Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph

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# **REQUEST FOR QUOTATION**

Supply and Delivery of Supplies and Equipment for the DRRM Unit of MinSU Main Campus PR No.: PR24-0171

> RFQ No. 2024-78

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		ABC Amount: P	hp798,000.00
Compa	nny Name :		
Addres	ss :		
F	Please quote your lowest price on the items / listed below, subject to the General Co	ndition on the last pag	ge, stating the shortest time of
delivery	y and submit your quotation duly signed by your representative not later than	in the a	ddress stated in the last page.
		NEMESIO H. D	AVALOS, Ph.D.
		BAC Chair	rperson
Note:	1. All entries must be typewritten.		
	2. Delivery Period withincalendar days.		
	3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipme	nt, from date	
	of acceptance by the procuring entity.		

4. Price validity shall be a period of 30 calendar days.

- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	set	220Volts Fire Alarm Bell with Break Glass switch	17		
2	piece	Bag Valve mask for Infant	3		
3	piece	Bag Valve mask for Adult	3		
4	piece	Waterproof LED Flashlight (1200 lumen)	6		
5	piece	Rechargeable Megaphone	6		
6	piece	Wireless Microphone Set	3		
7	piece	Trolley Bluetooth Speaker	3		
8	piece	Roll Trashcan (80 Liters)	12		
9	piece	Articulated ladder	6		
10	piece	University Signages	3		
11	piece	Triangular Bandage Cloth	60		
12	piece	Rescue padded Board Splint Set	3		
13	piece	First Aid Box/Medicine Storage	46		
14	piece	Fire extinguisher (20lbs)	104		
15	piece	Fire extinguisher Refill (20lbs)	60		
16	piece	radio Communication Walkie Talkie	3		
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After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

	Supplier's Signature over Printed Name
	TIN No. of Establishment
-	Contact Number
	 Date

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#### **General Conditions**

- 1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

### **Evaluation of Quotations**

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

### Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

## **Liquidation Damages**

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

### **Payment**

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.