Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph Mobile: +63 977 846 72 28

# **REQUEST FOR QUOTATION**

Supply and Delivery of ID Card Printer for the PBO Office at MinSU Bongabong Campus

PR No. 2023-072
RFQ No. 2023-103
ABC Amount: Php 350,000.0

		Q 140.	2023 103
		ABC Amount: Php 350,000.00	
Compar	pany Name :		
Address	ess :		
	Please quote your lowest price on the items / listed below, subject to the General Cond	ition on the last	page, stating the shortest time
of delive	livery and submit your quotation duly signed by your representative not later than	in	the address stated in the last
page.			
		NEMESIO H.	DAVALOS, Ph.D.
		BAC Chai	irperson
Note:	1. All entries must be typewritten.		
	2. Delivery Period withincalendar days.		
	<ol><li>Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, fro</li></ol>	m date	
	of acceptance by the procuring entity.		
	4. Price validity shall be a period of 30 calendar days.		

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	unit	ID Card Printer	1		
		Specifications:			
		Monochrome black printing:12-16s per card			
		(single-sided), 30-34s per card (dual-sided) using			
		ribbon saving technology Full-color YMCK			
		Printing: 20s per card (single-sided), 38s per card			
		(dual - sided) ISO CR80 (53.98mmx 85.60mm)			
		over-edge printing of the entire card 300dpi x			
		300dpi Dye sublimation retransfer printing			
		256MB, Standard USB 2.0 & Ethernet, WiFi			
		(optional) PVC, composite PVC, ABS, PET, PC and			
		other materials 0.3-1.05mm (hopper adjustment			
		required) 200pcs (0.76mm) 200pcs (0.76mm)			
		25pcs (0.76mm) Yes, Red green two-color			
		indicator 3.5 inch color touch-screen, Support			
		Windows XP/7/8/10/11. Windows Server			
		2003/2008/2012/2016: Linux: Android: Support			
		NeoKylin, Kylin, OUS and other made-in-china			
		operating system. Card Printer: 3 years (artificial			
		damage excluded) Print head:lifetime warranty .			
		regular running temp: 15°C-30°C (59-86°F), 20%-			
		65% RH non-condensing Lowest/ Highest running			
		temp: 0°C (32°F)/40°C(104°F), 20% to 65% RH			
		non-condensing, Temp.: -5°C-70°C (23-158°F),			
		20% to 70% RH non-condensing and ventilation			
		environment CCC, CE, FCC, RoHS, UKCA			
Х	VXVXVXVXV	/xvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxv		/XVX	
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name
TIN No. of Establishment

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph

Mobile: +63 977 846 72 28

	Contact Num	nber	
·	Date		

Email: universitypresident@minsu.edu.ph

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## **General Conditions**

- 1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University**-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### **Ocular Inspection**

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### **Evaluation of Quotations**

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

## Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the
  time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses
  future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A
  against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

# **Liquidation Damages**

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

## Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

## **Payment**

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.