



RENTALS OF LIGHTS AND SOUNDS FOR THE MCC DAYS 2024 OF MinsU CALAPAN CITY CAMPUS
Name of Project

BAC Resolution Recommending Approval
Resolution No. 64, s. 2024

WHEREAS, the Mindoro State University (MinsU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinsU Website the Request for Quotation (RFQ) for the project "Rentals of Lights and Sounds for the MCC Days 2024 of MinsU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Sixty-Five Thousand Pesos (Php65,000.00);

WHEREAS, in response to the said advertisement, no supplier was found in the document request list, however one (1) supplier in the name of JRU ELECTRONICS & GENERAL MERCHANDISE submitted price quotation before the deadline;

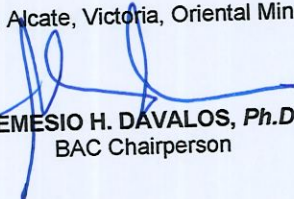
WHEREAS, the detailed evaluation of price quotation resulted in the following:

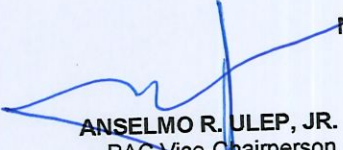
Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php65,000.00	JRU Electronics & General Merchandise	Php65,000.00


WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive; thus, the project be awarded to the supplier in the name of JRU ELECTRONICS & GENERAL MERCHANDISE with Single Calculated Responsive Bid (SCRB);

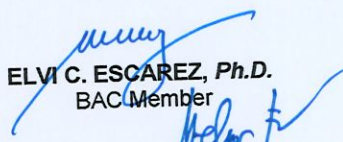
NOW, THEREFORE, the Bids and Awards Committee (BAC) HEREBY RESOLVED AS IT IS HEREBY RESOLVED, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement awarding of contract for the "Rentals of Lights and Sounds for the MCC Days 2024 of MinsU Calapan City Campus" to JRU Electronics & General Merchandise amounting to Sixty-Five Thousand Pesos (Php65,000.00) with official address at Blk. 4, Sta. Maria Village, Calapan City, Oriental Mindoro as the supplier/bidder with Single Calculated Responsive Bid (SCRB);

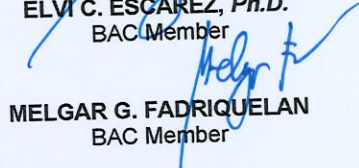
RESOLVED, at MinsU Main Campus, Alcate, Victoria, Oriental Mindoro, this 12th day of April, 2024.

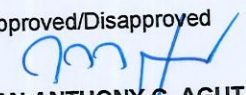

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson


ANSELMO R. ULEP, JR.
BAC Vice-Chairperson


CIEDELLE P. SALAZAR Ph.D
BAC Member


ELVI C. ESCAREZ, Ph.D.
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10731740
Procuring Entity MINDORO STATE UNIVERSITY
Title Rentals of Lights and Sounds for the MCC Days 2024 of MinSU Calapan City Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-75	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Electronic Parts and Components	Date Published	06/04/2024
Approved Budget for the Contract:	PHP 65,000.00	Last Updated / Time	06/04/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/04/2024 01:00 AM
Client Agency:			
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-09-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

1 sets Lights and Sounds Rental (For April 24-25, 2024) 2

Sounds:

2 unit RCF Active Speakers

2 unit HK Audio Active Speakers

2 unit 18' Subwoofers

32CH Presonus Digital Mixer

1 Laptop for Playback

Snake Cable

4 Wireless Microphone

Snake Cable

4 Mic Stands
Lights:
12 Pcs 18x10 PAR Led
4 pcs Atomic
8 Pcs Beam 275
4 Pcs Frontal With Crankstand
2 Smoke Machines
1 1024 Lighting Controller
2 set Band Equipment Rentals (For April 25, 2024) 1
1 Stage Custom Drumset
1 Guitar Amp
1 Head With Cabinet
1 Bass Amp
1 Keyboard Amp
2 DI Boxes
Drum Mic Kit
Mic Stands
3 set Ledwall Rentals (For April 25, 2024) 1
P2 High Definition Ledwall
36 Panels
1 Video Processor
100 meter CAT5 Cable
1 Laptop for Playback

Created by Annabelle Quinto Madrigal

Date Created 05/04/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



REQUEST FOR QUOTATION

Rentals of Lights and Sounds for the MCC Days 2024 of MinSU Calapan City Campus

JOR No.: 2024-004-007

RFQ No. 2024-75

ABC Amount: Php65,000.00

Company Name : JRM ELECTRONICS AND GEN. MOSE
Address : BULI SMV, CALAPAN CITY BR. MINDO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
- 1. All entries must be typewritten.
 - 2. Delivery Period within ____ calendar days.
 - 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date acceptance by the procuring entity.
 - 4. Price validity shall be a period of 30 calendar days.
 - 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 - 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	Services	Lights and Sounds Rental (For April 24-25, 2024)	2	15,000	30,000 /
		Sounds:			
		2 unit RCF Active Speakers			
		2 unit HK Audio Active Speakers			
		2 unit 18' Subwoofers			
		32CH Presonus Digital Mixer			
		1 Laptop for Playback			
		Snake Cable			
		4 Wireless Microphone			
		Snake Cable			
		4 Mic Stands			
		Lights:			
		12 Pcs 18x10 PAR Led			
		4 pcs Atomic			
		8 Pcs Beam 275			
		4 Pcs Frontal With Crankstand			
		2 Smoke Machines			
		1 1024 Lighting Controller			
2	Services	Band Equipment Rentals (For April 25, 2024)	1	15,000	15,000 /
		1 Stage Custom Drumset			
		1 Guitar Amp			
		1 Head With Cabinet			
		1 Bass Amp			
		1 Keyboard Amp			

My PhilGEPS

My Organization

My Profile

Opportunities

Catalogue

Buyers | CSO | Auditor | Suppliers

Friday, April 12, 2024 07:50 AM

Organization Profile

JRU ELECTRONICS & GENERAL MERCHANDISE

Kamias St. Corner Blk. 4 Sta. Maria Village
Calapan City
Oriental Mindoro
Region IV-B
Philippines

Organization Member Type:	Supplier
Organization Number:	154618
Registration Date:	23-Nov-2015
Registration Type:	Red
Form of Organization:	Single Proprietorship
Organization Type:	General Merchandise, Services
Business Category:	Audio and Visual Equipment, Electronic Parts and Components, General Merchanc
Business Tax Identification Number:	292683713000
DTI Certificate Number:	03062718
DTI Registration Date:	14-Jan-2014
Capitalization:	Php 1,000,000.00
Agency Registration:	No
Blacklisted:	No

Contact	
Uy, James Jefferson Roa	63-043-2884051



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND
MASUSUNOD
TO THE PEOPLE OF CALAPAN

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P= 7,337.50

TAXPAYER'S NAME UY, JAMES JEFFERSON R.	BUSINESS I.D. 00709919	MODE OF PAYMENT Quarterly	DATE BILLED 01/31/2024	KIND OF BUSINESS ELECTRONICS/GENERA	STATUS R
NAME OF BUSINESS JRU ELECTRONICS & GENERAL MERCHANDISE		LOCATION OF BUSINESS STA. MARIA		BUSINESS PERMIT NUMBER	
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		3,837.50	0.00	3,837.50	
MAYOR'S PERMIT		2,850.00		2,850.00	
MAYOR'S PERMIT FEE		1,500.00			
EDUC'L SPECIAL PROGR		150.00			
DRAINAGE MAINTENANCE		150.00			
GARBAGE FEE		600.00			
FIRE AND SAFETY INSP		200.00			
SANITARY FEE		250.00			
MEDICAL FEE		100.00		100.00	
ANNUAL INSPECTION FEE		200.00		200.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		220.00		220.00	
TAX CLEARANCE		30.00		30.00	
AAP & RENEWAL OF BUS. FEE		50.00		50.00	
				7,337.50	

Payment for **1-1**

Notes:

1. This Permit will expire on

April 20, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check

Check number _____

Bank _____

Cash

1244826

O.R. Number **0131/2024**

Date _____

Payment received by:

ENCODER

TOTALS



ASSESSMENT REVIEWED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

EDUARD L. REYES

Licensing Officer IV

Business of Permits and License Section

Office of the City Mayor

MARILOU F. MORILLO

City Mayor

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES.)
CITY/MUNICIPALITY OF CALAPAN) S.S.

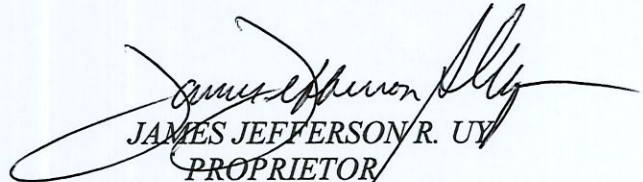
AFFIDAVIT

I, JAMES JEFFERSON R. UY of legal age, married, Filipino, and residing at Caimito St. Green Valley, Brgy. Lalud, Calapan City Or. Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of *JRU ELECTRONICS AND GENERAL MERCHANDISE* with office address at Corner Kamias Street, Block 4, Sta. Maria Village, Calapan City;
2. As the owner and sole proprietor, or authorized representative of *JRU ELECTRONICS AND GENERAL MERCHANDISE*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Rentals of Lights and Sounds for the MCC Days 2024 of MinSU Calapan City Campus of the Mindoro State University- Calapan City Campus, as shown in the attached duly notarized Special Power of Attorney;
3. *JRU ELECTRONICS AND GENERAL MERCHANDISE* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *JRU ELECTRONICS AND GENERAL MERCHANDISE* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *JRU ELECTRONICS AND GENERAL MERCHANDISE* complies with existing labor laws and standards; and

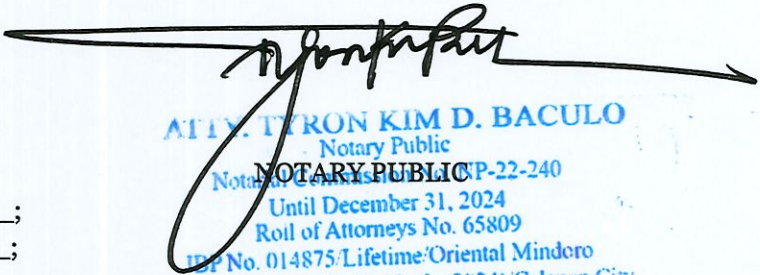
8. *JRU ELECTRONICS AND GENERAL MERCHANDISE* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Rentals of Lights and Sounds for the MCC Days 2024 of MinSU Calapan City Campus.
9. *JRU ELECTRONICS AND GENERAL MERCHANDISE* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of April, 2024 at Calapan City Oriental Mindoro, Philippines.


JAMES JEFFERSON R. UY
PROPRIETOR
Affiant

SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th day of April, 2024, in the City of Calapan, this by the affiant, who is personally known to me and who exhibited his Driver's License No. DO5-04-000592 issued at Calapan City.

Doc No. 89
Page No. 19
Book No. 39
Series of 2024. 2024


ATTY. TYRON KIM D. BACULO
Notary Public
NOTARY PUBLIC
Notary Commission No. NP-22-240
Until December 31, 2024
Roll of Attorneys No. 65809
JEP No. 014875/Lifetime/Oriental Mindoro
PTR No. 1189696 12-06-23 (for 2024) Calapan City
MCLE Compliance No. VII-0024986 12-27-2022

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIINAN NG RENTAS INTERNAL
REVENUE REGION NO. 063
REVENUE DISTRICT NO.

BIR
Form No. 2303
Revised July 1997

OCN 1RC0001245251

CERTIFICATE OF REGISTRATION

TIN 292-683-713-000	NAME UY, JAMES JEFFERSON ROA	REGISTRATION DATE 04/27/2010																
REGISTERED ADDRESS BLK. 4 KAMIAS ST., STA. MARIA VILLAGE CALAPAN CITY OR MINDORO 5200																		
REGISTERED ACTIVITY(IES) TAX TYPE INCOME TAX VALUE - ADDED TAX																		
TRADE NAME JRU ELECTRONICS AND GENERAL ME RCHANDISE REMINDERS: FILE and PAY TAX TYPE: IT/RF/VAT/WE Single Proprietor																		
LINE OF BUSINESS / INDUSTRY 5239 OTHER RETAIL SALE IN SPECIALIZED STORES 7130 RENTING OF PERSONAL, HOUSEHOLD GOODS																		
<p>1. Payment of Annual Registration Fee of P500.00 on or before January 31; 2. Ending Inventory - on or before January 30 of each year; 3. VAT on or before 20th of every month; 4. Withholding Tax Expanded - 9613E - On or before 10th day of the following month; 5. 1504S- Annual Alpha List of Payee Income Taxes Withheld (March 1 NY)</p> <table border="1"><tr><td>First Quarter - on or before April 25</td><td>Form 2550Q-SLSP</td><td>First Quarter - on or before May 15</td><td>Form 1701Q</td></tr><tr><td>Second Quarter - on or before July 25</td><td>Form 2550Q-SLSP</td><td>Second Quarter - on or before August 15</td><td>Form 1701Q</td></tr><tr><td>Third Quarter - on or before October 25</td><td>Form 2550Q-SLSP</td><td>Third Quarter - on or before November 15</td><td>Form 1701Q</td></tr><tr><td>Fourth Quarter - on or before Jan 25 NY</td><td>Form 2550Q-SLSP</td><td>Final (TR) - on or before April 15 NY</td><td>Form 1701Q</td></tr></table> <p>6. Update Registration Information, for any changes in Subst, Location and Tax Types (1985 Form); 7. Register Book of Accounts; 8. IN CASE OF CLOSURE/RETIREMENT OF BUSINESS, NOTIFY IMMEDIATELY; 9. PAYMENT OF TAXES TO THE TAXPAYER SERVICE SECTION</p>			First Quarter - on or before April 25	Form 2550Q-SLSP	First Quarter - on or before May 15	Form 1701Q	Second Quarter - on or before July 25	Form 2550Q-SLSP	Second Quarter - on or before August 15	Form 1701Q	Third Quarter - on or before October 25	Form 2550Q-SLSP	Third Quarter - on or before November 15	Form 1701Q	Fourth Quarter - on or before Jan 25 NY	Form 2550Q-SLSP	Final (TR) - on or before April 15 NY	Form 1701Q
First Quarter - on or before April 25	Form 2550Q-SLSP	First Quarter - on or before May 15	Form 1701Q															
Second Quarter - on or before July 25	Form 2550Q-SLSP	Second Quarter - on or before August 15	Form 1701Q															
Third Quarter - on or before October 25	Form 2550Q-SLSP	Third Quarter - on or before November 15	Form 1701Q															
Fourth Quarter - on or before Jan 25 NY	Form 2550Q-SLSP	Final (TR) - on or before April 15 NY	Form 1701Q															
I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED																		
REX PAUL R. RECOTER JUN 25 2010 REVENUE DISTRICT OFFICER (signature over printed name)																		



THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



This certifies that

JRU ELECTRONICS AND GENERAL MERCHANDISE
(CITY/MUNICIPALITY)

CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO - REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

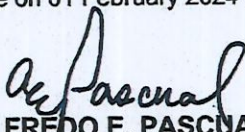
JAMES JEFFERSON ROA UY

is valid from 01 February 2024 to 01 February 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 01 February 2024 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No.5743316

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



RKLW916515850593

Documentary Stamp Tax Paid Php 30.00

APPROVED BUDGET FOR THE CONTRACT (ABC)
Rentals of Lights and Sounds for the MCC Days 2024 of Minsu Calapan City Campus.
Masipit, Calapan City, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS			TOTAL COST	UNIT COST
									INFLATION, %	CURRENCY VALUE	INFLATION, %		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(11) / (3)
1	Lights and Sounds Rental (For April 24-25, 2024)	2	sets	15,000.00	30,000.00								
	Sounds:												
	2 unit RCF Active Speakers				-								
	2 unit HK Audio Active Speakers				-								
	2 unit 18' Subwoofers				-								
	32CH Presonus Digital Mixer				-								
	1 Laptop for Playback				-								
	Snake Cable				-								
	4 Wireless Microphone				-								
	Snake Cable				-								
	4 Mic Stands				-								
	Lights:				-								
	12 Pcs 18x10 PAR Led				-								
	4 pcs Atomic				-								
	8 Pcs Beam 275				-								
	4 Pcs Frontal With Crankstand				-								
	2 Smoke Machines				-								
	1 1024 Lighting Controller				-								
2	Band Equipment Rentals (For April 25, 2024)	1	set	15,000.00	15,000.00								
	1 Stage Custom Drumset				-								
	1 Guitar Amp				-								
	1 Head With Cabinet				-								
	1 Bass Amp				-								
	1 Keyboard Amp				-								
	2 DI Boxes				-								



JOB ORDER REQUEST

Job Order No.: 2024 - 004 - 007
Date: April 03, 2024

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
Services	Lights and Sounds Rental (For April 24-25, 2024) Sounds: 2 unit RCF Active Speakers 2 unit HK Audio Active Speakers 2 unit 18' Subwoofers 32CH Presonus Digital Mixer 1 Laptop for Playback Snake Cable 4 Wireless Microphone Snake Cable 4 Mic Stands Lights: 12 Pcs 18x10 PAR Led 4 pcs Atomic 8 Pcs Beam 275 4 Pcs Frontal With Crankstand 2 Smoke Machines 1 1024 Lighting Controller	2	15,000.00	30,000.00
Services	Band Equipment Rentals (For April 25, 2024) 1 Yamaha Stage Custom Drumset 1 Kustom Guitar Amp 1 Marshall Head With Cabinet 1 Gallen Krueger Bass Amp 1 Laney Keyboard Amp 2 DI Boxes Drum Mic Kit Mic Stands	1	15,000.00	15,000.00
Services	Ledwall Rentals (For April 25, 2024) P2 High Definition Ledwall 36 Panels 1 Video Processor 100 meter CAT5 Cable 1 Laptop for Playback	1	20,000.00	20,000.00
			TOTAL	65,000.00
Purpose:	For "Equipment and Lights and Sounds to be used in Fashion Runway and Campus Beat of MCC Days 2024 at MinSU-Calapan City Campus"			

Requested by:

Recommending Approval:

Approved:

MENA A. CAOLI
USG Adviser

ELVIC. ESCAREZ, Ph.D.
Campus Executive Director

CHRISTIAN ANTHONY C. AGUTAYA Ph. D.
OIC-Office of the University President

CHERMIE R. LANDICHO
Acting Budget Officer
MinSCAT - Calapan



March 18, 2024

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the President
This University

MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro 5205 Philippines	
RECEIVED-MCC	
RECORDS OFFICE	
BY:	<u>[Signature]</u>
DATE:	<u>3/19/24</u>
TIME:	<u>9:15</u>
CONTROL #	<u>318</u>

185

Dr. Agutaya,

Good day!

This is to respectfully forward the Proposal of the University Student Government (USG) of Mindoro State University – Calapan City Campus titled: *"MCC Days 2024: Inclusivity Amidst Diversity"* which will be held on April 23-25, 2024.

Thank you so much and God bless.

Yours truly,

[Signature]
ELVI C. ESCAREZ, Ph.D.
Campus Executive Director



March 19, 2024

DR. CHRISTIAN ANTHONY C. AGUTAYA
OIC, Office of the University President
This University

Sir:

Greetings of peace!

The University Student Government (USG) of Mindoro State University-Calapan City Campus, serving as the official student representative body, is committed to promoting the holistic development of the student body. This encompasses fostering social activities, spiritual well-being, moral grounding, and cognitive advancement. In line with this mission, the USG respectfully requests the approval of your esteemed office to conduct the MCC Days 2024, themed: **"Inclusivity Amidst Diversity."**

This activity will carry out various activities in different aspects of social life. They are the following: Cinemalikhain, Palarong MinSU, Fashion Runway, Academic Festival, Battle of the Bands, and Hip-Hop Dance Competition. To ensure the successful execution of these activities, financial resources are required to cover essential expenses. These expenses include food expenses for officers volunteers, and participants, equipment rentals, judges and performer honorariums, prizes, participant gifts, necessary materials, and printing services. By established procedures, a total budget of **THREE HUNDRED THOUSAND NINE HUNDRED FORTY-EIGHT PESOS (PHP 300,948.00)** will be allocated from the Student Trust Fund managed by the University Student Government.

For the efficient and successful execution of the event, we would like to request that the classes from April 23 to April 25, 2024, be canceled. This will help students to be involved in the activities holistically.

Attached here are the minutes of the meeting and the resolution of the said request.

We are hoping for your kind and favorable consideration.

Thank you and God Bless!

Respectfully yours,

CRISTABEL C. DE LEON
President, University Student Government

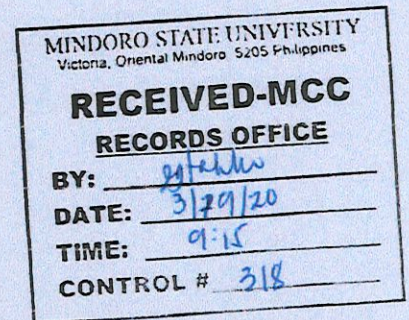
Noted:

MEN A. CAOLI
Adviser, University Student Government

Recommending Approval:

ELVI C. ESCAREZ, Ph. D.
Coordinator, Student Organization and Activities

Approved:





Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines



Office for Student Affairs and Services



BAGONG PILIPINAS

MINDORO STATE UNIVERSITY
Victoria, Oriental Mindoro 5205 Philippines

RECEIVED-MCC

RECORDS OFFICE

BY: egfah

DATE: 5/14/24

TIME: 9:15

CONTROL # 318

ACTIVITY APPROVAL FORM

MSU-SAS-FR.04.01

- ☒ Academic
☐ Community Engagement/ Outreach
☒ Issue Advocacy
☒ Fundraising

- ☐ Organizational Development
☐ Special Interest
☐ Departmental
☐ Others

Tracking Code:

REQUESTING ORGANIZATION	University student Government	ACTIVITY TITLE	MCC DAYS 2024			
ACTIVITY REACH	<input checked="" type="checkbox"/> Subchapter/ Program <input type="checkbox"/> Campus Wide <input type="checkbox"/> University Wide <input type="checkbox"/> External	DATE/s	April 23-25, 2024	VENUE	MCC	
		START TIME	7:00 A.M.	END TIME	10:00 P.M.	RECURRING? YES / NO
						3 Days
Is activity in AP? YES / NO	FUNDING					
	TOTAL BUDGET ESTIMATE	Php. 300, 948.00	SOURCE	Student Trust Fund		
			SPONSORS (if any)	N/A		

REQUESTED UNIVERSITY FACILITY	AVR, ACTIVITY CENTER, OVAL
-------------------------------	----------------------------

SUBMITTED BY:

DEAN/ PC FOR CO-CURRICULAR ACTIVITIES

OTHER CONCERNED UNITS

Lezlen Mae L. Calahati
LEZLEN MAE L. CALAHATI

OIC-Executive Secretary

Aleandra Mae L. Javier
ALEZANDRA MAE L. JAVIER

OIC-President, University Student Government

Mena A. Caoli
MENA A. CAOLI

Adviser, University Student Government

Signature over Printed Name

☐ Dean, ☐ PC

Signature over Printed Name

☒ Noted

☐ Recommending Approval

Jonbert M. Caoli
JONBERT M. CAOLI

Director for Student Affairs and Services

For and in behalf:

Adelio D. Cueto
ADELIO D. CUETO

Coordinator, Student Affairs and Services, MinSU Calapan City Campus

Remarks:

----- FOR FINANCE/ OSAS/VPAA/OP USE ONLY -----

CERTIFICATION OF AVAILABLE ALLOTMENT
(If funds are requested.)

Rovelyn P. Roxas
ROVELYN P. ROXAS
Budget Officer III

Recommending Approval

STF - 1071
164 - 200
03 - 374

Nemesio H. Davalos, PhD
NEMESIO H. DAVALOS, PhD
Vice President for Academic Affairs

Elvi C. Escarez, PhD
ELVI C. ESCAREZ, PhD

Campus Executive Director, MinSU Calapan City Campus

☐ Approved
☐ Disapproved

Christian Anthony C. Agutaya, PhD
CHRISTIAN ANTHONY C. AGUTAYA, PhD
OIC, University President



March 18, 2024

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the President
This University

MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro 5205 Philippines	
RECEIVED-MCC	
RECORDS OFFICE	
BY:	<i>[Signature]</i>
DATE:	3/19/24
TIME:	9:15
CONTROL #	318

185

Dr. Agutaya,

Good day!

This is to respectfully forward the Proposal of the University Student Government (USG) of Mindoro State University – Calapan City Campus titled: “MCC Days 2024: Inclusivity Amidst Diversity” which will be held on April 23-25, 2024.

Thank you so much and God bless.

Yours truly,

[Signature]
ELVI C. ESCAREZ, Ph.D.
Campus Executive Director



Mindoro State University

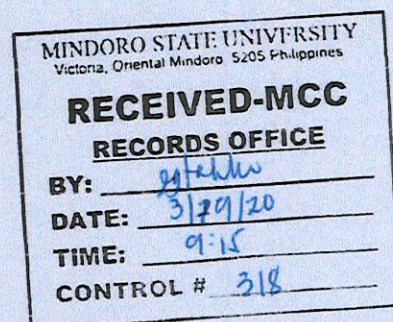
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



March 19, 2024

DR. CHRISTIAN ANTHONY C. AGUTAYA
OIC, Office of the University President
This University



Sir:

Greetings of peace!

The University Student Government (USG) of Mindoro State University-Calapan City Campus, serving as the official student representative body, is committed to promoting the holistic development of the student body. This encompasses fostering social activities, spiritual well-being, moral grounding, and cognitive advancement. In line with this mission, the USG respectfully requests the approval of your esteemed office to conduct the MCC Days 2024, themed: **"Inclusivity Amidst Diversity."**

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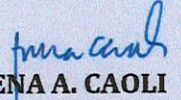
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Thank you and God Bless!


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CRISTABEL C. DE LEON
President, University Student Government

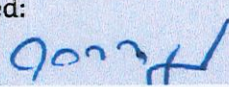
Noted:


MENA A. CAOLI
Adviser, University Student Government

Recommending Approval:


ELVI C. ESCAREZ, Ph. D.
Coordinator, Student Organization and Activities

Approved:





MCC DAYS 2024: Inclusivity Amidst Diversity
MinSU – Calapan City Campus

I. TITLE:

The title of this program is “MCC DAYS 2024: Inclusivity Amidst Diversity”

II. PROPONENTS:

The University Student Government (USG) presents an innovative program designed to enhance the overall experience of the university and its members. Crafted through the collaboration of the talented and dedicated USG officers, this program is a testament to their creativity and collective effort.

A. Project/Activity Proponents

NAME	POSITION	DESIGNATION/S
Cristabel C. de Leon	President	Project Proponents
Ednel L. Villaruel	Vice President	
Aleck Jean F. Siscar	Executive Secretary	
Jhon Renzel Adeva	Treasurer	
Genard A. Magsayo	Auditor	
Cyrus Rafael L. Macaraig	Legislative Secretary	
Renz Patrick G. Familara	Senators	
Alezandra Mae L. Javier		
Emmanuel C. Hernandez		
Melvin Jr. R. Melendrez		
Leah Mae H. Abela		
Lezlen Kae I. Calahati		
Ace Gerome H. Geroleo		
Ar Jay C. Famadico		
Ofelia Jane D. Enriquez	College Representatives	
Luisito M. Bae Jr.		
Cliford S. Motol		
Lei Anne O. Garcellano		
Raymond E. Locquiao		
Mark Lories C. Liwanag		

III. DATE OF IMPLEMENTATION:

The said program is expected to be conducted on April 23-25, 2024.

the last day of the event, it will be conducted on April 25, 2024 (7:00 AM- 9:00 PM).



IV. VENUE:

This program will be conducted at the Mindoro State University-Calapan City Campus specifically in the following venues:

NAME OF EVENT	VENUE
OPENING PROGRAM	MCC Activity Center
HIP-HOP COMPETITION	MCC Activity Center
PELIKU-LIKHA PREMIERE	MCC Audio-Visual Room
PELIKU-LIKHA SCREENING	MCC
PALARONG LAHI	MCC Oval
STUDENTS' ACADEMIC COMPETITION	MCC Activity Center
FASHION RUNWAY	MCC Activity Center
PREPARATION FOR CAMPUS BEAT	MCC Activity Center
CAMPUS BEAT	MCC Grandstand/ Oval

V. RATIONALE:

With our current generation, different trends dominate the interest of the people especially the youth. Rooted to this concern, we firmly believe that providing activities that promote our own culture is timely relevant and would develop a deeper sense of patriotism among our fellow students.

Additionally, the goal of providing quality service to the students has always been the top priority of the governing body. With this, we firmly believe that conducting the MCC Days 2023 is necessary to equip the students with the learning that could be applied in academics and the latter part of their lives.

Moreover, according to **Article II, Section 2, Clause A of University Student Government's Constitution and By-Laws**, the USG should exhibit the objective, *"To protect the general welfare and well-rounded development of the students through organize, active and constructive activities."* Anchored to this belief, the highest student governing body of the MCC would like to conduct the "MCC Days 2024: Inclusivity Amidst Diversity".

The MCC Days 2024 will start by Launching of Peliku-Likha and Playwright's Pallette aims to foster the skills of students in Mindoro State University-Calapan City Campus when it comes to film making and script writing.

On the other hand, conducting Hip-hop competition will contribute in developing a harmonious relationship between the different colleges of the campus as well as enhancing teamwork, sportsmanship, and creativity among the students to guide them in an unexpected situation in the future.

Simultaneously, proposing Palarong MinSU will help students to discover and improve their skills in participating in mental, physical, and social games and activities to put problem-solving into practice in a realistic manner, be able to exercise both the body and the mind, teach the students the value of teamwork, and promote social interaction as well as a positive relationship between the students of the campus.

University Student Government of MinSU Calapan City Campus provides a platform for LGBTQIA+ individuals to express themselves authentically through fashion, showcasing diverse styles and identities within the community.

Moving on to a different field, through conducting Students' Academic Competitions, the USG would offer an opportunity for the students to stretch their abilities to higher levels and cultivate productive work habits. It would also raise awareness of relevant issues in our society, helping them to become more productive individuals.



Moreover, the first ever Campus Beat will be held at MCC Grandstand to showcase the talent and entertain the students, battle of the various group of bands from different Mindoro colleges and institutions.

Therefore, it is a well-rounded project that provides the student with various activities in which they could participate and channel the students' innate skills. Furthermore, these series of activities would also promote and develop the physical, mental, social, spiritual, and emotional well-being of the students resulting in a stronger bond that is responsive to the University's Core Values: Resilience, Integrity, Commitment, and Excellence.

VI. OBJECTIVES:

It is expected that through this program, the MCC Students will be able:

1. To help in the decision-making of the students in joining appropriate organizations for them;
2. To educate students about the essence of teamwork and problem-solving skills;
3. To provide a pathway for advancement in their field of interest;
4. To educate students about the essence, sportsmanship, and creativity among students; and
5. To contribute to preserving and promoting our own culture while showcasing art.

VII. BENEFICIARIES:

The students of MinSU Calapan City Campus from all year levels are deemed to be the main beneficiaries of this program. The university's vision, mission, goal, and objectives will be upheld, and the members will be educated and be more exposed to our campus.

VIII. PROPOSED ACTIVITIES:

The "MCC Days 2024: Inclusivity Amidst Diversity." includes the following activity:

- **Flag Raising**
Date: April 23, 2024
Objective: This activity aims to formally open the event and to be participated by all students to support their representatives.
- **Hip-hop Competition**
Date: April 23, 2024
Objective: This activity aims to promote physical fitness among students, develop teamwork and showcase the talents of the MinSUANS.
- **Peliku-Likha**
Date: April 22-24, 2024
Objective: This activity aims make exceptional films that would tackle the different advocacy and to improve students' capacity for critical analysis and teamwork.
- **Palarong MinSU**
Date: April 24, 2024
Objective: This activity aims to provide a team-building type of exercise to promote teamwork and camaraderie among fellow students.
- **Students' Academic Competition**
Date: April 23, 2024
Objective: This activity aims to highlight the skills and intelligence of MCC students when it comes to academics.
- **Fashion Runway**



Date: April 24, 2024

Objective: This activity aims to promote inclusivity of LGBTQIA+ by exhibiting their fashion, celebrate their identity, and promote their advocacy for equality and acceptance to the community. This activity will unveil the confidence of each participant and inspire others to get out of their shell.

▪ **Campus Beat**

Date: April 25, 2024

Objective: This activity aims to showcase the musical skills, creativity of MCC students in a competitive environment. It aims to promote musical diversity, foster a sense of community among students, and offer entertainment for the campus.

IX. PROGRAM OF ACTIVITIES:

The detailed activity design of this program, "MCC Days 2024: Inclusivity Amidst Diversity" is presented below:

A. Program Flow

Day 0

April 22, 2024: Peliku-likha Screening			
Time	Activity	Persons Involved	Venue
10:00 AM – 10:10 AM (10 minutes)	Attendance and Prayer	USG Officers	AVR
		Participants	
10:10 AM- 10:15 (5 mins)	Opening Remarks	Project Head	
10:15 AM- 10:30 AM (15 mins.)	Launching of Film Entries	Emcees	
		Participants	
10:30 AM – 11:30 AM (1 hr.)	Film Viewing	Participants and Officers	
11:30 AM – 11:35 AM (5 mins.)	Closing Remarks	ELVI C. ESCAREZ, Ph. D. Campus Executive Director, MCC	
11:35 AM – 11:40 AM (5 mins.)		Participants	
11:40 AM- 12:00 PM (20 mins.)	Attendance (Out)	USG Officers & Participants	
8:00 AM-12:00 PM (4 hrs)	Playwright's Palette	USG Officers & Participants	Parliamentary Hall

DAY 1

April 23, 2024:			
Time	Activity	Persons Involved	Venue
7:00 AM – 8:00 AM (1 hour)	Flag Raising	Palarong MinSU Team Captain	MCC Oval/Grandstand
		Participants	



8:00 AM-12:00 PM (4 hrs)	Hip-Hop Competition	Participants and Officers	
12:00 PM- 1:00 PM (1 hr)	Lunch Break		
1:00 PM – 5:00 PM (4 hrs.)	Academic Competition	Participants and Officers	Activity Center
8:00 AM-12:00 PM (4 hrs)	On-Cue Quest	Participants and Officers	AVR

DAY 2

April 24, 2024:

Time	Activity	Persons Involved	Venue
8:00 AM-12:00 PM (4 hrs)	Palarong MinSU	Participants and Officers	MCC Oval
12:00 PM- 1:00 PM (1 hr)	Lunch Break		
1:00 PM – 5:00 PM (4 hrs.)	Fashion Show	Participants and Officers	Activity Center

DAY 3

April 25, 2024:

Time	Activity	Persons Involved	Venue
7:00 AM-8:00 AM (4 hrs)	Zumba	MCC Students and Faculty	MCC Oval/Grandstand
8:00 AM-12:00 PM (4 hrs)	Student-Faculty Sports vent	Participants and Officers	Activity Center
12:00 PM- 1:00 PM (1 hr)	Lunch Break		
1:00 PM – 3:00 PM (4 hrs.)	Preparation for Campus Beat	Officers and Volunteers	MCC Oval/Grandstand
	Peliku-Likha Awarding	Participants and Officers	
3:00 PM – 9:00 PM (6 hrs.)	Campus Beat	MCC Students and Guests	

A. Timeline of Activities

DATE	ACTIVITY	DESCRIPTION
January 26, 2024	Meeting of USG	Proposal, budgetary and resolution will be discussed during the Regular Executive Meeting and Legislative Session



February 04, 2024	Request for Quotation	Canvass of materials.
March 15, 2024	Pubmats & Captions	Editing of publication materials and captions for online postings.
April 01, 2024	Meeting with all the Clubs and Organizations	Proposal, budgetary and resolution will be discussed during the Session.
April 08, 2024	Promotional Pubmat	Posting of event pubmat for activities (main poster) via social media.
April 01, 2024	Listing of Participants for MinSU Hunts	College Student Government must pass the names of their participants via Google Forms.
March 18, 2024	Approval of Proposal, Budgetary, Resolution, Purchase Request, and Job Order	The signing of the proposals for approval of the program.
April 01, 2024	Listing of Participants for Academic Competition	College Student Government must pass the names of their participants via Google Forms.
April 08, 2024	Communication Letters	Sending communication letters to the College Student Government Officers, concerned persons, judges, tabulators and emcees.
April 08, 2024	Printing of Tickets	Editing and printing of tickets to be used in the PELIKU-LIKHA and CAMPUS BEAT.
April 15, 2024	Submission of Film Posters	Submitting the film posters of the organizations in the provided email of the proponents.
April 15, 2024	Posting of Trailers	Posting of Peliku-Likha trailers on the USG's social media accounts: Facebook, Instagram, Twitter
April 15, 2024	Printing of Materials	Printing of Materials for Palarong MinSU
April 19, 2024	DP Blast	Promotion of the MCC Days using DP Frames with captions. All students of different colleges must use the DP frames and caption provided by the USG.
April 22, 2024	The first film viewing was to be participated by the organizations who submitted their film entries, USG, and other invited guests.	Peliku-Likha
		Posting of pictures captured during the Peliku-Likha Premiere.



	Playwright's Pallette	On the spot Script Writing of participants
April 23, 2024	Judging Proper	Sending of film entries to the judges for scoring.
	Screening	Film viewing of each organization.
April 23, 2024	Flag Raising	Flag raising of the different departments representing their college.
	Snapshots or Happening Now	Posting of snapshots and live updates from the event.
	Hip-hop Competition	Opening and execution of event and posting of live updates via social media.
	Happening Now and Awarding Pubmats	Posting of Pubmats via social media of the live event.
	Academic Competitions	Opening of the academic competitions.
	Day 1: Academic Competitions	Execution of Event and posting of live updates via social media.
April 24, 2024	Posting of the evaluation form through USG's social media accounts	Evaluation of Hip-hop Competition
	Day 2: Academic Competitions	Execution of Event and posting of live updates via social media.
	Palarong MinSU	Execution of Palarong MinSU
	Fashion Runway	Execution of Fashion Runway
April 25, 2024	Posting of the evaluation form through USG's social media accounts	Fashion Runway
	Zumba	Mass Zumba Dancing of Faculty and Staff with students.
	Student-Faculty Sports vent	Execution of Student-Faculty Sports vent.
	Peliku-Likha	Awarding of Winners of Peliku-Likha
	Campus Beat	Launching of the Campus Beat event.
April 26, 2024	Appreciation Posting	Posting of appreciation post for judges, tabulators, volunteers, staffs, and officers



BUDGETARY ESTIMATES

A. Source of Fund

The University Student Government Student Trust Fund will be used to support all the activities of this program.

B. Expenses

The expected budgetary requirement for this activity is **PHP 300,948.00**

Budget Form No.: **BF24-10**

Date of Request: **03-18-2024**

Fund Description: **MCC DAYS 2024**

Activity Date: **April 22-25, 2024**

PALARONG MINSU

ITEMS	QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT
A. Expenditures			
1. Materials			8,138.00
Certificate Holder (8.5"x11"), (Green)	10 pcs	65.00	650.00
Giant Ball (59")	2 balls	700.00	1,400.00
Straw	1 pack	280.00	280.00
Paper Plate	1 pack	68.00	68.00
Yarn	2 pcs	100.00	200.00
Double Sided tape	5 pcs	35.00	175.00
Sacks	7 pcs	30.00	210.00
Cup	3 packs	85.00	255.00
Chocolate	2 packs	85.00	170.00
Calamansi	1/2 kilo	100.00	100.00
Chili	1/2 kilo	115.00	115.00
Gummy Candy	2 packs	140.00	280.00
Ampalaya	1 pc	45.00	45.00
Vellum Board (Short)	1 ream	300.00	300.00
Cooking Oil	1 liter	170.00	170.00
Coconut	5 pcs	50.00	250.00
White Elastic Garter (1 inch)	5 yds	70.00	350.00
Alphagina Clothe (white)	2 yards	145.00	290.00
Bamboo stem	1 pc	640.00	640.00
Acrylic Paint 1 Set Colors	6 pcs	365.00	2,190.00
2. Food			11,450.00
Snacks	50 pax	70.00	3,500.00
Lunch	50 pax	150.00	7,500.00
Water	15 gallon	30.00	450.00
4. Prizes			21,170.00
Trophy for Panlarong MinSU (1 st Station) (Medium)	1	1,400.00	1,400.00
Trophy for Panlarong MinSU (2 nd Station) (Medium)	1	1,400.00	1,400.00



Trophy for Panlarong MinSU (3 rd Station) (Medium)	1	1,400.00	1,400.00	
Trophy for second placers (Small)	3	1,200.00	3,600.00	
Overall Awarding Champion Trophy (Champion) (Large)	1	1,850.00	1,850.00	
Gold medals	36 pcs	160.00	5,760.00	
Silver medals	36 pcs	160.00	5,760.00	
B. SUB-TOTAL				Php 40,758.00

STREET DANCE COMPETITION

ITEMS	QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT	
A. Expenditures				
1. Materials			650.00	
Certificate Holder (8.5" x 11") (Green)	10 pcs.	65.00	650.00	
2. Prizes			4,200.00	
Trophy (Champion)	1 team	1,400.00	1,400.00	
Trophy (1 st Runner-Up)	1 team	1,400.00	1,400.00	
Trophy (2 nd Runner-Up)	1 team	1,400.00	1,400.00	
3. Cash Prizes			15,000.00	
Champion (Large)	1 team	7,000.00	7,000.00	
1 st Runner-Up (Medium)	1 team	5,000.00	5,000.00	
2 nd Runner-Up (Small)	1 team	3,000.00	3,000.00	
4. Food Expenses			1,530.00	
Snacks for the morning (Brownie Bites, Bottled water, Coke Mismo)	11 pax	80.00	880.00	
Lunch (rice, chicken, bottled water)	5 pax	130.00	650.00	
5. Gift			1,500.00	
Personalized Tumbler	3 pcs	500.00	1,500.00	
6. Honorarium			1,500.00	
Judge	1 pax	1,500.00	1,500.00	
B. SUB-TOTAL			Php 24,380.00	

FASHION RUNWAY

ITEMS	QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT	
A. Expenditures				
1. Food Expenses				4,200.00
Snacks	60 pax	70.00	4,200.00	
2. Prizes				6,800.00
Crown	2 pc	1,600.00	3,200.00	
Trophy	2 pc	1,800.00	3,600.00	
3. Cash Prizes				10,500.00
Minor Awards	1pax	500.00	500.00	
	Best in Production Outfit	1pax	500.00	500.00
	Best in Festival Attire	1pax	500.00	500.00
	Best in Swimwear	1pax	500.00	500.00



Best in Evening Gown	1pax	500.00	500.00	
Best in Head Shot				
People Choice Award	1pax	500.00	500.00	
Major Awards				
Outstanding Makeup and	1pax	1,500.00	1,500.00	
Hairstyling	1pax	1,500.00	1,500.00	
Best Runway	1pax	1,500.00	1,500.00	
Face of the Night	1pax	1,500.00	1,500.00	
Best Model	1pax	1,500.00	1,500.00	
4. Honorarium				5,000.00
Judges	2 pax	1,500.00	3,000.00	
Tabulator	2 pax	1,000.00	2,000.00	
5. Materials				3,675.00
Long Coupon Bond (8.5"x13") (GSM 70)	1 box	1,500.00	1,500.00	
White Vellum Paper (8.5"x11"), (GSM 200) (100 pieces)	1 ream	300.00	300.00	
Green Certificate Holder (8.5"x11")	15 pcs	65.00	975.00	
Skirting Pins	10 sets	30.00	300.00	
Picture Frame (25x35cm)	1 pc	600.00	600.00	
5. Rentals				15,000.00
Sounds and Lights	1 package	15,000.00	15,000.00	
6. Printing Services				3,000.00
Tarpaulin for sash 8x6 ft	1 pc	1,200.00	1,200.00	
Tarpaulin for backdrop (8x8 ft)	1 pc	1,800.00	1,800.00	
B. Total				Php 48,175.00

ACADEMIC COMPETITION

ITEMS	QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT	
A. Expenditures				
1. Materials			3,120.00	
Green Certificate Holder (8.5"x11")	48 pcs	65.00	3,120.00	
2. Prizes			20,760.00	
Champion (Playwright's Palette & On-Cue Quest)	2 colleges	2,000.00	4,000.00	
1st Place (Playwright's Palette & On-Cue Quest)	2 colleges	1,500.00	3,000.00	
2nd Place (Playwright's Palette & On-Cue Quest)	2 colleges	1,000.00	2,000.00	
Champion (Interdepartmental Debate Cup)	1 college	3,000.00	3,000.00	
1st Place (Interdepartmental Debate Cup)	1 college	2,000.00	2,000.00	
2nd Place (Interdepartmental Debate Cup)	1 college	1,000.00	1,000.00	
Medals (Gold, Silver, and Gold)	36 pax	160.00	5,760.00	
3. Food			13,840.00	
Snacks				
• April 24, 2024 (Pansit, sandwich and water)	112 pax	70.00	7,840.00	
• April 25, 2024 (Fries w/ Juice) (Monde and water)				



Lunch				
• April 24, 2024 (Rice, fried chicken, chap suey and water)	40 pax	150.00	6,000.00	
• April 25, 2024 (Rice w/ Adobo)				
Gift				6,500.00
Tumbler (For Judges)	10 pax	500.00	5,000.00	
Tumbler (For Tabulator)	3 pax	500.00	1,500.00	
B. SUB-TOTAL				Php 44,220.00

PELIKULIKHA

ITEMS		QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT	
A. Expenditure					
Food Expenses					420.00
Snack		6 pax	70.00	420.00	
Trophies					24,450.00
Irregular Shaped Plaque (10" in)	Best Film	1 piece	2,250.00	2,250.00	
Irregular Shaped Plaque (9" in)	2nd Best Film	1 piece	2,200.00	2,200.00	
Irregular Shaped Plaque (8")	3rd Best Film	1 piece	2,000.00	2,000.00	
Irregular Shaped Plaque (8")	Best Director	1 piece	2,000.00	2,000.00	
	Best Trailer	1 piece	2,000.00	2,000.00	
	Best Cinematography	1 piece	2,000.00	2,000.00	
	Best Poster	1 piece	2,000.00	2,000.00	
	Box Office Hit	1 piece	2,000.00	2,000.00	
	Most Creative Concept	1 piece	2,000.00	2,000.00	
	Best sup act	1 piece	2,000.00	2,000.00	
	Best Actor	1 piece	2,000.00	2,000.00	
	Best Actress	1 piece	2,000.00	2,000.00	
Cash Prize					14,000.00
Best Film		1 winner	5,000.00	5,000.00	
2nd Best Film		1 winner	3,500.00	3,500.00	
3rd Best Film		1 winner	2,500.00	2,500.00	
Consolation Prize		3 winners	1,000.00	3,000.00	
Materials					5,200.00
Ink #003 (Yellow)		2 pcs	500.00	1,000.00	
Ink #003 (Cyan)		2 pcs	500.00	1,000.00	
Ink #003 (Black)		2 pcs	500.00	1,000.00	
Ink #003 (Magenta)		2 pcs	500.00	1,000.00	
Bond Paper (8.5" x 11")		1 box	1,200.00	1,200.00	
Honorarium					5,500.00
Judge		3 pax	1,500.00	4,500.00	
Tabulator		1 pax	1,000.00	1,000.00	
B. SUB-TOTAL					Php 49,570.00



CAMPUS BEAT

ITEMS		QUANTITY	ESTIMATED PRICE	TOTAL AMOUNT	
A. Expenditures					
1. Food Expense					13,830.00
Food Expense	Snacks	69 pax	70.00	4,830.00	
	Dinner	60 pax	150.00	9,000.00	
2. Cash Prizes					15,000.00
Battle of the Bands Champion		1 group	7,000.00	7,000.00	
Battle of the Bands 1 st Place		1 group	5,000.00	5,000.00	
Battle of the Bands 2 nd Place		1 group	3,000.00	3,000.00	
3. Honorarium					6,500.00
For Judges		3 person	1,500.00	4,500.00	
For Tabulator		1 person	1,000.00	2,000.00	
4. Materials					6,015.00
White Vellum Paper (8.5"x11"), (20 GSM), (100 sheets)		5 reams	300.00	1,500.00	
Short Bond Paper (8.5"x11")		1 box	1,200.00	1,200.00	
Certificate Holder (Short)		51 pcs.	65.00	3,315.00	
5. Rentals					50,000.00
LED Wall		1 set	20,000.00	20,000.00	
Sounds and Lights		1 set	15,000.00	15,000.00	
Band Equipment		1 set	15,000.00	15,000.00	
6. Printing Services					2,500.00
Tarpaulin for Backdrop of Students' Week (10x10 ft.)		1 pc	2,500.00	2,500.00	
B. SUB-TOTAL				PHP 93,845.00	

GRAND TOTAL

PHP 300,948.00

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XI. ROLES AND RESPONSIBILITY:

Each member of this team is entitled to the following roles and assignments listed herein:

EVENT	COMMITTEE	RESPONSIBILITIES
Steering Committee	Chair: Cristabel C. de Leon Co-Chair: John Renzel Adeva Members: Ednel L. Villaruel Aleck Jean F. Siscar Genard A. Magsayo Cyrus Rafael L. Macaraig Renz Patrick G. Familara Alezandra Mae L. Javier Emmanuel C. Hernandez Melvin Jr. R. Melendrez Leah Mae H. Abela Lezlen Kae I. Calahati Ace Gerome H. Geroleo Ar Jay C. Famadico Ofelia Jane D. Enriquez Luisito M. Bae Jr. Cliford Gil S. Motol Mark Lories M. Liwanag Lei Anne O. Garcellano Raymond E. Locquiao	To oversee and supervise the whole MCC Days from preparation to the actual event.
Hip-hop Competition	Chair: Aleck Jean F. Siscar Co-Chair: Alezandra Mae L. Javier Lezlen Kae I. Calahati Members: Ar Jay C. Famadico Ofelia Jane D. Enriquez Lei Anne O. Garcellano	To oversee and supervise the whole activity of Street Hip-hop Competition from preparation to the actual event.
Peliku-Likha	Chair: Leah Mae H. Abela Co-Chair: Ace Gerome H. Geroleo Emmanuel C. Hernandez Members:	To oversee and supervise the whole activity of CineMalikhain MinSU Film Festival from preparation to the actual event.
Palarong MinSU	Chair: Ar Jay C. Famadico Co-Chair: Raymond E. Locquiao Mark Lories C. Liwanag Members: Luisito M. Bae Jr. Melvin Jr. R. Melendrez Cliford Gil S. Motol Ace Gerome H. Geroleo Emmanuel C. Hernandez	To oversee and supervise the whole activity of MinSU Hunts from preparation to the actual event.



	Genard A. Magsayo Cyrus Rafael L. Macaraig Renz Patrick G. Familiara	
Students' Academic Competition	Chair: Cyrus Rafael C. Macaraig Co-Chair: Lei Anne O. Garcellano Ofelia Jane D. Enriquez Members: Alezandra Mae L. Javier Lezlen Kae I. Calahati Aleck Jean F. Siscar	To oversee and supervise the whole activity of Students' Academic Competition from preparation to the actual event.
Campus Beat	Chair: Renz Patrick G. Familiara Co-Chair: John Renzel Adeva Genard A. Magsayo Cliford Gil S. Motol Members: Cristabel C. de Leon Ednel L. Villaruel Aleck Jean F. Siscar Genard A. Magsayo Cyrus Rafael L. Macaraig Alezandra Mae L. Javier Emmanuel C. Hernandez Melvin Jr. R. Melendrez Leah Mae H. Abela Lezlen Kae I. Calahati Ace Gerome H. Geroleo Ar Jay C. Famadico Ofelia Jane D. Enriquez Luisito M. Bae Jr. Mark Lories M. Liwanag Lei Anne O. Garcellano Raymond E. Locquiao	To oversee and supervise the whole activity of Campus Beat from preparation, during and after the event.
Fashion Runway	Chair: Melvin Jr. R. Melendrez Co-Chair: Ednel L. Villaruel Luisito M. Bae Jr. Members: Cristabel C. de Leon Leah Mae H. Abela Lei Anne O. Garcellano Lezlen Kae I. Calahati Aleck Jean F. Siscar Ofelia Jane D. Enriquez	

XII. EXPECTED OUTPUT:

At the end of this program, the students have:

1. Produced a quality film aligned with their advocacies;
2. Educated students about the essence of teamwork and problem-solving skills;
3. Improved public speaking skills and critical thinking capacity;
4. Learned new choreography and improved their psychomotor skills; and





5. Contribute to a sense of belonging and camaraderie among students, helping to build a strong and connected campus community.

Prepared by:


LEZLEN KAE I. CALAHATI
OIC-Executive Secretary, University Student Government

Attested by:


JHON RENZEL ADEVA
Treasurer, University Student Government


ALEZANDRA MAE L. JAVIER
OIC-President, University Student Government

Noted:


MENA A. CAOLI
Adviser, University Student Government