



**REQUEST FOR QUOTATION**

Supply and Delivery of Agricultural Supplies for the STC4iD Project of MinSU Main Campus

PR No.: PR24-0227  
RFQ No. 2024-124  
ABC Amount: Php613,140.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [  ] Pick-up (Schedule) [  ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>Lot 1- Vegetable Seeds</b>					
1	cans	Pole Sitao, OPV , 100g	100		
2	cans	Okra Smooth Green, 100g	75		
3	cans	Squash OPV, 100g	50		
4	cans	Ampalaya OPV, 100g	20		
5	sachet	Eggplant 9Amor), 300seeds	10		
6	cans	Pechay, 100g	50		
7	sachet	Upo, tambuli, 10 seeds	25		
8	sachet	Patola, 25 seeds	25		
9	sachet	Tomato F1, 500 seeds	10		
10	sachet	Sili panigang	20		
11	sachet	Pipino, 70 seeds	50		
12	sachet	Hot Peper, 35 seeds	50		
13	sachet	Raddish, 1500 seeds	50		
14	sachet	Mustard, 5000 seeds	50		
<b>Lot 2- Farm Tools</b>					
1	PCS	Mold board plow, HD	12		
2	pcs	Harrow (kalmot)	6		
3	kg	Mycovam	20		
4	pcs	Shovel, HD	35		
5	pcs	Pick Mattock, Large w/ handle	15		
6	pcs	Hoe with wooden handle	15		
7	pcs	Large water sprinkler, 10L	25		
8	pcs	Rake HD, 4ft long , all steel	25		
9	pcs	garden trowel HD, good brand	50		
10	pcs	Prunning shear	50		
11	pcs	Scythe (kawit), smithead HD	25		
12	pcs	stainless Knapsack Sprayer HD, 16L	10		
13	box	Seedling tray, 108 holes, 0.8mm (200pcs)	5		
<b>Lot 3- Farm Supplies</b>					
1	roll	Barbed Wire 2.2mm, 150m	5		



2	bundle	GI Wire #16, 20kg	5		
3	bundle	Hog wire, 9 holes	10		
4	kg	Nylon String, 3mm	50		
5	bundle	Blue twine, 100 ply, 4.5kg/bundle	5		
6	pcs	Meter Stick, yellow, plastic	10		
7	pcs	tape Measure HD, 50m	5		
8	bundle	PEB 6x8, thick, 100pcs	200		
9	gal	Herbicide, Glyphosate 480SL	20		
10	bundle	PEB 4x4x7, thick, 100pcs	50		
11	roll	Plastic Mulch, 1.2mx400m	10		
		Note: Place of Delivery :			
		PMUI Canaan, victoria, Oriental Mindoor			
		So. Bungkarot, Buong Lupa, gloria, Or. Mdo.			
		So. Bayang, Lisap, Bongabong, Or. Mdo.			
		So. Liguma, Lisap, bonagbong, Or. Mdo			
		So. Atoy, Lisap, Bongabong, Or. Mdo.			
<b>XVX</b>					
			<b>TOTAL</b>		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

\_\_\_\_\_  
Supplier's Signature over Printed Name

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Date



## General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

## Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

## Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

## Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

## Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

## Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

## Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

## Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.