



REQUEST FOR QUOTATION

Supply and Delivery of Training Materials for the Extension Project on Enhancing Livelihood of Mangyan Communities on Agriculture (Training on Food Processing) of MinSU Main Campus

PR No.: PR24-11-0005
RFQ No. 2025-01
ABC Amount: Php86,635.00

Company Name : _____
Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ___calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Portable GaStove/Gasulette with Burner	4		
2	pcs	Butane	20		
3	set	Casserole	2		
4	pcs	Frying Pork	3		
5	pcs	Deep Frying Pot	2		
6	pcs	Slicer	2		
7	pcs	Kaldero	2		
8	set	Sandok	2		
9	pcs	Syanse/Turner	3		
10	pcs	Mortar and Pestle	1		
11	set	Funnel	1		
12	pcs	Grater	2		
13	pcs	Pail with cover	4		
14	sets	Knives	2		
15	sets	Chopping Board	4		
16	pcs	Digital weighing scale	2		
17	sets	Measuring Cups	2		
18	sets	Measuring Spoon	2		
19	sets	Basin	2		
20	pcs	Strainer/Colander	3		
21	pcs	Peelers	6		
22	sets	Mixing Bowls	2		
23	doz	Plastic Plates	48		
24	doz	Spoon and Pork Set	48		
25	doz	Drinking Glases (Acrylic)	48		
26	doz	Plastic Jars (355 ml)	72		
27	pcks	Pouch/Resealable Pouch (100s) (14x20)	5		
28	pcs	Cheese Cloth	10		
29	kls	Brown sugar	20		
30	liters	Vinegar	4		



The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.