



REQUEST FOR QUOTATION

Supply and Delivery of Laboratory Equipment & Apparatus, ICT Equipment and Office Supplies for the "Anthropometric Survey of Farmers in Oriental Mindoro Project" of MinSU

PR No: PR23-0276
RFQ No. 2023-141
ABC Amount: Php 563,204.00

Company Name : _____
Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ___calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [Pick-up (Schedule) [Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Lot 1- Laboratory Equipment & Apparatus			
1	unit	Weighing Scale for Human	4		
		Specification:			
		Maximum Capacity: 180kg			
		Smart Bluetooth Body Scale Wireless Bluetooth Digital Weight BMI Bathroom Scales Body Analyzer Scale			
		Glass material: approx. 5mm			
		Size: 28*28cm			
2	pc	Heavy Duty Fiber Glass Tape Measure	4		
		Specification:			
		Length: min. of 30 meters			
		Clear and precise markings			
		w/ rubber grip handle			
		w/ stainless steel end claw			
		for distance anchoring			
3	pc	5 Meter Steel Tape	4		
		Specification:			
		water proof w/ anti-corrosion materials			
		with clear and precise scale			
		polymer coated blade			
		w/ sliding lock to hold length			
		Inch and meter graduation			
		Blade width: 1/2 inch			
4	pc	Telescopic leveling Rod	4		
		Specification:			
		Length: Extendible to 5 meters			
		Units of measurement: cm, m			
		Anodized Aluminum Sections			
		Imprinted w/ weather and corrosion			
		Resistant Markings			



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		High resistant locking joints			
		w/ leveling bubbles			
5	unit	Digital hanging Scale	4		
		Specification:			
		Capacity: 100kg			
		Power Supply: DC (battery)			
		LCD Display w/ backlight			
		Stainless steel shackle			
		resistant markings			
		High resistant locking joints			
		w/ leveling bubbles			
6	unit	Vibration Meter	4		
		Specification:			
		Frequency Range: 10Hz-15kHz			
		w/ rechargeable DC Power supply			
		w/ Velocity, Acceleration and			
		Displacement measurements			
		Accuracy: ±5%			
7	unit	Finger Tip Pulse Meter	4		
		Specification:			
		w/ capacity pulse scanning and			
		Recording Technology			
		Digital Display of:			
		SpO2 Value			
		Pulse rate and bar graph			
		Pulse waveform			
		Data storage function and can be			
		exported to external drive			
		w/ External SpO2 probe			
		Power Supply: Rechargeable DC			
8	set	Collapsible Anthropometric Chair w/ Adjustable wooden Caliper and Wooden Cone	4		
		Material is made of steel and wood			
		Adjustable arm rest			
		Adjustable foot rest			
		Adjustable back rest			
		Foldable/collapsible			
		Adjustable wooden Caliper			
		for body measurement			
		Made from steel and wood			
		Wooden Cone			
		for grip diameter measurement			
		Made from hardwood			
		Smallest diameter: 2 cm			
		Largest diameter: 10cm			
		Length : 30cm			
1	unit	Lot 2- ICT Equipment			
		Laptop	2		



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		Intel Core i5			
		15.6" FHD 144Hz Laptop, 10th Gen Intel			
		Memory: 8GB			
		Storage: 512GB SSD			
		Operating System: Windows 10-11			
		Wi-Fi 6 (802.11 ax) (Dual band)			
		2 2 + Bluetooth 5.1			
2	unit	Uninterruptible Power Supply	4		
		650VA			
		220/230 VAC input voltage			
		Frequency: 50-60Hz			
		Sine wave under main supply			
		Intelligent battery management			
3	unit	Printer	1		
		print, scan, copy, fax			
		wired printing			
		wireless printing			
		duplex printing			
		auto document feeder			
		80-sheet multi-purpose tray			
		LCD Screen Display			
		ink included			
4	unit	External Hard Drive	3		
		USB 3.0 and 2.0 Compatibility			
		Power Source: USB Bus Power			
		Connection Type: Micro SD			
		Heavy Duty			
		Lot 3- Office Supplies			
1	reams	A4 bond paper (substance 20)	20		
2	reams	Long bond paper (substance 20)	20		
3	pcs	Clear folder (long)	200		
4	pcs	Expanding envelop	50		
5	pcs	Stapler	5		
6	box	Staple wire #35	20		
7	box	Paper fasteners	195		
8	pcs	Correction tape	50		
9	box	Ball pen, black (RT ball pen)	200		
10	pcs	Sign pen (hi-techpoint)	5		
11	pad	Sticky note (76x76mm)	40		
12	box	Paper clips (big)	12		
13	box	Paper clips (small)	20		
14	pcs	Highlighter (yellow-green)	20		
15	pcs	Record Book , 500 leaves	10		
16	pcs	Pencil	200		
17	set	Printer ink	7		
		BT5000C (48.8 mL)			
		BT5000Y (48.8 mL)			
		BT5000M (48.8 mL)			

MSU-BAC-FR-02.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.