



REQUEST FOR QUOTATION

Supply And Delivery of Books for the University Library of MINSU Calapan City Campus

PR No.: 2025-120
RFQ No.: 2025-153
ABC Amount: Php 500,000.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

BAC Chairperson

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within ____calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [☐] Pick-up (Schedule) [☐] Door to Door Delivery

| Item No. | Unit | ITEM AND DESCRIPTION | QTY. | UNIT PRICE | TOTAL AMOUNT |
|----------|------|--|------|------------|--------------|
| 1 | pc | A Textbook of Electronic Devices and Circuits/ Neil P. Sigman, 2024 | 1 | | |
| 2 | pc | Abnormal Psychology/ Manuel Carvalho, 2024 | 1 | | |
| 3 | pc | Abstract Algebra/ Alexandra Germer, 2024 | 1 | | |
| 4 | pc | Advanced Calculus/ Andreas Koch, 2024 | 1 | | |
| 5 | pc | Advances In Experimental Social Psychology/ Bertram Gawronski, 2024 | 1 | | |
| 6 | pc | Algebra and Trigonometry 5th ed. / Stewart Watson, 2024 | 1 | | |
| 7 | pc | Algebraic Topology / Felix Kaser, 2024 | 1 | | |
| 8 | pc | Applied Statistics in Business and Economics: 2024 Release, 8e/ David Doanne, Lori, Seward, 2025 | 1 | | |
| 9 | pc | Approach To Forensic Pathology, 1st ed. / James Griffith, 2024 | 1 | | |
| 10 | pc | Calculus of a Single Variable: Early Transcendental Functions 8th ed. / Ron Larson, Bruce H. Edwards, 2024 | 1 | | |
| 11 | pc | Calculus of Variation / Gregor Groner, 2024 | 1 | | |
| 12 | pc | Calculus: Early Transcendental Functions, International Metric Edition 8th ed. / Larson, Edwards, 2024 | 1 | | |
| 13 | pc | Career Development and Counselling / Heike Binder, 2024 | 1 | | |
| 14 | pc | Child And Adolescent Development in Your Classroom, Topical Approach 4th ed. / Christi Crosby Bergin, David Allen Bergin, 2025 | 1 | | |
| 15 | pc | Cognitive Psychology / Jackson Dias, 2024 | 1 | | |

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|----|-----|---|---|--|--|
| 16 | pc | College Algebra 8th ed. / Stewart, Redlin Watson, 2024 | 1 | | |
| 17 | pc | College Physics, Global Edition 12th ed. / Raymond A. Serway, Chris Vuille, John Hughes, 2025 | 1 | | |
| 18 | pc | Computer Forensics / John Pinto, 2024 | 1 | | |
| 19 | pc | Computing Essentials 2025: 2024 Release ISE, 30th ed. / Timothy J. O'leary, Linda I. O'leary, Daniel O'leary, 2025 | 1 | | |
| 20 | pc | Creativity in Counseling Children and Adolescents/ Teresa Behrend Fletcher, Amanda C. De Diego, 2024 | 1 | | |
| 21 | pc | Criminal Law, 8th ed./ Wilson, 2025 | 1 | | |
| 22 | pc | Cyberbullying And Sexting/ Elizabeth Agnew, 2024 | 1 | | |
| 23 | pc | Depressive Disorders/ Judy Z. Koenigsberg, 2024 | 1 | | |
| 24 | pc | Diversity In Organizations, 5e/ Myrtle P. Bell, Joy Leopold, 2025 | 1 | | |
| 25 | pc | Embedded System Design: Methodologies And Issues, 1st ed. / Lawrence J. Henschen, 2025 | 1 | | |
| 26 | pc | Embedded Systems; ARM Programming and Optimization, 2nd ed/ Jason D. Bakos, 2025 | 1 | | |
| 27 | pc | English and Korean in Contrast: A Linguistic Introduction (With Free Database Article) / Kim, 2024 | 1 | | |
| 28 | pcs | Essential Mathematics for The Modern World, 3r ed./ Rizaldi C. Nocon & Ederlina G. Nocon, 2024 | 5 | | |
| 29 | pc | Essential Social Psychology, 5e/ Richard J. Crisp, Rhiannon N. Turner, Rose Melady, 2024 | 1 | | |
| 30 | pc | Essentials Of Computer Organization and Architecture, 6th ed. / Null, 2024 | 1 | | |
| 31 | pc | Essentials Of Statistics, Global Edition 7th ed. / Mario F. Triola, 2025 | 1 | | |
| 32 | pc | Ethics On Online AI-Based Systems: Risks and Opportunities in Current Technological Trends, 1st ed/ Santi Caball, 2024 | 1 | | |
| 33 | pc | Explorations: Introduction To Astronomy 10th ed. / Arny, 2024 | 1 | | |
| 34 | pcs | Field Methods In Psychology/ Gary S. Dy, Ma. Joycelyn A. Go-Monilla, Peter R. Go-Monilla, 2024 | 6 | | |
| 35 | pc | Fundamentals Of Firefighter Skills with Navigate Premier Access, 5th ed. / International Association of Fire Chiefs, National Fire Protection, 2025 | 1 | | |
| 36 | pc | Geophysics / V.K. Panday, 2024 | 1 | | |
| 37 | pc | Handbook Forensic Pathology, 1st ed./ Alice Coffey, 2025 | 1 | | |



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|----|-----|--|---|--|--|
| 38 | pc | Linear Algebra: Algorithms, Applications, And Techniques 4th ed. / Richard Bronson, 2024 | 1 | | |
| 39 | pcs | Mathematics In the Modern World, 2nd ed/ Ethel Cecille Baltazar, Carmelita Ragasa & Justina Evangelista, 2024 | 6 | | |
| 40 | pc | Personality Psychology: Domains Of Knowledge About Human Nature ISE, 8e/ Larsen, 2024 | 1 | | |
| 41 | pc | Precalculus: Mathematics for Calculus 8th ed/ Stewart, Redlin, Watson, 2024 | 1 | | |
| 42 | pc | Probability And Statistics for Physical Sciences 2nd ed. / Brian Martin, 2024 | 1 | | |
| 43 | pcs | Professional Event Management: A Guide to Meetings, Incentives, Conventions, Exhibitions, And Events, 2e/ Philippine M.I.C.E., academy, 2024 | 5 | | |
| 44 | pc | Psychological Criminology, 2nd Ed. / Wortley, Richard, 2024 | 1 | | |
| 45 | pc | Psychology: Perspectives And Connections: 2024 Release ISE, 6e/ Gregory J. Feist, Erika Rosenberg, 2025 | 1 | | |
| 46 | pc | Purposive Communication in the 21st Century, 2nd ed/ Jessie S. Barrot, Philippe John F. Sipacio, 2024 | 5 | | |
| 47 | pc | Python Programming for Linguistics and Digital Humanities: Applications for Text-Focused Fields/ Martin Weisser, 2024 | 1 | | |
| 48 | pc | Python Programming in Context, 4th ed/ Anderson, 2025 | 1 | | |
| 49 | pc | Research Methods and Statistics in Psychology, 4e/ S. Alexander Haslam, Craig McGarty, Tegan Cruwys, Niklas K., 2024 | 1 | | |
| 50 | pc | Research Methods in Psychology, 7e/ Howitt, 2024 | 1 | | |
| 51 | pcs | Science, Technology and Society, 2nd ed/ Daniel Joseph Mcnamara, Vida Mia Valverde, Ramon Beleno III, 2024 | 5 | | |
| 52 | pcs | Science, Technology and Society: An Evidence-Driven Outcomes-Based Module, 2nd ed/ Edward Jay Mansarate Quinto/ 2024 | 6 | | |
| 53 | pc | Security Awareness: Applying Practical Cybersecurity in Your World, 6th ed/ Ciampa 2024 | 1 | | |
| 54 | pcs | Social Psychology, 2e / Paul Dickerson, 2024 | 2 | | |
| 55 | pc | Supply Chain Management: A Logistic Perspective, 21e/ C. John Langley, Robert A. Novack, Brian Gibson, John J. Coy, 2025 | 1 | | |
| 56 | pc | Technology Of Forensic DNA, 1st ed. / Zeno Garadts, 2024 | 1 | | |



After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Date _____

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

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Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.