

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
 As of November 15, 2016

Agency Name: **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**
 Agency Code: **D4087**

Book No:
 Account Title: **Advances to Officers & Employees**
 Account Code: **1990104000**

Name	Particulars	Reference (Date & Check No.)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purposes								
1. Local Travel								
None								
2. Foreign Travel								
None								
3. Special Activities/ Projects								
Anselmo R. Ulep, Jr.	CA for financial assistance re: Cheerdance Competition	9/9/16 882871	53,600.00			53,600.00		Unsettled
Dorina T. Empleo	CA for Honorarium of LEA Faculty Reviewer/Proctor and C	10/28/16 882912	77,800.00					11/25/16
Dorina T. Empleo	CA for transpo allow of participants re: Calamansi Prod'n	11/7/16 369131	12,200.00	12,200.00				Unsettled
B. Advances to regular Disbursing Officers								
1. Payroll								
Dorina T. Empleo	CA for wages of E.L., 10/16-31/16	11/7/16 404897	88,813.46					Settled
Dorina T. Empleo	CA for wages of E.L., Oct 16-31, 2016 (boonggaling)	11/10/16 404898	35,650.00					11/23/16
Dorina T. Empleo	CA for wages of E.L., 10/16-31/16 (Ladies dorm/ ETM lab	11/9/16 409210	17,050.00					11/23/16
Dorina T. Empleo	CA for salaries of College personnel, Nov 1-15, 2016	11/9/16 409211	615,582.74					11/23/16
Dorina T. Empleo	CA for Pera of College personnel, Nov 2016	11/9/16 409212	182,886.25					11/23/16
Dorina T. Empleo	CA for release of financial assistance under Cong. Umali f	10/10/16 882898	476,800.00					11/23/16
Dorina T. Empleo	CA for wages as E.L., 10/16-31/16	11/7/16 1309330	126,361.65					Settled
Dorina T. Empleo	CA for allowances of Canteen Volunteers, Oct 16-31, 2016	11/7/16 1309331	16,220.00					Settled
Dorina T. Empleo	CA for wages as E.L., 10/16-31/16 (Agri Bldg Phase II)	11/9/16 1309347	82,200.00					11/23/16
Dorina T. Empleo	CA for release of tuition and stipend for 1st Sem AY 2016-	11/9/16 1309348	367,725.00	367,725.00				Unsettled
Dorina T. Empleo	CA for salaries of College Faculty (COS), Nov 1-15, 2016	11/9/16 1309353	155,431.85					11/28/16
Dorina T. Empleo	CA as wages of SA, Oct 1-31, 2016	11/14/16 1309362	3,275.00					11/22/16
Mary Jane R. Almaraz	CA - Salary of contractual, October 16-31, 2016	10/21/16 1191755	8,360.02					Settled
Mary Jane R. Almaraz	CA - Salaries of instructors under COS Oct. 16-31, 2016	11/02/16 1191772	53,294.18					Settled
Mary Jane R. Almaraz	CA - Wages of Emergency Laborers, October 16-31, 2016	11/02/16 1191773	33,682.93					Settled
Mary Jane R. Almaraz	CA - Wages of Emergency Laborers, October 1-25, 2016	11/02/16 1191774	28,350.00					Settled
Mary Jane R. Almaraz	CA - Representation Allowances (RA) & Transportation Al	11/09/16 1191793	43,000.00					Settled
Mary Jane R. Almaraz	CA - Cash Gift of contractual FY 2016	11/09/16 1191800	5,000.00					11/21/2016
Mary Jane R. Almaraz	CA - Salaries/PERA of contractual employee, Nov. 1-15, 2	11/09/16 1191803	10,360.03					11/21/2016
Mary Jane R. Almaraz	CA - wages of Emergency Laborers, Oct. 16-31, 2016	11/02/16 1282003	27,201.28					11/21/2016
Mary Jane R. Almaraz	CA - Salary Diff'l for Step Increment Nov. 4-30, 2016	11/09/16 1282009	652.22					11/21/2016
Mary Jane R. Almaraz	CA - Salaries/PERA, Nov. 1-15, 2016	11/09/16 1282014	396,942.77					11/21/2016
Mary Jane R. Almaraz	CA - Wages of Emergency Laborers (Research) Sept. 29-	11/02/16 1366897	16,183.04					Settled
Mary Jane R. Almaraz	CA - Wages of Emergency Laborers (Repair/rehabilitation	11/02/16 1366899	63,800.00					Settled
Mary Jane R. Almaraz	CA - BSED Off Campus Practice Teaching Honorarium 16	11/09/16 1366904	25,500.00					Settled
Total			3,023,922.42	379,925.00		53,600.00		

Certified Correct:

Maria Cristina D. Siscar
MARIA CRISTINA D. SISCAR, C.P.A.
 Accountant III

Approved by:

Jesse T. Zamora
JESSE T. ZAMORA, Ed. D.
 President II

Verified by:

Edu G. Salazar
EDU G. SALAZAR
 State Auditor IV

Date Submitted: **November 29, 2016**