



REQUEST FOR QUOTATION

Supply and Delivery of Materials for the Repair & Maintenance of DRRM Office in MinSU Calapan City Campus

PR No.: 2025-113

RFQ No. 2025-177

ABC Amount: Php596,650.00

Company Name : _____

Address : _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:**
1. All entries must be typewritten.
 2. Delivery Period within ____calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered.
 7. Mode of delivery: [☐] Pick-up (Schedule) [☐] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Materials for Repair & Maintenance			
1	pcs	Sierra Board 4'x8'x1/4"	55		
2	pcs	Metal Furring	150		
3	box	Rivets 5/32 by 1/2"	20		
4	pcs	Drill Bit 5/32	10		
5	pcs	Hammer Drill Heavy Duty 650 watts	1		
6	box	Cutting Disc	7		
7	pcs	Riveter	2		
8	set	Sliding Door 210cm by 290cm	1		
9	pcs	Panel Door	3		
10	set	Sliding Window (150cm by 182cm)	3		
11	pcs	Door Knob HD	6		
12	pair	Hinges 3x4 SS304	8		
13	set	Plastic Door with Jamb	2		
14	pcs	Glazed Door Tiles 40cm by 40cm	846		
15	kg	Grout (White)	10		
16	bag	Adhesive	50		
17	bag	Cement	150		
18	tl	Sand (Fine) 6 cu.m.	3		
19	pcs	Unglazed Tiles 40cm by 40 cm (White for CR)	40		
20	pcs	Glazed Tiles 40cm by 40cm (For Wall of CR - Marble Design)	200		
21	pcs	Louver Luminaire Light (Double)	6		
22	box	THHN Wire #12 (150m)	1		
23	box	THHN Wire #10 (150m)	1		
24	box	TW Wire #8 (150m)	1		
25	bundle	Electrical Tape (Big 10 pcs)	2		

MSU-BAC-FR-05.01



26	pcs	LED Light - Tri-Color (5watts)	10		
27	pcs	Emergency Light (Wall Mounted, Rechargeable, 5W)	4		
28	pcs	Circuit Breaker (20A, 30A, 40A, 40A)	4		
29	pc	Panel Box (4-Holes)	1		
30	pcs	Utility Box	20		
31	pcs	Junction Box	20		
32	pcs	LED Ceiling Light (Remote Dimming/ Tri-Color) 90cm	4		
33	pcs	LED Bulb	5		
34	bundle	Flexible Hose () Orange 1/2" & 3/4"	2		
35	bundle	Clamp (Clamp 1/2" & 3/4")	2		
36	set	Switch (3Gang) w/ Plate	10		
37	set	Outlet (2-Gang) w/ Plate HD Universal Duplex	10		
38	pcs	Marine Plywood (4'x8'x1/4") Grade C (Premium Grade)/-with BPS Certified Standard	29		
39	pcs	Marine Plywood (4'x8'x1/2") Grade C (Premium Grade)/-with BPS Certified Standard	20		
40	pcs	Marine Plywood (4'x8'x3/4") Grade C (Premium Grade)/-with BPS Certified Standard	20		
41	pcs	S4S 2x2x12ft	30		
42	kg	CWN 4	10		
43	kg	CWN 3	10		
44	kg	CWN 2	5		
45	kg	CWN 1	5		
46	gal	Wood Glue (4kg)	2		
47	pcs	Edging 1"x1"x12"	100		
48	bags	Skim Coat	30		
49	gal	Glazing Putty	10		
50	pail	Flat Wall Enamel	4		
51	pail	Gloss White Enamel	4		
52	pail	Flat Latex White	4		
53	pail	Gloss Latex White	4		
54	pcs	Pain Brush 2"	15		
55	pcs	Roller Brush	15		
56	pcs	Baby Roller Brush	15		
57	m	Sand Paper #80 (Maroon)	10		
58	m	Sand Paper #120 (Maroon)	10		
59	can	Tin-Ting Color water-based (4 variant color)(1ltr)	3		
60	gal	QDE Chocolate Brown	4		
61	gal	Epoxy Primer	2		
62	gal	Latex Brown	2		
63	gal	Urathane Thinner	2		



64	pairs	Putty Knives	2		
65	pcs	PVC Pipe 4"	15		
66	pcs	PVC Pipe 2"	15		
67	set	Water Closet (Totnado)	2		
68	roll	PE Pipe 1/2 by Sch.40	1		
69	pcs	Faucet SS304	2		
70	pc	Goose Neck Faucet	1		
71	pcs	Tissue Holder	2		
72	pcs	Angle Valve SS304 2-way	2		
73	pcs	Biddet HD	2		
74	pcs	Floor Drain	2		
75	pcs	PVC Elbow 2"	10		
76	pcs	PVC Elbow 4"	10		
77	pc	Kitchen Sink	1		
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name (required)

TIN No. of Establishment (required)

Contact Number (required)

Date (required)

General Conditions

- Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFQ.
- Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration (Updated and w/ CTC)
 - Valid Mayor's/Business Permit (Updated and w/ CTC)
 - Notarized Omnibus Sworn Statement
 - BIR Certificate of Registration (Updated and Original or CTC)
 - Latest Income/Business Tax Return (Updated and Original or CTC)
 - TAX Clearance (Updated and Original or CTC)
 - DTI Registration/SEC Certificate (Updated and Original or CTC)
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, (required)
 - Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements



3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.