✓	73	13.50	985.50
50	box	Binder Clips (1") ✓	79	22.00	1,738.00
51	box	Binder Clips (1.25") ✓	26	31.50	819.00
52	box	Binder Clips (1 5/8) ✓	24	47.00	1,128.00
53	box	Binder Clips (2") ✓	34	75.00	2,550.00
54	box	Paper Clips (big) ✓	60	23.50	1,410.00
55	box	Paper Clips (small) ✓	130	12.00	1,560.00
56	piece	Highlighter (yellow-green) ✓	40	44.00	1,760.00
57	piece	Scotch Tape (1") ✓	146	19.00	2,774.00
58	piece	Scotch Tape (2") ✓	46	28.50	1,311.00
59	piece	Masking Tape ✓	40	39.00	1,560.00
60	piece	Record Book, 500 leaves ✓	38	94.00	3,572.00
61	piece	Portfolio envelop, long, green ✓	20	14.50	290.00
62	piece	Magazine boxes, hard cardboard material, dark green ✓	25	117.00	2,925.00
63	piece	Binding Element, Black, 3/4 inch ✓	10	13.50	135.00
64	piece	Binding Element, Black, 1 inch ✓	30	23.50	705.00
65	piece	Binding Element, Black, 2 inches ✓	20	75.00	1,500.00
66	bottle	Black ink for printer ✓	3	580.00	1,740.00
67	bottle	Yellow ink for printer ✓	3	580.00	1,740.00
68	bottle	Magenta ink for printer ✓	3	580.00	1,740.00
69	bottle	Blue ink for printer ✓	3	580.00	1,740.00
70	piece	Stapler HD-50/50R ✓	2	420.00	840.00
71	piece	Signing pen #8 black pigment ink, water and fade proof ✓	3	1,000.00	3,000.00
72	piece	Signing pen #8 blue pigment ink, water and fade proof ✓	3	1,000.00	3,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier

 Date

Very truly yours,

[Signature]
 LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : <u>MDS 01</u> Funds Available : <u>1,316,904.48</u> of: <i>[Signature]</i> CLARIS CRISH S. LOPEZ ACCOUNTANT I MARIA CRISTINA D. SISCAR, CPA Accountant III	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS: _____ Amount : <u>P 1,316,904.48</u>
---	--



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
del

PURCHASE ORDER

By _____

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TTN : 134-914-104-000	P.O. No. : 104-0006 Date : 06/16/21 Mode of Procurement : NP SVP Sec. 53.9
---	--

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : <u>30 Days</u> Payment Term : <u>Cheque</u>
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
73	piece	Marker/Highlighter, green /	2	44.00	88.00
74	pack	White, long envelop, pack of 10 /	2	296.50	593.00
75	piece	paper tray for office, 2-rack,metal, black /	1	510.00	510.00
76	bottle	stamp pad ink black, 50ml /	1	148.50	148.50
77	piece	pencil sharpener, rotary, with clamp /	1	796.00	796.00
78	piece	White folder (short) /	73	5.50	401.50
79	piece	Krafted Folder, Long /	95	5.50	522.50
80	piece	Expanded Envelope, Long, Purple or Violet /	95	13.50	1,282.50
81	piece	Clear folder, Long, Purple or Violet /	95	22.00	2,090.00
82	piece	Magazine File Folder /	50	120.00	6,000.00
83	pad	Yellow Paper /	8	34.50	276.00
84	pack	Laid Board, 5" x 13", Long /	10	113.00	1,130.00
85	pack	Sticker Paper, A4 /	24	34.50	828.00
86	pack	Long board paper /	5	39.00	195.00
87	pack	Sticky note 3x3 /	62	23.50	1,457.00
88	bottle	ink-100 ml-black /	23	480.00	11,040.00
89	bottle	ink-100 ml-cyan /	16	480.00	7,680.00
90	bottle	ink-100 ml-magenta /	16	480.00	7,680.00
91	bottle	ink-100 ml-yellow /	16	480.00	7,680.00
92	bottle	Glue, 240 grams /	10	128.00	1,280.00
93	piece	Binding Element, 1/2" /	20	14.00	280.00
94	piece	Binding Element, 1 1/4" /	25	47.00	1,175.00
95	piece	Binding Element, 1 1/2" /	10	51.50	515.00
96	bottle	Printer Ink (Black) 500ml /	23	900.00	20,700.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

 Date

Very truly yours,

LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : _____ Funds Available : _____ CLARISE BRISH S. LOPEZ MARIA CRISTINA D. SISCAR, CPA Accountant III	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS: _____ Amount : <u>₱1,916,904.46</u>
--	---



RECEIVED
 JUN 17 2021
del

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE
 Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO
 TIN : 134-914-104-000

P.O. No. : 1041-006
 Date : 04/07/21
 Mode of Procurement : NP SVP Sec. 53.9

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MinSCAT
 Date of Delivery : _____
 Delivery Term : 30 Days
 Payment Term : Cheque

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
97	bottle	Printer Ink (cyan) 500ml /	14	900.00	12,600.00
98	bottle	Printer Ink (magenta) 500ml /	14	900.00	12,600.00
99	bottle	Printer ink (yellow) 500ml /	14	900.00	12,600.00
100	piece	Clear Folder, long yellow /	34	22.00	748.00
101	piece	Clear Folder, long blue /	74	22.00	1,628.00
102	piece	Expanded Envelope long blue /	24	13.50	324.00
103	piece	Expanded Envelope long yellow /	54	13.50	729.00
104	roll	tape (transparent, 1/2 inch width) /	3	9.50	28.50
105	box	paper clip (big, coated) /	12	25.00	300.00
106	box	tape dispenser, Big /	21	109.50	2,299.50
107	piece	pentelpen, (black, broad) /	9	45.50	409.50
108	box	binder clip 51mm /	27	70.50	1,903.50
109	box	binder clip 15mm /	32	14.00	448.00
110	box	Print Cartridge Black MP C2503 /	1	3,700.00	3,700.00
111	box	Print Cartridge Cyan MP C2503 /	1	4,000.00	4,000.00
112	box	Print Cartridge Magenta MP C2503 /	1	4,000.00	4,000.00
113	box	Print Cartridge Yellow MP C2503 /	1	4,000.00	4,000.00
114	piece	Clear folder long Orange /	10	22.00	220.00
115	piece	Binder Clip 1 1/4" /	5	25.00	125.00
116	piece	Binder Clip 3/4" /	5	14.00	70.00
117	piece	Scissors Big /	5	55.00	275.00
118	bottle	Elmers Glue 135gms /	3	59.50	178.50
119	bottle	Ink Refill black 1000ml (epson) /	6	460.00	2,760.00
120	bottle	Ink Refill cyan 100ml (Epson) /	4	520.00	2,080.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier

 Date

Very truly yours,

[Signature]
LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : MDS 01
 Funds Available : 1,316,904.48
 For: **CLARISE S. LOPEZ**
MARIA CRISTINA D. SISCAR, CPA
 Accountant III

ORS/BURS No. : 01-01
 Date of the ORS/BURS: _____
 Amount : 1,316,904.48



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
dal

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE
 Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO
 TIN : 134-914-104-000
 P.O. No. : POMT-0006
 Date : 06/07/21
 Mode of Procurement : NP SVP Sec. 53.9

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MinSCAT
 Date of Delivery : _____
 Delivery Term : 30 Days
 Payment Term : Cheque

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
121	bottle	Ink Refill Yellow 100ml (epson) -	4	520.00	2,080.00
122	bottle	Ink Refill Magenta 100ml (epson) -	4	520.00	2,080.00
123	box	paper clip (small) 32mm -	6	12.00	72.00
124	box	paper clip (big) 48mm -	6	25.00	150.00
125	box	Sign Pen - Gel type (black) -	1	337.00	337.00
126	box	Ballpen (blue) -	1	75.00	75.00
127	ream	Vellum Board (white) -	10	36.00	360.00
128	piece	Green Magazine Rack (board paper) -	60	120.00	7,200.00
129	piece	File Folder (70mm, Top mechanism) -	9	109.50	985.50
130	roll	Scotch Tape 4" -	1	75.00	75.00
131	roll	Paper Tape 2" -	2	234.00	468.00
132	roll	double sided tape 1" -	25	34.50	862.50
133	box	binder clip 41mm -	6	59.50	357.00
134	box	binder clip 32mm -	5	25.00	125.00
135	box	binder clip 25mm -	24	28.00	672.00
136	pc	Ruler (Aluminum) -	2	94.00	188.00
137	pad	Record Book, 300 pages -	26	75.00	1,950.00
138	piece	Magazine Rack (blue) -	110	120.00	13,200.00
139	box	stabilo/highlighter (yellow-green) -	1	44.00	44.00
140	piece	Calculator 12-digit, two-way power -	1	468.00	468.00
141	piece	Expanding Envelope long Blue -	30	13.50	405.00
142	ream	White folder long -	21	6.50	136.50
143	piece	White board marker (blue) -	2	70.50	141.00
144	piece	White board Marker (red) -	2	70.50	141.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier

 Date

Very truly yours,

[Signature]
LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : MDC 01
 Funds Available : 1,316,904.48
 ORS/BURS No. : 01-01
 Date of the ORS/BURS: _____
 Amount : ₱1,316,904.48
 for: **CLARISE GASH S. LOPEZ**
MARIA CRISTINA D. SISCAR, CPA
 Accountant III



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
AM

PURCHASE ORDER

By _____

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TIN : 134-914-104-000	P.O. No. : <u>10M-0006</u> Date : <u>06/07/21</u> Mode of Procurement : NP SVP Sec. 53.9
---	--

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : <u>30 Days</u> Payment Term : <u>Cheque</u>
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
145	piece	Toner for Gestetner MP 2014AD	8	2,500.00	20,000.00
146	piece	Flashdrive 32gb, OTG	12	630.00	7,560.00
147	piece	External Drive (2TB)	1	4,700.00	4,700.00
148	piece	Toner,Black,(Gestetner MP 2001L)	3	3,700.00	11,100.00
149	piece	Expanding Folder (Long)	194	28.00	5,432.00
150	box	Ballpen, Black (RT Ballpen)	11	165.00	1,815.00
151	pad	Arrow Sticky note	40	47.00	1,880.00
152	box	Ballpen (red) 50's	3	280.80	842.40
153	piece	Ballpen (Ordinary) Black	58	5.62	325.96
154	box	Ballpen (retractable)	10	280.80	2,808.00
155	piece	Battery AA, Heavy Duty	11	46.80	514.80
156	box	Binder Clip 19mm	4	14.04	56.16
157	ream	Board paper Long (10 packs)	1	34.32	34.32
158	ream	Board paper Short (10 packs)	3	31.20	93.60
159	piece	Clear Folder Long (assorted)	226	5.93	1,340.18
160	piece	Combo Ring 1"	12	34.32	411.84
161	piece	Combo Ring 1/2"	39	12.48	486.72
162	piece	Combo Ring 2"	11	59.28	652.08
163	piece	Combo Ring 25mm	1	34.32	34.32
164	box	Computer Ink All Colors Epson #003	3	1,350.00	4,050.00
165	liter	Computer Ink Black Epson #003	5	430.00	2,150.00
166	piece	Double Layer data frame file rack	5	500.00	2,500.00
167	bottle	Epson Ink - black (L120)	6	430.00	2,580.00
168	bottle	Epson Ink - Cyan (L120)	6	450.00	2,700.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
 Signature over Printed Name of Supplier

 Date

Very truly yours,
LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : _____ Funds Available : _____ CLARISE IRISH S. LOPEZ ACCOUNTANT I MARIA CRISTINA D. SISCAR, CPA Accountant III	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS: _____ Amount : <u>₱1,916,904.48</u>
--	---



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
dm

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE	P.O. No. : <u>POA-0004</u>
Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO	Date : <u>04/07/21</u>
TIN : 134-914-104-000	Mode of Procurement : <u>NP SVP Sec. 53.9</u>

Gentlemen:

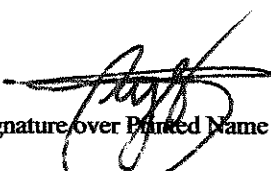
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u>	Delivery Term : <u>30 Days</u>
Date of Delivery : _____	Payment Term : <u>Cheque</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
169	bottle	Epson Ink - Magenta (L120) ✓	5	450.00	2,250.00
170	bottle	Epson Ink - Yellow (L120) ✓	5	450.00	2,250.00
171	bottle	Epson Ink - Black (L3110) ✓	9	430.00	3,870.00
172	bottle	Epson Ink - Blue (L3110) ✓	7	450.00	3,150.00
173	bottle	Epson Ink - Magenta (L3110) ✓	7	450.00	3,150.00
174	bottle	Epson ink - Yellow (L3110) ✓	7	450.00	3,150.00
175	piece	Expanded Envelope ✓	100	14.00	1,400.00
176	piece	File Folder 14 points ✓	1	6.00	6.00
177	piece	Folders (expanded) ✓	10	30.00	300.00
178	box	Gel pen (Black) (12's) ✓	10	315.00	3,150.00
179	box	Gel pen (Blue) (12's) ✓	17	315.00	5,355.00
180	box	Gel pen (Green) (12's) ✓	5	315.00	1,575.00
181	box	Gel pen (red) (12's) ✓	5	315.00	1,575.00
182	pack	Glossy Paper 10 Sheets (A4) ✓	5	94.00	470.00
183	pack	Glossy Paper 10 Sheets (Long) ✓	1	133.00	133.00
184	pack	Glossy Paper 10 Sheets (Short) ✓	10	78.00	780.00
185	piece	Glue Gun (Big) ✓	1	11.00	11.00
186	piece	Glue Stick (Big) ✓	1	328.00	328.00
187	piece	Green Portfolio (Long) ✓	30	28.00	840.00
188	piece	Hard Plastic Ruler ✓	5	5.50	27.50
189	piece	Highlighter Pen (Yellow) ✓	8	44.00	352.00
190	set	Ink (Epson L360) C, Y, M, B ✓	16	1,800.00	28,800.00
191	set	Ink 100ml (Universal) C,Y,M,B ✓	11	550.00	6,050.00
192	pack	Long Memeographing Paper ✓	10	164.00	1,640.00

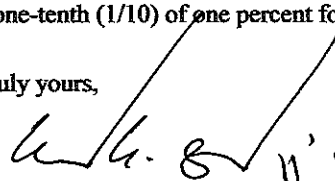
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 Signature over Printed Name of Supplier

 Date

Very truly yours,


LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : MOS 01
 Funds Available : 1,316,904.48
 for **CLARISE INESH S. LOPEZ**
 ACCOUNTANT I
MARIA CRISTINA D. SISCAR/CPA
 Accountant III

ORS/BURS No. : 01-01
 Date of the ORS/BURS: _____
 Amount : ₱1,316,904.48



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY

Main Campus
Alcate, Victoria, Oriental Mindoro

PURCHASE ORDER

RECEIVED
JUN 17 2021
By: *[Signature]*

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TTN : 134-914-104-000	P.O. No. : <u>POML-0006</u> Date : <u>06/07/21</u> Mode of Procurement : NP SVP Sec. 53.9
---	---

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : 30 Days Payment Term : Cheque
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
193	pack	Mimeo Bond Paper (Short)	50	140.00	7,000.00
194	pack	Mimeo Bond Paper (Long)	50	162.00	8,100.00
195	roll	Packaging Tape 2 Inches (clear thick)	3	28.00	84.00
196	roll	Packaging Tape 2 Inches	4	28.00	112.00
197	box	Paper Clip (large)	15	23.50	352.50
198	box	Paper Clip (Medium)	10	12.00	120.00
199	pack	Photo Paper (long) (10's)	16	94.00	1,504.00
200	piece	Record Book (200 pages)	52	59.50	3,094.00
201	box	Rubber Band	7	257.50	1,802.50
202	box	Sign Pen .04 (Black)	3	874.00	2,622.00
203	box	Sign Pen 0.5 (Gel Pen)	2	337.00	674.00
204	piece	Stabilo (Blue) (6's)	5	44.00	220.00
205	pad	Stamp Pad (Blue)	3	47.00	141.00
206	pack	Sticker Paper (Gloss)	13	50.00	650.00
207	pack	Sticker Paper A4 Matt (10's)	11	50.00	550.00
208	box	Thumb Tacks	27	10.50	283.50
209	box	Uni Pen	5	1,030.00	5,150.00
210	box	Carbon Paper	3	593.00	1,779.00
211	pcs	Assorted Cartolina	50	7.00	350.00
212	box	Ballpen (I-Gel GL 165) blk (12's)	16	281.00	4,496.00
213	box	Ballpen (I-Gel GL 165) red/blue	8	281.00	2,248.00
214	piece	Canon 810	22	1,750.00	38,500.00
215	piece	Canon 811	6	1,920.00	11,520.00
216	piece	CD-RW w/ case	30	70.50	2,115.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier
Date _____

Very truly yours,
LEVY B. ARAGO JR., Ph.D.
SUC President III

Fund Cluster : _____ Funds Available : _____ for: CLARISE IRISH S. LOPEZ MARIA CRISTINA D. SISCAR, CPA Accountant III	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS: _____ Amount : <u>₱1,314,904.00</u>
---	---

002



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT
 TEAM I - MINS CAT OR: MINS CAT
RECEIVED
 JUN 17 2021
 By *[Signature]*

PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE
 Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO
 TIN : 134-914-104-000
 P.O. No. : PO-0004
 Date : 06/07/21
 Mode of Procurement : NP SVP Sec. 53.9

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MinSCAT
 Date of Delivery : _____
 Delivery Term : 30 Days
 Payment Term : Cheque

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
217	roll	Double side tape 1/2 -	36	19.00	684.00
218	piece	Epson Ink #664 Black -	40	420.00	16,800.00
219	piece	Epson Ink #664 (C/M/Y) -	30	1,200.00	36,000.00
220	set	Epson Ink #003 (B/C/M/Y) -	40	1,700.00	68,000.00
221	piece	Magazine Box - Single -	54	125.00	6,750.00
222	piece	Plastic Cover #6 -	2	220.00	440.00
223	piece	Press folder Green -	2	14.00	28.00
224	roll	Scotch tape 1/2" -	48	9.00	432.00
225	piece	Sign Pen UM - 153S (blue) -	48	33.00	1,584.00
226	piece	Stamp pad. Felt pad -	4	45.00	180.00
227	bottle	stamp pad ink -	4	19.00	76.00
228	ream	Vellum Board - Long -	6	380.00	2,280.00
229	ream	Vellum Board - Short -	3	340.00	1,020.00
230	pack	White Envelope Long #10 -	2	300.00	600.00
231	pad	Sticky Arrow Flags (0.5") -	18	45.00	810.00
232	pad	Sticky Note (3"x5") (Light Colors) -	15	37.00	555.00
233	box	Pilot Black Pen (0.5) -	2	830.00	1,660.00
234	bottle	Elmer's Glue (Big) -	2	59.50	119.00
235	piece	Clear Folder, Green, Short -	100	19.00	1,900.00
236	pack	Long White Specialty Board Papers (unscented) -	10	55.00	550.00
237	pack	Short White Specialty Board Papers (unscented) -	10	34.50	345.00
238	pack	Short white glossy specialty paper -	15	34.50	517.50
239	piece	Binding Element Black (14mm) -	20	16.00	320.00
240	piece	Binding Element Black (25mm) -	20	36.00	720.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier

 Date

Very truly yours,

[Signature]
LEVY B. ARAGO JR., P.L.D.
 SUC President III

Fund Cluster : MOI 01
 Funds Available : 1,316,904.48
 ORS/BURS No. : 01-01
 Date of the ORS/BURS: _____
 Amount : P1,316,904.38
 for: **CLARISE IRISH S. LOPEZ**
MARIA CRISTINA D. SISCAR, CPA
 Accountant III

052



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

RECEIVED
 JUN 17 2021
ml

PURCHASE ORDER

By _____

Supplier : MARC JILL GENERAL MERCHANDISE	P.O. No. : <u>POA- 6004</u>
Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO	Date : <u>04/07/14</u>
TIN : 134-914-104-000	Mode of Procurement : <u>NP SVP Sec. 53.9</u>

Gentlemen:


Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u>	Delivery Term : <u>30 Days</u>
Date of Delivery : _____	Payment Term : <u>Cheque</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
241	piece	Binding Element Black (51mm)	10	59.50	595.00
242	piece	Cutter, Big	2	23.50	47.00
243	pack	index Card (4x6)	3	34.50	103.50
244	piece	Stabilo Boss (Light Blue/Light Yellow)	4	43.50	174.00
245	box	Jumbo Paper Clip (50mm)	2	25.00	50.00
246	box	Ballpen	2	66.00	132.00
247	piece	Puncher	21	500.00	10,500.00
248	box	Sign Pen (gel type) Blue	1	320.00	320.00
249	piece	Blue Magazine Rack	40	125.00	5,000.00
250	piece	Looseleaf Folder, Green (with lace)	108	29.00	3,132.00
251	pack	Board Paper (White 180 gsm) Long	60	29.00	1,740.00
252	pack	Board Paper (White 180 gsm) short	60	28.00	1,680.00
253	box	Sign Pen Black 0.4	1	1,010.00	1,010.00
254	piece	Combo Ring Binder	30	7.00	210.00
255	piece	Clear Book (Short)	4	45.00	180.00
256	piece	Clear Book (long)	4	53.00	212.00
257	box	Ballpen, Black	30	72.00	2,160.00
258	box	Ballpen, Red	20	72.00	1,440.00
259	piece	Expandable Folder, Long, Purple	50	29.00	1,450.00
260	piece	Expandable Envelope, Long, Purple	250	12.50	3,125.00
261	piece	Archfile Folder, Long	40	115.00	4,600.00
262	piece	Archfile Folder, Short	40	108.00	4,320.00
263	box	Highlighter (Assorted Colors)	10	550.00	5,500.00
264	piece	Expanding Envelope, Long	100	12.50	1,250.00

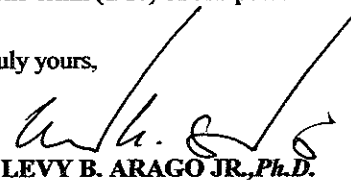
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 Signature over Printed Name of Supplier

 Date

Very truly yours,


LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : <u>MDC 01</u>	ORS/BURS No. : <u>01-01</u>
Funds Available : <u>1,316,904.48</u>	Date of the ORS/BURS: _____
<i>for!</i> CLARISE IRISH S. LOPEZ MARIA CRISTINA D. SISCAR, CPA Accountant III	Amount : <u>₱1,316,904.48</u>



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

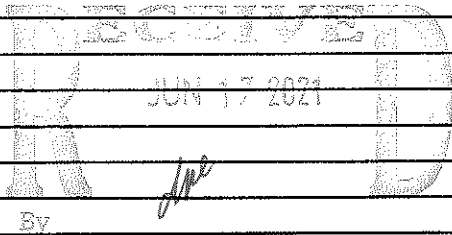
PURCHASE ORDER

Supplier : MARC JILL GENERAL MERCHANDISE Address : BONIFACIO ST., ILAYA, CALAPAN CITY, ORIENTAL MINDORO TIN : 134-914-104-000	P.O. No. : <u>POH-0006</u> Date : <u>06/07/21</u> Mode of Procurement : NP SVP Sec. 53.9
---	--

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MinSCAT</u> Date of Delivery : _____	Delivery Term : <u>30 Days</u> Payment Term : <u>Cheque</u>
--	--

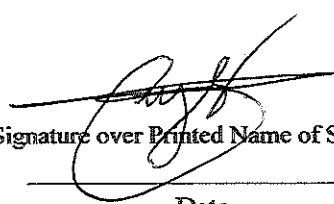
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
265	bottle	Glue All-purpose, White 40grams	80	29.00	2,320.00
266	piece	Clear Folder, Long, Purple	50	6.50	325.00
267	piece	Clear Folder, Short, Purple	50	6.00	300.00
268	piece	Binding Element, 1/4"	10	29.00	290.00
269	roll	packaging tape, Transparent	10	37.00	370.00
270	pack	Photo paper, short	20	105.00	2,100.00
271	piece	Sharpener	29	340.00	9,860.00
272	piece	Cutter 3/4 x 4 inches	49	29.00	1,421.00
273	piece	Ink refill for Brother J100	2	695.00	1,390.00
274	piece	Index Card 5x8	200	54.50	10,900.00
275	box	Ballpen (Pilot fine)	4	370.00	1,480.00
276	box	Pilot FriXion Pen 0.4 (Black)	1	1,070.00	1,070.00
GRAND TOTAL					1,316,904.48

COMMISSION ON AUDIT
 TEAM I - MINSULT OR MINDORO

 By _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:


 Signature over Printed Name of Supplier

 Date

LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : _____ Funds Available : _____ CLARISE IRISH S. LOPEZ ACCOUNTANT I MARIA CRISTINA D. SISCAR, CPA Accountant III	ORS/BURS No. : <u>01-01</u> Date of the ORS/BURS: _____ Amount : <u>₱ 1,316,904.48</u>
--	--

552