



**SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE OFFICE OF THE DIRECTOR FOR SPORTS AT MinSU  
CALAPAN CITY CAMPUS**

Name of Project

**BAC Resolution Recommending Approval  
Resolution No. 24, s. 2024**

**WHEREAS**, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project “Supply and Delivery of ICT Equipment for the Office of the Director for Sports at MinSU Calapan City Campus” with an Approved Budget for the Contract (ABC) amounting to One Hundred Twenty-two Thousand Four Hundred Eighty-five Pesos (Php122,485.00);

**WHEREAS**, in response to the said advertisement, four (4) suppliers were found in the document request list, however only one (1) supplier in the name of **DUPLICAT NON-SPECIALIZED WHOLESALE TRADING** submitted price quotation before the deadline;

**WHEREAS**, the detailed evaluation of price quotation resulted in the following:


Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php122,485.00	Duplicat Non-Specialized Wholesale Trading	Php111,011.00

**WHEREAS**, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and were found to be complying and responsive; thus, the project be awarded to the supplier in the name of **DUPLICAT NON-SPECIALIZED WHOLESALE TRADING** with Single Calculated Responsive Bid (SCRB);

**NOW, THEREFORE**, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the “Supply and Delivery of ICT Equipment for the Office of the Director for Sports at MinSU Calapan City Campus” to **Duplicat Non-Specialized Wholesale Trading** amounting to **One Hundred Eleven Thousand and Eleven Pesos (Php111,011.00)** with official address at Sto. Niño, Calapan City, Oriental Mindoro as the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 14<sup>th</sup> day of March, 2024.

  
**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

  
**ANSELMO R. ULEP, JR.**  
BAC Vice-Chairperson

  
**CIEDELLE P. SALAZAR Ph.D**  
BAC Member

  
**ELVI C. ESCAREZ, Ph.D.**  
BAC Member

  
**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

  
**CHRISTIAN ANTHONY C. AGUTAYA Ph.D.**  
OIC, Office of the University President  
Date: \_\_\_\_\_





# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

[Help](#)

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10644294  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** Supply and Delivery of ICT Equipment for the Office of the Director for Sports at MinSU Calapan City Campus  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	RFQ 2024-24	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Information Technology Parts & Accessories & Perip		
<b>Approved Budget for the Contract:</b>	PHP 122,485.00	<b>Document Request List</b>	4
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	10/03/2024
<b>Contact Person:</b>	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	<b>Last Updated / Time</b>	10/03/2024 00:00 AM
		<b>Closing Date / Time</b>	13/03/2024 01:00 AM

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.  
BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT  
 1 set Desktop Computer Intel Core i3-12100 processor with monitor 1  
 4 cores and 7 threads, 12MB L3  
 Frequency 60W Pbp  
 Motherboard Intel H610 Chipset Memory  
 memory: 8GB DDR4 3200MHZ UDIMM Up to 32GB of Dual Channel\Hard disk drive: 256 GB M2 2280 PCI-E SSD 1  
 TV 3.5 inch 7200 RPM  
 Graphics: NVIDIA Geforce GT 730 with 2 GB DDR3  
 Supporting: DVI, HDMI  
 2 pcs A3 Wi-Fi Duplex all-in-One Ink Tank Printer 1  
 Weight: 22kg  
 Dimensions: 45x60x60cm  
 Print speed of up to 25.0 ipm  
 Ultra-high page yield of 7,500 pages (black)  
 Wi-Fi, Wi-Fi Direct, Ethernet  
 Automatic duplex printing  
 Print, Scan, copy, fax with ADF  
 Print Method: Precision Core Print head

Minimum Ink Droplet Volume: 3.8 pl  
maximum Resolution : 4800 x 2400dpi  
Automatic 2-sided printing: Yes up to A3  
XXX  
TOTAL

**Date Created** 09/03/2024

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## REQUEST FOR QUOTATION

Supply and Delivery of ICT Equipment for the Office of the Director for Sports at MinSU Calapan City Campus

PR No.: 2024-020

RFQ No. 2024-24

ABC Amount: Php122,485.00

Company Name : DUPLICAT NON-SPECIALIZED WHOLESALE TRADING

Address : STO. NINO CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	set	Desktop Computer Intel Core i3-12100 processor with monitor	1	55,000.00	55,000.00
		4 cores and 7 threads, 12MB L3			
		Frequency 60W Pbp			
		Motherboard Intel H610 Chipset Memory			
		memory: 8GB DDR4 3200MHZ UDIMM Up to 32GB of Dual Channel\Hard disk drive: 256 GB M2 2280 PCI-E SSD1			
		TV3.5 inch 7200 RPM			
		Graphics: NVIDIA Geforce GT 730 with 2 GB DDr3			
		Supporting: DVI, HDMI			
2	pcs	A3 Wi-Fi Duplex all-in-One Ink Tank Printer	1	56,011.00	56,011.00
		Weight: 22kg			
		Dimensions: 45x60x60cm			
		Print speed of up to 25.0 ipm			
		Ultra-high page yield of 7,500 pages (black)			
		Wi-Fi, Wi-Fi Direct, Ethernet			
		Automatic duplex printing			
		Print, Scan, copy, fax with ADF			
		Print Method: Precision Core Print head			
		Minimum Ink Droplet Volume: 3.8 pl			
		maximum Resolution : 4800x 2400dpi			
		Automatic 2-sided printing: Yes up to A3			
XX					
				TOTAL	111,011.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

STEPHEN MAGBANUA

Supplier's Signature over Printed Name  
262-488-795-000

TIN No. of Establishment  
0927-4283705

Contact Number  
03-12-2024

Date

MSU-BAC-FR-05.01





Date

#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

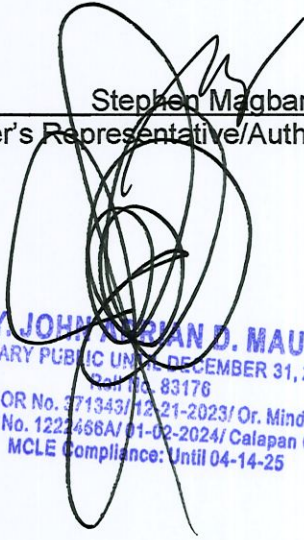
I, **Cyr Stephen A. Magbanua**, of legal age, *married, Filipino*, and residing at **Brgy. Sto. Niño Calapan City**, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **Duplicat Non-Specialized Wholesale Trading** with office address at *Guiho St., Brgy. Sto. Niño Calapan City*;
2. As the owner and sole proprietor, or authorized representative of **Duplicat Non-Specialized Wholesale Trading**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE OFFICE OF THE DIRECTOR FOR SPORTS AT MINSU CALAPAN CITY CAMPUS** with PR No.: 2024-020 and RFQ No.: 2024-24;
3. **Duplicat Non-Specialized Wholesale Trading** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **Duplicat Non-Specialized Wholesale Trading** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **Duplicat Non-Specialized Wholesale Trading** complies with existing labor laws and standards; and
8. **Duplicat Non-Specialized Wholesale Trading** is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE OFFICE OF THE DIRECTOR FOR SPORTS AT MINSU CALAPAN CITY CAMPUS** with PR No.: 2024-020 and RFQ No.: 2024-24;



9. **Duplicat Non-Specialized Wholesale Trading** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this 12<sup>th</sup> day of March 2024 at Calapan City, Oriental Mindoro, Philippines.

  
Stephen Magbanua  
Bidder's Representative/Authorized Signatory

Doc. No. 58  
Page No. 72  
Book No. 4  
Series of 2024

**ATTY. JOHN BRIAN D. MAULION**  
NOTARY PUBLIC UNTIL DECEMBER 31, 2025  
Bar No. 83176  
IBP OR No. 371343/12-21-2023/ Or. Mindoro  
PTR No. 1222466A/ 01-02-2024/ Calapan City  
MCLE Compliance: Until 04-14-25



**JPLICAT NON-SPECIALIZED WHOLESALE TRADING (DUPLICAT TRADING )**

ilho Street  
apan City  
ental Mindoro  
glion IV-B  
ilippines  
00

ganization Member Type:	Supplier
ganization Number:	336818
gistration Date:	10-Jun-2021
gistration Type:	Red
rm of Organization:	Single Proprietorship
ganization Type:	Distributor, General Merchandise, Trading, Services
usiness Category:	Office Equipment Supplies and Consumables, Fixtures, Furniture, Furniture Parts and Accessories, Garments, Guns and Weapons, Hardware and Construction Supplies, Information Technology, Information Technology Parts & Accessories & Perip, Investigative Equipment, Janitorial Equipment, Kitchenware, Medical Supplies and Laboratory Instrument, Medical and Dental Equipment, Office Equipment, Office Equipment Parts and Accessories, Office Supplies and Devices, Photographic Equipment, Photographic Parts, Supplies and Accessories, Textiles, Vehicle Parts and Accessories, Vehicles, Packaging Supplies and Materials, Printing Services, Janitorial Supplies, Agricultural Machinery and Equipment, Appliances, Chemicals and Chemical Products, Communication Equipment & Parts and Accessories, Electrical Supplies, Ammunitions and Explosives, Laboratory Supplies and Equipment, Printing Supplies, Agricultural Chemicals, Veterinary Products and Supplies, Airconditioning and Airconditioning Systems, Electrical Systems and Lighting Components, Personal Care Products, Automation Equipment, Chemical Detergents, Computer Furniture, Construction Equipment, Corporate Giveaways, Electronic Parts and Components, Engineering and Laboratory Testing Equipment, Environmental Health/Safety Equipment, Fertilizers, Fuels/Fuel Additives & Lubricants & Anti Corrosive, General Merchandise, Industrial Safety Equipment, Machine Tools, Hospital / Medical Equipment, Microfilm Equipment, Microfilm Equipment - Supplies and Accesories, Mining Equipment and Supplies, Pest Control Products, Plastic Products, Radiological/Diagnostic Equipment, Safety and Occupational Products, Sporting Goods, Catering Services, Dairy Products, Security Surveillance and Detection Equipment, Preserved or Processed Foods, Food Stuff, Grocery Items, Agricultural Products (Seeds, Seedlings, Plants.), Tokens and Awards, Food Processing Equipment, Animal Feeds, Signage and Accessories, Gaming Equipment and Paraphernalia, Arts and Crafts Accessories and Supplies, Purses, handbags and bags, Bedclothes, Linens and Towels, Timepieces and Jewelry and Gemstone Products, Institutional food services equipment, Beverages, Pyrotechnics and Fireworks, Paper Materials and Products, Packed Food Distributor
usiness Tax Identification Number:	262-488-795-000
'1 Certificate Number:	2366055
'1 Registration Date:	28-Dec-2020
ipitalization:	Php 1,000,000.00
ency Registration:	No
acklisted:	No
dated By:	<a href="#">Cyr Stephen Abalon Magbanua</a>
ite Last Updated:	18-Jan-2023





Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR  
**BUSINESS PERMIT**

**TAUMBAYAN** ANG  
**MA SUSUNOD**  
TO TYPE AT IMPRESSION PRESS

**2024**

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

**P=** 8,350.00

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
MAGRANHA, CYR STEPHEN NAME OF BUSINESS ABALON	02100000180	Annually	1/8/2024	WHOLESALE	R
LOCATION OF BUSINESS		BUSINESS PERMIT NUMBER			
DUPLICATIONS SPECIALIZED WHOLESALE TRADING		TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		4,950.00	0.00	4,950.00	
MAYOR'S PERMIT		2,450.00		2,450.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		800.00			
SANITARY FEE		200.00			
FIRE AND SAFETY INSP		250.00			
MEDICAL FEE		100.00		100.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		220.00		220.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
ENCODER		TOTALS		8,350.00	

Payment for 1-4

Notes:

1. This Permit will expire on Dec 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check  
Check number \_\_\_\_\_  
Bank \_\_\_\_\_

Cash  
O.R. Number \_\_\_\_\_  
Date 1222681  
1/8/2024

Payment received by: \_\_\_\_\_

ASSESSMENT REVIEWED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

**EDUARD L. REYES**

Licensing Officer IV

Officer In-charge of the Permits and License Section  
Office of the City Mayor

**MARILOU F. MORILLO**

City Mayor

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.





## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

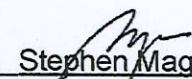
I, **Cyr Stephen A. Magbanua**, of legal age, *married, Filipino*, and residing at **Brgy. Sto. Niño Calapan City**, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **Duplicat Non-Specialized Wholesale Trading** with office address at *Guiho St., Brgy. Sto. Niño Calapan City*;
2. As the owner and sole proprietor, or authorized representative of **Duplicat Non-Specialized Wholesale Trading**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE OFFICE OF THE DIRECTOR FOR SPORTS AT MINSU CALAPAN CITY CAMPUS** with PR No.: 2024-020 and RFQ No.: 2024-24;
3. **Duplicat Non-Specialized Wholesale Trading** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **Duplicat Non-Specialized Wholesale Trading** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **Duplicat Non-Specialized Wholesale Trading** complies with existing labor laws and standards; and
8. **Duplicat Non-Specialized Wholesale Trading** is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE OFFICE OF THE DIRECTOR FOR SPORTS AT MINSU CALAPAN CITY CAMPUS** with PR No.: 2024-020 and RFQ No.: 2024-24;



9. ***Duplicat Non-Specialized Wholesale Trading*** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 12 day of March 2024 at  
Calapan City, Oriental Mindoro, Philippines.

  
Stephen Magbanua  
Bidder's Representative/Authorized Signatory



**REPUBLIKA NG PILIPINAS**  
**KAGAWARAN NG PANANALAPI**  
**KAWANIILAN NG RENTAS INTERNAS**  
**REVENUE REGION NO. 09A**  
**REVENUE DISTRICT NO. 063**

RIR **2303**  
 Form No.  
 Revised July 1997

1RC0001388570  
 OCN

**CERTIFICATE OF REGISTRATION**

<b>TIN</b> 262-488-795-000	<b>NAME</b> MAGBANUA, CYR STEPHEN ABALON	<b>REGISTRATION DATE</b> 07/02/2008
<b>REGISTERED ADDRESS</b> STO. NINO CALAPAN CITY ORIENTAL MINDORO 5200		
<b>REGISTERED ACTIVITY(IES)</b> TAX TYPE		
<b>INCOME TAX</b>		<b>PERCENTAGE TAX - QUARTERLY</b>
<b>REGISTRATION FEE</b>		
<b>TRADE NAME</b>		<b>LINE OF BUSINESS / INDUSTRY</b>
<b>DUPLICAT NON-SPECIALIZED WHOLE</b>		5190 OTHER WHOLESALING
<b>SALE TRADING</b>		5235 RETAIL OF BOOKS, OFFICE/SCHOOL SUPPLIES, NEWSPAPERS, MGZNS
<b>REMINDEERS: FILE and PAY</b>		5239 OTHER RETAIL SALE IN SPECIALIZED STORES
<b>TAX TYPE: IT/RE/PT</b>		
Single Proprietor		
1. Payment of Annual Registration Fee of P500.00 on or before January 31 of each year; 2. Ending Inventory - on or before January 30 of each year; • Inventory List + CD + Sworn Declaration.		
<b>Percentage Tax</b>		
1 <sup>st</sup> Qtr. - on or before Apr. 25 - Form 2551Q	1 <sup>st</sup> Qtr. - on or before May 15 - Form 1701Q	
2 <sup>nd</sup> Qtr. - on or before Jul. 25 - Form 2551Q	2 <sup>nd</sup> Qtr. - on or before August 15 - Form 1701Q	
3 <sup>rd</sup> Qtr. - on or before Oct. 25 - Form 2551Q	3 <sup>rd</sup> Qtr. - on or before November 15 - Form 1701Q	
4 <sup>th</sup> Qtr. - on or before Jan 25 NY - Form 2551Q	Final ITR - on or before April 15 NY - Form 1701	
Update Registration Information, for any changes in Status, Location and Tax Types (1905 Form): File and Pay Excise Tax upon removal of such products from the locality where extracted. Register Book of Accounts. 5. IN CASE OF CLOSURE/RETIREMENT OF BUSINESS, NOTIFY IMMEDIATELY REVENUE DISTRICT OFFICE CLIENT SUPPORT SECTION.		

UPDATED ON FEB 24 2009



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS  
 INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL  
 REVENUE CODE, AS AMENDED.

ATTY. EMELITA R. ABO


**OLIVER P. CAINGAT**  
 OIC, Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (signature over printed name)


THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

EN




BIR Form No. <b>1701</b> January 2018 (ENCS) Page 2	<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts	 1701 01/18 ENCS P2
Taxpayer's Last Name KASABANJA CVR STEPHEN X		
<b>PART IV - Background Information of Spouse</b>		
1 Spouse's Taxpayer Identification Number (TIN)	2 RDO Code	
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner		
4 Alphabetic Tax Code (ATC) <input type="radio"/> RC12 Business Income-Graduated IT Rate <input type="radio"/> RC14 Income from Profession-Graduated IT Rate <input type="radio"/> RC13 Mixed Income-Graduated IT Rate <input type="radio"/> RC11 Compensation Income <input type="radio"/> RC15 Business Income-8% IT Rate <input type="radio"/> RC17 Income from Profession-8% IT Rate <input type="radio"/> RC16 Mixed Income-8% IT Rate		
5 Spouse's Name (Last Name, First Name, Middle Name)		
6 Contact Number	7 Citizenship	
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No	9 Foreign tax number (if applicable)	
10 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]	11 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]	
12 Tax Rate* (Choose Method of Deduction in Item 12A) <input type="radio"/> Graduated Rates <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]] <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		
<b>PART V - Computation of Tax</b>		
Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheet/s, if necessary) On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 48 Centavos or less drop down; 50 or more round up)		
a. Name of Employer		
1 <input type="radio"/> Taxpayer <input type="radio"/> Spouse	b. Employer's TIN	
2 <input type="radio"/> Taxpayer <input type="radio"/> Spouse	b. Employer's TIN	
(Continuation of Table Above)		
	c. Compensation Income	d. Tax Withheld
1	0.00	0.00
2	0.00	0.00
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0.00	0.00
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00	0.00
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 48 Centavos or less drop down; 50 or more round up)		
Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	0.00	0.00
Schedule 3 - Taxable Business Income (If graduated rates, fill in Items 8 to 24; If 8% flat income tax rate, fill in Items 25 to 30)		
3A - For Graduated Income Tax Rates		
8 Sales/revenues/receipts/Fees	1,703,001.00	0.00
9 Less: Sales Returns, Allowances and Discounts	1,362,970.00	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	340,031.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	0.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	340,031.00	0.00
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	15,000.00	0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)	0.00	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 6 and/or Item 13)	0.00	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	15,000.00	0.00
OR		
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	325,031.00	0.00
Add: Other Non-Operating Income (specify below)		
19	0.00	0.00
20	0.00	0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	325,031.00	0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	325,031.00	0.00
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	19,006.00	0.00



BIR Form No. <b>1701</b> January 2018 (ENCS) Page 3	<b>Annual Income Tax Return</b> Individuals (Including MIXED Income Earner), Estates and Trusts	 1701 01/18/ENCS P3			
Taxpayer/Filer's Last Name MAGBANJA CYR STEPHEN A					
<b>3.B - For 8% Flat Income Tax Rate</b> (DO NOT enter Contingent, 25 Contingent or less (drop down), 50 or more round up)					
Particulars	A. Taxpayer/Filer	B. Spouse			
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00			
Add: Other Non-Operating Income (Specify below)					
27	0.00	0.00			
28 Total Income (Sum of Items 26 and 27)	0.00	0.00			
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00			
30 Taxable Income/(Loss) (Item 28 Less Item 29)	0.00	0.00			
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00			
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part VI Item 1)	0.00	0.00			
<b>Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)</b>					
1 Amortizations	0.00	0.00			
2 Bad Debts	0.00	0.00			
3 Charitable and Other Contributions	0.00	0.00			
4 Depletion	0.00	0.00			
5 Depreciation	0.00	0.00			
6 Entertainment, Amusement and Recreation	0.00	0.00			
7 Fringe Benefits	0.00	0.00			
8 Interest	0.00	0.00			
9 Losses	0.00	0.00			
10 Pension Trusts	0.00	0.00			
11 Rental	0.00	0.00			
12 Research and Development	0.00	0.00			
13 Salaries, Wages and Allowances	0.00	0.00			
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	8,000.00	0.00			
15 Taxes and Licenses	7,000.00	0.00			
16 Transportation and Travel	0.00	0.00			
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below; Add additional sheet/s, if necessary)					
a Janitorial and Messengerial Services	0.00	0.00			
b Professional Fees	0.00	0.00			
c Security Services	0.00	0.00			
d	0.00	0.00			
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)	15,000.00	0.00			
<b>Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)</b>					
5.A - Taxpayer/Filer	Description	Legal Basis	Amount		
1			0.00		
2			0.00		
3	Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)		0.00		
<b>5.B - Spouse</b>					
4			0.00		
5			0.00		
6	Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)		0.00		
<b>Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)</b>					
<b>6.A - Computation of NOLCO</b>					
Description	A. Taxpayer/Filer	B. Spouse			
1 Gross Income	0.00	0.00			
2 Less: Ordinary Allowable Itemized Deductions	0.00	0.00			
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)	0.00	0.00			
<b>6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO</b>					
Net Operating Loss Year Incurred	A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
4	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00
6	0.00	0.00	0.00	0.00	0.00
7	0.00	0.00	0.00	0.00	0.00
8	Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)				0.00



BIR Form No. <b>1701</b> January 2018 (ENCS) Page 4	<b>Annual Income Tax Return</b> Individuals (Including MIXED Income Earner), Estates and Trusts	 1701 01/18ENCS P4			
Taxpayer's Last Name MAJANJA CYR STEPHEN A					
(Continuation of Schedule 6)					
<b>6.A.2 - Spouse's Detailed Computation of Available NOLCO</b>					
Year Incurred	A. Amount	B. NOLCO Applied Previous Year's	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) (E)=A-(B+C+D)
09	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00
11	0.00	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00	0.00
<b>13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3A Item 15B)</b>				0.00	
<b>PART VI - Summary of Income Tax Due</b>					
<b>1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)</b>	15,006.00	0.00			
<b>2 Special Rate-Income Tax Due (From Part X Item 17B/17F)</b>	0.00	0.00			
<b>3 Less: Share of Other Government Agency, if remitted directly to the Agency</b>	0.00	0.00			
<b>4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)</b>	0.00	0.00			
<b>5 Total Income Tax Due (Sum of Items 1 &amp; 4) (To Part II Item 22)</b>	15,006.00	0.00			
<b>PART VII - Tax Credits/Payments (attach proof)</b>					
<b>1 Prior Year's Excess Credits</b>	0.00	0.00			
<b>2 Tax Payments for the First Three (3) Quarters</b>	0.00	0.00			
<b>3 Creditable Tax Withheld for the First Three (3) Quarters</b>	0.00	0.00			
<b>4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter</b>	0.00	0.00			
<b>5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad 3Bd)</b>	0.00	0.00			
<b>6 Tax Paid in Return Previously Filed, if this is an Amended Return</b>	0.00	0.00			
<b>7 Foreign Tax Credits, if applicable</b>	0.00	0.00			
<b>8 Special Tax Credits, if applicable (To Part VIII Item 6)</b>	0.00	0.00			
<b>9 Other Tax Credits/Payments (specify)</b>	0.00	0.00			
<b>10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)</b>	0.00	0.00			
<b>PART VIII - Tax Relief Availment</b>					
<b>VIIIA - Special Rate</b>					
<b>1 Regular Income Tax Otherwise Due (Part X Item 16B and/or Item 16F X applicable regular income tax rate)</b>	0.00	0.00			
<b>2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)</b>	0.00	0.00			
<b>3 Sub-Total - Tax Relief (Sum of Items 1 and 2)</b>	0.00	0.00			
<b>4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)</b>	0.00	0.00			
<b>5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)</b>	0.00	0.00			
<b>6 Add: Special Tax Credit, if any (From Part VII Item 8)</b>	0.00	0.00			
<b>7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)</b>	0.00	0.00			
<b>VIIIB - Exempt</b>					
<b>8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16E X applicable regular income tax rate)</b>	0.00	0.00			
<b>9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)</b>	0.00	0.00			
<b>10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)</b>	0.00	0.00			
<b>PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheets, if necessary)</b>					
Particulars	A. Taxpayer/Filer	B. Spouse			
<b>1 Net Income/(Loss) per Books</b>	0.00	0.00			
<b>Add: Non-Deductible Expenses/Taxable Other Income</b>					
<b>2</b>	325,031.00	0.00			
<b>3</b>	0.00	0.00			
<b>4</b>	0.00	0.00			
<b>5 Total (Sum of Items 1 to 4)</b>	325,031.00	0.00			
<b>Less: A) Non-Taxable Income and Income Subjected to Final Tax</b>					
<b>6</b>	0.00	0.00			
<b>7</b>	0.00	0.00			
<b>B) Special/Other Allowable Deductions</b>					
<b>8</b>	0.00	0.00			
<b>9</b>	0.00	0.00			
<b>10 Total (Sum of Items 6 to 9)</b>	0.00	0.00			
<b>11 Net Taxable Income/(Loss) (Item 5 Less Item 10)</b>	325,031.00	0.00			



For BIR  
Use Only ItemRepublic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

BIR Form No.

1701

January 2018 (ENCS)

Page 1

## Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts  
Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.

1701 01/18ENCS P

1 Month ☒ For the Year (YYYY) 2021 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

## PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN) 652 - 638 - 635 - 000 5 RDO Code 653

6 Taxpayer Type ☒ Single Proprietor ☐ Professional ☐ Estate ☐ Trust ☐ Compensation Earner7 Alphabetic Tax Code (ATC) ☒ 8012 Business Income-Graduated IT Rates ☐ 8014 Income from Profession-Graduated IT Rates ☐ 8013 Mixed Income-Graduated IT Rates  
☐ 8011 Compensation Income ☐ 8015 Business Income-8% IT Rate ☐ 8017 Income from Profession-8% IT Rate ☐ 8016 Mixed Income-8% IT Rate

8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FAO: (First Name, Middle Name, Last Name)

MAGSANJA CYR STEPHEN A.

9 Registered Address (Indicate complete address. If the registered address is different from the current address, got to the RDO to update registered address by using BIR Form No. 1905)

JCTO NINO CALAPAN CITY ORIENTAL MINDORO

9A ZIP Code 5200

10 Date of Birth (MM/DD/YYYY) 01/05/1996 11 Email Address jaxie gg94@gmail.com

12 Citizenship FLPHNO 13 Claiming Foreign Tax Credits? ☐ Yes ☒ No 14 Foreign Tax Number, if applicable

15 Contact Number (Landline/Cellphone No.) 00 16 Civil Status (if applicable)

☒ Single ☐ Married ☐ Legally Separated ☐ Widower17 If married, spouse has income? ☐ Yes ☒ No 18 Filing Status ☐ Joint Filing ☒ Separate Filing19 Income EXEMPT from Income Tax? ☐ Yes ☒ No 20 Income subject to SPECIAL/PREFERENTIAL RATE? ☐ Yes ☒ No

[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)] [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]

21 Tax Rate\* (choose one) ☒ Graduated Rates (Choose Method of Deduction in Item 21A) ☐ 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

## 21A Method of Deduction (choose one)

☒ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

## PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos, 49 Centavos or Less drop down, 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	15,006.00	0.00
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	0.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	15,006.00	0.00
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0.00	0.00
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	15,006.00	0.00
Add: Penalties 27 Interest	0.00	0.00
28 Surcharge	0.00	0.00
29 Compromise	0.00	0.00
30 Total Penalties (Sum of Items 27 to 29)	0.00	0.00
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	15,006.00	0.00
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)		15,006.00

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)

☐ To be refunded ☐ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

33 Number of Attachments 00

Printed Name and Signature of Taxpayer/Authorized Representative

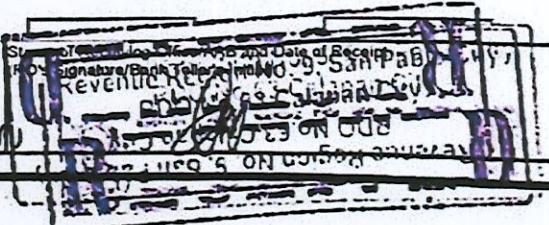
## PART III - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (specify below)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

KRR2022 - 114587 04/18/2022 P 15,020.00

NOTE: \*The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)







Department of Finance  
Revenue Collection Office  
Kawit, Davao Region

063 - CALAPAN, ORIENTAL MINDORO  
004887 - POLA

# REVENUE OFFICIAL RECEIPT

BIR Form No. 2524

RECEIPT NO. 004887 118587  
DATE REC'D 04/18/2022 12:37:39 PM

TIN 262-488-795-00000

MAGSALUDAYR STEPHEN A.  
CALAPAN CITY OR MDO

BIR FORM NO. 17

TAX TYPE IT

PERIOD COVERED 12/1/2021

DUE DATE 04/18/2022

QUARTER 0

PARTICULARS

AMOUNT

BASIC TAX P15,026.00

SURCHARGE P0.00

INTEREST P0.00

COMPROB P0.00

TOTAL PENALTY P0.00

TOTAL DUE P15,026.00

TOTAL PAID P15,026.00

FIFTEEN THOUSAND TWENTY SIX  
PESOS ONLY

MANNER OF PAYMENT

PER RETURN

TYPE OF PAYMENT

FULL

MODE OF PAYMENT

CASH  
AMOUNT P15,026.00

REPRINT COPY 1

04/18/2022 12:32:20 PM



MERLYN A ULIP  
Revenue Collection Officer





This certifies that

**DUPLICAT NON-SPECIALIZED WHOLESALE TRADING**  
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

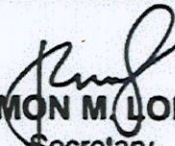
**CYR STEPHEN ABALON MAGBANUA**

is valid from 28 December 2020 to 28 December 2025 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 28 December 2020 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 2366055**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



JVSV415211757772



**APPROVED BUDGET FOR THE CONTRACT (ABC)**  
**Supply and Delivery of ICT Equipment for the Office of the Director for Sports at MinSU Calapan City Campus**  
**Masipit, Calapan City, Oriental Mindoro**  
Project Name and Location

Stations: Mindoro State University

Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS		TOTAL COST	UNIT COST
									INFLATION,			
									%	VALUE		
									%	VALUE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
									(5)X(9)	(10%[(5)+(10)]	(11) / (3)	
1	Desktop Computer Intel Core i3-12100 processor with monitor	1	set	71,540.00	71,540.00							
	4 cores and 7 threads, 12MB L3				-							
	Frequency 60W Pbp				-							
	Motherboard Intel H610 Chipset Memory				-							
	memory: 8GB DDR4 3200MHZ UDIMM Up to 32GB of Dual Channel\Hard disk drive: 256 GB M2 2280 PCI-E SSD 1				-							
	TV 3.5 inch 7200 RPM				-							
	Graphics: NVIDIA Geforce GT 730 with 2 GB DDR3				-							
	Supporting: DVI, HDMI				-							
2	A3 Wi-Fi Duplex all-in-One Ink Tank Printer	1	pcs	50,945.00	50,945.00							
	Weight: 22kg				-							
	Dimensions: 45x60x60cm				-							
	Print speed of up to 25.0 ipm				-							
	Ultra-high page yield of 7,500 pages (black)				-							
	Wi-Fi, Wi-Fi Direct, Ethernet				-							
	Automatic duplex printing				-							
	Print, Scan, copy, fax with ADF				-							
	Print Method: Precision Core Print head				-							
	Minimum Ink Droplet Volume: 3.8 pl				-							
	maximum Resolution : 4800 x 2400dpi				-							
	Automatic 2-sided printing: Yes up to A3				-							
	XX											

Prepared by  
**RENIELITO C. RICO**  
Member, BAC Secretariat

Recommending Approval  
**NEMESIO H. DAVALOS, Ph.D.**  
Chairperson, BAC

Approved  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC- Office of the University President



## PURCHASE REQUEST

**Fund Cluster:**

✓

<b>Office/Section :</b> Sports , Culture and Arts		<b>PR No.: 2024-020</b>		<b>Date:</b> <b>February 16, 2024</b>	
		<b>Responsibility Center Code :</b>			
<b>Stock/ Property No.</b>	<b>Unit</b>	<b>Item Description</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
	Set	Desktop Computer Intel Core i3-12100 processor with Monitor	1	71,540.00	71,540.00
		4 cores and 7 threads, 12MB L3			
		Frequency 60W PBP			
		Motherboard Intel H610 Chipset Memory			
		Memory: 8GB DDR4 3200MHz UDIMM Up to 32GB of Dual Channel			
		Hard Disk Drive: 256 GB M 2 2280 PCI-E SSD 1			
		TV 3.5 inch 7200 RPM			
		Graphics: NVIDIA Geforce GT 730 with 2 GB of DDr3			
		Supporting : DVI, HDMI			
	Pcs	A3 Wi-Fi Duplex All-in-One Ink Tank Printer	1	50,945.00	50,945.00
		Weight : 22 kg			
		Dimensions: 45 x 60 x 60 cm			
		Print speed of up to 25.0 ipm			
		Ultra-high page yield of 7,500 pages (black)			
		Wi-Fi, Wi-Fi Direct, Ethernet			
		Automatic duplex printing			
		Print, Scan, Copy, Fax with ADF			
		Print Method: Precision Core Print head			
		Minimum Ink Droplet Volume: 3.8 pl			
		Maximum Resolution: 4800 x 2400 dpi			
		Automatic 2-sided printing: Yes up to A3			
		TOTAL			122,485.00

**Purpose:**

### ICT Office Equipment for Athletics.

STF - 1071  
164-200  
02-160

Requested by:

Recommending Approval:

Certified:  
Allotment Available

Approved by:

Signature :

Printed Name :

ROSELIE T. GONZALES

**ELVI C. ESCAREZ, Ph.D.**

ROVELYN P. ROXAS

CHRISTIAN ANTHONY C. AGUTAYA, *Ph.D.*

Designation :

Sports Director

Campus Executive Director

Budget Officer III

OIC - Office of the University President

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST

MACHERMIE R. LANDIN



# **PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

END- USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS

**Charged to STF -**

Projects, Programs and Activities (PAPs)- BEGINNING (ATHLETICS)

CODE	GENERAL DESCRIPTION	QTY.	Unit	Unit Cost	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	<b>CAPITAL OUTLAY - ICT Equipment</b>																	
	Office Equipment ( PC 6 and Printer 4)	1	unit	122,485.00	P 122,485.00	Public Bidding												
	<b>Total</b>				P 122,485.00													

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

**ROSELIE T. GONZALES**

Director for Sports Development, Culture & Arts

Submitted by:

**ELVI C. ESCAREZ, Ph. D.**  
Campus Executive Director