



MINDORO STATE COLLEGE OF AGRICULTURE & TECHNOLOGY  
VICTORIA, ORIENTAL MINDORO 5205 PHILIPPINES

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**BOARD OF TRUSTEES  
FY 2020**

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Chairperson, MinSCAT BOT

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Vice-Chair, MinSCAT BOT

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**RONA R. SOLABO**  
President, MinSCAT Federation  
of Student Councils  
Member, MinSCAT BOT

**ATTY. JOSELITO C. ALISUAG**  
Director, CHED-MIMAROPA  
Resource Person, MinSCAT BOT

**FELICITAS R. ULEP**  
Board Secretary

**Excerpt from the Minutes of the FY 2020 Combined 1<sup>st</sup> and 2<sup>nd</sup> Quarter  
Regular Meeting of the Board of Trustees of the Mindoro State  
College of Agriculture and Technology (MinSCAT) held on October 8,  
2020, 10:00 am via zoom**

*Present:*

<b>Chair Lilian A. Delas Llagas, Ph.D.</b> CHED Commissioner	- Chairperson
<b>Vice-Chair Levy B. Arago, Jr., Ph.D.</b> MinSCAT President	- Vice-Chair
<b>Hon. Emmanuel Joel Villanueva</b> Chair, Senate Committee on Higher Education Represented by: <b>Atty. Earl Ligorio R. Turano II</b> Provincial Legal Officer, Oriental Mindoro	- Member
<b>Hon. Mark O. Go</b> Chair, House Committee on Higher & Technical Education Represented by: <b>HON. PAULINO SALVADOR C. LEACHON</b> Representative, 1 <sup>st</sup> District, Oriental Mindoro	- Member
<b>Trustee Susan A. Sumbeling</b> OIC-Director, NEDA-MIMAROPA	- Member
<b>Trustee Ma. Josefina P. Abilay, Ph.D.</b> Director, DOST-MIMAROPA	- Member
<b>Trustee Enrique T. Magalay, Jr.</b> President, MinSCAT Faculty Federation	- Member
<b>Trustee Rona R. Solabo</b> President, MinSCAT Federation of Student Councils	- Member
<b>Atty. Joselito C. Alisuag</b> Director, CHED-MIMAROPA	- Resource Person

*Absent:*

<b>Trustee Antonio G. Gerundio</b> Regional Executive Director, DA-RFU – MIMAROPA	- Member
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**Resolution No. 22, S. 2020**

**A Resolution Approving the Reprioritized FY 2020 Program of Receipts and Expenditures (PRE) of the Mindoro State College of Agriculture and Technology (MinSCAT) amounting to Five Hundred Thirty Million One Hundred Thirty Six Thousand Seven Hundred Eighty-One & 37/100 (Php 530,136,781.37)**

I hereby certify to the correctness and authenticity of the foregoing resolution

*Felicitas R. Ulep*  
**FELICITAS R. ULEP**  
Board Secretary

Attested:

*Levy B. Arago, Jr.*  
**LEVY B. ARAGO, JR., Ph.D.**  
College President  
Vice-Chair, MinSCAT Board of Trustees



# **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**

**Victoria, Oriental Mindoro**



## **Program of Receipts and Expenditures (PRE) FY 2020**



**MINSCAT** *plants* RESPONSIBILITY, INVOLVEMENT, COMMITMENT AND EXCELLENCE



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# MINDORO STATE COLLEGE OF AGRICULTURE & TECHNOLOGY

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## EXECUTIVE BRIEF

**CHED Conference Room, 4/F, HEDC Bldg., CHED Central Office,  
UP Campus, Diliman, Quezon City**

### Agenda

**FY 2020 PROGRAM OF RECEIPTS AND EXPENDITURES (PRE) OF THE MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY (MNSCAT) AMOUNTING TO FIVE HUNDRED THIRTY MILLION ONE HUNDRED THIRTY SIX THOUSAND SEVEN HUNDRED EIGHTY ONE PESOS & 37/100 Php 530,136,781.37)**

### Rationale/Description

Every last quarter of the year, the Finance Department of the College is projecting the Income for the succeeding year. Each unit/department of the different campuses has to prepare its proposed expenditures for the coming year based on their targets and needs. This is presented to the Unified Administrative Council for Deliberation and approval, as well as to the Finance Committee of the Board of Trustees also for endorsement of the same to the members of the Board of Trustees.

In order to ensure effective, efficient and economical methods of achieving objectives within the context of existing budgetary laws, policies and regulations of the government. The approval of the 2020 PRE of the College is hereby requested.

The PRE of the College FY 2020 covers, the National Expenditure Program (NEP), projected income for FY 2020 and beginning Income. For FY 2020, the College is expecting an estimated income from tuition and other miscellaneous fees, including the National Expenditure Program (NEP) in the amount **FIVE HUNDRED THIRTY MILLION ONE HUNDRED THIRTY SIX THOUSAND SEVEN HUNDRED EIGHTY ONE PESOS & 37/100 (Php 530,136,781.37)**

Sources of Fund	PS	MOOE	CO	TOTAL
GAA (Continuing)	3,594,502.48	5,562,960.24	22,550,891.15	31,708,353.87
GAA (Current)	152,658,000.00	31,660,200.00	78,507,000.00	262,825,200.00
Beginning Income	23,011,978.39	92,340,270.86	15,930,627.00	131,282,876.25
Estimated (Proposed Income ) FY 2020	17,095,599.38	77,162,903.15	10,061,848.72	104,320,351.25
	<b>196,360,080.25</b>	<b>206,726,334.25</b>	<b>127,050,366.87</b>	<b>530,136,781.37</b>

### Legal Basis

Section 18 (f), Rule V of the IRR of RA 8292  
CMO No. 20, S. 2011 – Policies and Guidelines on the Use of Income

### Endorsement

BOT Finance Committee, Unified Administrative Council

### Recommendation of the College President

The College President recommends for approval of the FY 2018 Program of Receipts and Expenditures (PRE) of the Mindoro State College of Agriculture and Technology in the amounting to Php 530,136,781.37

### Requested Action

**BOT**

Approval of the FY 2018 Program of Receipts and Expenditures (PRE) of the Mindoro State College of Agriculture and Technology in the amounting to  
Php 530,136,781.37

### Draft Resolution





Republic of the Philippines  
**MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**  
 Alcate, Victoria, Oriental Mindoro

**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
<b>A. RECEIPTS</b>	<b>262,825,200.00</b>	<b>31,708,353.87</b>	<b>41,151,752.76</b>	<b>46,206,300.54</b>	<b>28,523,084.47</b>	<b>4,873,227.85</b>	<b>10,528,510.63</b>	<b>131,282,876.25</b>
Beginning Balance								-
Personnel Services	152,658,000.00	3,594,502.48	2,561,182.69	14,596,060.58	2,841,549.76	3,013,185.36	-	23,011,978.39
Maintenance and Other Operating Expenses	31,660,200.00	5,562,960.24	36,090,102.65	23,001,225.86	22,381,041.28	1,570,042.43	9,297,858.64	92,340,270.86
Capital Outlay	78,507,000.00	22,550,891.15	2,500,467.42	8,609,014.10	3,300,493.43	290,000.06	1,230,651.99	15,930,627.00
			<b>PROPOSED EXPENDITURES CHARGED AGAINST BEGINNING INCOME</b>					
<b>B. EXPENDITURES</b>								-
<b>PERSONNEL SERVICES</b>	<b>152,658,000.00</b>	<b>3,594,502.48</b>	<b>2,561,182.69</b>	<b>14,596,060.58</b>	<b>2,841,549.76</b>	<b>3,013,185.36</b>	<b>-</b>	<b>23,011,978.39</b>
Basic Salary -Regular	98,311,000.00	3,594,502.48	476,430.65	-		500,000.00		976,430.65
Salary and Wages-Casual/Contractual	860,000.00		679,368.28	11,330,227.24	1,106,415.63	517,790.27		13,633,801.42
Lump Sum fopr filling of Positions	9,470,000.00							-
<b>OTHER COMPENSATION COMMON TO ALL</b>								-
Personnel Economic Relief Allowance (PERA)	6,864,000.00							-
Representation Allowance (RA)	168,000.00		240,806.08	515,084.22	-	965,385.19		1,721,275.49
Transportation Allowance (TA)	168,000.00		93,000.00	33,000.00	-	133,000.00		259,000.00
Clothing and Uniform Allowance	1,716,000.00				-			-
Honoraria	200,000.00		1,071,577.68	2,717,749.12	1,735,134.13	447,009.90		5,971,470.83
Mid-Year Bonus	8,192,000.00							-
Year End Bonus	8,192,000.00							-
Cash Gift	1,430,000.00							-
Anniversary Bonus	858,000.00							-
Productivity Enhancement Incentive (PEI)	1,430,000.00							-





Republic of the Philippines  
**MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**  
 Alcate, Victoria, Oriental Mindoro

**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
Subsistence Allowance	72,000.00							-
Laundry Allowance	8,000.00							-
Hazard Pay	395,000.00							-
<b>OTHER BENEFITS</b>								-
Retirement and Life Insurance Premiums	11,797,000.00							-
PAG-IBIG Contributions	344,000.00							-
Philhealth Contributions	1,216,000.00							-
Employees Compensation Insurance Premiums	344,000.00							-
Terminal Leave Benefits	258,000.00							-
Loyalty Award	120,000.00							-
Lump Sum for Step Increments-Length of Service	245,000.00							-
Other Personnel Benefits					-	450,000.00		450,000.00
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>	<b>31,660,200.00</b>	<b>5,562,960.24</b>	<b>36,090,102.65</b>	<b>23,001,225.86</b>	<b>22,381,041.28</b>	<b>1,570,042.43</b>	<b>9,297,858.64</b>	<b>92,340,270.86</b>
<b>TRAVELLING EXPENSES</b>								-
Travelling Expenses -Local	2,810,000.00		583,336.90	1,321,005.00	2,334,095.26		15,660.00	4,254,097.16
Travelling Expenses -Foreign	12,200.00							-
<b>TRAINING AND SCHOLARSHIP EXPENSES</b>	-							-
Training Expenses	2,825,000.00		389,319.95	1,014,369.30	2,225,552.59		20,000.00	3,649,241.84
Scholarship Students	-		430,000.00					430,000.00
Faculty and Staff Development	-		487,000.00					487,000.00
<b>SUPPLIES AND MATERIALS EXPENSES</b>	-							-
Office Supplies Expenses	1,350,000.00		1,826,818.17	3,562,015.96	1,945,330.99	212,620.00	244,538.40	7,791,323.52
Accountable Forms Expenses	60,000.00		-					-





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**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
Drugs and Medicine Expenses	-		180,000.00	636,749.50	22,058.20		1,950.00	840,757.70
Medical, Dental & Laboratory Supplies Expenses	-		2,800.00	340,403.75	79,200.00			422,403.75
Gasoline, Oil and Lubricants Expenses	1,550,000.00		80,494.37	170,735.00			40,000.00	291,229.37
Agricultural & Marine Supplies Expenses	288,000.00		420,000.00				783,648.65	1,203,648.65
Textbooks and Instructional Materials Expenses	1,000,000.00	699,151.00						-
Office Equipment	-		104,000.00		76,400.00	25,500.00		205,900.00
Disaster Response & Rescue Equipment	-				-			-
Technical and Scientific Equipment	-			5,500.00				5,500.00
Medical Equipment	-			3,000.00				3,000.00
Military, Police and Security	-			44,637.60				44,637.60
Sports Equipment				220,000.00				220,000.00
Other Machinery Equipment	-					20,000.00	52,500.00	72,500.00
Furniture and Fixtures	-		62,000.00	121,000.00	163,880.00	75,000.00	48,500.00	470,380.00
Machinery & Equipment	-				31,120.00			31,120.00
Information and Communication Technology	-		35,000.00	567,000.00	116,464.25		10,000.00	728,464.25
Other Supplies & Materials Expenses	1,400,000.00		1,011,191.50	801,218.00	480,200.50		254,315.65	2,546,925.65
<b>UTILITY EXPENSES</b>	-							-
Water Expenses	31,000.00		113,000.00	13,985.08				126,985.08
Electricity Expenses	3,899,000.00		171,600.83		100,000.00		280,334.36	551,935.19
<b>COMMUNICATION EXPENSES</b>	-							-
Postage & Courier Services	25,000.00							-
Telephone Expenses	451,000.00		415,248.19		11,600.00	3,600.00	29,000.00	459,448.19
Internet Expenses	358,000.00		2,086,926.94	3,337,136.14	1,719,520.01			7,143,583.09
Cable, Sattelite Telegraph and Radio Expenses	10,000.00		3,600.00	1,080.00				4,680.00





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**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
<b>AWARDS/REWARDS AND PRIZES</b>	-							-
Awards/Rewards Expenses	-		115,000.00	100,000.00	150,000.00			365,000.00
Rewards and Incentives	-	250,000.00		150,000.00	-		250,000.00	400,000.00
<b>SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>	-							-
Survey Resarch, Exploration and Development Expenses	1,809,000.00	2,914,621.12	183,423.12					183,423.12
<b>PROFESSIONAL SERVICES</b>	-							-
Legal Services	180,000.00							-
Auditing Services Expenses	50,000.00							-
Other Professional Services	2,000,000.00		1,456,537.04	544,822.76	8,000.00			2,009,359.80
<b>REPAIR AND MAINTENANCE</b>	-							-
Repair & Maintenance -Land Improvements	1,000,000.00						26,090.84	26,090.84
Repair & Maintenance -Road Networks	1,000,000.00							-
Repair & Maintenance -Water Supply Systems	2,000,000.00			41,187.72		50,000.00		91,187.72
Repair & Maintenance -Building and Other Structures	2,000,000.00	1,699,188.12			1,288,153.00		42,177.89	1,330,330.89
Repair & Maintenance -Office Equipment	80,000.00						63,116.00	63,116.00
Repair & Maintenance -ICT Equipment	158,000.00			32,000.00		50,000.00		82,000.00
Repair & Maintenance -Machinery & Equipment	-						135,000.00	135,000.00
Repair & Maintenance -Other Machinery & Equipment	-			37,875.00				37,875.00
Repair & Maintenance -Furniture & Fixtures	150,000.00							-
Repair & Maintenance -Medical Equipment	-			15,000.00				15,000.00





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**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
Repair & Maintenance -Motor Vehicle	511,000.00			200,000.00				200,000.00
Repair & Maintenance -Sports Equipment	-							-
<b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>	-							-
Taxes, Duties and Licenses	40,000.00						11,900.00	11,900.00
Fidelity Bond Premiums	120,000.00							-
Insurance Expenses	60,000.00			5,000.00	19,600.00			24,600.00
<b>LABOR AND WAGES</b>	-							-
Labor and Wages	1,100,000.00		8,841,655.64	6,395,746.91	636,925.78	1,083,322.43	1,767,328.52	18,724,979.28
<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>	-							-
Advertising Expenses	8,000.00		146,513.00					146,513.00
Printing and Publication Expenses	198,000.00		700.00	1,237,275.00	6,509,675.89		130,000.00	7,877,650.89
Representation Expenses	200,000.00					50,000.00		50,000.00
Transportation & Delivery Expenses	-		100,000.00				19,200.00	119,200.00
Rent/Lease Expenses	240,000.00		40,000.00	50,000.00	-		60,500.00	150,500.00
Membership Dues and Contributions	255,000.00		513,000.00	500,000.00	642,443.04			1,655,443.04
Subscription Expenses	215,000.00		1,050,720.00	356,250.00				1,406,970.00
Other Maintenance and Operating Expenses	2,217,000.00		15,240,217.00	1,176,233.14	3,820,821.77		158,400.00	20,395,671.91
Merchandise Inventory/Cost of Sales	-						4,853,698.33	4,853,698.33
<b>CAPITAL OUTLAY</b>	<b>78,507,000.00</b>	<b>22,550,891.15</b>	<b>2,500,467.42</b>	<b>8,609,014.10</b>	<b>3,300,493.43</b>	<b>290,000.06</b>	<b>1,230,651.99</b>	<b>15,930,627.00</b>
Procurement of Motor Vehicle		5,400,000.00						-
Procurement of Information and Communication Equipment		15,000,000.00						-





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**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
Admin Cost and Savings		2,150,891.15						-
Rehabilitation/Upgrading/Expansion of Athletic Field , Victoria and Calapan	10,000,000.00							-
Extension of Perimeter Fence, Victoria, Bongabong and Calapan	5,000,000.00							-
Fencing of Research Area including Demo-Farm and Field Laboratory Farm for Agriculture, Technology and Fishery Victoria, Bongabong and Calapan Campuses	15,000,000.00							-
Construction of Dormitory Victoria Campus	10,000,000.00							-
Procurement of Office Equipment	765,000.00							-
Purchase of Books/Textbooks, Victoria, Bongabong and Calapan Campuses	15,000,000.00							-
Purchase of Science, Technology, Fishery, Agriculture Engineering Equipment in Bongabong Campuses	20,702,000.00							-
Construction of Covered Pathway	-			191,887.50				191,887.50
Building and Other Structure				994,000.00				994,000.00
Office Equipment	-		638,441.10	2,270,506.72	936,645.00	275,000.00	82,325.89	4,202,918.71
Information and Communication Equipment	-		933,393.17	4,952,619.88	2,074,207.40	15,000.06	50,000.00	8,025,220.51
Technical and Scientific Equipment	-				54,500.00			54,500.00
Furniture and Fixtures	2,040,000.00		340,633.15	120,000.00	235,141.03		270,175.00	965,949.18
Other Machinery Equipment	-		220,000.00				401,319.00	621,319.00
Sports Equipment								-





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 Alcate, Victoria, Oriental Mindoro

**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	GAA 2020	GAA-Continuing Appropriations	BEGINNING INCOME					Total
			Tuition	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP	
Medical Equipment	-		368,000.00	80,000.00				448,000.00
Biological Assets Aquaculture								-
Biological Assets Breeding Stocks	-						426,832.10	426,832.10
Patent/Copyrights	-							-
<b>TOTAL EXPENDITURES</b>	<b>262,825,200.00</b>	<b>31,708,353.87</b>	<b>41,151,752.76</b>	<b>46,206,300.54</b>	<b>28,523,084.47</b>	<b>4,873,227.85</b>	<b>10,528,510.63</b>	<b>131,282,876.25</b>





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 Alcate, Victoria, Oriental Mindoro

**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
<b>A. RECEIPTS</b>	<b>45,750,840.00</b>	<b>36,665,050.00</b>	<b>9,796,330.00</b>	<b>5,149,440.00</b>	<b>6,958,691.25</b>	<b>104,320,351.25</b>	<b>530,136,781.37</b>
<b>Beginning Balance</b>							
Personnel Services	9,255,146.46	6,891,404.92	449,048.00	300,000.00	200,000.00	17,095,599.38	196,360,080.25
Maintenance and Other Operating Expenses	32,066,805.82	25,121,184.08	9,067,282.00	4,198,940.00	6,708,691.25	77,162,903.15	206,726,334.25
Capital Outlay	4,428,887.72	4,652,461.00	280,000.00	650,500.00	50,000.00	10,061,848.72	127,050,366.87
	<b>PROPOSED EXPENDITURES CHARGED AGAINST PROPOSED INCOME</b>						
<b>B. EXPENDITURES</b>						-	-
<b>PERSONNEL SERVICES</b>	<b>9,255,146.46</b>	<b>6,891,404.92</b>	<b>449,048.00</b>	<b>300,000.00</b>	<b>200,000.00</b>	<b>17,095,599.38</b>	<b>196,360,080.25</b>
Basic Salary -Regular	1,696,896.00					1,696,896.00	104,578,829.13
Salary and Wages-Casual/Contractual	2,213,705.00	5,329,357.56				7,543,062.56	22,036,863.98
Lump Sum for filling of Positions						-	9,470,000.00
<b>OTHER COMPENSATION COMMON TO ALL</b>						-	-
Personnel Economic Relief Allowance (PERA)						-	6,864,000.00
Representation Allowance (RA)	837,684.21	42,000.00				879,684.21	2,768,959.70
Transportation Allowance (TA)	230,331.50					230,331.50	657,331.50
Clothing and Uniform Allowance						-	1,716,000.00
Honoraria	3,997,519.75	1,245,047.36	449,048.00			5,691,615.11	11,863,085.94
Mid-Year Bonus	279,010.00					279,010.00	8,471,010.00
Year End Bonus						-	8,192,000.00
Cash Gift						-	1,430,000.00
Anniversary Bonus						-	858,000.00
Productivity Enhancement Incentive (PEI)						-	1,430,000.00





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**PROGRAM OF RECEIPTS AND EXPENDITURES**  
**FISCAL YEAR 2020**

PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
Subsistence Allowance						-	72,000.00
Laundry Allowance						-	8,000.00
Hazard Pay						-	395,000.00
<b>OTHER BENEFITS</b>						-	-
Retirement and Life Insurance Premiums						-	11,797,000.00
PAG-IBIG Contributions						-	344,000.00
Philhealth Contributions						-	1,216,000.00
Employees Compensation Insurance Premiums						-	344,000.00
Terminal Leave Benefits						-	258,000.00
Loyalty Award						-	120,000.00
Lump Sum for Step Increments-Length of Service						-	245,000.00
Other Personnel Benefits		275,000.00		300,000.00	200,000.00	775,000.00	1,225,000.00
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>	<b>32,066,805.82</b>	<b>25,121,184.08</b>	<b>9,067,282.00</b>	<b>4,198,940.00</b>	<b>6,708,691.25</b>	<b>77,162,903.15</b>	<b>206,726,334.25</b>
<b>TRAVELLING EXPENSES</b>						-	-
Travelling Expenses -Local	2,535,750.86	1,168,907.63	2,382,398.00	57,980.16	20,500.00	6,165,536.65	13,229,633.81
Travelling Expenses -Foreign						-	12,200.00
<b>TRAINING AND SCHOLARSHIP EXPENSES</b>						-	-
Training Expenses	2,744,655.26	2,009,462.84	1,870,996.00	42,000.00	40,000.00	6,707,114.10	13,181,355.94
Scholarship Students	1,129,000.00	50,000.00				1,179,000.00	1,609,000.00
Faculty and Staff Development	1,043,611.10					1,043,611.10	1,530,611.10
<b>SUPPLIES AND MATERIALS EXPENSES</b>						-	-
Office Supplies Expenses	1,622,524.04	830,505.93	285,500.00	905,060.24	33,570.00	3,677,160.21	12,818,483.73
Accountable Forms Expenses				18,000.00		18,000.00	78,000.00





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PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
Drugs and Medicine Expenses		625,617.00	70,000.00			695,617.00	1,536,374.70
Medical, Dental & Laboratory Supplies Expenses	50,000.00	419,475.00				469,475.00	891,878.75
Gasoline, Oil and Lubricants Expenses	331,838.24	8,000.00				339,838.24	2,181,067.61
Agricultural & Marine Supplies Expenses	290,280.00				669,372.84	959,652.84	2,451,301.49
Textbooks and Instructional Materials Expenses	667,710.76	177,594.00				845,304.76	2,544,455.76
Office Equipment	55,000.00	106,385.00	125,000.00			286,385.00	492,285.00
Disaster Response & Rescue Equipment		139,000.00				139,000.00	139,000.00
Technical and Scientific Equipment	39,750.00	24,495.00				64,245.00	69,745.00
Medical Equipment		79,036.00				79,036.00	82,036.00
Military, Police and Security			10,000.00			10,000.00	54,637.60
Sports Equipment			100,000.00			100,000.00	320,000.00
Other Machinery Equipment	60,000.00			20,000.00		80,000.00	152,500.00
Furniture and Fixtures	53,500.00	791,312.64	5,000.00	44,400.00		894,212.64	1,364,592.64
Machinery & Equipment						-	31,120.00
Information and Communication Technology	47,000.00	278,144.25	89,000.00	44,600.00		458,744.25	1,187,208.50
Other Supplies & Materials Expenses	399,118.84	929,223.55	572,348.00	359,560.08		2,260,250.47	6,207,176.12
<b>UTILITY EXPENSES</b>						-	-
Water Expenses	50,000.00	55,000.00			36,000.00	141,000.00	298,985.08
Electricity Expenses	618,814.00	2,516,337.20		183,500.00	287,000.00	3,605,651.20	8,056,586.39
<b>COMMUNICATION EXPENSES</b>						-	-
Postage & Courier Services						-	25,000.00
Telephone Expenses	376,103.92	25,200.00		7,200.00		408,503.92	1,318,952.11
Internet Expenses	508,800.00	1,958,496.00	10,000.00			2,477,296.00	9,978,879.09
Cable, Sattelite Telegraph and Radio Expenses	48,000.00	18,240.00				66,240.00	80,920.00





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PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
<b>AWARDS/REWARDS AND PRIZES</b>						-	-
Awards/Rewards Expenses	325,000.00	62,922.00	99,000.00			486,922.00	851,922.00
Rewards and Incentives		19,300.00	28,000.00			47,300.00	697,300.00
<b>SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>						-	-
Survey Resarch, Exploration and Development Expenses	90,000.00					90,000.00	4,997,044.24
<b>PROFESSIONAL SERVICES</b>						-	-
Legal Services						-	180,000.00
Auditing Services Expenses						-	50,000.00
Other Professional Services		6,000.00				6,000.00	4,015,359.80
<b>REPAIR AND MAINTENANCE</b>						-	-
Repair & Maintenance -Land Improvements						-	1,026,090.84
Repair & Maintenance -Road Networks						-	1,000,000.00
Repair & Maintenance -Water Supply Systems					80,000.00	80,000.00	2,171,187.72
Repair & Maintenance -Building and Other Structures	1,277,026.02	407,685.00			473,500.00	2,158,211.02	7,187,730.03
Repair & Maintenance -Office Equipment		7,000.00		20,000.00		27,000.00	170,116.00
Repair & Maintenance -ICT Equipment	75,000.00	679,541.76	12,000.00	30,000.00	20,000.00	816,541.76	1,056,541.76
Repair & Maintenance -Machinery & Equipment					-	-	135,000.00
Repair & Maintenance -Other Machinery & Equipment	100,000.00	54,300.00				154,300.00	192,175.00
Repair & Maintenance -Furniture & Fixtures	30,000.00	100,000.00				130,000.00	280,000.00
Repair & Maintenance -Medical Equipment		15,000.00				15,000.00	30,000.00





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PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
Repair & Maintenance -Motor Vehicle	100,000.00					100,000.00	811,000.00
Repair & Maintenance -Sports Equipment		50,000.00				50,000.00	50,000.00
<b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>						-	-
Taxes, Duties and Licenses					5,500.00	5,500.00	57,400.00
Fidelity Bond Premiums						-	120,000.00
Insurance Expenses		23,300.00				23,300.00	107,900.00
<b>LABOR AND WAGES</b>						-	-
Labor and Wages	8,500,507.96	5,012,248.64		961,040.52	1,221,036.00	15,694,833.12	35,519,812.40
<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>						-	-
Advertising Expenses	200,000.00	5,000.00				205,000.00	359,513.00
Printing and Publication Expenses	140,000.00	413,300.00	1,014,950.00	1,302,000.00	120,000.00	2,990,250.00	11,065,900.89
Representation Expenses						-	250,000.00
Transportation & Delivery Expenses	70,000.00			50,000.00	67,000.00	187,000.00	306,200.00
Rent/Lease Expenses					66,000.00	66,000.00	456,500.00
Membership Dues and Contributions		481,900.00	600,000.00			1,081,900.00	2,992,343.04
Subscription Expenses		696,000.00				696,000.00	2,317,970.00
Other Maintenance and Operating Expenses	8,487,814.82	4,877,254.64	1,793,090.00	153,599.00	175,430.00	15,487,188.46	38,099,860.37
Merchandise Inventory/Cost of Sales					3,393,782.41	3,393,782.41	8,247,480.74
<b>CAPITAL OUTLAY</b>	<b>4,428,887.72</b>	<b>4,652,461.00</b>	<b>280,000.00</b>	<b>650,500.00</b>	<b>50,000.00</b>	<b>10,061,848.72</b>	<b>127,050,366.87</b>
Procurement of Motor Vehicle							5,400,000.00
Procurement of Information and Communication Equipment							15,000,000.00





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PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
Admin Cost and Savings							2,150,891.15
Rehabilitation/Upgrading/Expansion of Athletic Field , Victoria and Calapan						-	10,000,000.00
Extension of Perimeter Fence, Victoria, Bongabong and Calapan						-	5,000,000.00
Fencing of Research Area including Demo-Farm and Field Laboratory Farm for Agriculture, Technology and Fishery Victoria, Bongabong and Calapan Campuses						-	15,000,000.00
Construction of Dormitory Victoria Campus						-	10,000,000.00
Procurement of Office Equipment						-	765,000.00
Purchase of Books/Textbooks, Victoria, Bongabong and Calapan Campuses						-	15,000,000.00
Purchase of Science, Technology, Fishery, Agriculture Engineering Equipment in Bongabong Campuses						-	20,702,000.00
Construction of Covered Pathway						-	191,887.50
Building and Other Structure						-	994,000.00
Office Equipment	2,176,069.88	334,975.00	30,000.00	26,000.00	50,000.00	2,617,044.88	6,819,963.59
Information and Communication Equipment	1,107,010.00	3,185,266.00	250,000.00	474,500.00		5,016,776.00	13,041,996.51
Technical and Scientific Equipment		134,000.00				134,000.00	188,500.00
Furniture and Fixtures	345,000.00	610,470.00		150,000.00		1,105,470.00	4,111,419.18
Other Machinery Equipment	750,807.84	82,300.00				833,107.84	1,454,426.84
Sports Equipment		235,450.00				235,450.00	235,450.00





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PARTICULARS	PROPOSED INCOME FY 2020					Sub-total	TOTAL
	Tuition Fee	Fiduciary	Fiduciary-Custodial	Other Service Income	Revolving/IGP		
Medical Equipment		70,000.00				70,000.00	518,000.00
Biological Assets Aquaculture						-	-
Biological Assets Breeding Stocks						-	426,832.10
Patent/Copyrights	50,000.00					50,000.00	50,000.00
<b>TOTAL EXPENDITURES</b>	<b>45,750,840.00</b>	<b>36,665,050.00</b>	<b>9,796,330.00</b>	<b>5,149,440.00</b>	<b>6,958,691.25</b>	<b>104,320,351.25</b>	<b>530,136,781.37</b>


Prepared by:

  
**ROVELYN P. ROXAS**  
Budget Officer

Certified Correct:

  
**MARIA CRISTINA D. SISCAR**  
Accountant III

Recommending Approval:

  
**JOELINE C. LEYNES**  
Vice President for Admin & Finance

Approved:

  
**LEVY B. ARAGO, JR.**  
SUC President III