



NOTICE TO PROCEED

MS. MARY FRANCES DOMINIQUE D. CASTRO

Authorized Representative

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Sto. Niño, Calapan City, Oriental Mindoro

Mam:

The attached Purchase Order having been approved, notice is hereby given to **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** that work may commence on the project "Purchase of Office Equipment in Victoria, Calapan and Bongabong Campuses for Lot 5-Electronic Devices", effective five (5) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the supply and delivery under terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Mindoro State University**.

Very truly yours,

MINSU BOARD OF REGENTS

Head of the Procuring Entity

LEVY B. ARAGO, JR., Ph.D.

University President

I acknowledge receipt of this Notice on : _____

Name of the Representative of the Bidder: MARY FRANCES DOMINIQUE D.G. CASTRO

Authorized Signature: