



REQUEST FOR QUOTATION

RENTAL OF TECHNICAL SERVICES FOR THE STUDENTS' WEEK 2025 OF MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-003-016

RFQ No. 2025-086

ABC Amount: Php110,000.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [☐] Pick-up (Schedule) [☐] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	set	Sounds and Lights (Day 1)	1		
		4 pcs speaker stand			
		1 pcs powered speaker monitor			
		2 pcs subwoofer			
		1 pc digital mixer 16 channel			
		1 pc laptop for playback			
		15 pcs wireless microphone			
		mic wired, mic stand, light stand, cables			
		1 pc DMX 1024 controller			
		20 pcs ledpar			
		2 pcs beam moving heads			
		smoke machine			
		4pcs powered speaker			
2	set	Sounds and Lights (Day 2)	1		
		8 pcs 4 Acoustic Germany line Array			
		2 pcs Powered Speaker for Delay			
		2 pcs Speaker Stand			
		6 pcs subwoofer			
		1pcs Digital Mixer			
		24 Channel			
		1 pc laptop for playback			
		8 pcs wireless mic, mic wired, mic stand, light stand, cables			
		1 pc DMX 1024 Controller			
		4 pcs Amber White Ledpar			
		40 pcs Ledpar			
		10 pcs Beam Moving Heads			
		4 pcs beam Moving leds			
		4 pcs Led Strobe Full Color			
		2 pcs Smoke Machine			
3	set	LED Wall	1		

MSU-BAC-FR-05.01



		Indoor/ Outdoor waterproof			
		32 panels 2 meters by 2 meters			
		Stage for LED wall 3 panels 2 ft., 3 ft. or 4ft.			
		novastar LED wal processor			
		Video Mixer, laptop			
		Cables and Mainline			
4	unit	Large Foam Generator	1		
5	set	Band Equipment	1		
		1 stage custom drumset			
		1 Guitar Amp			
		1 Marshall Head with cabinet			
		1 bass Amp			
		1 keyboard amp			
		2 Di Boxes			
		Drum Mic Kit			
		4 Mic Stands			
1	set	Sounds and Lights (Day 1)	1		
		4 pcs speaker stand			
		1 pcs powered speaker monitor			
		2 pcs subwoofer			
		1 pc digital mixer 16 channel			
		1 pc laptop for playback			
		15 pcs wireless microphone			
		mic wired, mic stand, light stand, cables			
		1 pc DMX 1024 controller			
		20 pcs ledpar			
		2 pcs beam moving heads			
		smoke machine			
		4pcs powered speaker			
2	set	Sounds and Lights (Day 2)	1		
		8 pcs 4 Acoustic Germany line Array			
		2 pcs Powered Speaker for Delay			
		2 pcs Speaker Stand			
		6 pcs subwoofer			
		1pcs Digital Mixer			
		24 Channel			
		1 pc laptop for playback			
		8 pcs wireless mic, mic wired, mic stand, light stand, cables			
		1 pc DMX 1024 Controller			
		4 pcs Amber White Led par			
		40 pcs Led par			
		10 pcs Beam Moving Heads			
		4 pcs beam Moving leds			
		4 pcs Led Strobe Full Color			
		2 pcs Smoke Machine			
3	set	LED Wall	1		
		Indoor/ Outdoor waterproof			



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
 Website: www.minsu.edu.ph
 Mobile: +63 977 846 72 28



		32 panels 2 meters by 2 meters			
		Stage for LED wall 3 panels 2 ft., 3 ft. or 4ft.			
		nova star LED wall processor			
		Video Mixer, laptop			
		Cables and Mainline			
4	unit	Large Foam Generator	1		
5	set	Band Equipment	1		
		1 stage custom drum set			
		1 Guitar Amp			
		1 Marshall Head with cabinet			
		1 bass Amp			
		1 keyboard amp			
		2 Di Boxes			
		Drum Mic Kit			
		4 Mic Stands			
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

 Supplier's Signature over Printed Name

 TIN No. of Establishment

 Contact Number

 Date



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.