

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE LHS DEPARTMENT OF MINSU MAIN CAMPUS

Name of Project

BAC Resolution Recommending Approval Resolution No. 43, s. 2024

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Ninety-Two Thousand Pesos (Php192,000.00);

WHEREAS, in response to the said advertisement, four (4) suppliers were found in the document request list and, only one (1) supplier in the name of MINDEUS ENTERPRISES submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php192,000.00	Mindeus Enterprises	Php191,340.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive; thus, the project be awarded to the supplier in the name of MINDEUS ENTERPRISES with Single Calculated Responsive Bid (SCRB);

NOW, THEREFORE, the Bids and Awards Committee (BAC) HEREBY RESOLVED AS IT IS HEREBY RESOLVED, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement awarding of contract for the "Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus" to Mindeus Enterprises amounting to One Hundred Ninety-One Thousand Three Hundred Forty Pesos (Php191,340.00) with official address llaya, Calapan City, Oriental Mindoro as the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, at MinSU Main Campus, Alcata, Victoria, Oriental Mindoro, this 26th day of March, 2024.

NEMESIO H. DAVALOS. Ph.D.

BAC Chairperson

ANSELMO R. JLEP, JR. BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D

BAC Member

ELVI C. ESCAREZ, Ph.D.

MELGAR G. FADRIQUELAN **BAC Member**

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D. OIC, Office of the University President

Date:



Central Portal for Philippine Government Procurement Oppurtunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

10676026

Procuring Entity

MINDORO STATE UNIVERSITY

Title

Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ 2024-39	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Information Technology Parts & Accessories & Perip	-	
Approved Budget for the Contract:	PHP 192,000.00	Document Request List	4
Delivery Period:	30 Day/s		
Client Agency:		Date Published	20/03/2024
Contact Person:	JOHN EDGAR SUALOG		
	ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro	Last Updated / Time	20/03/2024 00:00 AM
	Philippines 5205 63-43-2862368	Closing Date / Time	25/03/2024 01:00 AM
	minsu.bacoffice@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of

delivery and submit your quotation duly signed by your representative not later than ______ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

- 2. Delivery Period within ____ calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- 4. Price validity shall be a period of 30 calendar days.
- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 sets Desktop Computer 6

Description:

Core i3-8100 Processor: 6M Cache, 3.60 GHz/ 4GB

DDR 2666 MHz UDIMM 1GB NVIDIA GeForce GT 710 K222HQL 21.5-inch FHD

Windows 1021.5-in K222HQL

Created by

Annabelle Quinto Madrigal

Date Created

19/03/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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REQUEST FOR QUOTATION

Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus

PR No.: PR24-0101 RFQ No.

2024-39

ABC Amount: Php192,000.00

Company Name: Mindeus Enterprises
Address: Calapan City, Oriental Mindoro

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than ______ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D. BAC Chairperson

Note:

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2. Delivery Period within ____calendar days.

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6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	sets	Desktop Computer	6	31.890	191,340
		Description:			
		Core i3-8100 Processor: 6M Cache, 3.60 GHz/4GB			
		DDR 2666 MHz UDIMM			
		1GB NVIDIA GeForce GT 710			
		K222HQL 21.5-inch FHD			
		Windows 1021.5-in K222HQL			
XVX	(VXVXVXVXVX	XVXVXVXVXVXVXVXVXXVXVXVXVXVXVXVXVXVXVX	CVXVXVXVXVX	xvx _	1917110

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name
148 0 + 6 123 000

TIN No. of Establishment
0918 936 4094

Contact Number
03 - 25 - 70 24

Date

General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University
 -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

MSU-BAC-FR-05.01

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Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the
 time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses
 future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A
 against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

Republic of the Philippines Department of Budget and Management

PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

MINDEUS ENTERPRISES

30 A. Bonifacio Street, Ilaya, Calapan City, Oriental Mindoro, Region IV-B, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 09-Mar-2010 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that MINDEUS ENTERPRISES has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part

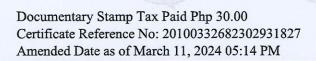
For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
- 2. the veracity of the statements and information contained therein;
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 05-Jun-2024

Issued this <u>05th</u> day of <u>June 2023</u>. This is a system generated certificate. No signature is required.





Page 1 of 3

REMINDERS 1

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



Certificate Reference No: 20100332682302931827 Amended Date as of March 11, 2024 05:14 PM

List of Eligibility Documents

of MINDEUS ENTERPRISES

30 A. Bonifacio Street, Ilaya , Calapan City , Oriental Mindoro , Region IV-B , Philippines

	DTI Certificate Number : 4020099
	Issued By / Signatory : RAMON M LOPEZ
DTI Certificate	Registration Date: 18-Jul-2022
	Expiration Date: 25-Jul-2027
	Expiration Date: 31-Dec-2024
	Permit Number: 02303328
Mayors Permit	Place of Issue : Calapan City
	Issued By / Signatory : Marilou F. Morillo
	Issuance Date: 24-Jan-2024
	Expiration Date: 01-Jun-2024
	TCC Number: RR9A-063-06-01-0931-2023-M
Tax Clearance	Issued By / Signatory: Levine F. Ilagan
	Issuance date: 01-Jun-2023
	Date of Filing: 18-Apr-2023
	Current Asset: 16,280,306.00
Audited Financial Statement	Total Asset: 19,761,438.00
	Current Liabilities: 13,445,000.00
	Total Liabilities: 19,761,438.00
	Name of Auditor: Chil L. Tefora
	BIR RDO Code: 063
	Expiration Date : -
	Issued By / Signatory:
PCAB License	Issuance Date : -
	License Number:
	License First Issue Date: -
	Principal Classification:
	Category:

Certificate Reference No: 20100332682302931827 Amended Date as of March 11, 2024 05:14 PM



Republic of the Philippines CITY OF CALAPAN



OFFICE OF THE CITY MAYOR

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and 126,370.53

TAXPAYER'S NAME BAE, REYNALDO	023033		Annually	01/24/2	024 CON	KINE OEE	YSINESS servic	STATUS
NAME OF BUSINESS MINDEUS ENTERPRISES			LOCATION OF	BUSINESS			BUSINESS PERMIT N	UMBER
KIND OF FEE / TAX		TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD	Payment for 1-4	
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ENCODER	TOTA	LS	→	120	5,370.53	L		
ASSESSMENT REVIEWED BY:			MMENDING AF	PROVAL	:	A	PPROVED BY:	
EDUARD L. REY Licensing officer I Business Permit and Lice Office of the City I	V nse Section					City Ma		

Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.



REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO 063
REVENUE DISTRICT NO.

Form No. 2303 Revised July 1997

1RC0000959385 OCN______

CERTIFICATE OF REGISTRATION

TIN	All I	IAME		The first sec	REGISTRATION DATE
148-076-1	23-000	AE, REYNALDO	RAMOS	Marie	01/04/2000
REGISTERED ADD	ILAYA	ONIFACIO ST. CALAPAN CITY TAL MINDORO	5200		
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I HEREBY GERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

ESPERANZA G. CASTRO
REVENUE D'STRICT OFFICER (signature over printed name).

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINE)
CITY OF CALAPAN) S.S.

AFFIDAVIT

I, REYNALDO R. BAE, married, of legal age, Filipino and residing at 30 A. Bonifacio St., Ilaya, Calapan City, after having been duly sworn in accordance with law, do hereby depose and state that:

- 1. I am the sole proprietor of MINDEUS ENTERPRISES with office address at 30 A. Bonifacio St., Ilaya, Calapan City, Oriental Mindoro;
- As the owner and sole proprietor, or authorized representative of MINDEUS ENTERPRISES, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus;
- 3. MINDEUS ENTERPRISES is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- MINDEUS ENTERPRISES is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. MINDEUS ENTERPRISES complies with the existing labor laws and standards;
- 8. MINDEUS ENTERPRISES is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities and needed for the contract to be bid, if any; and

- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued **Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus.**
- MINDEUS ENTERPRISES did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of March, 2024, at Calapan City, Oriental Mindoro.

REYNALDO R. BAE
Proprietor
Affiant

SUBSCRIBED AND SWORN TO BEFORE ME this this 25th day of March, 2024, at Calapan City, Oriental Mindoro, Philippines. Affiant exhibited to me his LTO Driver's, with his photograph and signature appearing thereon, with number D05-98-028066 issued on February 19, 2023 at Calapan City, Oriental Mindoro and his Community Tax Certificate No. 15636095 issued on January 21, 2024 at Calapan City, Oriental Mindoro.

Doc. No. 42 Page No. 86 Book No. 38

Series of 2024

YRON KIM D. BACULO

Notary Public staris Commission No. NP-22-240 Until December 31, 2024

Roll of Attorneys No. 65809 IBP No. 014875/Lifetime/Oriental Mindoro PTR No. 1189696/12-06-23 (for 2024)/Calapan City MCLE Compliance No. VII-0024986 /12-27-2022



This certifies that

MINDEUS ENTERPRISES

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

REYNALDO RAMOS BAE

is valid from 25 July 2022 to 25 July 2027 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 18 July 2022 in the Philippines.

ALFREDO E. PASCUAL

Business Name No. 4020099

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



VFPF426313761739

RENIELITO & RICO
Member, BAC Secretariat

Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of ICT Equipment for the LHS Department of MinSU Main Campus Alcate, Victoria, Oriental Mindoro Project Name and Location

Stations: Mindoro State University

RENIELIT	1	Prepared by	5								1	(1)				ITEM NO.			Length:
REVIELITO'C. RICO		d by	GRAND TOTAL	ΧΑ	Windows 1021.5-in K222HQL	K222HQL 21.5-inch FHD	1GB NVIDIA GeForce GT 710	DDR 2666 MHz UDIMM	Core i3-8100 Processor: 6M Cache, 3.60 GHz/ 4GB	Description:	Desktop Computer	(2)				DESCRIPTION			
٠	NEME	Reco									6	(3)				QUANTITY			
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												(11) / (3)	(13)			UNIT COST			



Republic of the Philippines MINDORO STATE UNIVERSITY Main Campus

Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section : LHS Office	•	PR No.: PR24- 010/ Responsibility Center Code :	Date:February 29, 2024					
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost			
	(Office Equipment						
	pax	Desktop Computer Product Description: Core i3-8100 Processor 6M Cache, 3.60 GHz 4GB DDR4 2666 MHz UDIMM 1GB NVIDIA GeForce GT 710 K222HQL 21.5-inch FHD Windwos 1021.5-in K222HQL	6	32,000.00	192,000.00			
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	-			T-4-1				
Purposes: Se	I emi-Expar	Indable Information & Communication Equipment to be used	by the	Total Laboratory High	192,000.00 School Students.			
	R	equested by: Recommending Approval:	Allot	Certified: ment Available	Approved by:			
Signature : Printed Name :	LANI	NIE L. ENRIQUEZ NEMESIO H. DAVALOS, Ph.D.	ROV	ELYNP. ROXAS	CHRISTIAN ANTHONY C.			
Designation:		Principal VP for Academic Affairs	Ru	daet Officer III	AGUTAYA, Ph.D. OIC-Office of the University President			

Republic of the Philippines MINDORO STATE UNIVERSITY Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: Laboratory High School Charged to STF
Project, Programs and Activities

Г	Т	Τ	Τ	Т	1	Т		_	_	_	
							•				CODE
TOTAL							sets	SEMI-E		DESCRI	AL
							Desktop Computer Product Description: Core i3-8100 Processor 6M Cache, 3.60 GHz 4GB DDR4 2666 MHz UDIMM 1GB NVIDIA GeForce GT 710 K222HQL 21.5-inch FHD Windwos 1021.5-in K222HQL	SEMI-EXPANDABLE ICT EQUIPMENT			UNIT
							6			Α:	OTV
							32,000.00			OTHE COST	OTY INT COST
192,000.00							192,000,00			AMOUNT	TOTAL
							192,000.00 Public Bidding			PROCUREMENT	MODE OF
										Jan	
							\			Feb	
										Mar	
										Apr	SC
										May	HEDULI
										Jun	MILES.
										Jul	TONE OF
										Aug	SCHEDULE/MILESTONE OF ACTIVITIES
										Sept	MES
										Oct	
										Nov	
										Dec	

TOTAL BUDGET:

Prepared By:

Principal, Laboratory High School LANNIE LANRIQUEZ

Recommending/Approval:

NEMISIO H. pAVALOS, Ph. D. Vice President for Academic Affairs