



**REQUEST FOR QUOTATION**

**Supply and Delivery of Drugs and Medicine & Medical and Dental Supplies for the University Clinic of MinSU Bongabong Campus**  
PR No: 2023-0239

RFQ No. 2023-108  
ABC Amount: Php 398,215.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [  Pick-up (Schedule) [  Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>Lot 1- Drugs and Medicine</b>					
1	tabs	Azithromycin Dihydrate	90		
2	bxs	Hydroxide 200mg/ 100mg 100's	2		
3	sachet	Acetylcysteine 200mg	500		
4	tabs	Cefuroxime Axetil 500mg	500		
5	tabs	Ciprofloxacin 500mg	500		
6	box	Amoxicillin 500mg	10		
7	box	Lagundi 600mg	50		
8	bottle	Povidone-Iodine Oral Antisepetic 200ml	25		
9	box	Cefalexine 500 mg 100's	5		
10	tabs	Clonidine HCl 75mg	50		
11	tabs	Cotrimoxazole 800mg	500		
12	tabs	Co-Amoxiclav 625 mg	500		
13	tabs	Cetirizine Dihydrochloride 10mg	300		
14	caps	Ascorbic Acid 500mg	4000		
15	box	HyOsine-N Butylbromide 10mg 120's	1		
16	box	Domperidome 10 mg 100's	1		
17	bottle	Hydrogen peroxide 3% 120ml	30		
18	bottle	Isoprophyl Alcohol 70% Spray 330ml	500		
19	box	Loperamide HCl 2mg 100's	1		
20	box	Loratadine 10mg 50's	1		
21	box	Mefenamic Acid 500mg 100's	10		
22	tabs	Mebendazole 500mg (chewable)	50		
23	tube	Mupirocin 2% ointment 5g	10		
24	tabs	Paracetamol 500mg	5000		
25	bottle	Povidone-Iodine 10% wound solution 120ml	20		
26	caps	Multivitamins	3000		
27	caps	Traxenamic Acid 500mg cap 100's	500		
28	caps	Omeprazole 20mg	200		
29	box	Betahistine Dihydrochloride 16mg 100's	1		
30	box	Ibuprofen 400mg 100's	5		





#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
  2. Supplier shall submit the following requirements:
    - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
    - b. PhilGEPS Registration
    - c. Valid Mayor's/Business Permit
    - d. Omnibus Sworn Statement
    - e. BIR Certificate of Registration
    - f. Latest Income/Business Tax Return
    - g. TAX Clearance
    - h. DTI Registration/SEC Certificate
    - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.**

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.