



**REQUEST FOR QUOTATION**

Supply and Delivery of Semi-expendable Office Equipment for the SAS Office at MinSU Calapan City Campus

PR No.: 2024-045

RFQ No. 2024-80

ABC Amount: Php60,000.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	unit	<b>Portable A4 Paper Shredder Machine</b>	1		
		Paper Shredding Capacity: 5 sheets			
		Capacity 10L			
		paper Shredding time: 5 mins			
2	unit	<b>Industrial Stand fan (16") 3 blades</b>	1		
		3 Speed Dial Control			
		16' precision angled stainless blades			
		Adjustable height			
3	unit	<b>All in One Colored WiFi Printer</b>	1		
		Multi-function with WiFi			
		Print documents up to A3 prints			
		<b>Ultra-low cost</b>			
		250-sheet front paper tray			
		35-sheet ADF (Automatic Document Feeder)			
		Legal Size flatbed scanning and copying			
		precision Core printhead technology			
		Superb savings and page yield			
		Space savings design, spill free refilling			
		Network connectivity and standalone capability			
4	unit	<b>42 inch HD Smart TV</b>	1		
		Weight 7.8kg			
		Dimensional 24.8xW 95.6x h 64.6 (cm)			
		42 in easy Smart Tv			
		APP Store /Web Browser			
		Wide colour			
		Resolution: 1920x1080			
		S2 revelation Processor			
		Direct LED backlight System			
		HDMI x 3 USB x 1			





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#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.