

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



REQUEST FOR QUOTATION

Supply and Delivery of Drugs and Medicines for the University Clinic of MinSU Calapan City Campus

PR No: 2023-164

RFQ No. 2023-199 ABC Amount: Php199,940.80

Company Name : _____

Address :

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than ______ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D. BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within _____calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date

of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

ltem No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	sachets	Acetylcysteine 200mg	300		
		Aluminum Hydroxide + Magnesium Hydroxide			
2	tablets	Simeticone 178mg/233mg/30mg	400		
3	tablets	Amlodipine 5mg	400		
4	tablets	Amoxicillin 500mg	1000		
5	ampules	Anti-tetanus serum 1500 IU	30		
6	tablets	Ascorbic Acid 500mg	2000		
7	tablets	Azithromycin 500mg	240		
8	tablets	Betahistidine 24mg	200		
9	tablets	Butamirate 50mg	400		
10	sachets	Calamine 3.5grams topical ointment	120		
11	tablets	Cefalexin 500mg	1000		
12	tablets	Cetirizine 10mg	500		
13	tablets	Clindmycin 300mg	400		
14	tablets	Ciprofloxacin 500mg Tablet	400		
15	tablets	Cinnarizine 25mg	200		
16	tubes	Clobetasol 15g tube	4		
17	tablets	Cloxacillin 500 mg	1000		
18	tablets	Co-Amoxiclav 500mg	400		
19	bottles	Crotamiton 10% 60 ml	4		
20	tablets	Domperidone 10mg	200		
21	tablets	Hyoscine 10mg	600		
22	tablets	Lagundi 600mg	200		
		Lidocaine 2% hydrochloride with epinephrine			
23	ampules	injectable solution	100		
24	tablets	Loratadine 10mg	400		
25	tablets	Loperamide 2 mg	600		
26	tablets	Mefenamic Acid 500mg	2500		
27	tablets	Multivitamins	2000		
28	tubes	Mupirocin 15gtube	20		

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29	tablets	Omeprazole 20mg	100				
30	tablets	Paracetamol 500mg	9000				
31	tablets	Blumea Balsamifera 500mg (sambong)	400				
32	tubes	Silver Sulfadiazine tube	4				
33	ampules	Tetanus Toxoid	30				
34	tablets	Tranexamic acid 500mg	200				
35	tablets	Vitamin B1 B6 B12	1000				
		* Date of expiry must atleast 2-3 years from the					
		date of procurement					
X	xvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxv						

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date

General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University
 -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

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A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

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