



**Mindoro State University**

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## NOTICE TO PROCEED

**MS. MAUREEN DE LEON**

Account Executive

**BOOK NETWORK & EDUCATIONAL MEDIA CENTER CO.**

37 Creeksite Ext. Champaca St., UPS IV,

Brgy. Marcelo Green, Parañaque City

**Ma'am:**

The attached Purchase Order having been approved, notice is hereby given to **BOOK NETWORK & EDUCATIONAL MEDIA CENTER CO.** that work may commence on the project "**Purchase of Books, Textbooks and Other Reference Materials in Victoria, Calapan and Bongabong Campuses**", effective five (5) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the supply and delivery under terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Mindoro State University**.

Very truly yours,

**MINSU BOARD OF REGENTS**

Head of the Procuring Entity

**LEVY B. ARAGO, JR., Ph.D.**

University President

I acknowledge receipt of this Notice on: \_\_\_\_\_

Name of the Representative of the Bidder: Maureen De Leon

Authorized Signature: \_\_\_\_\_