



REQUEST FOR QUOTATION

Supply And Delivery of ICT Equipment and Semi-Expendable Furniture & Fixtures for The Bs Tourism Travel Management Laboratory Room
MINSU Main Campus

PR No.: PR25-0199
RFQ No.: 2025-152
ABC Amount: Php 151,988.00
Lot 1: 106,988.00
Lot 2: 45,000.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [☐] Pick-up (Schedule) [☐] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		LOT 1- ICT EQUIPMENT			
1	unit	Desktop Computer	2		
		<i>Specifications: Operating System: Windows 11 Home SL with MIS Office for Home & Student, Processor: Intel Core i3-13100 ; Processor (4 cores 8 Threads 3.4 GHz up to 4.5 GHz, 12MB Intel Smart (Cache), Chipset: Intel H610 Chipset Memory: 8GB DDR4.3200 MHz UDIMM Up to 32GB of Dual-Channel DDR4; Storage: 256GB M.2 2280, PCI-E SSD+ 1TB 3.5-inch 7200 RPM; Graphics: Intel UHD 730 Graphics for 13th Generation (better performance than NVIDIA GT730 2GB); Audio: Integrated high-definition, 5.1-channel surround sound: WLAN: 802.11ac/a/b/g/n wireless LAN and Bluetooth 5.0 LAN: Gigabit Ethernet, Front/Side/I/O connectors, Card Reader: Yes; Audio jack (s):2, USB 3.2 Gen 1 Type A port(s): 1.USB 3.2 Gen 1; Type C port(s): 1rear I/O connectors, HDMI port(s), Port 1, HDMI-out 2.0 Port 2,</i>			
		<i>HDMI-out 1.4lb, LAN port(s): 1. Audio jack(s): 3 USB 2.0 Type A (port(s): 4 USB 3.2 Gen1 Type A port(s): 1. Number of PCIe slot(s): 1 Number of PCIe x 1 slot(s): 1 M.2 slot (for SSD): 1.M.2 slot (for WLAN): 1,300W. USB Wired Keyboard & Wired Mouse, Monitor, Model: KA222Q Hbi, Size: 21.5 inch , Input: VGA+HDMI, Max. res: 1920x1080@100Hz, Technology: VA Colors: 16.7 million, Glare: None, response Time: 1ms VRB, with VGA +HDMI Cable, weight: 9.3KG, Dimension: 49.4x23.4x41.7</i>			
2	unit	All-in-One Printer	1		
		<i>print,scan, copy, compact integrated tank design, print speed: up to 15.5ipm for black and 8.5 ipm for color, auto duplex printing, ADF capability(64-95 grams) Ethernet & wifi direct seamless set up with smart panel, borderless printing up to A4 size spill-free ink refilling,</i>			

MSU-BAC-FR-05.01



After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above

Date _____

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City



Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.