



REQUEST FOR QUOTATION

Supply and Delivery of Drugs and Medicines for the University Clinic at MinSU Main Campus

PR No. 23-0052

RFQ No. 2023-77

ABC Amount: Php 300,000.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ___calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [Pick-up (Schedule) [Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	bottle	Aceite de Manzanilla , 100mL	12		
2	tablets	Acetylcysteine 600mg	1100		
3	tabs	Aluminum Hydroxide Magnesium Hydroxide Simeticone 200mg/200mg/25mg	800		
4	tabs	Aluminum Hydroxide Magnesium Hydroxide Simeticone 178mg/233mg/30mg	800		
5	caps	Amoxicillin 500mg	700		
6	tabs	Ascorbic Acid 500mg	2000		
7	amps	Anti-Tetanus Serum 1,500 iu	200		
8	tabs	Betahistine HCl 24mg	100		
9	tabs	Bisacodyl 5mg	100		
10	tabs	Butamirate Citrate 50 mg	900		
11	bottles	Calamine Lotion 8% 60ml	10		
12	tabs	Celecoxib 400mg	200		
13	tabs	Cetirizine 10mg	400		
14	tabs	Chlorphenamine Maleate 4mg	400		
15	tabs	Cinnarizine 10mg	200		
16	tubes	Clobetasole cream	6		
17	tabs	Clonidine HCl 75mg	100		
18	caps	Cloxacillin 500mg by 100's	600		
19	tabs	Cotrimoxazole 800mg	100		
20	tabs	Dexamethasone 500mcg	800		
21	caps	Diphenhydramine HCl 50mg	100		
22	ampules	Diphenhydramine HCl 50mg/ampule	10		
23	tabs	Domperidone 10mg by 100's	500		
24	tabs	Ferrous Salt 100's (individually packed)	900		
25	tabs	HyOsine-N Butylbromide 10mg	800		
26	bottle	Hydrogen peroxide 3% 120ml	20		
27	bottles	Hypromellose 10ml	24		
28	caps	Ibuoprofen 400mg. By 100's	400		
29	bottles	Isoprophyl Alcohol 70% Spray 330ml	120		



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.