Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph Mobile: +63 977 846 72 28

REQUEST FOR QUOTATION

Delivery and Transport of Machines for Research and Development at MinSU Main Campus

PR No. JO23-002, JO23-003,

		JO23-004	
	RFQ No.	2023-07	
	ABC Amount:	Php 107,820.00	
Company Name :			
Address :			
Please quote your lowest price on the items / listed below, subject to the General Con	dition on the last pa	ige, stating the shortest time	
very and submit your quotation duly signed by your representative not later than in the address stated in			
page.			
	NEMESIO H. DAVALOS, Ph.D.		
	BAC Chairp	erson	
Note: 1 All entries must be typewritten			

- - 2. Delivery Period within calendar days.
 - 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - 4. Price validity shall be a period of 30 calendar days.
 - ${\bf 5. \ G-EPS \ Registration \ Certificate \ shall \ be \ attached \ upon \ submission \ of \ the \ Quotation.}$
 - 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Chopping Machine for Calamansi Peel and Rag			
1	lot	and Banana Chips Making	1		
		Package Dimension: (2.5 ft length x 2ft width x			
		3.5ft height			
		Gross weight: 100 kilograms			
		Delivery is from Muñoz, Nueva Ecija to Mindoro			
		State University-Alcate, Victoria, Oriental			
		Mindoro			
		FRAGILE			
2	lot	Gabi Leaf Dryer	1		
		Package Dimension: (25 ft length x 5ft width x 6ft			
		height			
		Gross weight: 500 kilograms			
		Delivery is from Muñoz, Nueva Ecija to Mindoro			
		State University-Alcate, Victoria, Oriental			
		Mindoro			
		FRAGILE			
3	lot	Solar Powered Calamansi Peel and Rag Dryer	1		
		Package Dimension: (24 ft length x 3ft width x 6ft			
		height			
		Gross weight: 500 kilograms			
		Delivery is from Muñoz, Nueva Ecija to Mindoro			
		State University-Alcate, Victoria, Oriental			
		Mindoro			
		FRAGILE			
Xvxvxv	xvxvxvxvx		_	•	
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name



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 TIN No. of Establishment	
Contact Number	
 Date	_

General Conditions

- 1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University**-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the
 time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses
 future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A
 against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.