



SUPPLY AND DELIVERY OF MEALS & SNACKS, OFFICE SUPPLIES AND OTHER SUPPLIES FOR THE "KNOWING YOUR SOIL EXTENSION ACTIVITY" OF MinSU MAIN CAMPUS

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 11, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of Meals & Snacks, Office Supplies and Other Supplies for the "Knowing your Soil Extension Activity" of MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Twenty-six Thousand and Twenty Pesos (Php126,020.00) composed of 3 lots namely;

Particulars	Approved Budget for the Contract (ABC)
Lot 1- Meals & Snacks	Php48,000.00
Lot 2- Office Supplies	Php5,520.00
Lot 3- Other Supplies	Php72,500.00

WHEREAS, in response to the said advertisement, one (1) supplier was found in the document request list and only one (1) supplier in the name of **MKRJ MARKETING** submitted price quotation before the deadline for Lots 2 and 3;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
2	Php5,520.00	MKRJ Marketing	Php5,331.00
3	Php72,500.00		Php72,168.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive; thus, the project be awarded to the supplier in the name of **MKRJ MARKETING** with Single Calculated Responsive Bid (SCR) for Lots 2 and 3;

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the "Supply and Delivery of Meals & Snacks, Office Supplies and Other Supplies for the "Knowing your Soil Extension Activity" of MinSU Main Campus" to **MKRJ Marketing** amounting to Five Thousand Three Hundred Thirty-one Pesos (Php5,331.00) for Lot 2, and seventy-two Thousand One Hundred Sixty-eight Pesos (Php72,168.00) for Lot 3 with official address at San Agustin I, Naiujan, Oriental Mindoro as the supplier/bidder with Single Calculated Responsive Bid (SCR);

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 4th day of March, 2024.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ANSELMO R. ULEP, JR.
BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D
BAC Member

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10584439
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Meals & Snacks, Office Supplies and Other Supplies for the "Knowing your Soil Extension Activity" of MinSU Main Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-09	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Parts and Accessories		
Approved Budget for the Contract:	PHP 126,020.00	Document Request List	1
Delivery Period:	15 Day/s		
Client Agency:		Date Published	23/02/2024
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	Last Updated / Time	23/02/2024 00:00 AM
		Closing Date / Time	01/03/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Meals & Snacks

1 pax Snack AM (Water, C2-355ml, Pansit, Coffee) 75

2 pax Lunch (Water, Rice, Fried Chicken, Vegetable, Banana, Brownies, Coffee) 75

3 pax Snack PM (Water, Coffee, Pineapple Juice 240ml, Burger) 75

Puerto Galera

Date : March 7, 2024

4 pax Snack AM (Water, C-355ml, Spaghetti, Coffee) 75

5 pax Lunch (Water, Rice, Pork Adobo, Vegetable, Banana, Brownies, Coffee) 75

6 pax Snack PM (Water, Coffee, Pineapple Juice 240ml, Monde) 75

Puerto Galera

Date : March 8, 2024

Lot 2- Office Supplies

1 pcs Notebook 95 leaves) 60

2 pcs Ball pen (black) 60

3 ream Bond Paper (long) 1

4 pcs Expanded envelop (long) 60

5 pcs Certificate Holder (A4) 4

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 21/02/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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REQUEST FOR QUOTATION

Supply and Delivery of Meals & Snacks, Office Supplies and Other Supplies for the “Knowing your Soil Extension Activity” of MinSU Main Campus

PR No.: PR24-0014
RFQ No. 2024-09
ABC Amount: Php126,020.00

Company Name : MKRJ MARKETING
Address : San Agustin I, Naujan, Oriental Mindoro

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
Lot 1- Meals & Snacks					
1	pax	Snack AM (Water, C2-355ml, Pansit, Coffee)	75		
2	pax	Lunch (Water, Rice, Fried Chicken, Vegetable, Banana, Brownies, Coffee)	75		
3	pax	Snack PM (Water, Coffee, Pineapple Juice 240ml, Burger)	75		
		Puerto Galera			
		Date : March 7,2024			
4	pax	Snack AM (Water, C-355ml, Spaghetti, Coffee)	75		
5	pax	Lunch (Water, Rice, Pork Adobo, Vegetable, Banana, Brownies, Coffee)	75		
6	pax	Snack PM (Water, Coffee, Pineapple Juice 240ml, Monde)	75		
		Puerto Galera			
		Date : March 8,2024			
Lot 2- Office Supplies					
1	pcs	Notebook (25 leaves)	60	24.00	1,440.00
2	pcs	Ball pen (black)	60	9.50	570.00
3	ream	Bond Paper (long)	1	295.00	295.00
4	pcs	Expanded envelop (long)	60	34.00	2,040.00
5	pcs	Certificate Holder (A4)	4	75.00	300.00
6	pack	Photo Paper (A4)	2	98.00	196.00
7	pack	Printable Sticker Paper	5	98.00	490.00
Lot 3- Other Supplies					
1	liter	Alcohol	1	198.00	198.00
2	pcs	Meter Stick	30	49.00	1,470.00
3	pcs	Spade	30	598.00	17,940.00
4	pcs	Shovel	30	598.00	17,940.00

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

MKRJ MARKETING
SAN AGUSTIN I ,
Naujan , Oriental Mindoro , Region IV-B , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 05-Apr-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **MKRJ MARKETING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
- 2. the veracity of the statements and information contained therein;*
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 03-Apr-2024

Issued this 10th day of March 2023.

This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*



Republic of the Philippines
Province of Oriental Mindoro
Naujan
Office of the Municipal Mayor

Business Permit

To whom it may concern,

Pursuant to the revenue code of this Municipality/City, after payment of taxes, fees and charges, etc., and compliance with existing requirements, Permit is hereby granted to the herein Taxpayer.

MKRJ MARKETING

Business Name

RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.

Line of Business

SAN AGUSTIN I NAUJAN ORIENTAL MINDORO

Business Address

This PERMIT can be revoked any time if any of the Conditions and Provisions set forth by the Code is violated and/or the peace and order, health, environment, safety and security of the public are at stake.

MARICEL KAIBIGAN RECTO

R-175208-00119

2024-1705208000-0066

Owner's Name

Business ID No.

Business Permit No.

000-000-000-00000

Sole Proprietorship

Renewal

Business TIN

Type of Business

DTI Registration No.

Type of Application

Date Issued

Jan. 03, 2024

Valid Until

Dec. 31, 2024

Business Plate No.

No. of Employees

7

Official Receipt No.

3671274

OR Date

2024-01-03

Payment Mode

Annual

KIND OF FEE

AMOUNT

OCCUPATIONAL FEE

700.00

WEIGHTS AND MEASURES

200.00

MAYOR'S PERMIT

500.00

SANITARY PERMIT FEE (REGULATORY FEES)

100.00

SITE INSPECTION FEE (REGULATORY FEES)

50.00

BUS. REG. NEW(300)/RENEW(250)

250.00

MEDICAL FEE (REGULATORY FEES)

20.00

LOCATION CLEARANCE (REGULATORY FEES)

50.00

ANNUAL TAX

175,783.17

ANNUAL INSPECTION FEE (Office of the Building Official)

580.00

GARBAGE FEE

240.00

Total

178,473.17

HENRY JOEL C. TEVES
Local Chief Executive

JAY MARK Y. BACAY
Business Permit and Licensing Officer

NOTES:

1. Exhibit this Permit in Your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges.
4. Your Business Establishment is subject to final inspection or regulatory compliance.
5. Surrender this Permit upon retirement of your Establishment.

Remarks



List of Eligibility Documents

of
MKRJ MARKETING
SAN AGUSTIN I,
Naujan , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2350865 Issued By / Signatory : Ramon M. Lopez Registration Date : 15-Dec-2020 Expiration Date : 06-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 202417052080000066 Place of Issue : NAUJAN, ORIENTAL MINDORO Issued By / Signatory : HENRY JOEL C. TEVES Issuance Date : 03-Jan-2024
Tax Clearance	Expiration Date : 10-Nov-2024 TCC Number : RR9A-063-11-10-R2130-2023-M Issued By / Signatory : LEVINE F. ILAGAN Issuance date : 10-Nov-2023
Audited Financial Statement	Date of Filing : 29-Mar-2023 Current Asset : 4,207,461.00 Total Asset : 4,607,461.00 Current Liabilities : 448,124.00 Total Liabilities : 448,124.00 Name of Auditor : ELVIN P. VARGAS BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN) S.S.

AFFIDAVIT

1. I, **Maricel K. Recto**, of legal age, Married, **Filipino**, and residing at **San Agustin I, Naujan, Oriental Mindoro**, after having been duly sworn in accordance with law, do hereby depose and state that:

I am the sole proprietor or authorized representative of **MKRJ Marketing** with office address at **San Agustin I, Naujan, Oriental Mindoro**;

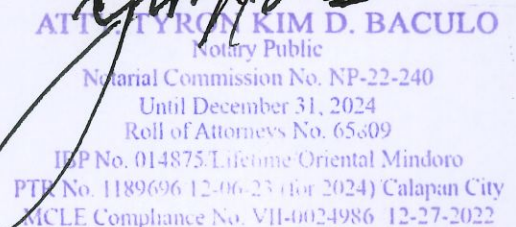
2. As the owner and sole proprietor, or authorized representative of **MKRJ Marketing**, I have full power and authority to do, execute and perform any and all acts necessary to participated, submit the bid, and to sign and execute the ensuring contract for the **Supply and Delivery of Meals & Snacks, Office Supplies and other Supplies for the "Knowing your Soil Extension Activity" of MinSU Main Campus**, as shown in the attached duly notarized Special Power of Attorney;
3. **MKRJ Marketing** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **MKRJ Marketing** is authorizing the Head of the Procuring Entity or its duly authorized representative/s to verify all the documents submitted;
6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **MKRJ Marketing** complies with existing labor laws and standards; and
8. **MKRJ Marketing** is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examine all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin/s issued for the **Supply and Delivery of Meals & Snacks, Office Supplies and other Supplies for the "Knowing your Soil Extension Activity" of MinSU Main Campus**.
9. **MKRJ Marketing** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 No. Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have here unto set my hand this _____ day of _____, 2024 at Calapan City, Oriental Mindoro, Philippines.


MARICEL K. RECTO
Sole Proprietress
Affiant

SUBSCRIBED AND SWORN TO BEFORE ME this this _____ day of _____ 2024 affiant exhibited to me his Community Tax Certification No. **15572759** issued on **January 3, 2024** at Naujan, Oriental Mindoro

Doc No. **437**
Page No. **89**
Book No. **37**
Series no. 2024


ATTY. TYRON KIM D. BACULO
Notary Public
Notarial Commission No. NP-22-240
Until December 31, 2024
Roll of Attorneys No. 65809
IBP No. 014875 Lifetime Oriental Mindoro
PTR No. 1189696 12-06-23 (for 2024) Calapan City
MCLE Compliance No. VII-0024986 12-27-2022

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIILAN NG RENTAS INTERNAS
REVENUE REGION NO. 009
REVENUE DISTRICT NO. 063

m.No. 2303
issued July 1997

OCN 1RC0000861244

CERTIFICATE OF REGISTRATION

299-108-912-000	NAME RECTO, MARICEL KAIBIGAN	REGISTRATION DATE 10/05/2010
REGISTERED ADDRESS SAN AGUSTIN 1 NAUJAN ORIENTAL MINDORO 5204		
REGISTERED ACTIVITY(IES) TAX TYPE INCOME TAX VALUE - ADDED TAX REGISTRATION FEE		
TRADE NAME MKRJ MARKETING		LINE OF BUSINESS / INDUSTRY 5239 OTHER RETAIL SALE IN SPECIALIZED STORES
REMARKS: FILE and PAY 1. Renewal of Annual Registration Fee of P500.00 on or before January 31; 2. Ending Inventory - every January of each year; 3. VAT on or before 20 th of every month; File and Pay Quarterly VAT and Submit Summary List of Sales/Purchases i. First Quarter - April 25 iii. Second quarter - July 25 ii. Third Quarter - October 25 iv. Fourth Quarter - January 25 4. Income Tax: i. First Quarter - On or before April 15 ii. Second Quarter - On or before August 15 iii. Third Quarter - On or before November 15 iv. Annual Income Tax - On or before April 15 Update Registration Information, for any changes in Status, Location and Tax Types (1905 Form); 5. Register Book of Accounts; 6. IN CASE OF CLOSURE/RETIREMENT OF BUSINESS, NOTIFY IMMEDIATELY REVENUE DISTRICT OFFICE TAXPAYER SERVICE SECTION. Date of Registration/Update: MAY 21 2016		

THEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS
INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL
REVENUE CODE, AS AMENDED.

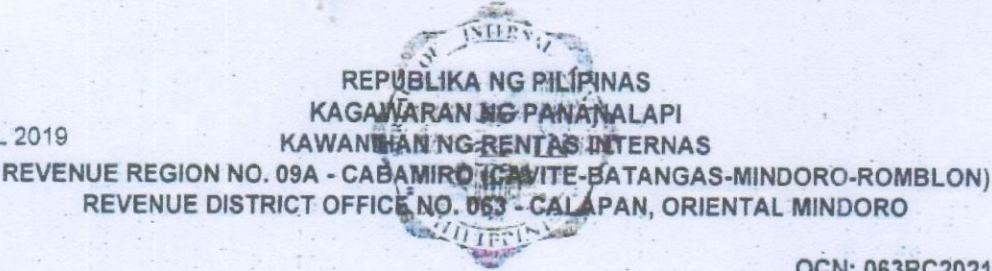


[Signature]
ROGERIO Q. DIZON

REVENUE DISTRICT OFFICER (signature & or printed name)

BIR FORM
2303

REVISED: APRIL 2019



OCN: 063RC20210000000001
Date OCN Generated: August 3, 2021

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 299-108-912-00000	NAME OF TAXPAYER RECTO, MARICEL KAIBIGAN	TIN ISSUANCE DATE October 5, 2010
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS NAUJAN 5204 NAUJAN ORIENTAL MINDORO PHILIPPINES		

- REMINDERS:
1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
 2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
 3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
 4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
 5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

RDO I



I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

EMELITA R. ABO

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANATLAPI
KAWANTAHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CAGAYAN (CAGAYAN-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2021000000000
Date OCN Generated: August 3, 2021

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 299-108-912-00000	NAME OF TAXPAYER RECTO, MARICEL KAIBIGAN	TIN ISSUANCE DATE October 5, 2010
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS NAUJAN 5204 NAUJAN ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	August 3, 2021	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	August 3, 2021	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 1, 2022	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
INDIVIDUAL INCOME TAX	1701	March 21, 2016	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	March 21, 2016	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
VALUE ADDED TAX	2550M	March 21, 2016	MONTHLY	Not later than the 20th day following the close of the month.
VALUE ADDED TAX	2550Q	March 21, 2016	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
REGISTRATION FEE	0605	March 21, 2016	ANNUALLY	On or before the last day of January.
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			
BUSINESS INFORMATION DETAILS				
			CATEGORY	REGISTRATION DATE
TRADE NAME 1	MKRJ MARKETING			March 21, 2016
(PSIC)	47739-OTHER RETAIL SALE OF NEW GOODS IN SPECIALIZED STORES, N.E. C.		Primary	
Line of Business	RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES			



Republika ng Pilipinas
Kagawaran ng Pananalapi
Kawanihan ng Rentas Internas

063 - ORIENTAL MINDORO
220175 - 00005 - CALAPAN
OFFICIAL RECEIPT
AF No. 51

OR NO.: **OR202306322017500005-02285**
DATE/TIME: **04/20/2023 11:39:11 AM**


AGENCY
BIR
PAYOR
RECTO, MARICEL K.
FUND
01101101-A
PAYMENT DETAILS
NATURE OF COLLECTION
CERTIFICATION FEE
ACCOUNT CODE
4020104002
TOTAL AMOUNT DUE **100.00**

TOTAL AMOUNT PAID **100.00**
ONE HUNDRED PESOS ONLY
MODE OF PAYMENTS

CASH
AMOUNT: 100.00

REMARKS
CERTIFICATION FEE

TAXPAYER COPY



This is to certify that the amount indicated herein has
been received by the undersigned

LEONALYN H DE LARA
Collection Section - RCO



PNB

BTR-BIR PAYMENT SLIP

DATE:

03.29.23
M M D D Y Y

PLEASE WRITE HEAVILY

Dr. Mindoro-Victoria BRANCH is happy to serve you

You have made a BILLS PAYMENT
of PHP 49,875.00

03-29-2023 15:00:38

to BUREAU OF INTERNAL REVENUE1701

Payor : MARICEL KAIBIGAN RECTO

Account no. 299108912000

Txn Ref#: BBS6306971023032900032

Mode of Payment: Cash

Service Charge: PHP 0.00

Processed by ANDREW BEN Y. YBANEZ Seq# 145

Thank you for banking with us. With PNB, You First !

Before leaving the counter, please ensure the correctness of the transaction details as seen on the validation. This document is considered valid when machine validated.

ACCOUNT NAME BTR - BIR		Taxpayer may confirm their Tax Payment with their Home RDO/LTDO (where they file tax returns and pay internal revenue taxes).			
TAXPAYER'S NAME RECTO, MARICEL K.					
TIN 299-108-912-000		TAX TYPE IT			
TAX PERIOD Dec. 2022		TAX FORM 1701			
MODE OF PAYMENT					
<input checked="" type="checkbox"/> CASH					
NOTES	QTY	AMOUNT	NOTES	QTY	AMOUNT
1,000	49	49000	100	8	800
500			50	1	50
200			20	1	20
TOTAL COINS		5	CASH PAYMENT		49,875
<input type="checkbox"/> CHECK		CHECK PAYMENT			
<input type="checkbox"/> DEBIT MY ACCOUNT NO.					
AMOUNT IN FIGURES: 49,875					
AMOUNT IN WORDS: fourty nine thousand eight hundred seventy five					
<input checked="" type="checkbox"/> I/We consent to the collection and processing of personal data provided herein that will be used for facilitating the BIR-BTR transaction. All personal data will be processed in accordance with the Bank's Data Privacy Policy provided in the Bank's website (www.pnb.com.ph) and applicable data privacy laws, rules and regulations as may be amended from time to time.					
ACCOUNTHOLDER'S SIGNATURE					
Signature Verified by:			Approved by:		

TAXPAYER'S COPY

Form 2030.3 REV Sept '21

For BIR BCS/ Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

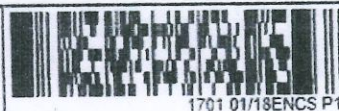
BIR Form No.

1701

January 2018 (ENCS)
Page 1

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18ENCS P1

1 Month ☒ 12 For the Year (YYYY) 2022 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN)	<u>299 - 108 - 512 - 000</u>	5 RDO Code	<u>1083</u>
6 Taxpayer Type	<input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner		
7 Alphabetic Tax Code (ATC)	<input checked="" type="radio"/> 11012 Business Income-Graduated IT Rates <input type="radio"/> 11014 Income from Profession-Graduated IT Rates <input type="radio"/> 11013 Mixed Income-Graduated IT Rates <input type="radio"/> 11011 Compensation Income <input type="radio"/> 11015 Business Income-5% IT Rate <input type="radio"/> 11017 Income from Profession-5% IT Rate <input type="radio"/> 11016 Mixed Income-5% IT Rate		
8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FAO: (First Name, Middle Name, Last Name)	<u>RECTO, MARICEL, KABIGAN</u>		
9 Registered Address (Indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905)	<u>SAN AGUSTIN, NAUJAN, ORIENTAL MINDORO</u>		
	9A	ZIP Code	<u>5204</u>
10 Date of Birth (MM/DD/YYYY)	11 Email Address		
<u>04/19/1986</u>	<u>Clientmail08@gmail.com</u>		
12 Citizenship	13 Claiming Foreign Tax Credits?	14 Foreign Tax Number, if applicable	
<u>FILIPINO</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No		
15 Contact Number (Landline/Cellphone No.)	16 Civil Status (if applicable)		
<u>000300000</u>	<input type="radio"/> Single <input checked="" type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower		
17 If married, spouse has income?	18 Filing Status		
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing		
19 Income EXEMPT from Income Tax?	20 Income subject to SPECIAL/PREFERENTIAL RATE?		
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No		
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]			
21A Method of Deduction (choose one)			
<input checked="" type="radio"/> Graduated Rates (Choose Method of Deduction in Item 21A) <input type="radio"/> Itemized Deduction (Sec. 34(A-J), NIRC) <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]			
21 Tax Rate* (choose one)			
<input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]			

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos: 49 Centavos or Less drop down: 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	419,536.00	0.00
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	369,661.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	49,875.00	0.00
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0.00	0.00
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	49,875.00	0.00
Add: Penalties		
27 Interest	0.00	0.00
28 Surcharge	0.00	0.00
29 Compromise	0.00	0.00
30 Total Penalties (Sum of Items 27 to 29)	0.00	0.00
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	49,875.00	0.00
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)	49,875.00	0.00

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)
☐ To be refunded ☐ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as collected by the Bureau of Internal Revenue for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Dr. Mindoro-Vic...
You have made...
of PHP 49,875.00
to BUREAU OF INTERNAL REVENUE
Payor: MARICEL KABIGAN RECTO
Account no. 29108912000
Ixn Ref: BBS61067102582000052
Mode of Payment
Service Charge: PHP 0.00
on 03-29-2023 15:00:38
Printed Name and Signature of Taxpayer/Authorized Representative
33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo			
35 Check/Bank Debit Memo			
36 Tax Debit Memo			
37 Others (specify below)			

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/AAB and Date of Receipt (RC's Signature/Bank Teller's Initial)

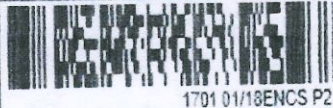
RECEIVED
BIR - MINDORO
2023 MAR 29 15:00:38
TOLLO

Processed by ANDREW BEN Y. YBANEZ Seq# 145

Thank you for banking with us. With PNB, You First!

NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

002: 032923
TOLLO

Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and TrustsTIN
299 108 112 000
Taxpayer/Filer's Last Name
RECTO**PART IV - Background Information of Spouse**

1 Spouse's Taxpayer Identification Number (TIN)	2 RDO Code
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner	
4 Alphabetic Tax Code (ATC) <input type="radio"/> 11011 Compensation Income <input type="radio"/> 11012 Business Income-Graduated IT Rates <input type="radio"/> 11013 Mixed Income-Graduated IT Rates <input type="radio"/> 11014 Income from Profession-Graduated IT Rates <input type="radio"/> 11015 Business Income-8% IT Rate <input type="radio"/> 11016 Mixed Income-8% IT Rate <input type="radio"/> 11017 Income from Profession-8% IT Rate	
5 Spouse's Name (Last Name, First Name, Middle Name)	
6 Contact Number	7 Citizenship
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No	9 Foreign tax number (if applicable)
10 Income EXEMPT from Income Tax? (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)) <input type="radio"/> Yes <input type="radio"/> No	11 Income subject to SPECIAL/PREFERENTIAL RATE? (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)) <input type="radio"/> Yes <input type="radio"/> No
12A Method of Deduction (choose one) <input type="radio"/> Graduated Rates <input type="radio"/> Itemized Deduction <input type="radio"/> Optional Standard Deduction (OSD) (Choose Method of Deduction in Item 12A) [Sec. 34(A-J), NIRC] [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]] 12 Tax Rate* (choose one) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]	

PART V - Computation of Tax**Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheet/s, if necessary)**

On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 48 Centavos or less drop down; 50 or more round up)

a. Name of Employer			
		b. Employer's TIN	
1	<input type="radio"/> Taxpayer <input type="radio"/> Spouse		
2	<input type="radio"/> Taxpayer <input type="radio"/> Spouse		
(Continuation of Table Above)		c. Compensation Income	d. Tax Withheld
1		0.00	0.00
2		0.00	0.00
3A	Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0.00	0.00
3B	Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00	0.00

Schedule 2 - Taxable Compensation Income
round up)

Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3A/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable income Tax Rate)	0.00	0.00

Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)

3.A - For Graduated Income Tax Rates	
8 Sales/revenues/receipts/fees	32,241,744.00
9 Less: Sales Returns, Allowances and Discounts	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	32,241,744.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	26,579,698.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	5,662,046.00
Less: Deductions Allowable under Existing Laws	
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	3,896,926.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	3,896,926.00
OR	
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	1,765,120.00
Add: Other Non-Operating Income (specify below)	
19	0.00
20	0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00

RECEIVED
BANK OF THE PHILIPPINES
DATE: 032923
TELLER: ANDREW BENY. YBAÑEZ

BIR Form No.

1701

January 2018 (ENC5)
Page 3**Annual Income Tax Return**
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENC5 P3

TIN 299 108 912 000 Taxpayer/Filer's Last Name RECTO

3.B - For 8% Flat Income Tax Rate (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

Particulars	A. Taxpayer/Filer	B. Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00
Add: Other Non-Operating Income (specify below)		
27	0.00	0.00
28 Total Income (Sum of Items 26 and 27)	0.00	0.00
Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00
29	0.00	0.00
30 Taxable Income/(Loss) (Item 28 Less Item 29)	0.00	0.00
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part VI Item 1)	0.00	0.00

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)

1 Amortizations	0.00	0.00
2 Bad Debts	0.00	0.00
3 Charitable and Other Contributions	0.00	0.00
4 Depletion	0.00	0.00
5 Depreciation	65,000.00	0.00
6 Entertainment, Amusement and Recreation	0.00	0.00
7 Fringe Benefits	0.00	0.00
8 Interest	0.00	0.00
9 Losses	0.00	0.00
10 Pension Trusts	0.00	0.00
11 Rental	0.00	0.00
12 Research and Development	0.00	0.00
13 Salaries, Wages and Allowances	0.00	0.00
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0.00	0.00
15 Taxes and Licenses	238,782.00	0.00
16 Transportation and Travel	862,676.00	0.00
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet(s), if necessary)		
a Janitorial and Messengerial Services	0.00	0.00
b Professional Fees	34,000.00	0.00
c Security Services	0.00	0.00
d [SEE ATTACHED FS]	2,696,468.00	0.00
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)	3,896,926.00	0.00

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)

5.A - Taxpayer/Filer	Description	Legal Basis	Amount
1			0.00
2			0.00
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)			0.00
5.B - Spouse			
4			0.00
5			0.00
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)			0.00

Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)

6.A - Computation of NOLCO

Description	A. Taxpayer/Filer	B. Spouse
1 Gross Income	0.00	0.00
2 Less: Ordinary Allowable Itemized Deductions	0.00	0.00
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)	0.00	0.00
6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO		
Net Operating Loss	B. NOLCO Applied Previous Year/s	C. NOLCO Expired
Year Incurred	A. Amount	D. NOLCO Applied Current Year
4	0.00	0.00
5	0.00	0.00
6	0.00	0.00
		E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
		0.00
		0.00
		0.00

BIR Form No.

1701January 2018 (ENCS)
Page 4**Annual Income Tax Return**
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P4

TIN 299 108 812 000 Taxpayer/Filer's Last Name RECTO

(Continuation of Schedule 6)

6.A.2 - Spouse's Detailed Computation of Available NOLCO

Year Incurred	Net Operating Loss A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
09	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00
11	0.00	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00	0.00

13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3.A Item 15B) 0.00**PART VI - Summary of Income Tax Due**

1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)	419,536.00	0.00
2 Special Rate-Income Tax Due (From Part X Item 17B/17F)	0.00	0.00
3 Less: Share of Other Government Agency, if remitted directly to the Agency	0.00	0.00
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0.00	0.00
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	419,536.00	0.00

PART VII - Tax Credits/Payments (attach proof)

1 Prior Year's Excess Credits	0.00	0.00
2 Tax Payments for the First Three (3) Quarters	34,660.00	0.00
3 Creditable Tax Withheld for the First Three (3) Quarters	236,936.00	0.00
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter	98,065.00	0.00
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Bd)	0.00	0.00
6 Tax Paid in Return Previously Filed, if this is an Amended Return	0.00	0.00
7 Foreign Tax Credits, if applicable	0.00	0.00
8 Special Tax Credits, if applicable (To Part VIII Item 6)	0.00	0.00
9 Other Tax Credits/Payments (specify)	0.00	0.00
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	369,661.00	0.00

PART VIII - Tax Relief Availment**VIII.A - Special Rate**

1 Regular Income Tax Otherwise Due (Part X Item 16B and/or Item 16F X applicable regular income tax rate)	0.00	0.00
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7E X applicable regular income tax rate)	0.00	0.00
3 Sub-Total - Tax Relief (Sum of Items 1 and 2)	0.00	0.00
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0.00	0.00
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0.00	0.00
6 Add: Special Tax Credit, if any (From Part VII Item 8)	0.00	0.00
7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)	0.00	0.00

VIII.B - Exempt

8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16E X applicable regular income tax rate)	0.00	0.00
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0.00	0.00
10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)	0.00	0.00

PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheet/s, if necessary)

Particulars	A. Taxpayer/Filer	B. Spouse
1 Net Income/(Loss) per Books	1,765,120.00	0.00
Add: Non-Deductible Expenses/Taxable Other Income		
2	0.00	0.00
3	0.00	0.00
4	0.00	0.00
5 Total (Sum of Items 1 to 4)	1,765,120.00	0.00
Less: A) Non-Taxable Income and Income Subjected to Final Tax		
6	0.00	0.00
7	0.00	0.00
B) Special/Other Allowable Deductions		
8	0.00	0.00
9	0.00	0.00

RECEIVED
BANK OF THE PHILIPPINES
DATE: 03 29 23
TELLER: ANDREW BEN Y. YAMOR



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-11-10-R2130-2023-M

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

RECTO, MARICEL KAIBIGAN

(MKRJ MARKETING)

Name of Taxpayer

SAN AGUSTIN I, NAUJAN, ORIENTAL MINDORO

Address

299-108-912-00000

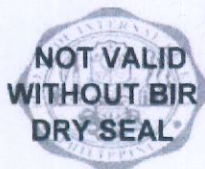
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 10th day of November, 2023.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **NOVEMBER 10, 2024** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON NOVEMBER 08, 2023 UNDER EFPS PAYMENT TRANSACTION NO. 237648368.
ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



Atlagan
LEVINE F. ILAGAN
Chief, Collection Division
11/10/2023



WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website- www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

MKRJ MARKETING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

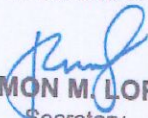
MARICEL KAIBIGAN RECTO

is valid from 06 January 2021 to 06 January 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 15 December 2020 in the Philippines.


RAMON M. LOPEZ
Secretary

Business Name No. 2350865

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



LDEH120911737251

Documentary Stamp Tax Paid Php 30.00

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Meals & Snacks, Office Supplies and Other Supplies for the "Knowing your Soil Extension Activity" of MinsU Main Campus
Alcote, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS		TOTAL COST	UNIT COST
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	%	INFLATION, CURRENCY	(12)	(13)
									VALUE	VALUE		

[illegible]

RENIELITO C. RICO
Member, BAC Secretariat

NEMESIO H. DAVALOS, Ph.D.

Chairperson, BAC

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC, Office of the University President

Approved



PURCHASE REQUEST

Fund Cluster:

Office/Section : CAAF		PR No.: PR24-014		Date: January 26, 2024		
Responsibility Center Code :						
Subtotal	Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
Lot 1 - Meals and Snacks						
		pax	Snack Am (Water, C2-355ml, Pansit, Coffee)	75	80.00	6,000.00
			Lunch (Water, Rice, Fried Chicken, Vegetable, Banana,Brownies, Coffee)	75	160.00	12,000.00
			Snack PM (Water, Coffee, Pineapple Juice 240 ml, Burger)	75	80.00	6,000.00
			Puerto Galera			
			Date: March 7, 2024			
			Snack Am (Water, C2-355ml, Spaghetti, Coffee)	75	80.00	6,000.00
		pax	Lunch (Water, Rice,Pork Adobo, Vegetable, Banana,Brownies, Coffee)	75	160.00	12,000.00
			Snack PM (Water, Coffee, Pineapple Juice -240 ml, Monde)	75	80.00	6,000.00
			Puerto Galera			
			Date: March 8, 2024			
Sub total 48,000.00						
Lot 2 - Office Supplies						
		pcs	Notebook (25 leaves)	60	25.00	1,500.00
		pcs	Ball pen (black)	60	10.00	600.00
		ream	Bond Paper (long)	1	300.00	300.00
		pcs	Expanded Envelop (long)	60	35.00	2,100.00
		pcs	Certificate holder (A4)	4	80.00	320.00
		pack	Photo paper (A4)	2	100.00	200.00
		pack	Printable Sticker paper	5	100.00	500.00
Subtotal 5,520.00						
Lot 3 - Other Supplies						
		litter	Alcohol	1	200.00	200.00
		pcs	Meier Stick	30	50.00	1,500.00
		pcs	Spade	30	600.00	18,000.00
		pcs	Shovel	30	600.00	18,000.00
		pos	Small Bucket (2.5 Gallon)	60	80	4,800
		pos	Jungle bolo	60	500	30,000
Subtotal 72,500.00						
MDS -14-7						
101-200-01-10						
48,000.00						
604020100						
126,020.00						
GRAND TOTAL						
Purpose: Extension Activity titled Knowing your Soil" A Technology Transfer on Soil Diagnosis, Soil Fertility Analysis and Management at Multi Purpose Gymnasium Villa flor Puerto Galera on March 7-8 2024						
Requested by:		Recommending Approval:		Approved as to Availability of Funds		Approved by:
Signature						
Printed Name : MARIVEL Q. ORTEGA		CHRISTIAN ANTHONY C. AGUTAYA, PhD.		ROVELYN P. ROXAS		CHRISTIAN ANTHONY C. AGUTAYA, PhD.
Designation: Project Leader		Vice President of Research, Extension and Development		Budget Officer III		OIC- Office of University President



January 15, 2024

CHRISTIAN ANTHONY C. AGUTAYA, PhD
OIC-Office of the University President
This University

Thru: **LOURDES V. ICALLA, DVM.**
Director of Extension, Knowledge and Technology Transfer
This University

MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro, 5205 Philippines	
RECEIVED	
RECORDS OFFICE	
BY: _____	DATE: 1/23/24
TIME: _____	2:35
CONTROL # 230	

Sir:

Greetings!

This is to respectfully submit a proposal entitled "**KNOWING YOUR SOIL - A TECHNOLOGY TRANSFER ON SOIL DIAGNOSIS, SOIL FERTILITY ANALYSIS AND MANAGEMENT**" in collaboration with the Extension Unit of the College and the Regional Soil Laboratory MIMAROPA.

This extension activity aims to generate a sustainable production system among communities living in the uplands through dissemination of basic information about soil such as soil test analysis, identification or diagnosis of soil characteristics. These activities will be conducted on March 7-8, 2024 at Multi-Purpose Gymnasium Villaflor Puerto Galera and with a proposed budget of Php. 181,536.05

Enclosed with this letter is a detailed proposal outlining the program's objectives, methodology, budgetary requirements and expected outcomes. We kindly request your approval to proceed with the implementation of this extension program. Your support is crucial to the success of this initiative, and we are confident that it aligns with the strategic goals of our organization.

Thank you for your time and consideration. We look forward to your favorable response.

Very truly yours,

MARIVEL Q. ORTEGA
Instructor I

MERVIN ICALLA
Assistant Professor II

Recommending Approval:
LOURDES V. ICALLA, DVM
Director of Extension, Knowledge and Technology Transfer

Approved:
CHRISTIAN ANTHONY C. AGUTAYA, PhD
OIC- Office of the University President



VISION

The Mindoro State University is a center of excellence in agriculture and fishery, science, technology, culture, and education of globally competitive lifelong learners in a diverse yet cohesive society.

MISSION

The University commits to produce 21st – century skilled professionals and generate and commercialize innovative technologies by providing excellent and relevant services in instruction, research, extension, and production through industry-driven curricula, collaboration, internationalization, and continual organizational growth for sustainable development.

GOAL

Provide and broaden the access to quality education responsive to an ever growing and dynamic society.

OBJECTIVES

Strengthen the capabilities of the institution to:

1. Offer quality education.
2. Provide opportunities for the youth to develop their potential as human being and as productive members of society.
3. Expand financial assistance to poor but deserving student toward greater access to education.
4. Maximize productivity to sustain income generation and;
5. Intensify research and extension services, which are relevant to the needs of the community.

1. PROGRAM PROFILE:

A. Title of the Program:

“KNOWING YOUR SOIL” A TECHNOLOGY TRANSFER ON SOIL DIAGNOSIS, SOIL FERTILITY ANALYSIS AND MANAGEMENT”

B.1. Head of the Agency

CHRISTIAN ANTHONY C. AGUTAYA, PhD.
OIC-University President
Mindoro State University

B.2. Proponents/ Project Leaders

MS. MARIVEL ORTEGA

C. Cooperating Agencies:

Mindoro State University, Main Campus
Farmers in San Teodoro and Puerto Galera

D. Implementers:

Ms. Marivel Ortega
Mr. Mervin Icalla
Ms. Roxanne Fabriquel
Mr. Walter Jatico
Ms. Sheryl Regaspi
College of Agriculture and Allied Fields Faculty
Students from:
Bachelor of Science in Agroforestry, Bachelor of Science in Horticulture and Bachelor of Science on Agriculture

E. Program Cost:

Php. 181,536.05

F. Project Site

Multi-Purpose Gymnasium Villalor Puerto Galera

G. Direct Beneficiaries

(30) Farmers of San Teodoro
(30) Farmers of Puerto Galera
(5) Regional Office
(5) LGU facilitator

H. Program Duration

1 month

I. Funding Agencies

MimsU Extension Unit
Regional Soil Laboratory



II. Program Components

A. Rationale

Nowadays our government is trying to upgrade farming technologies that could protect our critical uplands. As mentioned in Presidential Decree 705, Agroforestry systems is one of the suggested forms of a farming system suitable enough to sustain upland production. In modern agriculture, soil is an important practice to optimize crop production, to protect the environment from contamination by run off and leaching of excess fertilizer, to aid in the diagnosis of plant culture problems, to improve the nutritional balance of the growing media. In addition, high yield of top quality crops requires an abundant supply of essential nutrients and to accurate the nutrient removal and replacement soil diagnosis/ management is needed.

Hence, agriculture is one of the MinsU College program, disseminating technology and information should be made in order to intensify research and extension services as an objective of institution, which are relevant to the needs of the community.

Aligned with this objective, the College of Agriculture and Allied Fields department, in collaboration with MinsU Extension Unit and the Regional Soil Laboratory at Barcenaga, Naujan Oriental Mindoro, intends to implement a road action plan focused on enhancing crop production through effective soil management.

III. Objectives of the Program:

General

To generate a sustainable production system among communities living in the uplands Specific;

- To disseminate basic information about soil
- To perform soil test analysis
- To identify or diagnose soil characteristic

IV. Content of the Training

1. Introduction or training overview
2. Discussion about Soil diagnosis and Soil Fertility Analysis and Management
3. Site Identification
4. Actual demonstration of soil diagnosis and analysis
5. Actual soil diagnosis and analysis (participant)
6. Open forum about the theme

Methodologies

Implementation Plan

- Lecture or discussion
- Open forum
- Actual demonstration of resource person and participant

Expected Outcome

- Participants or the farmer who will attend the training will be able to
- Acquired deeper knowledge about the importance of soil analysis
 - Performed soil test analysis



- Identified or diagnose soil characteristic

Staff Involved

- Overall Management/Overall Supervision

MR. MERVIN ICALLA
MS. MARIVEL ORTEGA

- ❖ Component Leader

MR. MERVIN ICALLA
MS. MARIVEL ORTEGA

- ❖ Resource Person

REGIONAL STAFF- SOIL LAB.

- ❖ Facilitator

MS. ROXANNE FABRIQUEL

Timeline of the extension activity

Particulars	January 30, 2024	January 31, 2024	February 2, 2024	February 12-23, 2024	March 6, 2024	March 7-8, 2024	March 12, 2024	March 18-30, 2024
Coordination with the LGU of San Teodoro and Villa flor Puerto Galera								
Coordination with Regional Office of Soil Laboratory								
Field / Area Visitation								
Procurement of materials								
Preparation of the Area/								
Actual Training								
Adaptation confirmation/evaluation/visitati on								
Reporting/documentation								

Schedule of Activities

Day 1 (March 7, 2024)			
Time	Topic/Activities	Resource Speaker	
8:30 AM- 9:00 AM	Arrival of Participant/Registration	Roxanne FabriqueL	
9:00 AM-9:45 AM	Opening Program	Marivel Q. Ortega	
	Prayer	Mervin Icalla	
	Welcome Remarks	Dr. Christian Anthony Agutaya/OIC-Office of the University President	
	Introduction of Trainers	Walter Jatico	
9:45 AM- 10:30 AM	SALT (Sloping Agricultural Land Technology)	Mervin Icalla Resource Speaker 1	
10:30 AM -11:00 AM	Snacks		
11:00AM-12:00PM	Open Forum		
12:00PM- 1:00 PM	Lunch Time		
1:00 PM- 3:00 PM	Actual Demonstration	Mervin Icalla	



3:00 PM- 3:30 PM	Snacks	Resource Speaker 1
3:30 PM- 4:00 PM	Closing Remarks	Marivel Q. Ortega
Day 2 (March 8, 2024)		
8:30 AM- 9:00 AM	Arrival of Participant/Registration	Roxanne Fabriquel Walter Jatico
9:00 AM-9:30 AM	Opening Program	Marivel Q. Ortega
9:30 AM -10:30 AM	Prayer	
	Soil Fertility Analysis and Management	Resource Speaker 2 from Soil Laboratory Regional Office
10:30 AM -11:00 AM	Snacks	
11:00 AM-12:00 PM	Open Forum	
12:00 PM – 1:00 PM	Lunch	
1:00 PM- 3:00 PM	Site/Field Demonstration	Resource Speaker 2 from Soil Laboratory Regional Office
3:00 PM- 3:30 PM	Snacks	
3:30 PM- 4:00 PM	Closing Remarks	Mervin Icalla

Budgetary Requirement:

Item No.	Particulars	Quantity	Unit	Unit Price (P/Php)	Total Amount (P/Php)
Materials and supplies					
	Notebook (25 leaves)	60	pcs	25.00	1,500.00
	Ball pen	60	pcs	10.00	600.00
	Bond Paper (long)	1	ream	300.00	300.00
	Expanded Envelop	60	pcs	35.00	2,100.00
	Certificate holder (A4)	4	pcs	80.00	320.00
	Photo paper	2	pack	100.00	200.00
	Printable Sticker paper	5	pack	100.00	500.00
	Alcohol	1	litter	200.00	200.00
	Meter Stick	30	pcs	50.00	1500.00
	Spade	30	Pcs	600.00	18,000.00
	Shovel	30	pcs	600.00	18,000.00
	Jungle Bolo	60	pcs	500.00	30,000.00
	Small Bucket(2.5 Gallon)	60	pcs	80.00	4,800.00
Subtotal					78,020.00
Snacks/Food (for 2 days)					
	Snacks (AM)	150	pcs	80	12,000.00
	Packed Lunch	150	Pcs	160	24,000.00
	Snacks (PM)	150	pcs	80	12,000.00
Subtotal					48,000.00



	Resource person , SG- 22, (16hours)	2	Day	13,158.025	26,316.05
Subtotal					26, 316.05
Fuel					
	Diesel	240	Litter	80	19,200.00
Subtotal					19,200.00
	Miscellaneous				10,000.00
Sub total					10,000.00
Total					181, 536.00

Summary of Projected Expenses

Trainings	Shared cost	
	MinSU	Regional Soil Laboratory
"KNOWING YOUR SOIL" A TECHNOLOGY TRANSFER ON SOIL DIAGNOSIS, SOIL FERTILITY ANALYSIS AND MANAGEMENT	181, 536.05	1500 per set (50 sets)
Total	181,536.05	75,000.00
Grand Total		256,536.05

Prepared by:

Marivel Q. Ortega
MARIVEL Q. ORTEGA
Instructor I

Mervin Icalla
MERVIN ICALLA
Assistant Professor II

MDS-14-7
101-200-0150
5020201000

Allotment Available

Roelyn P. Roxas
ROVELYN P. ROXAS
Budget Officer III

Recommending Approval:

Lourdes V. Icalla
LOURDES V. ICALLA, DVM.
Director of Extension, Knowledge and Technology Transfer

Approved:

Christian Anthony C. Agutaya
CHRISTIAN ANTHONY C. AGUTAYA, PhD
OIC- Office of the University President