



REQUEST FOR QUOTATION

Supply and Delivery of Office Equipment in MinSCAT Bongabong Campus

The Mindoro State College of Agriculture and Technology (MinSCAT) through the Bids and Awards Committee invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Office Equipment in MinSCAT Bongabong Campus”** with an Approved Budget for the Contract (ABC) of **One Hundred Fifty Eight Thousand Five Hundred Pesos (PhP 158,500.00)**. **Quotation received in excess of the ABC shall be automatically rejected.**

1. Price validity should be for a period of 120 calendar days.
2. The quotation must be submitted (can also be sent thru fax and email at the contact details listed below) to the Office of the Bids and Awards Committee, MinSCAT – Main Campus, Alcate, Victoria, Oriental Mindoro and shall be received by the Committee on or before 05:00PM on October 8, 2018.

Fax Number : (043) 286-2368

Email : minsctbac@gmail.com

3. The MinSCAT reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. MinSCAT neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

Joelene C. Leynes

BAC Chairperson

2nd Floor, Administration Building

MinSCAT – Main Campus

Alcate, Victoria, Or. Mindoro



REQUEST FOR QUOTATION

Date: _____

P.R. No. : _____

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 8, 2018 in the return envelope attached herewith.

JOELENE C. LEYNES

VPAF/BAC Chairperson

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
	set	Desktop Computer Intel Corei7 Intel Core i7-7700 3.60GHZ 8mb LGA 1151 Processor 7TH Gen Asus H110M-D D4 LGA1151 micro ATX Mainboard 8GB DDR4-2133/2300 Memory Internal Harddrive 1TB Lite-on IHAS124 24X DVDRW Simbada 6642 Black ATX Casing AOC E2070Swn 19.5 A4Tech KRS-8372 A-Shape Keyboard + Mouse Powercom 1000VA UPS	1		
	Set	Projector with Screen/ 3000 white lumens 3000 Color lumens	3		
	Unit	Printer 3in1 CISS	1		
	Unit	Air Condition 2HP manual	1		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date

Canvassed By :

Authorized Canvasser