



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF ICT EQUIPMENT, OTHER SUPPLIES, OFFICE SUPPLIES, OFFICE EQUIPMENT AND FURNITURE & FIXTURES FOR THE GRADUATE STUDIES OF MINSU

PR No.: PR25-0154
RFQ No. 2025-107
ABC Amount: Php475,500.00
Lot 1: Php160,000.00
Lot 2: Php19,420.00
Lot 3: php134,080.00
Lot 4: Php35,000.00
Lot 5: Php127,000.00

Company Name : _____
Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		LOT 1- ICT EQUIPMENT			
1	unit	Flat Screen TV	1		
		65 inch 4K UHD VIDAA TV, 65UHD205 - Netflix, YouTube, Prime Video, HDR10+, VIDAA Voice Command, Screen Share Casting, Dolby Audio, DTS Virtual X, Ultra HD Smart Digital Flat Screen LED TV, FREE Wall Bracket and SPEAKER SKU- 4326395146_PH-24297436829 TV Features- Bluetooth Connectivity, Digital TV, HDR, Mobile Screen Mirroring, Multimedia Player, Netflix, DTS Audio, Voice Control, Wireless Connectivity, Web Browser, YouTube Smart TV OS- Vidaa OS Ports Input- HDMI,USB,RF in (Terrestrial/Cable Input),Digital Audio Out(Optical),Audio Out (Mini Jack), Ethernet (LAN) Number of USB Ports- 2 power consumption- 1-500 Display Type- LED Input voltage- 100 - 240 VAC Screen Size (Inches)- 65 Number of HDMI Ports- 3 Condition- New Model- 65UHD205 TV Resolution- 4K UHD Plug Type- 2 Pin			

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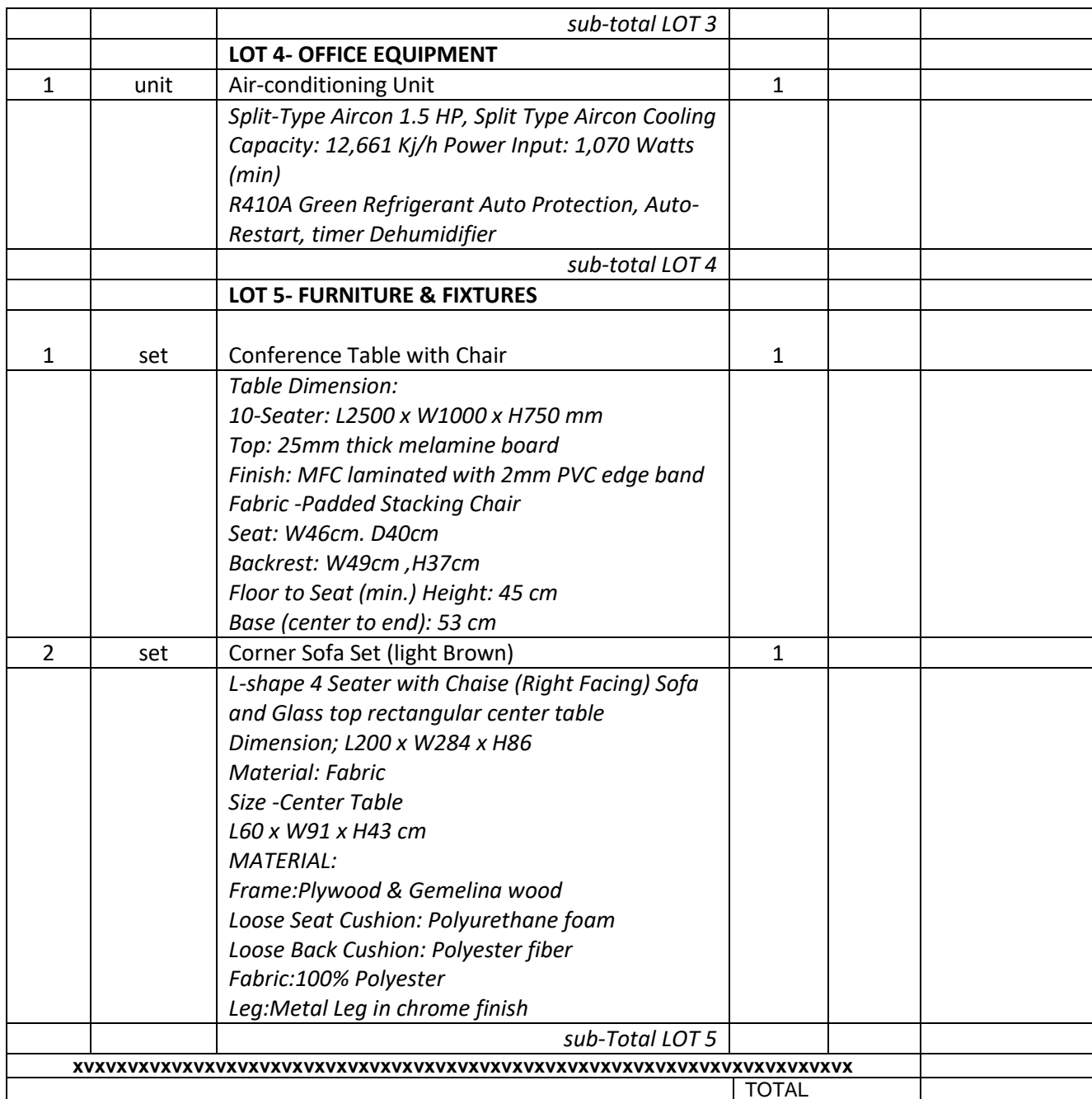
		<i>Warranty Type- Local Supplier Warranty</i>			
2	unit	Printer (Multiple Function)	2		
		<i>Print,Scan,Copy Print Speed: 25 ipm Scanner:Flatbed ADF Capable (50 Sheets) Wifi Direct, Ethernet</i>			
3	unit	DSLR Camera	1		
		<i>AF Modes: One-Shot AF, Servo AF AF Point Selection: Spot AF, 1-point AF, Expand AF area (above/below/left/right or around), Flexible Zone AF 1/2/3, Whole area AF AF System Points: Up to 651 AF frame zones Flash: Built-in Flash Closest Focusing Distance (cm): 0.2/0.66 (AF, f=18mm), 0.15/0.49 (MF, f=18mm) Continuous Shooting Speed (Shots/sec) (Up To): Mechanical shutter & Electronic 1st curtain: 15 Electronic shutter: 23; Digital Zoom Drive System: Leadscrew-type STM Effective ISO: Stills: 100-32,000 (H:51,200); Movie: 100-12,800; HDR PQ movies: ISO 100- 12,800 Effective Pixels (Megapixels): 24.2MP Exposure Compensation: ±3 stops in 1/3-stop or 1/2-stop increments AEB: ±3 stops in 1/3-stop or 1/2-stop increments Eye Detection AF: Human and Animal eye detection (All AF mode) Flash Modes: E-TTL II flash metering: Evaluative (Face Priority), Evaluative, Average Focal Length (35mm Equivalent): 29-72mm Guide Number ISO 100m: 6 Image Resolution: 6000x4000 (JPEG L/RAW/C- RAW/HEIF); 3984x2656 (HEIF, JPEG M); 2976x1984 (HEIF, JPEG S1); 2400x1600 (HEIF, JPEG S2) LCD Monitor (Size) (Inch): 3.0, 1.04 million reso (dots) Manual Focus: Yes Memory Card Type: Single Card Slot (SD, SDHC, SDXC); UHS-II cards compatible Optical Image Stabilizer: Yes Sensor Size: APS-C CMOS Inclusion: Camera bag, charger, manual, warranty card, 128Gb SD Card</i>			
		<i>sub-total LOT 1</i>			
		LOT 2- OTHER SUPPLIES			
1	kg	Detergent powder	5		
2	roll	Paper Towel	10		
3	pcs	Air Freshener (300 ml)	5		



4	pcs	Bathroom Deodorizer with handle	10		
5	can	Floorwax (450 grams)	5		
6	bottle	Floor Wooden Liquid Wax (100ml)	5		
7	pcs	Storage Box (160Liters) with wheels (ABC Plastic)	3		
8	unit	T8 LED Fluorescent 36 watts	9		
9	pcs	Door Knob Heavy Duty SS	6		
		<i>sub-total LOT 2</i>			
		LOT 3- OFFICE SUPPLIES			
1	Box	Ballpen -(black pilot, 0.5-fine) oil-based ink	15		
2	Box	Ballpen -(red pilot, 0.5-fine) oil-based ink	3		
3	Box	Sign pen (blue gel pen, 0.5-fine)	15		
4	Box	Binder Clips (1.25")	20		
5	Box	Binder Clips (0.50")	20		
6	Reams	Brown Envelope (Long- 100 s)	2		
7	Reams	Brown Envelope (Short- 100 s)	2		
8	Pcs	Clear Folder (long)	50		
9	Bottle	Ink Refill black No. 003 (65 ml)	35		
10	Bottle	Ink Refill Magenta No. 003 (65 ml)	27		
11	Bottle	Ink Refill Yellow No. 003 (65 ml)	27		
12	Bottle	Ink Refill Cyan No. 003 (65 ml)	27		
13	Pcs	Expanding Envelope (long, green)	50		
14	Reams	Bond Paper long (Substance 20)	75		
15	Reams	Bond Paper short (Substance 20)	75		
16	Reams	Bond paper A4 (Substance 200)	75		
17	Box	Paper Clips (big) coated 50 mm	8		
18	Box	Paper Clips (small) coated 33 mm	8		
19	Pcs	Paper Cutter (wood A3)	1		
20	Box	Pencil #2 (12.5)	3		
21	Box	Permanent Marker (Black) 12 s	1		
22	Bottle	Permanent Marker Ink (Black)	1		
23	Box	White Board Marker (Black)	5		
24	Bottle	White Board Marker Ink (Black) 30ml	5		
25	Pcs	Highlighter (Pink and Yellow)	12		
26	box	Push pins	5		
27	pcs	Scotch Tape big (2 inch)	5		
28	pcs	Scotch Tape big (1 inch)	5		
29	box	Staple Wire #35	5		
30	bottles	Glue (240g)	2		
31	pcs	Pencil Sharpener, rotary w/ clamp/ manual crank	1		
32	pcs	Puncher (heavy duty)	1		
33	bottles	Stamp pad Ink	1		
34	pcs	Stamp pad, felt pad	1		
35	pcs	Double sided tape 1"	10		
36	pack	Photo Paper (A4, plain Back) 50 sheets	10		
37	pcs	Ruler	2		
38	pad	Sticky Note (Different colors) 3"x3"	10		
39	pad	Sticky Tab (Diferent colors) 20s/pad	10		
40	pcs	Correction Tape (big)	35		



Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date _____

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General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.