



REQUEST FOR QUOTATION

Supply and Delivery of Furniture and Fixtures for the LHS Department of MinSU Main Campus

PR No.: PR24-0162

RFQ No. 2024-63

ABC Amount: Php244,000.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ___calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Steel Cabinet	8		
		<i>Model No: SYF-01-4D</i>			
		<i>Usage: Office, School, Study, lab/Library</i>			
		<i>Structure: KnockDown/ Anti-tilt</i>			
		<i>Thickness: 0.6mm</i>			
		<i>packing Volume: 0.11 Cbm</i>			
		<i>Load capacity: 40 Kgs per drawer</i>			
		<i>lock: Central Locking system</i>			
		<i>Handle Plastic Handle</i>			
		<i>Accessories: Galvanized Ball-Bearing slides/ Divider hanger</i>			
		<i>Color; Grey</i>			
		<i>Finish: Powder Coating, Smooth</i>			
		<i>Specification: H1320*W460*D620mm</i>			
		<i>Production Capacity: 23000 PCS/Month</i>			
2	pcs	Teacher's Table	5		
		<i>material: MDF</i>			
		<i>Color: Light Grey or Wenge</i>			
		<i>Dimension: L40.75"xW21.25"xH29.25"</i>			
3	pcs	Office Chair (Swivel Chair)	7		
		<i>Hi-Back with adjustable head rest; Material a combination of mesh and fabric for extra comfort</i>			
		<i>Metal and PU nylon arm rests</i>			
		<i>Adjustable seat height</i>			
		<i>With tilt mechanism</i>			
		<i>360-degree swivel function</i>			
		<i>Color: black</i>			
		<i>Dimensions: 61(W)x58(D)x109-123(H)cm</i>			
		<i>Weight: 15kgs</i>			
		<i>Weight Capacity: 100kgs</i>			

MSU-BAC-FR-05.01



2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.