



**University Bids and Awards Committee**  
**Resolution No. 32, S. 2024**

**DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND TECHNICAL & SCIENTIFIC EQUIPMENT FOR THE CTS ORGANIZATION OF MinSU BONGABONG CAMPUS**

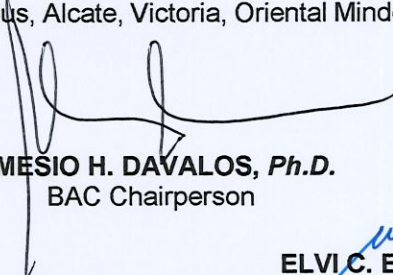
**WHEREAS**, the **Mindoro State University (MinSU)**, through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Semi-Expendable ICT Equipment, ICT Equipment and Technical & Scientific Equipment for the CTS Organization of MinSU Bongabong Campus"** with an Approved Budget for the Contract (ABC) amounting to **Sixty-Two Thousand Seven Hundred Forty-five Pesos (Php62,745.00)**;


**WHEREAS**, in response to the first publication of the project on March 10, 2024; three (3) suppliers were found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

**WHEREAS**, based on the declared failure, the BAC recommended for the second publication of the project on March 20, 2024; two (2) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

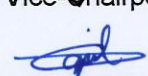
**NOW, THEREFORE**, the members of Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** that the BAC recommended to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the **"Supply and Delivery of Semi-Expendable ICT Equipment, ICT Equipment and Technical & Scientific Equipment for the CTS Organization of MinSU Bongabong Campus"**;

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 26<sup>th</sup> day of March, 2024.

  
**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

  
**ANSELMO R. ULEP, JR.**  
BAC Vice-Chairperson

  
**ELVI C. ESCAREZ, Ph.D.**  
BAC Member

  
**CIEDELLE P. SALAZAR Ph.D**  
BAC Member

  
**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

  
**CHRISTIAN ANTHONY C. AGUTAYA Ph.D.**  
OIC, Office of the University President  
Date: \_\_\_\_\_





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Bid Notice Abstract

Request for Quotation (RFQ)

**Reference Number** 10644302  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** Supply and Delivery of Semi-Expendable ICT Equipment, ICT Equipment and Technical & Scientific Equipment for the CTS Organization of MinSU Bongabong Campus  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	RFQ 2024-26	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Information Technology Parts & Accessories & Perip		
<b>Approved Budget for the Contract:</b>	PHP 62,745.00	<b>Document Request List</b>	3
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	10/03/2024
<b>Contact Person:</b>	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  minsu.bacoffice@gmail.com	<b>Last Updated / Time</b>	10/03/2024 00:00 AM
		<b>Closing Date / Time</b>	13/03/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.  
NEMESIO H. DAVALOS, Ph.D.  
BAC Chairperson

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	set	Printer 1 Print, Scan, copy Compact integrated tank design Print speed up to 15.5ipm for black and 8.5ipm for color Auto-duplex printing ADF Capacity Ethernet & WiFi Direct Borderless printing up to A4 size Spill free ink refilling			
2	set	DSLR Camera 1 DSLR Camera w/ EF-S 18-55mm f/4-5.6 IS STM Lens s24.1 MP APS -CMOS Sensor Dual Pixel CMOS AF Digic 8			
3	set	Two way radio 2 walkie Talkie Portable two-way Radio UHF trasciever			
4	set	Lapel 2			

[illegible]

**Created by** Annabelle Quinto Madrigal

**Date Created** 09/03/2024

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Standard Form Number: SF-GOOD-01  
Revised on: May 24, 2004

**APPROVED BUDG**

**Supply and Delivery of Semi-expendable ICT Equipment, ICT Equipment**

Stations: Mindoro State University

Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT PRICE
(1)	(2)	(3)	(4)	(5)
1	<b>Printer</b>	1	set	17,700
	Print, Scan, copy			
	Compact integrated tank design			
	Print speed up to 15.5ipm for black and 8.5ipm for color			
	Auto-duplex printing			
	ADF Capacity			
	Ethernet & WiFi Direct			
	Borderless printing up to A4 size			
	Spill free ink refilling			
2	<b>DSLR Camera</b>	1	set	37,700
	DSLR Camera w/ EF-S 18-55mm f/4-5.6 IS STM Lens			
	s24.1 MP APS-CMOS Sensor			
	Dual Pixel CMOS AF			
	Digic 8			
3	<b>Two way radio</b>	2	set	1,700
	walkie Talkie Portable two-way Radio UHF transceiver			
4	<b>Lapel</b>	2	set	2,500
	M1 2.4 GHZ wireless			
	Omnidirectional lavalier			
	Microphone system w/ clip-on transmitter/ Receiver			
	Built-in rechargeable batteries and USB Type C Ports			
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
	<b>GRAND TOTAL</b>			

Prepared by

**RENELITO C. RICO**  
Member, BAC Secretariat

Recommending Approval

**NEMESIO H. DAVALOS, Ph.D.**  
Chairperson, BAC

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**PURCHASE REQUEST**

Fund Cluster:

Office/Section :		PR No.: 2024-024 Responsibility Center Code :		Date: Feb. 19, 2024	
Stock/ Property	Unit	Item Description	Qty	Unit Cost	Total Cost
					-
	set	PRINTER	1	17,045.00	17,045.00
		* Print, Scan Copy			-
		* Compact integrated tank design			-
		* Print speed up to 15.5ipm for black & 8.5ipm for color			-
		* Auto-Duplex printing			-
		* ADF capacity			-
		* Ethernet & WiFi direct			-
		* Boderless printing up to A4 size			-
		* Spill-free ink refilling			-
2	set	DSLR CAMERA	1	37,200.00	37,200.00
		* DSLR Camera w/ EF-S 18-55mm f/4-5.6 IS STM Lens			-
		* s24.1MP APS-C CMOS Sensor			-
		* Dual Pixel CMOS AF			-
		* Digic 8			-
3	set	TWO WAY RADIO	2	1,750.00	3,500.00
		* Walkie Talkie Portable Tw-Way Radio UHF Transceiver			-
4	set	LAPEL	2	2,500.00	5,000.00
		* M1 2.4GHz wireless			-
		* Omnidirectional Lavalier			-
		* Microphone System w/ Clip-on Transmitter/Receiver			-
		* Built-in rechargeable batteries and USB Type C Ports			-
					-
					-
					STF - 1071
					164 -200
					02-0825
		<b>GRAND TOTAL</b>			<b>62,745.00</b>
Purpose: Semi-expendable ICT, Office & Technical & Scientific Equipment for CTS Org.					
Requested by:		Recommending Approval:		Certified Allotment Available:	
Signature :		Signature :		Signature :	
Printed Name : <b>RHEA B. DE GUZMAN</b>		Printed Name : <b>CIEDELLE P. SALAZAR, Ph.D.</b>		Printed Name : <b>ROVELYN P. ROXAS</b>	
Designation : Program Chair, BSTM		Designation : Campus Executive Director		Designation : Budget Officer III	
Signature :		Approved by:			
Printed Name : <b>CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.</b>					
Designation : <b>OIC -University President</b>					

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Standard Form Number: SF-GOOD-01  
Revised on: May 24, 2004

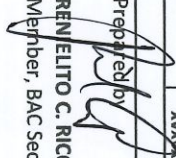
**APPROVED BUDGET FOR THE CONTRACT (ABC)**  
**Supply and Delivery of Semi-expendable ICT Equipment, ICT Equipment and Technical & Scientific Equipment for the CTS Organization of Minsu Bongabong Campus**  
**Labasan, Bongabong, Oriental Mindoro**  
Project Name and Location

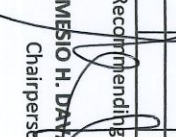
Stations: Mindoro State University

Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS			TOTAL COST	UNIT COST
									INFLATION,				
									%	VALUE			
									%	VALUE			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
1	Printer	1	set	17,045.00	17,045.00								
	Print, Scan, copy				-								
	Compact integrated tank design				-								
	Print speed up to 15.5ipm for black and 8.5ipm for color				-								
	Auto-duplex printing				-								
	ADF Capacity				-								
	Ethernet & WiFi Direct				-								
	Borderless printing up to A4 size				-								
	Spill free ink refilling				-								
2	DSLR Camera	1	set	37,200.00	37,200.00								
	DSLR Camera w/ EF-S 18-55mm f/4-5.6 IS STM Lens				-								
	s24.1 MP APS -CMOS Sensor				-								
	Dual Pixel CMOS AF				-								
	Digic 8				-								
3	Two way radio	2	set	1,750.00	3,500.00								
	walkie Talkie Portable two-way Radio UHF transceiver				-								
4	Lapel	2	set	2,500.00	5,000.00								
	M1 2.4 GHz wireless				-								
	Omnidirectional lavalier				-								
	Microphone sytem w/ clip-on tRansmitter/ Receiver				-								
	Built-in rechargeable batteries and USB Type C Ports				-								
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX				-								
	GRAND TOTAL				62,745.00								

Prepared by:   
**RENEILTO C. RICO**  
Member, BAC Secretariat

Recommendation Approval  
  
**NEMESIO H. DAPLOS, Ph.D.**  
Chairperson, BAC

Approved  
  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC- Office of the University President





Resolution No. 1 Series of 2024

A RESOLUTION REQUESTING THE OIC-UNIVERSITY PRESIDENT DR. CHRISTIAN ANTHONY C. AGUTAYA TO ALLOW THE COUNCIL OF TOURISM STUDENTS ORGANIZATION OF MINDORO STATE UNIVERSITY – BONGABONG CAMPUS TO UTILIZE THE AMOUNT OF EIGHTY-FOUR THOUSAND ONE HUNDRED FIFTY PESOS (P84,150.00) FROM THE STUDENT CAPABILITY ENHANCEMENT FUND (SCEF) FOR THE SECOND SEMESTER OF ACADEMIC YEAR 2023-2024.

WHEREAS, the Council of Tourism Students Organization of MinSU Bongabong Campus is the governing body of the tourism management students on the campus.

WHEREAS, the Council of Tourism Students is entrusted with the responsibility of managing and allocating the funds collected from student fees for the betterment of student life on campus.

WHEREAS, the effective allocation of funds can positively impact student life, academic programs, and extracurricular activities,

WHEREAS, a comprehensive assessment of the current needs and priorities of the student community has been conducted.

WHEREAS, upon the motion of Council of Tourism Students Organization Secretary, Gwyneth Mogol, it was.

NOW, THEREFORE:

RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVE THE RESOLUTION REQUESTING THE OIC-UNIVERSITY PRESIDENT DR. CHRISTIAN ANTHONY C. AGUTAYA, TO RELEASE THE AMOUNT OF EIGHTY-FOUR THOUSAND ONE HUNDRED FIFTY PESOS (P84,150.00) FROM THE STUDENT CAPABILITY ENHANCEMENT FUND (SCEF) TO BE UTILIZED FOR THE SECOND SEMESTER OF ACADEMIC YEAR 2023-2024.

VISION

The Mindoro State University is a center of excellence in agriculture and fishery, science, technology, culture, and education of globally competitive lifelong learners in a diverse yet cohesive society.

MISSION

The University commits to produce 21st century skilled lifelong learners and generates and commercializes innovative technologies by providing excellent and relevant services in instruction, research, extension, and production through industry-driven curricula, collaboration, internationalization, and continual organizational growth for sustainable development.

CORE VALUES

R-esilience  
I-ntegrity  
C-ommitment  
E-xcellence

RESOLVED FURTHER, that copies of this resolution be forwarded to the Office of the Campus Executive Director and Office of the Student Affairs Services, for their information and guidance.

I HEREBY CERTIFY to the correctness of the above-quoted resolution.

ALVIN G. LORENZO  
CTS President

MARICRISTA A. ACOSTA  
CTS Secretary

JOHN LOUISE S. LALUNIO  
CTS V-President

GWYNETH MOGOL  
CTS Treasurer





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**

OIC-Office of the University President  
This University

Sir,

Greetings of peace!

We would like to request from your good office the approval of the College of Tourism Students' Organization (CTS) Resolution No. 1 Series of 2024 which conveys the utilization amounting to Eighty-Four Thousand One Hundred Fifty Pesos Only (84,150.00) from the Student Capability Enhancement Fund (SCEF) for the 2<sup>nd</sup> Semester of Academic Year 2023-2024.

We believe that the allocation of funds can positively impact student life, academic programs, and extracurricular activities in which the organization came to an agreement to utilize our fund to equipment, student activities and office supplies to aide day-to-day organizational endeavors.

Attach herewith is the original resolution and budgetary requirements for your information and approval.

Hoping for your kind consideration regarding this matter. Thank you and God bless!

Very truly yours,

**ALVIN G. LORENZO**  
President

Noted by:

**FRANIE M. AFABLE, DBMHM**  
Dean, CBM

**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC-University President, MinSU





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



**MAR GERAL IGNACIO**  
CTS Auditor

**ALLEAH EARL ROSE G. GALIGAO**  
Committee on Civic/Peace and Order

**LUISITO S. CAJILIG**  
Committee on Ways and Means

**KATLYN R. MAGPANTAY**  
Committee on Gender and Development

**JOHN CARLO A. JUSTINIANO**  
Committee on Socio-Cultural

**RENAN G. BUENVIAJE**  
Committee on Production and Finance

Noted by:

**CATHERINE M. CAMPO**  
Adviser, CTS

**RHEA B. DE GUZMAN, MBM, CTP**  
Program Chair/ BSTM

Recommending Approval:

**MADONNA P. MELCHOR, Ph.D.**  
Coordinator, Students Affairs and Services

**CIEDELLE PIOL-SALAZAR, PA., Ph.D.**  
Campus Executive Director

Approved by:

**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC University President, MinSU

## VISION

The Mindoro State University is a center of excellence in agriculture and fishery, science, technology, culture, and education of globally competitive lifelong learners in a diverse yet cohesive society.

## MISSION

The University commits to produce 21st century skilled lifelong learners and generates and commercializes innovative technologies by providing excellent and relevant services in instruction, research, extension, and production through industry-driven curricula, collaboration, internationalization, and continual organizational growth for sustainable development.

## CORE VALUES

R-esilience  
I-ntegrity  
C-ommitment  
E-xcellence

CTS Resolution

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MINDORO STATE UNIVERSITY-BONGABONG CAMPUS  
COUNCIL OF TOURISM STUDENTS' ORGANIZATION (CTS)

BUDGETARY REQUIREMENTS

Expense	Item Description	QTY	Unit	Amount (Php)	Estimated Cost (Php)
Semi-Expendable ICT Equipment	<ul style="list-style-type: none"><li>• <b>Printer</b> Print, Scan, Copy Compact integrated tank design Print speeds up to 15.5ipm for black and 8.5ipm for color Auto-Duplex printing ADF capability Ethernet &amp; Wi-Fi Direct Seamless setup with Epson Smart Panel Borderless Printing up to A4 size</li></ul>	1	set	17,045.00	17,045.00 ✓
	<ul style="list-style-type: none"><li>• Spill-free ink refilling</li><li>• Powered by Epson Heat-Free Technology</li><li>• Paper Size: Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6, Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelopes #10, DL, C6</li></ul>				
Semi-Expendable Office Equipment	<ul style="list-style-type: none"><li>• <b>DSLR Camera</b> Canon EOS 200D Mark II DSLR Camera with EF-S 18-55mm f/4-5.6 IS STM Lens (Black) 24.1MP APS-C CMOS Sensor Dual Pixel CMOS AF DIGIC 8</li></ul>	1	set	37,200.00 <del>35,000.00</del>	37,200.00 <del>35,000.00</del> ✓ 02/06/2024
	<ul style="list-style-type: none"><li>• <b>Two-Way Radio</b> Walkie Talkie Portable Two-Way Radio UHF Transceiver</li><li>• <b>Lapel</b> M1 2.4GHz Wireless Omnidirectional Lavalier Microphone System with Clip-On Transmitter / Receiver, Built-In Rechargeable Batteries and USB Type-C Ports</li></ul>	3 2	Set set	1,500 2,500	3,500 5,000 ✓
Semi-Expendable Technical and Scientific	Coupon Bond A4 s20	5	reams	250.00	1250.00
	Coupon Bond Short	5	reams	260.00	1300.00
	Coupon Bond Long	5	reams	270.00	1350.00
	Double sided tape	5	pcs	60.00	300.00
	Ink #003 Black	3	btls	450.00	1350.00

**VISION**  
The Mindoro State University is a center of excellence in agriculture and fishery, science, technology, culture, and education of globally competitive graduates in a diverse yet integrated manner.

**MISSION**  
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R-esilience  
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C-ommitment  
E-xcellence





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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10675427  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** Supply and Delivery of Semi-Expendable ICT Equipment, ICT Equipment and Technical & Scientific Equipment for the CTS Organization of MinSU Bongabong Campus  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	RFQ 2024-26 A	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Information Technology Parts & Accessories & Perip		
<b>Approved Budget for the Contract:</b>	PHP 62,745.00	<b>Document Request List</b>	2
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	20/03/2024
<b>Contact Person:</b>	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	<b>Last Updated / Time</b>	20/03/2024 00:00 AM
		<b>Closing Date / Time</b>	25/03/2024 01:00 AM

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within \_\_\_\_ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

1 set Printer 1

Print, Scan, copy

Compact integrated tank design

Print speed up to 15.5ipm for black and 8.5ipm for color

Auto-duplex printing

ADF Capacity

Ethernet & WiFi Direct

Borderless printing up to A4 size



[illegible]

**Created by** Annabelle Quinto Madrigal

**Date Created** 19/03/2024

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