



University Bids and Awards Committee
Resolution No. 08, S. 2024

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF MEALS & SNACKS, MEDALS & PLAQUES AND CONSTRUCTION SUPPLIES FOR THE 3RD MinSU ANNIVERSARY

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Meals & Snacks, Medals & Plaques and Construction Supplies for the 3rd MinSU Anniversary"** with an Approved Budget for the Contract (ABC) amounting to Five Hundred Ninety-one Thousand Six Hundred Twenty Pesos (Php591,620.00);

WHEREAS, in response to the first publication of the project on February 7, 2024; one (1) supplier was found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on February 14, 2024; one (1) supplier was found in the document request list however, no supplier submitted RFQ for the second time;


NOW, THEREFORE, the members of Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** that the BAC recommended to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the **"Supply and Delivery of Meals & Snacks, Medals & Plaques and Construction Supplies for the 3rd MinSU Anniversary"**;

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 20th day of February, 2024.


ANSELMO R. ULEP, JR.
BAC Vice-Chairperson


NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson


ELVI C. ESCAREZ, Ph.D.
BAC Member


CIEDELLE P. SALAZAR Ph.D
BAC Member

Approved/Disapproved


CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10551699
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Meals & Snacks, Medals & Plaques and Construction Supplies for the Celebration of 3rd MinSU Anniversary
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-02 A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Events Management		
Approved Budget for the Contract:	PHP 591,620.00	Document Request List	1
Delivery Period:	15 Day/s		
Client Agency:		Date Published	14/02/2024
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	Last Updated / Time	14/02/2024 00:00 AM
		Closing Date / Time	19/02/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Meals & Snacks

March 13,2024

1 pax Lunch: Rice, buttered veggies, fresh banana, fried chicken, water 30

March 14,2024

2 pax AM Snacks: Pancit, puto, C2 225

3 pax Lunch: Rice, fish fillet, chopsuey, fruits, water 165

4 pax PM Snacks: Spaghetti, bread, water 20

March 15,2024

5 pax AM Snacks: Pancit guisado, buko roll, water 700

6 pax Lunch: Rice, chicken cordon bleu, beef brocolli, chocolate brownies, soft drinks 700

7 pax PM Snacks: Chicken pie, buko juice 700

Lot 2- Medals & Plaques

PLAQUES

1 pcs Small (1,600.00 x 23pcs) 23

2 pcs Medium (1,900.00x7pcs) 7

3 pcs Large (2,200.00 x 14pcs) 14

MEDALS

4 pcs Bronze (100.00x23pcs) 23
5 pcs Silver (100.00x7pcs) 7
6 pcs Gold (100.00x14pcs) 14
7 pcs FRAME for Certificates 10
LEI
8 pcs lei 40
Lot 3- Construction Supplies for Exhibit and Stage Decorations
1 pcs Marine plywood 3/4x4x8 19
2 pcs Marine plywood 1/4x4x8 25
3 pcs Good lumber 2x2x12 85
4 pcs sxs1x2x12 25
5 pcs sxs 1/2x1x12 45
6 ltr stikwel (270x3) 5
7 kg concrete nail 3" 1
8 kg concrete nail 4" 1
9 kg finishing nail 2" 5
10 kg finishing nail 2 1/2 3
11 kg CWN nail 1" 2
12 kg finishing nail 1" 2
13 pcs sand paper 100" 25
14 pcs LED strip lights 150
15 pcs LED plug 30
16 pcs LED 4in1 60w flat stage spot light 10
17 set LED track light (40w) 4
18 pcs Curtain PIPE (1") 12
19 gal Glazing Putty 2
20 pcs Roller brush #4 4
21 pcs Roller brush #2 3
22 gal Flat enamel 3
23 gal QDE White 3
24 gal Paint thinner 2
25 pcs Palita #4 4
26 pcs Nylon String ".80mm" 3
XXX
TOTAL

Created by Annabelle Quinto Madrigal

Date Created 13/02/2024

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10532084
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Meals & Snacks, Medals & Plaques and Construction Supplies for the Celebration of 3rd MinSU Anniversary
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-02	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Events Management		
Approved Budget for the Contract:	PHP 591,620.00	Document Request List	1
Delivery Period:	15 Day/s		
Client Agency:		Date Published	07/02/2024
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	Last Updated / Time	07/02/2024 00:00 AM
		Closing Date / Time	12/02/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Meals & Snacks

March 13,2024

1 pax Lunch: Rice, buttered veggies, fresh banana, fried chicken, water 30

March 14,2024

2 pax AM Snacks: Pancit, puto, C2 225

3 pax Lunch: Rice, fish fillet, chopsuey, fruits, water 165

4 pax PM Snacks: Spaghetti, bread, water 20

March 15,2024

5 pax AM Snacks: Pancit guisado, buko roll, water 700

6 pax Lunch: Rice, chicken cordon bleu, beef brocolli, chocolate brownies, soft drinks 700

7 pax PM Snacks: Chicken pie, buko juice 700

Lot 2- Medals & Plaques

PLAQUES

1 pcs Small (1,600.00 x 23pcs) 23

2 pcs Medium (1,900.00x7pcs) 7

3 pcs Large (2,200.00 x 14pcs) 14

MEDALS

4 pcs Bronze (100.00x23pcs) 23

5 pcs Silver (100.00x7pcs) 7

6 pcs Gold (100.00x14pcs) 14

7 pcs FRAMES for Certificates 10

Created by	Annabelle Quinto Madrigal
Date Created	06/02/2024

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APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Meals & Snacks, Medals & Plaques and Construction Supplies for the Celebration of 3rd MinSU Anniversary
Alcate, Victoria, Oriental Mindoro

Project Name and Location

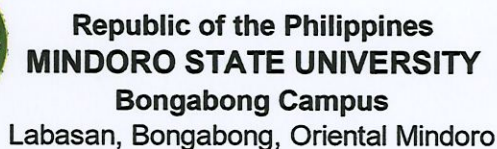
Stations: Mindoro State University

Length:

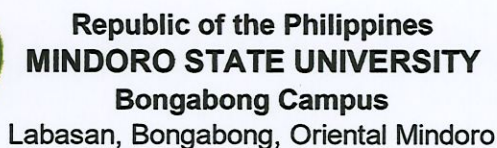
Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS		TOTAL COST	UNIT COST
									INFLATION, CURRENCY			
									%	VALUE		
									INFLATION, CURRENCY			
									%	VALUE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
	Lot 1- Meals & Snacks				-							
	March 13,2024				-							
1	Lunch: Rice, buttered veggies, fresh banana, fried chicken, water	30	pax	220.00	6,600.00							
	March 14,2024				-							
2	AM Snacks: Pancit, puto, C2	225	pax	90.00	20,250.00							
3	Lunch: Rice, fish fillet, chopsuey, fruits, water	165	pax	220.00	36,300.00							
4	PM Snacks: Spaghetti, bread, water	20	pax	90.00	1,800.00							
	March 15,2024				-							
5	AM Snacks: Pancit guisado, buko roll, water	700	pax	90.00	63,000.00							
6	Lunch: Rice, chicken cordon bleu, beef brocolli, chocolate brownies, soft drinks	700	pax	220.00	154,000.00							
7	PM Snacks: Chicken pie, buko juice	700	pax	90.00	63,000.00							
	sub-total 1				344,950.00							
	Lot 2- Medals & Plaques				-							
	PLAQUES				-							
1	Small (1,600.00 x 23pcs)	23	pcs	1,600.00	36,800.00							
2	Medium (1,900.00x7pcs)	7	pcs	1,900.00	13,300.00							
3	Large (2,200.00 x 14pcs)	14	pcs	2,200.00	30,800.00							
	MEDALS				-							
4	Bronze (100.00x23pcs)	23	pcs	100.00	2,300.00							
5	Silver (100.00x7pcs)	7	pcs	100.00	700.00							
6	Gold (100.00x14pcs)	14	pcs	100.00	1,400.00							
7	FRAME for Certificates	10	pcs	100.00	1,000.00							

042



086



OIC- Office of the University President

PURCHASE REQUEST

Fund Cluster:[illegible]

Purpose: For Awards and Recognition for MinSU Anniversary 2024

MDS -14- 7
101-200
02-83B

Requested by:

Recommending

Approved as to Availability of Funds

Approved by:

Signature :

Printed Name :

Designation :

CIEDELLE P. SALAZAR Ph.D.

Campus Executive Director

JOELENE C. LEYNES

VP for Administration and Finance

ROVELYN P. ROXAS

Budget Officer III

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.

OIC- Office of the University President

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PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-11 Responsibility Center Code :		Date: February 2, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1	pcs	marine plywood 3/4 x 4 x 8	19	1,600.00	30,400.00
2	pcs	marine plywood 1/4 x 4 x 8	25	1,000.00	25,000.00
3	pcs	good lumber 2x 2x 12	85	448.00	38,080.00
4	pcs	sxs 1x2x12	25	180.00	4,500.00
5	pcs	sxs 1/2x1x12	45	132.00	5,940.00
6	ltr	stikwell (P270 x 3)	5	270.00	1,350.00
7	kg	concrete nail 3"	1	90.00	90.00
8	kg	concrete nail 4"	1	90.00	90.00
9	kg	finishing nail 2"	5	110.00	550.00
10	kg	finishing nail 2 1/2	3	110.00	330.00
11	kg	cwnail 1"	2	90.00	180.00
12	kg	finishing nail 1"	2	110.00	220.00
13	pcs	sand paper 100"	25	35.00	875.00
14	pcs	LED strip lights	150	95.00	14,250.00
15	pcs	LED plug	30	120.00	3,600.00
16	pcs	LED 4n1 60w Flat stage spot Light	10	1,100.00	11,000.00
17	set	LED track light (40w)	4	1,500.00	6,000.00
18	pcs	Curtain PIPE (1")	12	250.00	3,000.00
19	gal	Glazing Putty	2	700.00	1,400.00
20	pcs	Roller brush #4	4	85.00	340.00
21	pcs	Roller brush #2	3	85.00	255.00
22	gal	Flat Enamel	3	700.00	2,100.00
23	gal	QDE White	3	700.00	2,100.00
24	gal	Paint Thinner	2	180.00	360.00
25	pcs	Palita #4	4	15.00	60.00
26	roll	Nylon string ".80mm"	3	100.00	300.00
					-
					-
					-
					-
		GRAND TOTAL			152,370.00

Purpose: For Stage and Exhibit Area Decorations for MinSU Anniversary 2024

MDS-14-7
101-200
02- 83 A

Requested by:		Recommending Approval:		Approved as to Availability of Funds		Approved by:	
Signature :		Signature :		Signature :		Signature :	
Printed Name : CIEDELLE P. SALAZAR Ph.D.		JOELENE C. LEYNES		ROVELYN P. ROXAS		CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.	
Designation : Campus Executive Director		VP for Administration and Finance		Budget Officer III		OIC- Office of the University President	

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PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-11 Responsibility Center Code :		Date: February 2, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	pcs	marine plywood 3/4 x 4 x 8	19	1,600.00	30,400.00
	pcs	marine plywood 1/4 x 4 x 8	25	1,000.00	25,000.00
	pcs	good lumber 2x 2x 12	85	448.00	38,080.00
	pcs	sxs 1x2x12	25	180.00	4,500.00
	pcs	sxs 1/2x1x12	45	132.00	5,940.00
	ltr	stikwell (P270 x 3)	5	270.00	1,350.00
	kg	concrete nail 3"	1	90.00	90.00
	kg	concrete nail 4"	1	90.00	90.00
	kg	finishing nail 2"	5	110.00	550.00
	kg	finishing nail 2 1/2	3	110.00	330.00
	kg	cwnail 1"	2	90.00	180.00
	kg	finishing nail 1"	2	110.00	220.00
	pcs	sand paper 100"	25	35.00	875.00
	pcs	LED strip lights	150	95.00	14,250.00
	pcs	LED plug	30	120.00	3,600.00
	pcs	LED 4n1 60w Flat stage spot Light	10	1,100.00	11,000.00
	set	LED track light (40w)	4	1,500.00	6,000.00
	pcs	Curtain PIPE (1")	12	250.00	3,000.00
	gal	Glazing Putty	2	700.00	1,400.00
	pcs	Roller brush #4	4	85.00	340.00
	pcs	Roller brush #2	3	85.00	255.00
	gal	Flat Enamel	3	700.00	2,100.00
	gal	QDE White	3	700.00	2,100.00
	gal	Paint Thinner	2	180.00	360.00
	pcs	Palita #4	4	15.00	60.00
	roll	Nylon string ".80mm"	3	100.00	300.00
					-
					-
					-
					-
		GRAND TOTAL			152,370.00

Purpose: For Stage and Exhibit Area Decorations for MinSU Anniversary 2024

MDS-14-7
101-200
02-23 A

Requested by:		Recommending	Approved as to Availability of Funds	Approved by:
Signature :		Approval:		
Printed Name :		JOELENE C. LEYNES	ROVELYN P. ROXAS	CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Designation :		Campus Executive Director	VP for Administration and Finance	Budget Officer III
				OIC- Office of the University President

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PROPOSAL 3rd University Anniversary Mindoro State University

Project Title: Celebration of the 3rd University Anniversary

Proponent: MinSU – Bongabong Campus

Date: March 13-15, 2024

Theme: “TRIAD: Highlighting the Threefold Power of MinSU to Internationalization”

I. RATIONALE

The 3rd University Anniversary of Mindoro State University is grounded in the commemorate the rich history and notable achievements of our institution. From its humble beginnings as Mindoro Agricultural School (MINAS), then Mindoro College of Agriculture and Technology (MCAT). Under the direct supervision of the Commission on Higher Education (CHED), two CHED-Supervised Institutions (CSIs) namely Polytechnic College of Calapan (PCC) in Calapan City and Bongabong School of Fisheries (BSF) to its evolution into Bongabong College of Fisheries (BCF), further transforming into Mindoro State College of Agriculture and Technology (MinSCAT), and ultimately achieving university status as Mindoro State University through Commission en banc Resolution No. 110-2021 and BOR Resolution No. 1, s. 2021 on March 16, 2021.

This celebration provides an invaluable opportunity to express gratitude and recognition to our dedicated Faculty Members and Staff who have demonstrated unwavering support and service to the University over the years. Their commitment to fulfilling the four mandated functions of instruction, research, extension, and production has been instrumental in the growth and success of Mindoro State University.

Moreover, the anniversary event aims to shine a spotlight on the tireless efforts and commendable initiatives of the administration in steering the university towards excellence. By acknowledging the visionary leadership and strategic decisions that have propelled the institution forward, we not only honor the past achievements but also inspire a shared commitment to continuous improvement and advancement.

In essence, the proposed celebration serves as a platform to reflect on our journey, express gratitude to those who have contributed significantly, and motivate the entire university community to collectively strive for higher standards of excellence in the future.



II. OBJECTIVES

General Objectives: To commemorate the 3rd University Anniversary of Mindoro State University.

Specific Objectives:

1. To recognize and express gratitude to the Faculty Members and Staff for their steadfast support and dedicated service to the University, acknowledging their pivotal roles in fulfilling the institution's mandated functions.
2. To highlight and showcase the administrative efforts and initiatives that have propelled Mindoro State University towards excellence, fostering a sense of pride and motivation within the university community.
3. Conduct a historical retrospective through multimedia presentations, exhibitions, and storytelling sessions, showcasing the journey of the institution from MINAS, PCC and BSF to Mindoro State University.
4. Organize a special ceremony or program to recognize and appreciate Faculty Members and Staff who have demonstrated exceptional dedication and contribution to the university, possibly through awards or commendations.
5. Showcase the achievements and initiatives of the administration through presentations, panel discussions, or publications, emphasizing how these efforts have contributed to the university's growth and commitment to excellence.
6. Foster community engagement by involving alumni, local communities, and stakeholders in anniversary events, creating a sense of unity and shared pride in the achievements of Mindoro State University.
7. Develop a gender sensitive workforce in MinSU Community and to promote equality and equity among the employees and students that support the University's Vision, Mission and Core Values.

III. BUDGETARY REQUIREMENTS

DAY 0

1. EXHIBIT OF DIFFERENT COLLEGES (March 13, 2023) AM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
A. Ribbon Cutting Ceremony				
Flowers			1	5,000.00
Ribbons - Yellow (P400 x 1roll)			1	400.00
Ribbons - Green (P400 x 1roll)			1	400.00
Microphone Battery				500.00
B. Façade Construction				
Balloons (Green)				300.00
Balloons (Gold)				300.00
Balloons (White)				300.00



Tarpaulin (12x20) (P5,000 x 2)			2	10,000.00
Nylon string ".80mm" (P100 x 3rolls)				300.00
C. Exhibit Area Construction				
Poster Banner Tripod Stand double-sided (2x5 feet)	3	3	3	3,600.00
Marine Plywood for tables 3/4 (P1,600x5)			5	8,000.00
Good lumber (2x2x12) (P448 x 5pcs)			5	2,240.00
SxS 1/2 (P132 x 45)			45	5,940.00
Finishing nails #2 (P110 x 2kls)			2	220.00
Finishing nails #1 (P110 x 1kl)			1	110.00
Stikwell (P270 x 2liters)			2	540.00
Glazing Putty (P700 x 2gals)			2	1,400.00
Sand paper #100 (P35 x 15pcs)			15	525.00
Roller brush #4 (P85 x 4 pcs)			4	340.00
Roller brush #2 (P85 x 3 pcs)			3	255.00
Flat Enamel (P700 x 3gals)			3	2,100.00
QDE White (P700 x 3gals)			3	2,100.00
Paint Thinner (P180 x 2gals)			2	360.00
Palita #4 (P15 x 4 pcs)			4	60.00
Lunch (P220 x 30pax)			30	6,600.00
Sub-Total				51,890.00

DAY 1

2. MOTORCADE - Simultaneous per Campus (March 14, 2023) AM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
TARPAULIN (4X11) P1,500 X 3	1	1	1	4,500.00
SNACKS (P90 x 225pax) For PNP, TMO, MDRRM, ROTC, Brass Band	75pax	75pax	75pax	20,250.00
Sub-Total				24,750.00

3. CAMPUS CLEAN-UP DRIVE "Alay Linis" (March 14, 2023) AM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
N/A	N/A	N/A	N/A	N/A

4. ECUMENICAL SERVICE (March 14, 2023) AM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
FLOWERS (P1,000 X 1)			1	1,000.00
TARPAULIN (6X12) P2,000 X 3	1	1	1	6,000.00
LUNCH (P220 x 45 pax)	15pax	15pax	15pax	9,900.00
Sub-Total				16,900.00



5. PAGEANT (March 14, 2023) PM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
FLOWER BOUQUET:				
Top 2 Male (P700 x 2)			2	1,400.00
Top 2 Female (P700 x 2)			2	1,400.00
Mr. & Ms. MinSU (P1,000 x 2)			2	2,000.00
SNACKS:				
PM Snacks (P90 x 20pax)			7	1,800.00
Sub-Total				6,600.00

6. FRIENDSHIP GAME (C/O Faculty and Employees Association) for MMC and MCC (March 14, 2023) PM

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
Basketball Team + Coach + Sports Coordinator+Medical Team	20	14	14	
Volleyball Girls + Coach	11	11	11	
Basketball Visitor Players (PGOrM) + Coach	13	13	13	
Transportation (MBC) - (P460 x 11)				5,060.00
Transportation (MCC) - (P200 x 11)				2,200.00
Lunch (P220 x 120)				26,400.00
Sub-Total				33,660.00

DAY 2

7. SEMINAR AND RECOGNITION PROGRAM (March 15, 2023)

PARTICULARS	No. of PARTICIPANTS			TOTAL
	MMC	MCC	MBC	
PLAQUE OF RECOGNITION:				
Small (P1,600.00 x 23pcs)	12	5	6	36,800.00
Medium (P1,900.00 x 7pcs)	3	3	1	13,300.00
Large (P2,200.00 x 14pcs)	7	4	3	30,800.00
MEDALS (Customized MinSU Logo):				
Bronze (P100.00 x 23pcs)	12	5	6	2,300.00
Silver (P100.00 x 7pcs)	3	3	1	700.00
Gold (P100.00 x 14pcs)	7	4	3	1,400.00
FRAME for Certificates				1,000.00
LED wall "9x24ft" (P25,000x2)			2	50,000.00
LIGHTS AND SOUNDS (Full Set-Up) (P25,000x1)			1	25,000.00
DECORATIONS:				
marine plywood 3/4 x 4 x 8 (P1,600 x 14)				22,400.00
marine plywood 1/4 x 4 x 8 (P1,000 x 25)				25,000.00
good lumber 2x 2x 12 (P448 x 80)				35,840.00
sxs 1x2x12 (P180 x 25)				4,500.00
stikwill (P270 x 3)				810.00
concrete nail 3" (P90 x 1kl)				90.00
concrete nail 4" (P90 x 1kl)				90.00



finishing nail 2" (P110 x 3kls)				330.00
finishing nail 2 1/2 (P110 x 3kls)				330.00
cwnail 1" (P90 x 2 kls)				180.00
finishing nail 1" (P110 x 1)				110.00
sand paper 100" (P35 x 10)				350.00
LED strip lights (P95 x 150m)				14,250.00
LED plug (P120 x 30pcs)				3,600.00
LED 4n1 60w Flat stage spot Light (P1,100 x 10pcs)				11,000.00
LED track light (40w) (P1,500 x 4sets)				6,000.00
Curtain PIPE (P250 x 12pcs)				3,000.00
AM Snacks (P90 x 700pax)	300pax	250pax	150pax	63,000.00
PM Snacks (P90 x 700pax)	300pax	250pax	150pax	63,000.00
LUNCH (P220 x 700pax) buffet	300pax	250pax	150pax	154,000.00
Catering Services (Tables, utensils, hall design)				120,000.00
Sub-Total				689,180.00

8. SUPPLIES AND MATERIALS (Documentation, Invitations & Programs)

PARTICULARS	MMC	MCC	MBC	TOTAL
Vellum Board (P60 x 10packs)			10	600.00
Ribbon (P100 x 5rolls)			5	500.00
Bond Paper (P250 x 2reams)			5	500.00
Lei (P200 x 40 pcs)			40	8,000.00
Pin			1	500.00
Thumb Tacks			1	500.00
Ink (P1,500 x 1 set)			1	1,500.00
Sub-Total				12,100.00

9. HONORARIA/ACCOMODATION AND FOOD/TRANSPORTATION OF THE GUESTS

PARTICULARS	TOTAL
Honoraria for the Guest Speakers and Resource Speaker (P20,000 x 2)	40,000.00
Accommodation (P4,500 x 2)	9,000.00
Food for the Guests (P800 x 2)	1,600.00
Transportation	15,000.00
Sub-Total	65,600.00

10. TRANSPORTATION OF THE TWO (2) CAMPUSES

PARTICULARS	TOTAL
MinSU Main Campus (P500 x 260)	130,000.00
MinSU Calapan City Campus (P500 x 220)	110,000.00
Sub-Total	240,000.00



11. CONTINGENCY FUND

PARTICULARS	TOTAL
Contingency Fund	35,000.00
Sub-Total	35,000.00

GRAND TOTAL	1,170,580.00
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SUMMARY:

PARTICULARS	TOTAL
1. EXHIBIT OF DIFFERENT COLLEGES (March 13, 2023) AM	51,890.00
2. MOTORCADE - Simultaneous per Campus (March 14, 2023) AM	24,750.00
3. CAMPUS CLEAN-UP DRIVE "Alay Linis" (March 14, 2023) AM	-
4. ECUMENICAL SERVICE (March 14, 2023) AM	16,900.00
5. PAGEANT (March 14, 2023) PM	6,600.00
6. FRIENDSHIP GAME (March 14, 2023) PM	33,660.00
7. SEMINAR AND RECOGNITION PROGRAM (March 15, 2023)	689,180.00
8. SUPPLIES AND MATERIALS (Documentation, Invitations & Programs)	12,100.00
9. HONORARIA/ACCOMODATION AND FOOD/TRANSPORTATION OF THE GUESTS	65,600.00
10. TRANSPORTATION OF THE TWO (2) CAMPUSES	240,000.00
11. CONTINGENCY FUND	35,000.00
GRAND TOTAL	1,175,580.00

The total estimated funds needed for the proposed event is ₱ 1,175,580.00.

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Prepared by:



CIEDELLE P. SALAZAR, Ph.D.
Campus Executive Director


CHRISTINE A. LUZON-GERMAN
Director Women, Gender and Development

Funds Available:


ROVELYN P. ROXAS
Budget Officer III

Recommending Approval:


JOYLENE C. LEYNES
Vice President for Administration & Finance


NEMESIO H. DAVALOS, Ph.D.
Vice President for Academic Affairs

Approved:


CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC – Office of the University President