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# **REQUEST FOR QUOTATION**

Supply and Delivery of Other Supplies for the University Clinic at MinSU Bongabong Campus

PR No. 2023-057 RFQ No. 2023-100 ABC Amount: Php 487,150.00

Company Name : \_\_\_\_\_

Address :

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

**BAC Chairperson** 

Note: 1. All entries must be typewritten.

2. Delivery Period within <u>calendar days</u>.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date

of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

ltem No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Detergent Powder 1kg	50		
2	gals	Muriatic Acid	28		
3	pcs	Bath soap germ protection 60 gr	250		
4	bots	Dishwashing Liquid 780ml antibac	30		
5	gals	Liquid bleach original	30		
6	bottle	Multi surface cleaner 900ml	30		
7	gals	Alcohol 70% solution	500		
8	bots	Alcohol 70% solution w/ pump 1000ml	100		
9	bots	Alcohol 70% solution, Moisturizer 330ml	140		
10	bottle	Disinfectant spray 340gr	150		
11	gals	Misting Disinfectatant solution	25		
12	gals	Mosquito Fogging Solution	5		
13	pcs	PVC Floor Marking tape 2" yellow	30		
14	pcs	PVC Floor Marking tape 2" green	30		
15	pcs	PVC Floor Marking tape 2" red	30		
16	pcs	Disposable paper cups 10oz	500		
17	packs	roll tissue 2ply 12pcs/pk	24.00		
18	pcs	Multi insect killer-Aqua base 465g	30		
19	pcs	Blackout curtain 7ft long (cream)	8		
20	pcs	Balckout curtain 7ft long (brown)	8		
*****					
TOTAL					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

MSU-BAC-FR-02.01

Date



# **General Conditions**

- 1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University** -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

# Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### **Ocular Inspection**

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### **Evaluation of Quotations**

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

## Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

## Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

# Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.