

Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph Mobile: +63 977 846 72 28

# **REQUEST FOR QUOTATION**

Supply and Delivery of DRRM Equipment and Other Supplies for DRRM Office at MinSU Main Campus

23-0100

		RFQ No.	2023-50 Php 103,126.00
		ABC Amount:	
Company Name	:		
Address :			
Please qu	note your lowest price on the items / listed below, subject t	to the General Condition on the last pa	age, stating the shortest time
of delivery and sub	omit your quotation duly signed by your representative n	ot later than in t	he address stated in the last
page.			
		NEMESIO H. DA	AVALOS, Ph.D.
		BAC Chairp	erson
	es must be typewritten.		
•	Period withincalendar days.		
	y shall be for a period of six (6) months for supplies and materials, one (1 see by the procuring entity.	l) year for Equipment, from date	
•	idity shall be a period of 30 calendar days.		
	egistration Certificate shall be attached upon submission of the Quotation	n.	
6. Bidders s	shall submit Original Brochures showing certification of the product being	g offered (optional).	
7. Mode of	delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery		

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Lot 1 - Semi-expendable DRRM Equipment			
		165-piece emergency medical rescue first aid kit			
1	pcs	bag	4		
2	pcs	Survival/First aid kit (outdoor)	3		
3	pcs	Emergency Poncho (water proof)	6		
		5-meter emergency fire escape rope ladder			
4	pcs	flame resistant evacuation ladder	3		
5	pcs	Safety rope (10mm diameter/10 meter)	3		
6	pcs	Fire Retardant Blanket	3		
		Lot 2- Technical and Scientific Equipment			
		Platinum Trolley speaker with microphone for			
1	unit	training and seminar	1		
		Platinum UV-5R Dual Band 2-way walkie talkie			
2	pcs	radio (5 to 20 kms)	12		
		High power LED flash lights solar dynamo			
3	pcs	rechargeable	3		
		Lot 3 Other Supplies			
1	pcs	Fire scape Mask	3		
		12 in 1 portable foldable multifunction claw			
2	pcs	hammer	4		
		Lot 4 Semi-ICT Equipment			
1	pcs	2TB USB 3.0 Portable External Hard Drive	1		
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			TOTAL		1

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

	Supplier's Signature over Printed Name
	TIN No. of Establishment
-	Contact Number
_	Date



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### **General Conditions**

- 1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University**-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### **Evaluation of Quotations**

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

### Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

## Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

## **Payment**

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.