

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28

REQUEST FOR QUOTATION

Supply and Delivery of ICT Equipment for the Students' Publication Office at MinSU Main Campus

PR23-0443 PR No. RFQ No. 2023-183 ABC Amount: Php 283,000.00

Company Name

:

Address

Note:

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

1. All entries must be typewritten.

Delivery Period within ____calendar days.
Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date

of acceptance by the procuring entity. 4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

ltem No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
	unit	Laptop	1		
		PROCESSOR- Core i5 -1135G7 (up to 4.2 GHz with			
		Turbo Boost Technology, 8MB L3 cache, 4 cores)			
		chipset- Memory: 8GB DDR4-3200 MHz			
		Operating System: Windows 11			
		Hard Drive : 256GB pCle NVMe			
		M.2 SSD + 500GB HDD			
		Dsiplay: 15.6" diagonal, FHD (1920x1080), micro-edge			
		anti-glare, 250 nits, 45% NTSC			
		Network Interface: integrated			
		10/100/1000 GbE LAN			
		Wireless connectivity- realtek			
		RTL8822CE 802 11a/b/g/n/ac (2x2)			
		Wi-Fi and Bluetooth combo			
		Battery Type: 3-cell, 41 Wh Li-ion			
		S/N: 5CD3115YLW			
2	piece	Hard Drive 1Tb (shockproof with case)	1		
3	piece	SD gold card (64gb), SDXC	2		
		Electronic drawing tablets (443x280x12.6			
		mm/with battery-free stylus, portable stand, and			
4	unit	drawing glove)	2		
5	unit	Camera	2		
		Specifications- Max Reso: 6000x4000			
		Effective Pixels: 24 megapixels			
		Sensor Size: APS-C (23.5 x 15.6mm)			
		Sensor Type : CMOS			
		Processor: Bionz X			
		Lens Mount: E-mount			
		3840x2160 @ 30p / 100 Mbps, VAVC S, MP4			
		1920x1080 @120p/ 100 Mbps, XAVC S, MP4,			
		w/ 15-50 mm lens and Camera Bag			
6	unit	Spare Battery for Camera - A6400	2		
7	unit	Camera Tripod kit, KH-25P KH series (alluminum)	1		
2	xvxvxvxvxv	*****	xvxvxvxvxv	vxvx	



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After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date



General Conditions

- 1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University** -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.