



## REQUEST FOR QUOTATION

### SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS OF THE UNIVERSITY CLINIC OF MINSU BONGABONG CAMPUS

PR No.: MBC25-26

RFQ No. 2025-079

ABC Amount: Php392,535.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**

BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ☐ ] Pick-up (Schedule) [ ☐ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pack	Resealable plastic 6.2x9cm	8		
2	pack	Resealable plastic 7x10cm	8		
3	pack	Resealable plastic 9x13cm	10		
4	pack	Resealable plastic 20x30cm	8		
5	pack	Disposable cups 6.5oz (50s)	25		
6	pc	Detergent Powder (1kg)	111		
7	pc	Muriatic Acid 1 Gallon	32		
8	pc	Liquid hand soap with pump (1L)	50		
9	bottle	Dishwashing Liquid (790ml)	50		
10	gals	Bleach Original 1 Gallon	105		
11	bottle	Bleach Multi-Clean 900ml	50		
12	bottle	Multi Insect Killer Orange Scent (500ml)	300		
13	bottle	Alcohol 70% solution with pump 1000ml	200		
14	bottle	Disinfectant Spray 340g	200		
15	pack	Toilet Bowl Cleaning Strips 3's	60		
16	bottle	Mosquito Fogging Solution 1 Gallon	25		
17	pcs	Mop with Bucket Spinner metal stainless steel 360easy rotating with drain cap	12		
18	pcs	Dustpan plastic BIG	12		
19	pcs	Toilet Bowl Cleaning Brush with holder	2		
20	pcs	Walis Tambo	10		
21	pcs	Walis Tingting	10		
22	pcs	Trash Bin swing cover 25x33x62cm (BLACK)	5		
23	pcs	Trash Bin swing cover 25x33x62cm (RED)	5		
24	pcs	Trash Bin swing cover 25x33x62cm (GREEN)	5		
25	pcs	Trash Bin swing cover 25x33x62cm (BLUE)	5		
26	roll	Garbage bag roll 26"x32" (LARGE) 10pc/roll	50		
27	pcs	Halogen BULB H3 12V 55W	5		
28	pcs	LED Headlamp portable mini , USB charging	4		
29	pc	Extension Wheel Universal 15meters	1		
30	pc	Dishwashing sponge with scouring pad (medium)	24		

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31	pc	Electric Mosquito Killer UV Lamp	2		
XX					
TOTAL					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

\_\_\_\_\_  
Supplier's Signature over Printed Name

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Date

#### General Conditions

- Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
  - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - PhilGEPS Registration
  - Valid Mayor's/Business Permit
  - Omnibus Sworn Statement
  - BIR Certificate of Registration
  - Latest Income/Business Tax Return
  - TAX Clearance
  - DTI Registration/SEC Certificate
  - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

#### Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

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