



PROCUREMENT OF THE CBM HOTEL AND TRAVEL MANAGEMENT SYSTEM SOFTWARE LICENSE AND OWNERSHIP FOR MinSU

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 70, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project “**Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU**” with an Approved Budget for the Contract (ABC) amounting to **Three Hundred Ninety Thousand Pesos (Php390,000.00)**;

WHEREAS, in response to the said advertisement, one (1) supplier was found in the document request list, however three (3) suppliers in the name of **ACOR SOFTWARE SOLUTIONS, HOTEL TECH SYSTEM and SOFTTRACK PMS SYSTEM** submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

| Approved Budget for the Contract (ABC) | Name of Bidder | Price Quotation |
|----------------------------------------|-------------------------|-----------------|
| Php390,000.00 | ACOR Software Solutions | Php390,000.00 |
| | Hotel Tech System | Php500,000.00 |
| | Softtrack PMS System | Php800,000.00 |

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and was found to be complying and responsive; thus, the project be awarded to the supplier in the name of **ACOR SOFTWARE SOLUTIONS** with the Lowest Calculated Responsive Bid (LCRB);

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement awarding of contract for the “**Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU**” to **ACOR Software Solutions** amounting to **Three Hundred Ninety Thousand Pesos (Php390,000.00)** with official address at L28, B11 Francisco St. North Calmar, Mayao Kan., Lucena City, Quezon as the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 15th day of April, 2024.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ANSELMO R. ULEP, JR.
BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D
BAC Member

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10676000
Procuring Entity MINDORO STATE UNIVERSITY
Title Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU
Area of Delivery Oriental Mindoro

| | | | |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| Solicitation Number: | RFQ 2024-38 | Status | Closed |
| Trade Agreement: | Implementing Rules and Regulations | | |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Associated Components | 1 |
| Classification: | Goods | Bid Supplements | 0 |
| Category: | Systems Integration | | |
| Approved Budget for the Contract: | PHP 390,000.00 | Document Request List | 1 |
| Delivery Period: | 30 Day/s | | |
| Client Agency: | | Date Published | 20/03/2024 |
| Contact Person: | JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com | Last Updated / Time | 20/03/2024 00:00 AM |
| | | Closing Date / Time | 25/03/2024 01:00 AM |

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 unit

TRAVEL MANAGEMENT SYSTEM (Software

License and Ownership) 2

Reservation Module

Airline Ticketing and Search

Hotel room Reservation and Search

Tours and Packaging

Bookings and Search

| | |
|---------------------|---------------------------|
| Created by | Annabelle Quinto Madrigal |
| Date Created | 19/03/2024 |

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PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10714332
Procuring Entity MINDORO STATE UNIVERSITY
Title Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU
Area of Delivery Oriental Mindoro

| | | | |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| Solicitation Number: | RFQ No. 2024-38 | Status | Closed |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 2 |
| Category: | Systems Integration | Date Published | 03/04/2024 |
| Approved Budget for the Contract: | PHP 390,000.00 | Last Updated / Time | 03/04/2024 00:00 AM |
| Delivery Period: | 30 Day/s | Closing Date / Time | 10/04/2024 17:00 PM |
| Client Agency: | | | |
| Contact Person: | MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph | | |

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT
 1 unit TRAVEL MANAGEMENT SYSTEM (Software License and Ownership) 2

Reservation Module

Airline Ticketing and Search

Hotel room Reservation and Search

Tours and Packaging

Bookings and Search

Creation of Tour Packages

Release of Vouchers and Tickets

INCLUSION

Software Installation/s

| | |
|---------------------|---------------------------|
| Created by | Annabelle Quinto Madrigal |
| Date Created | 02/04/2024 |

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<https://notices.philgeps.gov.ph/GEPSNONPILOT/Tender/PrintableBidNoticeAbstractUI.aspx?refid=10714332>



REQUEST FOR QUOTATION

Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU

PR No.: 2024-040 / RFQ No. / 2024-38 / ABC Amount: Php390,000.00

Company Name : **ACOR SOFTWARE SOLUTIONS**

Address : **L28,B11 FRANCISCO ST. NORTH CALMAR,MAYAO KAN. LUCENA CITY,QUEZON**

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

Delivery Period within ____calendar days.

Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

Price validity shall be a period of 30 calendar days.

G-EPS Registration Certificate shall be attached upon submission of the Quotation.

Bidders shall submit Original Brochures showing certification of the product being offered (optional).

Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

| Item No. | Unit | ITEM AND DESCRIPTION | QTY. | UNIT PRICE | TOTAL AMOUNT |
|------------------------------------------------------------------------------|------|----------------------------------------------------------------------------|------|------------|--------------------|
| 1 | unit | Web-based TRAVEL MANAGEMENT SYSTEM (Software License and Ownership) | 2 | 120,000 | P240,000.00 |
| | | Reservation Module | | | |
| | | Airline Ticketing and Search | | | |
| | | Hotel room Reservation and Search | | | |
| | | Tours and Packaging | | | |
| | | Bookings and Search | | | |
| | | Creation of Tour Packages | | | |
| | | Release of Vouchers and Tickets | | | |
| | | INCLUSION | | | |
| | | Software Installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | Technical Support (FREE) | | | |
| | | Software License Certificate | | | |
| | | Warranty | | | |
| 2 | unit | PMS HOTEL SYSTEM MODULE (Software License and Ownership) | 1 | 150,000 | P150,000.00 |
| | | Reservation Module, Guest Profiling, Front Office Module | | | |
| | | Rooms Management, Housekeeping Module, Standard Front Office, | | | |
| | | Cashiering, Reports Handling and Night Audit | | | |
| | | INCLUSIONS | | | |
| | | Software installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | 1 year Technical Support | | | |
| | | Software License Certificate | | | |
| | | 1 year Warranty | | | |
| XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | | | | | |
| TOTAL | | | | | P390,000.00 |

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

MSU-BAC-FR-05.01



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



Supplier's Signature over Printed Name; **EUGENIO PEREZ AGUAJAR JR.**
TIN No. of Establishment; **172-649-573-001**
Contact Number; **CP# 0961-545-8444**
Date; **APRIL 12, 2024**

General Conditions

Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.

Supplier shall submit the following requirements:

a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.

b. PhilGEPS Registration

Valid Mayor's/Business Permit

Omnibus Sworn Statement

BIR Certificate of Registration

Latest Income/Business Tax Return

TAX Clearance

DTI Registration/SEC Certificate

Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation. Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

Completeness of Submission

Compliance with Item & Description Requirements

Price

Instructions

Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.

Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.

All duties, excise, and other taxes and revenue charges shall be paid by the supplier.

All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



Software Solutions

February 22,2024
TO: Ms. Mariane Lineses
Program Chairperson -BSHM Dept.
Mindoro State University- for 3 Campuses
Mindoro Province

Subject: Web-based TRAVEL MANAGEMENT SYSTEM offer for 3 MinSU

Dear Mam Mariane,
Thank you very much for your interest on our SOFTWARE PRODUCTS, We offer you Web-Based Travel Management System for your BSTM hands on training . Please find below details for your perusal:

| Quantity | Particular | Amount |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1 Software License Ownership | Web-based TRAVEL MANAGEMENT SYSTEM <u>Course Outline:</u> Reservation Module Airline Ticketing and Search Hotel Room Reservation and Search Tours and Packaging Bookings and Search Creation of Tour Packages Release of Vouchers and Tickets | |
| Inclusions | 1. OFFSITE SOFTWARE INSTALLATION: ACOR together with your ICT/MIS personnel shall install Web based Travel Management Software System to your computer lab via online. 2. BLENDED LEARNING APPLICATION : Web based XTREME EVOLUTION.NET SYSTEM can be access by students at their home via internet connection. 3. TRAINING of your Faculty on how to use the Web based Tours and Travel Software System will be done via ZOOM / ONLINE. 4. Manual Guides for the faculty. 5. Training of your IT personnel on the Installation of the Web based Travel Management System . 6. Free Technical Support and after sales services for one year 7. Warranty ,ACOR provides one year software warranty. 8. UPDATES, if there is any, shall be Free for one year. 9. LICENSE, Software License Certificate of Ownership shall be given as the software system access owner. | |



Software Solutions

Total Price : PHP 360,000.00 < three hundred sixty thousand pesos only >

Php 120,000.00 each for 3 MinSU campuses

one-time payment, Software System Ownership

TERMS and CONDITIONS

Price Quote: in Philippine Pesos. Price are VAT inclusive.

TERMS OF PAYMENT: 50% down payment upon signing the contract.
50% balance shall be paid to ACOR SOFTWARE SOLUTIONS once full delivery has achieved.

- Please make payment to: ACOR SOFTWARE SOLUTIONS
BDO Checking Account: 01257-8000-527
HALANG, CALAMBA BRANCH

VALIDITY: Terms of this proposal are valid only for 30 days.

TIMETABLE: To be provided by ACOR to client upon receipt of signed contract and down payment. Provision of timetable is subject to client submission of all requirements.

INSTALLATION, TRAINING, AND IMPLEMENTATION: Installation, Training, and Implementation are part of this Agreement. *As compliance to COVID-19 Government Protocols on health safety, SOFTWARE SYSTEM INSTALLATION will be done Offsite by remote. And Hands on Training for faculty will be achieve via ZOOM meeting app. Hence, if in any case Client shall require us for a face to face in-campus software delivery and faculty training, client shall provide Transportation, Meals, and Accommodation for the ACOR implementation team of three person for the duration of Installation, Training and Implementation.*

SUPPORT SERVICES: ACOR shall provide phone-in support thru our HOTLINE# and **internet remote support** for a period of one year after the said delivery. Client is required to have internet connection to avail our internet remote support. Hardware support services are limited to technical support only.

WARRANTY: ACOR provides limited warranty on software for a period of one year. All hardware provided by the client are warranted by its own hardware provider.:

- Alteration, repair, hacking, or tampering with software/hardware by any party other than authorized ACOR personnel.
- Software viruses or anything virus-related or malware related.
- Damage due to misapplication or improper use, heat or smoke, water or moisture, rodent and insect infestations, or *force majeure*.
- Damage caused by power surge, black or brown outs, or non-use of working and suitable Automatic Voltage Regulator and/or Uninterrupted Power Supply.
- Network connectivity or network hardware not installed by ACOR.
- Internet provider, internet connection, or internet hardware supplied by third parties.
- Formatting/Reformatting of Hard Disk Drives.
- Failure to create backup/external back up data
- Adjusting, fixing, connecting loose wires/cables of system hardware or peripherals such as receipt printers and cash drawers
- Moving computers from one location to another

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar



Software Solutions

CUSTOMIZATIONS: Any modifications or customizations not listed in this proposal will be subject to additional pricing.

HARDWARE and OPERATING SYSTEM REQUIREMENTS: < to be provided by the Client >

Workstations:

Processor – Intel® Core™2 Duo Processors at least 2.00 Ghz (or similar specs)

RAM – 2 GB(for 32-bit OS) or 4 GB(for 64-bit OS)

Hard Disk Drive – at least 250 Gigabytes

Operating System – Windows XP or higher

Server:

Processor - Intel® Xeon® E5-2600 v4 product family Intel® Xeon® E5-1600 v3 3.65 Ghz (or similar specs)

RAM – 16 Gigabytes

Hard Disk Drive – at least 500 Gigabytes

Operating System – Windows 2008 or higher

Internet connection of at least 5mbps (optional)

CONFIDENTIALITY AND NON-DISCLOSURE: All Pricing, Terms, and Inclusions relative to this contract/proposal are not to be disclosed by the client to any third party without the expression written permission from ACOR.

TERMS and SERVICES: In the event of any breach or perceived breach by the client of any of the terms and conditions enumerated herein, ACOR reserves the right to discontinue service to the client until such breach is satisfactorily resolved.

Thank you very much and we look forward to be of service to your establishment. Should you have any questions please call me: 0961-545-8444 or email us at :tradeway2001@yahoo.com

We hope you find our offer according to your expectation and preference. Please signify your conformity by signing in the space below.

Very truly yours,

ACOR SOFTWARE SOLUTIONS

CONFORME:

Eugenio P. AGUAJAR JR.
CEO / President

MINDORO STATE UNIVERSITY 3 Campuses



January 17,2024
TO: Ms. Mariane Lineses
Program Chairperson -BSHM Dept.
Mindoro State University-Calapan Campus
Mindoro Province

Thank you very much for your interest on our Software Products, We offer our ACOR-PMS Hotel System as your BSHM Hands-on training system. Please find below details for your perusal:

| Quantity | Particular | Amount |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1 Software License | ACOR-PMS Hotel System Reservation Module Guest Profiling Front Office Module Rooms Management Housekeeping Module Standard Front Office Cashiering Reports Handling Night Audit | |
| | | |
| Price : PHP 150,000.00 < one hundred fifty thousand pesos only > | | |
| One-time payment ,Software Ownership | | |

| | |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Inclusions | <ol style="list-style-type: none">1. <i>SOFTWARE INSTALLATION:</i> ACOR will install ACOR-PMS Hotel System up to 45 PC units to your computer laboratory.2. <i>BLENDED LEARNING APPLICATION,</i> your ACOR-PMS Hotel System can be use by your students remotely by way of providing them installer, to be installed to their Laptops or PCs at home, from there they can now learn hands on at home. No Internet needed to use PMS.3. <i>SIMULATOR:</i> ACOR will install ACOR-PMS Hotel System to your mock Hotel Laboratory to be your simulator for students.4. <i>TRAINING:</i> ACOR shall provide centralize Faculty hands on training on how to use myHotel PMS System via ZOOM APP with certificates of training each faculty.5. <i>MANUAL and MODULES:</i> ACOR shall provide ACOR-PMS Hotel System manual guides and module exercises for faculty use who handles the course offer.6. <i>TECH SUPPORT:</i> ACOR shall provide tech support thru Email, Calls, TeamViewer channels for the duration of 1 year.7. <i>ACOR shall train</i> your computer laboratory in charge and IT personnel on how to install and |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Add: Unit A- Bendicion Building, CalleDecente corner Excelente Villa Remedios East, Halang, Calamba
Mobile phone: 0961.545.8444 / email: tradeway2001@yahoo.com



Software Solutions

| | |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | re-install your schools myHotel PMS Software System. And how to create access codes for your students. |
| | 8. SOFTWARE LICENSE CERTIFICATE: ACOR shall grant Software License Certificate of Ownership Rights to Use once full Payment and delivery was achieved. |

TERMS and CONDITIONS

Price Quote: in Philippine Pesos. Price are inclusive of VAT

TERMS OF PAYMENT: 50% Upon signing at the Conforme of this proposal/contract, and 50% balance shall be collected by ACOR once full delivery has achieved.

- Please make payment to: ACOR SOFTWARE SOLUTIONS
BDO Checking Account: 01257-8000-527
HALANG, CALAMBA BRANCH

VALIDITY: Terms of this proposal are valid only for 30 days.

INSTALLATION, TRAINING, AND IMPLEMENTATION : Before proceeding of software delivery, an schedule must achieved prior to Installation, Training, and Implementation as part of this Agreement. *As compliance to COVID-19 Government Protocols on health safety, SOFTWARE SYSTEM INSTALLATION will be done Offsite by remote. And Hands on Training for faculty will be achieve via ZOOM meeting app. Hence if in any case Client shall require us for a face to face in-campus software delivery and faculty training, client shall provide Transportation, Meals, and Accommodation for the ACOR implementation team of two person for the duration of Installation, Training and Implementation.*

SOFTWARE SUPPORT SERVICES: ACOR shall provide phone-in support thru our HOTLINE# and **internet remote support** for a period of one year after the said delivery. Client is required to have internet connection to avail our internet remote support. Hardware support services are limited to technical support only.

WARRANTY: ACOR provides limited warranty on Software only for a period of one year. All hardware indicated on owners part, <if any > is covered by standard manufacturer warranty. Repair, damage, losses, or failure due to the following reasons are not included or covered:

- Alteration, repair, hacking, or tampering with software/hardware by any party other than authorized ACOR personnel.
- Software viruses or anything virus-related or malware related.
- Damage due to misapplication or improper use, heat or smoke, water or moisture, rodent and insect infestations, or *force majeure*.
- Damage caused by power surge, black or brown outs, or non-use of working and suitable Automatic Voltage Regulator and/or Uninterrupted Power Supply.
- Network connectivity or network hardware not installed by ACOR.
- Internet provider, internet connection, or internet hardware supplied by third parties.
- Formatting/Reformatting of Hard Disk Drives.
- Failure to create backup/external back up data
- Adjusting, fixing, connecting loose wires/cables of system hardware or peripherals such as receipt printers and cash drawers
- Moving computers from one location to another

CUSTOMIZATIONS: Any modifications or customizations not listed in this proposal will be subject to additional pricing.

HARDWARE and OPERATING SYSTEM REQUIREMENTS:

Workstations:

Processor – Intel® Core™2 Duo Processors at least 2.00 Ghz (or similar specs)

Add: Unit A- Bendicion Building, CalleDecente corner Excelente Villa Remedios East, Halang, Calamba

Mobile phone: 0961.545.8444 / email: tradeway2001@yahoo.com

COMPANY PROFILE

With our commitment in providing the latest industry relevant knowledge, Software, and facilities, ACOR SOFTWARE SOLUTIONS since 2015 proves an excellent provider of training program, interactive with plenary and hands on training workshops, professional development and consultancy services. We are also a retailer for Hotel software solutions. The Hospitality and Tourism Industry being the biggest industry today is challenged with the increasing demand for skilled and highly qualified candidates. The increase of students taking courses in the Hospitality and Tourism doubled if not tripled in the past years as evidence. To help you prepare the future agents of the hospitality and tourism industry, our team introduces the Courseware Program for BSHM hands-on training on how to use the myHotel Property Management System, Point of Sale System, XTREME EVOLUTION.NET Travel and Tours Software System for travel agency training of BSTM courses. The program is aligned with the competency required in completing Front Office Services NC II for the Property Management System and Food and Beverage Services NC II for the Point of Sale with Inventory Workshop. After completing the courseware program and training, students will be knowledgeable on the use of the system and will serve as an advantage for them when applying for a career in the hospitality industry.

The Course Outline of ACOR SOFTWARE SOLUTIONS

ACOR-PMS Hotel System

- Reservation
- Rate Management
- Profiles
- Rooms Management
- Front Desk
 - Registration
 - Information
 - Check in - Check out

- Cashiering
- Night Audit

Web based TRAVEL MANAGEMENT System

Course Outline

- Real time Reservation Module
- Airline Ticketing and Search
- Hotel Room Reservation and Search
- Tours and Packaging
 - Bookings and Search
- Creation of Tour Packages
- Release of Vouchers and Tickets

ACOR-POS Resto System

- Reservation Handling
- Receiving & Seating Assignments
- Taking and Processing Orders
- Cashiering
- Guests Profiles
- Recipe Standards
- Reports Handling (Sales & Usage)

DATA BUSINESS ANALYTICS Interactive Learning utilizing MS EXCEL and GOOGLE SHEETS

Introduction to Basic Learning of MS Excel and Google Sheets to support administrative tasks and learn how to create basic reports and analysis using MS Excel Basic to Advance Formulas

Our Team Composite

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar

Eugenio Perez Aguajar Jr.

President / CEO / Marketing

Seasoned business entrepreneur with experience in managing educational tours and leisure travel from his ownership of Asiaworld Travel. Mr. Aguajar also had the experience of being the Operations Manager for a multinational logistics corporation with his stint in Vietnam for Crown Worldwide Movers. At present is the owner of *ACOR Software Solutions* that offers Software System as the E-Learning Tools for Schools and University Institutions.

Augusto Eugenio Cordero Aguajar

Vice President / Operations

High energy management professional with a solid background of successful experience in hotel sales, marketing and management. More than 15 years experience in the hotel industry in California, Las Vegas, Vietnam, Cambodia and the Philippines. Proven ability to increase sales and decrease vacancy rates through niche marketing, especially in the entertainment industry, corporate segment and Travel Industry. Consistently delivered high quality of service through exacting attention to detail. Demonstrated ability to supervise, train and inspire staff members at all levels. College degree in Business Administration and professional training in computer programming

Dolly Ann Aguajar-Ichihara

Vice Pres. for Business Development

Beatrice Anne Aguajar-Yamashita

Vice Pres / Business Administrator

Jeneth D. Gile

Data Analyst - Automation and Data Visualization Expert

Freelance Data and Reports Analyst for 15 years, who specializes in Dashboard Development and Data Management. Possess advance knowledge and expertise in the usage of MS Excel and Google Sheets. Owner of DataWare Solutions Agency in Upwork, which recently launched locally.

Handles different projects across the globe from small to medium size enterprises in industries like, TelCo, E-Commerce, SaaS, Financial Institutions, Construction and Services.

Previous Coach and Trainor at XcelHub Training Services, providing Learning services and teaching Data Management, Advance Formulas and Dashboard creation using MS Excel and Google Sheets to local government and private companies in the Philippines

- **Clients :** EastWest, Airbus Helicopter, UNILIVER (Luzon Visayas Mindanao distributors), Regan Steel Industries, MR DIY, Hello Chef Online Restaurant Dubai, EmperadorInc, Commonwealth Hospital and Medical Center, EPMPC-Taguig, Philhealth, UNICEF-Ph, Solaire. AWO International, Maxicare

Technical Partners:

- XTREME EVOLUTION.NET Travel and Tours Software System, a 3 in one travel agency system for educational hands on training software for BSTM course.
- DATAWARE SOLUTIONS: offers DATA MANAGEMENT interactive learning utilizing MS EXCEL, GOOGLE SHEETS

OUR PARTNER SCHOOLS

- STI EDUCATION SYSTEM, NATIONWIDE 77 BRANCH SCHOOLS
- SAINT PAUL UNIVERSITY TUGUEGARAO
- SAINT PAUL UNIVERSITY MANILA
- SAN JUAN DE LETRAN CALAMBA
- MALAYAN COLLEGES LAGUNA Cabuyao, Laguna
- EMILIO AGUINALDO COLLEGE, MANILA
- UNIVERSITY OF BATANGAS, Batangas City
- WESTERN VISAYAS STATE UNIVERSITY, Iloilo
- NATIONAL UNIVERSITY, FAIRVIEW
- NATIONAL UNIVERSITY, BALIWAG

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar



Software Solutions

- NATIONAL UNIVERSITY, MANILA
- NorthWest Samar State University, Calbayog City, Samar
- Lourdes College, Cagayan De Oro City
- University of Bohol, Tagbilaran City
- UNIVERSITY OF MINDANAO, DAVAO CITY, TAGUM, DIGOS
- VOX HUMANA SKILLS and TRAINING CENTER, Urdaneta City, Pangasinan
- Baguio City School of Arts and Trade, Baguio City
- JIB Career Center, Davao City
- SAINT JOSEPH COLLEGE, Maasin, Leyte
- SAINT DOMINIC COLLEGE, BACOR CITY
- MARINERS POLYTECHNIC COLLEGE, NAGA CITY
- CAMARINES SUR POLYTECHNIC COLLEGE, Nabua, CamSur
- DIVINE WORD COLLEGE, LEGAZPI CITY
- PARTIDO STATE UNIVERSITY, CARAMOAN, CAMPUS
- SANTA ISABEL COLLEGE MANILA
- UNIVERSITY OF SAN CARLOS, CEBU
- CEBU INSTITUTE OF TECHNOLOGY, CEBU
- CEU, manila, makati, malolos
- SAINT ANNE COLLEGE LUCENA, INC, LUCENA CITY
- ENVERGA UNIVERSITY, LUCENA CAMPUS
- DATA CENTER COLLEGE OF THE PHILS. BAGUIO
- ILOCOS SUR POLYTECHNIC COLLEGE, CANDON, ILOCOS SUR
- UNIVERSITY OF THE ASSUMPTION, SAN FERNANDO CITY
- SAMAL ISLAND CITY COLLEGE, SAMAL CITY
- INDIANA AEROSPACE UNIVERSITY, CEBU CITY
- SAINT MARY'S COLLEGE, TAGUM CITY
- MARIANO MARCOS STATE UNIVERSITY, ILOCOS NORTE
- BOHOL ISLAND STATE UNIVERSITY, BOHOL
- LAPU LAPU CITY COLLEGE, LapuLapu City
- COLEGIO DEL SAGRADO CORAZON DE JESUS, Iloilo City
- SAINT JUDE COLLEGE, MANILA, PHINMA
- BILIRAN PROVINCE STATE UNIVERSITY, NAVAL, BILIRAN
- ENVERGA UNIVERSITY, CANDELARIA
- Partido state university, pili, cam sur
- CAVITE STATE UNIVERSITY, INDANG, CAVITE
- BATANGAS STATE UNIVERSITY, ARASOF, NASUGBU
- ARAULLO UNIVERSITY, CABANATUAN CITY, NUEVA ECIIJA, PHINMA
- UST LEGAZPI, legazpi city, albay
- CAGAYAN DE ORO COLLEGE, CDO PHINMA
- SOUTHWESTERN UNIVERSITY, CEBU, PHINMA

AFFILIATION:

- COHREP ALLIED MEMBER
- AAHRMEI Allied Member
- UFTE

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar



REQUEST FOR QUOTATION

Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU
PR No.: 2024-040 / RFQ No. / 2024-38 / ABC Amount: Php390,000.00
Company Name : HOTEL TECH SYSTEM
Address : BLK 4 LOT 4 CITTA GRANDE AVENUE, Camella Homes Pamplona Las Piñas City
Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.
Delivery Period within _____ calendar days.
Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
Price validity shall be a period of 30 calendar days.
G-EPS Registration Certificate shall be attached upon submission of the Quotation.
Bidders shall submit Original Brochures showing certification of the product being offered (optional).
Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

| Item No. | Unit | ITEM AND DESCRIPTION | QTY. | UNIT PRICE | TOTAL AMOUNT |
|----------------------------------------------------------------------|------|---------------------------------------------------------------------|------|------------|--------------|
| 1 | unit | Web-based TRAVEL MANAGEMENT SYSTEM (Software License and Ownership) | 2 | 125,000 | P250,000.00 |
| | | Reservation Module | | | |
| | | Airline Ticketing and Search | | | |
| | | Hotel room Reservation and Search | | | |
| | | Tours and Packaging | | | |
| | | Bookings and Search | | | |
| | | Creation of Tour Packages | | | |
| | | Release of Vouchers and Tickets | | | |
| | | INCLUSION | | | |
| | | Software Installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | Technical Support (FREE) | | | |
| | | Software License Certificate | | | |
| | | Warranty | | | |
| 2 | unit | PMS HOTEL SYSTEM MODULE (Software License and Ownership) | 1 | 250,000 | P250,000.00 |
| | | Reservation Module, Guest Profiling, Front Office Module | | | |
| | | Rooms Management, Housekeeping Module, Standard Front Office, | | | |
| | | Cashiering, Reports Handling and Night Audit | | | |
| | | INCLUSIONS | | | |
| | | Software installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | 1 year Technical Support | | | |
| | | Software License Certificate | | | |
| | | 1 year Warranty | | | |
| XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | | | | | |
| TOTAL | | | | | P500,000.00 |

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above
MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsue.edu.ph
Website: www.minsue.edu.ph
Mobile: +63 977 846 72 28



Supplier's Signature over Printed Name; **JINKEE PEREZ**

TIN No. of Establishment;

Contact Number; **CP# 0939-619-0497**

Date; **APRIL 8.2024**

General Conditions

Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.

Supplier shall submit the following requirements:

a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.

b. PhilGEPS Registration

Valid Mayor's/Business Permit

Omnibus Sworn Statement

BIR Certificate of Registration

Latest Income/Business Tax Return

TAX Clearance

DTI Registration/SEC Certificate

Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation. Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

Completeness of Submission

Compliance with Item & Description Requirements

Price

Instructions

Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.

Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.

All duties, excise, and other taxes and revenue charges shall be paid by the supplier.

All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

REQUEST FOR QUOTATION

Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU

PR No.: 2024-040 / RFQ No. / 2024-38 / ABC Amount: Php390,000.00

Company Name : **SOFTTRACK PMS SYSTEM**

Address : ROOM 101 MADRIGAL BUILDING, MADRIGAL BUSINESS PARK ALABANG-ZAPOTE ROAD, ALABANG CITY, MUNTINLUPA

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed / by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.

Delivery Period within calendar days.

Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

Price validity shall be a period of 30 calendar days.

G-EPS Registration Certificate shall be attached upon submission of the Quotation.

Bidders shall submit Original Brochures showing certification of the product being offered (optional).

Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

| Item No. | Unit | ITEM AND DESCRIPTION | QTY. | UNIT PRICE | TOTAL AMOUNT |
|------------------------------------------------------------------------------|------|----------------------------------------------------------------------------|------|------------|--------------------|
| 1 | unit | Web-based TRAVEL MANAGEMENT SYSTEM (Software License and Ownership) | 2 | 225,000 | P450,000.00 |
| | | Reservation Module | | | |
| | | Airline Ticketing and Search | | | |
| | | Hotel room Reservation and Search | | | |
| | | Tours and Packaging | | | |
| | | Bookings and Search | | | |
| | | Creation of Tour Packages | | | |
| | | Release of Vouchers and Tickets | | | |
| | | INCLUSION | | | |
| | | Software Installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | Technical Support (FREE) | | | |
| | | Software License Certificate | | | |
| | | Warranty | | | |
| 2 | unit | PMS HOTEL SYSTEM MODULE (Software License and Ownership) | 1 | 350,000 | P350,000.00 |
| | | Reservation Module, Guest Profiling, Front Office Module | | | |
| | | Rooms Management, Housekeeping Module, Standard Front Office, | | | |
| | | Cashiering, Reports Handling and Night Audit | | | |
| | | INCLUSIONS | | | |
| | | Software installation/s | | | |
| | | Training to Faculty in campus | | | |
| | | 1 year Technical Support | | | |
| | | Software License Certificate | | | |
| | | 1 year Warranty | | | |
| XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | | | | | |
| TOTAL | | | | | P800,000.00 |

After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above

MSU-BAC-FR-05.01



Supplier's Signature over Printed Name; SARAH P. CONOS

TIN No. of Establishment;

Contact Number; CP# 09569032446

Date; APRIL 17, 2024

General Conditions

Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.

Supplier shall submit the following requirements:

a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.

b. PhilGEPS Registration

Valid Mayor's/Business Permit

Omnibus Sworn Statement

BIR Certificate of Registration

Latest Income/Business Tax Return

TAX Clearance

DTI Registration/SEC Certificate

Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation. Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

Completeness of Submission

Compliance with Item & Description Requirements

Price

Instructions

Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.

Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.

All duties, excise, and other taxes and revenue charges shall be paid by the supplier.

All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



View Red Registration

Back (<https://www.philgeps.gov.ph/SupDashboards/dashboard>)

My Contact Details

| | | | |
|---------------------------|------------------------|-----------------|-------------|
| Salutation | Mr | First Name | EUGENIO JR |
| Middle Name | PEREZ | Last Name | AGUAJAR |
| Gender | Male | Position | OWNER |
| Landline Area Code | | Landline Number | |
| Landline Extension Number | | | |
| Fax Area Code | | Fax Number | |
| Fax Extension Number | | | |
| Country Code | 63 | Mobile Number | 09615458444 |
| Email Address | tradeway2001@yahoo.com | | |

Organization Details

| | | | |
|------------------------------------|-------------------------|----------------------|------------------------|
| Organization Id | 325706 | Registration Date | 28-Nov-2022 10:20 AM |
| Registration Status | active | | |
| Organization Name | ACOR SOFTWARE SOLUTIONS | Form Of Organization | Single Proprietorship |
| Business Category | Information Technology | | |
| Location | local | Organization Type | Information Technology |
| Business Tax Identification Number | 172649573001 | Capitalization | ₱ 50,000.00 |

Single Proprietorship Details

| | | | |
|------------------------|------------------------|-----------------------|---------------|
| DTI Certificate Number | 4600698 | DTI Registration Date | 28-MARCH-2023 |
| Expiration Date | 28-March-2028 | DTI Business Scope | national |
| Signatory | EUGENIO P. AGUAJAR JR. | | |

Local Organization Address

| | | | |
|----------------|----------------------------|-------------------|-------------|
| Country Name | Philippines | Region | Region IV-A |
| Province | Quezon | City/Municipality | Lucena City |
| Street Address | KANLURAN MAYAO,LUCENA CITY | Zip Code | 4321 |

Bank Account Details

| | | | |
|----------------|---------------------|--------------|-------------------------|
| Bank Name | BANCO DE ORO | Branch Code | |
| Bank Branch | HALANG CALAMBA CITY | Account Name | ACOR SOFTWARE SOLUTIONS |
| Account Number | | | |

Uploaded Supporting Document

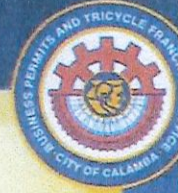
| | |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Uploaded | 1669602046_DTI ACOR SOFTWARE SOLUTIONS.pdf |
| Supporting | (https://www.philgeps.gov.ph/portal_documents/merchant_reg_documents/user_325705/documents/1669602046_DTI |
| Document | ACOR SOFTWARE SOLUTIONS.pdf) |

Status

| | |
|--------|----------------------|
| Status | Red Pending Approval |
|--------|----------------------|

List of Active Users of the Merchant Organization

| Last Name | First Name | Middle Name | Position | Status |
|------------------|------------|-------------|----------|--------|
| No Records Found | | | | |



BUSINESS PERMIT

PERMIT NO. **2024-08372** BUSINESS PLATE NO. **22734**

This certifies that
BUSINESS NAME : ACOR SOFTWARE SOLUTIONS
BUSINESS ADDRESS : UNIT A BENDICION BLDG CALLE DECENTE COR EXCELENTE VILLA REMEDIOS SUBD HALANG CALAMBA
TAXPAYER'S NAME : AGUAJAR, EUGENIO JR P
TEL/CELLPHONE NO. : 0998-544-7953
FORM OF OWNERSHIP : SINGLE PROPRIETORSHIP
CITIZENSHIP : FILIPINO
AREA : 10.00

has been granted PERMIT to operate the following business/es pursuant to the REVENUE TAX CODE of Calamba City and after payment of taxes, fees and other regulatory charges and subject to the compliance of such other laws, ordinances and related administrative regulations.

| Nature of Business | Taxes & Fees | Remarks |
|------------------------------------------------------|------------------------------|---------------------|
| SOFTWARE DEVELOPMENT/INFORMATION TECHNOLOGY PROVIDER | Capital Investment: | 0.00 RENEWAL |
| | Gross Sales: | 93,350.00 |
| | Business Tax: | 1,716.00 Annually |
| | Mayor's Permit: | 2,500.00 |
| | Garbage & Environmental Fee: | 1,000.00 |
| | Health & Sanitary Fee: | 150.00 |
| | Business Plate: | 0.00 |
| | Business Sticker: | 40.00 |
| | Annual Inspection Fee: | 500.00 |
| | 25% Penalty: | 1,304.00 |
| | 2% Interest: | 85.80 |
| | Tax Credit: | 0.00 |
| | TOTAL TAX PAID ==> | 7,295.80 |

Recommended by:

IBARRA FRANCISCO G. ENCARNACION
Department Head - BPTFO

Approved by:

Hon. JUSTIN MARC SB. CHIPECO
City Mayor - City of Calamba

2024

192-00-2024-0001161

B.I.N. 6932173

O.R. No. February 24, 2024

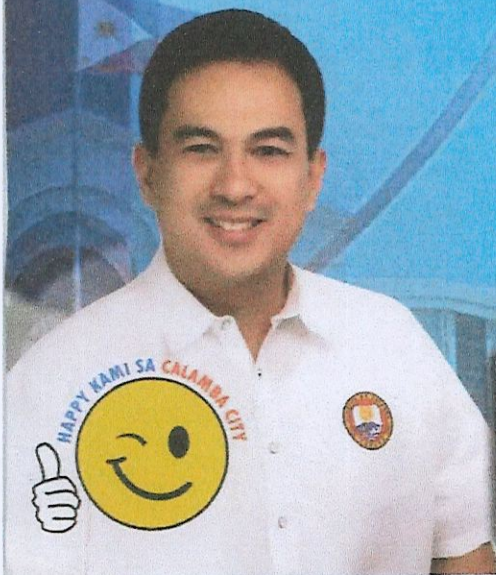
O.R. Date 192-00-019-036-023

Land PIN

THIS PERMIT SHALL BE VALID UNTIL DECEMBER 31, 2024 AND MUST BE RENEWED WITHIN THE FIRST TWENTY (20) DAYS OF JANUARY OF THE SUCCEEDING YEAR UNLESS REVOKED OR DECLARED NULL AND VOID FOR A CAUSE. FAILURE TO RENEW WITHIN THE TIME SHALL SUBJECT THE TAXPAYER TO A 25% SURCHARGE ON THE UNPAID TAXES, FEES OR CHARGES DUE, PLUS AN INTEREST OF 2% PER MONTH THEREON. THIS MUST BE POSTED IN CONSPICUOUS PLACE WITH THE BUSINESS ESTABLISHMENT AND MUST BE PRESENTED UPON DEMAND BY PROPER AUTHORITIES. THIS PERMIT IS ONLY A PRIVILEGE AND NOT A RIGHT, SUBJECT TO REVOCATION FOR ANY VIOLATION OF EXISTING LAWS AND ORDINANCE. FOR ILLEGAL USE OF BUSINESS PERMIT, PLEASE NOTIFY BPTFO, (049) 5456789 LOCAL 8100-8104
Valid only at the business address indicated herein.

No 08779

SURRENDER THIS PERMIT UPON TERMINATION OR RETIREMENT OF BUSINESS TO AVOID TAX LIABILITY.





CLOUD SOFTWARE DEVELOPERS GROUP

Certificate of Sole Distributorship ACOR-PMS Hotel System

To whom it may concern,

This letter is to certify that:

ACOR SOFTWARE SOLUTIONS, having its principal business address at Unit A Bendicion Building, Villa Remedios East Subdivision, Halang, Calamba City, Laguna. Is the Sole Distributor and the Software System Owner of MyHotel Property Management System. ACOR SOFTWARE SOLUTIONS offers exclusively the PMS, POS, and AIR TICKETING SYSTEM to all Private, Government, LGU owned HRM and TOURISM Universities and Colleges in the Philippines for their needs of hands-on training system as Business Application Tools and OBE Programs .

Should you have any questions, please do not hesitate to contact the undersigned at +63997-309-5392, 0977-834-0383 or email: markangelobeldad28@gmail.com

Yours Truly,

MARK ANGELO BELDAD
Software Development Director
System Administration / Training Manager
Mobile no: 0977_834_0383 / 0997-309-5392

The Elyseum, Unit B8-11 West Aguirre Avenue, Phase 3 BF Homes Paranaque City
+63997-309-5392, or email: markangelobeldad28@gmail.com

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)

CITY OF CALAPAN CITY) S.S.

AFFIDAVIT

I, **EUGENIO PEREZ AGUAJAR, JR.**, of legal age, single, Filipino, and residing at Unit A, Bendicion Bldg., Calle Decente corner Calle Excelente, Villa Remedios East Subdivision, Halang, Calamba City, Laguna 4012, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of **ACOR SOFTWARE SOLUTIONS** with office address at Unit A, Bendicion Bldg., Calle Decente corner Calle Excelente, Villa Remedios East Subdivision, Halang, Calamba City, Laguna 4012;
2. As the owner and sole proprietor of **ACOR SOFTWARE SOLUTIONS**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Procurement of Software the ACOR-PMS Hotel System and web-based Travel Management System for Mindoro State University-Main with address at Victoria, Oriental Mindoro 5205 Philippines . as shown in the attached duly notarized Special Power of Attorney**;
3. **ACOR SOFTWARE SOLUTIONS** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **ACOR SOFTWARE SOLUTIONS** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **ACOR SOFTWARE SOLUTIONS** complies with existing labor laws and standards; and
8. **ACOR SOFTWARE SOLUTIONS** is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
9. Inquire or secure Supplemental/Bid Bulletin(s) issued for the **Procurement of Software the ACOR-PMS Hotel System and web-based Travel Management System for Mindoro State University-Main with address at Victoria, Oriental Mindoro 5205 Philippines .**
10. **ACOR SOFTWARE SOLUTIONS** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this APR 17 2024, 2024 at CALAPAN CITY, Philippines.


EUGENIO P. AGUAJAR, JR.
Bidder's Authorized Signatory

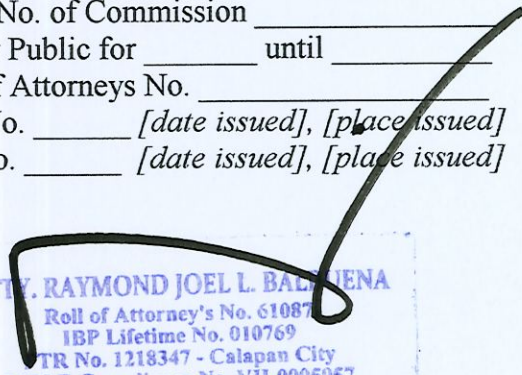
APR 17 2024
SUBSCRIBED AND SWORN to before me this APR 17 2024 day of APR 17 2024 2024 at CALAPAN CITY, Philippines. Affiant/s is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his Philippine Passport, with his photograph and signature appearing thereon, with Passport no. P0112033C, issued on May 17, 2022, expired on May 16, 2032, issued at DFA LUCENA.

Witness my hand and seal this APR 17 2024 day of APR 17 2024 2024.

NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. 49
Page No. 11
Book No. 125
Series of 2024


ATTY. RAYMOND JOEL L. BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1218347 - Calapan City
MCLE Compliance No. VII-0005057
Notarial Commission until December 31, 2024

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 22B
REVENUE DISTRICT NO. 056

BIR Form No. 2303
Revised July 1997

OCN: RRC0001257659

CERTIFICATE OF REGISTRATION

BUSINESS REGISTRATION
DATE: AUG 05 2019

| TIN | NAME | REGISTRATION DATE |
|-----------------|---------------------------|-------------------|
| 172-649-573-001 | AGUAJAR, EUGENIO JR PEREZ | 07/31/2019 |

| REGISTERED ADDRESS |
|---------------------------------------------------------------------------------------------------------|
| UNIT A BENDICION BLDG., CALLE DECENTE COR EXCELENTE VILLA REMEDIOS SUBD. HALANG CALAMBA CITY 4027 |

| REGISTERED ACTIVITY(IES) |
|-----------------------------------------------------------------------------------------------------------------------------------|
| TAX TYPE REGISTRATION FEE TRADE NAME ACOR SOFTWARE SOLUTIONS LINE OF BUSINESS / INDUSTRY 7230 SOFTWARE DEVELOPMENT |

REMINDERS:

FILING OF REQUIRED TAX RETURN/S TO CONFORM WITH THE ABOVE TAX TYPE/S WITH OR WITHOUT OPERATION TO AVOID PENALTIES

| INCOME TAX | | | |
|-------------------------|--------|-------------------------|--------|
| SINGLE PROPRIETOR | | CORP/PART/ASSOC | |
| 1701Q | | 1702Q/Calendar Period | |
| 1 st Quarter | MAY 15 | 1 st Quarter | MAY 30 |
| 2 nd Quarter | AUG 15 | 2 nd Quarter | AUG 29 |
| 3 rd Quarter | NOV 15 | 3 rd Quarter | NOV 29 |
| 1701 | APR 15 | 1702 | APR 15 |

| WITHHOLDING TAX - EXPANDED | |
|----------------------------|--------------------------------------------------------------------------------------|
| 0619E | 10 th day of the following month for the First two months of each quarter |
| 1601EQ | last day after the close of each quarter |
| 1604E | Annual Information Return - March 01 |

WITHIN 30 DAYS FROM REGISTRATION DATE THE FOLLOWING SHOULD BE ACCOMPLISHED:
* BOOKS OF ACCOUNTS
* AUTHORITY TO PRINT INVOICES / RECEIPTS

| WITHHOLDING TAX - COMPENSATION | |
|--------------------------------|---------------------------------------------|
| 1601C | 10 th day of the following month |
| 1604CF | Annual Information Return - January 31 |

RENEWAL OF ANNUAL REGISTRATION FEE ON OR BEFORE JANUARY 31 USING BIR FORM 0605

| VAT | |
|-------|------------------------------------------------------------|
| 2550M | 20 th day of the following month |
| 2550Q | every 25 th day after the close of each quarter |

| QUARTERLY PERCENTAGE TAX | |
|--------------------------|----------------------------------------------|
| 2551Q | on or before 25 th of the quarter |

IMMEDIATELY INFORM THIS DISTRICT OFFICE IN CASE OF TRANSFER/CESSATION OF REGISTRATION AND OTHER CONCERNS BY FILING BIR FORM 1905

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

RODEL S. BUENAOBRA

ATTY. ROMMEL T. TOLENTINO

REVENUE DISTRICT OFFICER (signature over printed name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



This certifies that

ACOR SOFTWARE SOLUTIONS
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

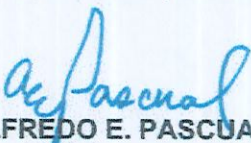
EUGENIO PEREZ AGUAJAR JR.

is valid from 28 March 2023 to 28 March 2028 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

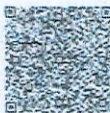
Certificate of Business Name Registration

and issue the same on 30 January 2023 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No. 4600698

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



LNTB209114474055



Republic of the Philippines
National Privacy Commission

NPC Registration No.
PIC-001-895-2019

This is to certify that

ACOR SOFTWARE SOLUTIONS

with business address at Unit-A, Benediccion Bldg., Calle Decente Cor
Excelente, Villa Remedios Subd. Halang, Calamba City

has duly complied with the registration requirements of the Data Privacy Act of 2012, its Implementing Rules and Regulations, and all related issuances. This certificate was issued under the seal of the Commission in accordance with Section 12 of NPC Circular 17-01. It serves as proof of registration and not a verification of the contents of any document submitted in relation thereto.

The information on this certificate has been made part of the records of
the Commission.

Effective until the 8th of March 2020

(Sgd.) RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner and Chairman

Maka-Diyos,
Maka-Tao,
Makakalikasan
at Makabansa.

3

1992-93 Annual Report, Chapter 1, Section 1.1, Page 1

3

REPUBLIC OF THE PHILIPPINES

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P01420530

AQUAJAR

LEONARD JR

PEREZ

27 JUN 1959

FILIPINO

1997

THE

17 MAY 2022

16 MAY 2032

DFA LUCENA

COMPANY PROFILE

With our commitment in providing the latest industry relevant knowledge, Software, and facilities, ACOR SOFTWARE SOLUTIONS since 2015 proves an excellent provider of training program, interactive with plenary and hands on training workshops, professional development and consultancy services. We are also a retailer for Hotel software solutions. The Hospitality and Tourism Industry being the biggest industry today is challenged with the increasing demand for skilled and highly qualified candidates. The increase of students taking courses in the Hospitality and Tourism doubled if not tripled in the past years as evidence. To help you prepare the future agents of the hospitality and tourism industry, our team introduces the Courseware Program for BSHM hands-on training on how to use the myHotel Property Management System, Point of Sale System, XTREME EVOLUTION.NET Travel and Tours Software System for travel agency training of BSTM courses. The program is aligned with the competency required in completing Front Office Services NC II for the Property Management System and Food and Beverage Services NC II for the Point of Sale with Inventory Workshop. After completing the courseware program and training, students will be knowledgeable on the use of the system and will serve as an advantage for them when applying for a career in the hospitality industry.

The Course Outline of ACOR SOFTWARE SOLUTIONS

ACOR-PMS Hotel System

- Reservation
- Rate Management
- Profiles
- Rooms Management
- Front Desk
 - Registration
 - Information
 - Check in – Check out
- Cashiering
- Night Audit

Web based TRAVEL MANAGEMENT System

Course Outline

- Real time Reservation Module
- Airline Ticketing and Search
- Hotel Room Reservation and Search
- Tours and Packaging
 - Bookings and Search
- Creation of Tour Packages
- Release of Vouchers and Tickets

ACOR-POS Resto System

- Reservation Handling
- Receiving & Seating Assignments
- Taking and Processing Orders
- Cashiering
- Guests Profiles
- Recipe Standards
- Reports Handling (Sales & Usage)

DATA BUSINESS ANALYTICS Interactive Learning utilizing MS EXCEL and GOOGLE SHEETS

Introduction to Basic Learning of MS Excel and Google Sheets to support administrative tasks and learn how to create basic reports and analysis using MS Excel Basic to Advance Formulas

Our Team Composite

Eugenio Perez Aguajar Jr.

President / CEO / Marketing

Seasoned business entrepreneur with experience in managing educational tours and leisure travel from his ownership of Asiaworld Travel. Mr. Aguajar also had the experience of being the Operations Manager for a multinational logistics corporation with his stint in Vietnam for Crown Worldwide Movers. At present is the owner of *ACOR Software Solutions* that offers Software System as the E-Learning Tools for Schools and University Institutions.

Mariejean Cordero Paraiso and Augusto Eugenio Cordero Aguajar

Vice President / Operations

High energy management professional with a solid background of successful experience in hotel sales, marketing and management. More than 15 years experience in the hotel industry in California, LasVegas, Vietnam, Cambodia and the Philippines. Proven ability to increase sales and decrease vacancy rates through niche marketing, especially in the entertainment industry, corporate segment and Travel Industry. Consistently delivered high quality of service through exacting attention to detail. Demonstrated ability to supervise, train and inspire staff members at all levels. College degree in Business Administration and professional training in computer programming

Dolly Ann Aguajar-Ichihara

Vice Pres. for Business Development

Beatrice Anne Aguajar-Yamashita

Vice Pres / Business Administrator

Jeneth D. Gile

Data Analyst – Automation and Data Visualization Expert

Freelance Data and Reports Analyst for 15 years, who specializes in Dashboard Development and Data Management. Possess advance knowledge and expertise in the usage of MS Excel and Google Sheets. Owner of DataWare Solutions Agency in Upwork, which recently launched locally.

Handles different projects across the globe from small to medium size enterprises in industries like, TelCo, E-Commerce, SaaS, Financial Institutions, Construction and Services.

Previous Coach and Trainor at XcelHub Training Services, providing Learning services and teaching Data Management, Advance Formulas and Dashboard creation using MS Excel and Google Sheets to local government and private companies in the Philippines

- **Clients :** EastWest, Airbus Helicopter, UNILIVER (Luzon Visayas Mindanao distributors), Regan Steel Industries, MR DIY, Hello Chef Online Restaurant Dubai, EmperadorInc, Commonwealth Hospital and Medical Center, EPMPC-Taguig, Philhealth, UNICEF-Ph, Solaire. AWO International, Maxicare

Technical Partners:

- XTREME EVOLUTION.NET Travel and Tours Software System, a 3 in one travel agency system for educational hands on training software for BSTM course.
- DATAWARE SOLUTIONS: offers DATA MANAGEMENT interactive learning utilizing MS EXCEL, GOOGLE SHEETS

OUR PARTNER SCHOOLS

- STI EDUCATION SYSTEM_NATIONWIDE 77 BRANCH SCHOOLS
- SAINT PAUL UNIVERSITY TUGUEGARAO
- SAINT PAUL UNIVERSITY MANILA
- SAN JUAN DE LETRAN CALAMBA
- MALAYAN COLLEGES LAGUNA Cabuyao, Laguna
- EMILIO AGUINALDO COLLEGE, MANILA
- UNIVERSITY OF BATANGAS, Batangas City
- WESTERN VISAYAS STATE UNIVERSITY, Iloilo

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar



Software Solutions

- NATIONAL UNIVERSITY, FAIRVIEW
- NATIONAL UNIVERSITY, BALIWAG
- NATIONAL UNIVERSITY, MANILA
- NorthWest Samar State University, Calbayog City, Samar
- Lourdes College, Cagayan De Oro City
- University of Bohol, Tagbilaran City
- UNIVERSITY OF MINDANAO, DAVAO CITY, TAGUM, DIGOS
- VOX HUMANA SKILLS and TRAINING CENTER, Urdaneta City, Pangasinan
- Baguio City School of Arts and Trade, Baguio City
- JIB Career Center, Davao City
- SAINT JOSEPH COLLEGE, Maasin, Leyte
- SAINT DOMINIC COLLEGE, BACOR CITY
- MARINERS POLYTECHNIC COLLEGE, NAGA CITY
- CAMARINES SUR POLYTECHNIC COLLEGE, Nabua, CamSur
- DIVINE WORD COLLEGE, LEGAZPI CITY
- PARTIDO STATE UNIVERSITY, CARAMOAN, CAMPUS
- SANTA ISABEL COLLEGE MANILA
- UNIVERSITY OF SAN CARLOS, CEBU
- CEBU INSTITUTE OF TECHNOLOGY, CEBU
- CEU, manila_makati_malolos
- SAINT ANNE COLLEGE LUCENA, INC, LUCENA CITY
- ENVERGA UNIVERSITY, LUCENA CAMPUS
- DATA CENTER COLLEGE OF THE PHILS. BAGUIO
- ILOCOS SUR POLYTECHNIC COLLEGE, CANDON, ILOCOS SUR
- UNIVERSITY OF THE ASSUMPTION, SAN FERNANDO CITY
- SAMAL ISLAND CITY COLLEGE, SAMAL CITY
- INDIANA AEROSPACE UNIVERSITY, CEBU CITY
- SAINT MARYS COLLEGE, TAGUM CITY
- MARIANO MARCOS STATE UNIVERSITY, ILOCOS NORTE
- BOHOL ISLAND STATE UNIVERSITY, BOHOL
- LAPU LAPU CITY COLLEGE, LapuLapu City
- COLEGIO DEL SAGRADO CORAZON DE JESUS, Iloilo City
- SAINT JUDE COLLEGE, MANILA, PHINMA
- BILIRAN PROVINCE STATE UNIVERSITY, NAVAL, BILIRAN
- ENVERGA UNIVERSITY, CANDELARIA
- Partido state university, pili, cam sur
- CAVITE STATE UNIVERSITY, INDANG, CAVITE
- BATANGAS STATE UNIVERSITY, ARASOF, NASUGBU
- ARAULLO UNIVERSITY, CABANATUAN CITY, NUEVA ECIJA, PHINMA
- UST LEGAZPI, legazpi city, albay
- CAGAYAN DE ORO COLLEGE, CDO PHINMA
- SOUTHWESTERN UNIVERSITY, CEBU, PHINMA
- CALAYAN EDUCATIONAL FOUNDATION INC. LUCENA CITY, QUEZON
- PALOMPON INSTITUTE OF TECHNOLOGY-TABANGO CAMPUS
- UNIVERSITY OF ILOILO
- TAGOLOAN COMMUNITY COLLEGE
- PARTIDO STATE UNIVERSITY-SAN JOSE CAMPUS, CAM SUR

AFFILIATION:

- COHREP
- AAHRMEI
- UFTE

Address: L28, B11 FRANCISCO STREET, NORTH CALMAR HOMES, MAYAO KANLURAN, LUCENA CITY, QUEZON

Mobile phone: 0961.545.8444 + email: tradeway2001@yahoo.com / fb messenger: eugene aguajar

APPROVED BUDGET FOR THE CONTRACT (ABC)

Procurement of the CBM Hotel and Travel Management System Software License and Ownership for MinSU
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

Contract Duration:

| ITEM NO. | DESCRIPTION | QUANTITY | UNIT | CURRENT MARKET PRICE | TOTAL COST | VAT, OTHER TAXES AND/OR DUTIES APPLICABLE | FREIGHT & INSURANCE | OTHER INDIRECT COSTS | OTHER COST FACTORS | | TOTAL COST | UNIT COST |
|----------|---------------------------------------------------------------|----------|------|----------------------|------------|-------------------------------------------|---------------------|----------------------|---------------------|---------|----------------|------------|
| | | | | | | | | | INFLATION, CURRENCY | | | |
| | | | | | | | | | % | VALUE | | |
| | | | | | | | | | INFLATION, CURRENCY | | | |
| | | | | | | | | | % | VALUE | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) |
| | | | | | | | | | | (5)X(9) | (10%[(5)+(10)] | (11) / (3) |
| 1 | TRAVEL MANAGEMENT SYSTEM (Software License and Ownership) | 2 | unit | 120,000.00 | 240,000.00 | | | | | | | |
| | Reservation Module | | | | | | | | | | | |
| | Airline Ticketing and Search | | | | | | | | | | | |
| | Hotel room Reservation and Search | | | | | | | | | | | |
| | Tours and Packaging | | | | | | | | | | | |
| | Bookings and Search | | | | | | | | | | | |
| | Creation of Tour Packages | | | | | | | | | | | |
| | Release of Vouchers and Tickets | | | | | | | | | | | |
| | INCLUSION | | | | | | | | | | | |
| | Software Installation/s | | | | | | | | | | | |
| | Training to Faculty | | | | | | | | | | | |
| | Technical Support (FREE) | | | | | | | | | | | |
| | Software License Certificate | | | | | | | | | | | |
| | Warranty | | | | | | | | | | | |
| 2 | PMS HOTEL SYSTEM MODULE (Software License and Ownership) | 1 | unit | 150,000.00 | 150,000.00 | | | | | | | |
| | Reservation Module, Guest Profiling, Front Office Module | | | | - | | | | | | | |
| | Rooms Management, Housekeeping Module, Standard Front Office, | | | | - | | | | | | | |
| | Casiering, Reports Handling and Night Audit | | | | - | | | | | | | |
| | INCLUSION | | | | - | | | | | | | |
| | Software instalation/s | | | | - | | | | | | | |
| | Training to Faculty | | | | - | | | | | | | |

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Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsue.edu.ph
Website: www.minsue.edu.ph
Mobile: +63 977 846 72 28



February 28, 2024

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the President
This University

| | |
|--------------------------------------------------------------------------|----------------|
| MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro, 5205 Philippines | |
| RECEIVED-MCC | |
| RECORDS OFFICE | |
| BY: | <i>Esther</i> |
| DATE: | <i>2/29/24</i> |
| TIME: | <i>8:15</i> |
| CONTROL # | <i>261</i> |

Dr. Agutaya,

Good day!

This is to respectfully forward the Proposal of College of Business and Management titled: *"CBM Hotel System and Travel Management System License/Ownership"* which will start from February to March 2024.

Thank you so much and God bless.

Yours truly,

[Signature]
ELVI C. ESCAREZ, Ph.D.
Campus Executive Director



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



February 28, 2024

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the President
This University

| | |
|-------------------------------------------------------------------------|-------------------------|
| MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro 5205 Philippines | |
| RECEIVED-MCC | |
| RECORDS OFFICE | |
| BY: | <u>ggfaktw</u> |
| DATE: | <u>2/29/24</u> |
| TIME: | <u>8:15</u> |
| CONTROL # | <u>261</u> <u>284</u> |

Dr. Agutaya,

Good day!

This is to respectfully forward the Proposal of College of Business and Management titled: *"CBM Hotel System and Travel Management System License/Ownership"* which will start from February to March 2024.

Thank you so much and God bless.

Yours truly,


ELVI C. ESCAREZ, Ph.D.
Campus Executive Director



February 22, 2024

DR. CHRISTIAN ANTHONY C. AGUTAYA
OIC President
This University

Sir:

Mabuhay! MAHALTA NA!

In our continuous pursuit of innovation and excellence, the College of Business and Management (CBM) is committed to enhancing our best practices to promote collaborative and interactive learning process. In line with this, we humbly request your support purchasing a software with hotel booking system access designed for training and classroom environment. This will enable us to apply theories and practices in addition to forward-thinking ideas. This PMS Hotel and Travel Management System Ownership – Access and License will help us in shaping hands-on and theoretical skills aligning with the interests of our students, the needs of our community, the evolving industry demands, and the continued growth of our university.

We propose to place the contract in place and effective on or before the purchase of the license ownership. The process will involve the following outline:

- Discussion and Validation of the offer and quotation
- Signing of contract with the supplier
- Scheduled Activities and Strategies in Implementation for Hospitality and Tourism Management Core Faculty Training
- System Access Provision and Testing (HM and TM Core Faculty)
- Workshop and output formation

We sincerely believe that by utilizing cutting-edge technology to create visual aids, our project will improve the instructional method of learning. Furthermore, we respectfully ask for permission and a budgetary allotment of **PMS Hotel System Access and License amounting to Php150,000.00 and Travel Management System amounting to P240,000.00 (Software License/Access and Ownership)** in order to carry out the aforementioned objectives and the associated activities. This proposal includes a comprehensive product quotation that includes the entire mechanics and specific item offering, a request letter, a copy of their certificate of registration (BIR document), and a company profile for your thorough assessment.

As noted in **CHED CMO 62 page 27, Section 20-1A and Section 20-1B** specifically specified in **APPENDIX H: Minimum Facilities, Equipment and Appliances for the BSTM and BSHM programs** as well as the recommendation remarks from the previous accreditation for the BSTM and BSHM programs, it might help create a dynamic curriculum that is more engaging and effective.

We appreciate your support in this effort and look forward to your favorable response. Thank you for your consideration.

With kind regards,

FRANIE M. AFABLE, DBHM-HM
Dean, College of Business and Management

Recommending Approval:

NEMESIO H. DAVALOS, Ph.D.
Vice President, Academic Affairs

Approved:

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the President

| | |
|-------------------------------------------------------------------------|-------------|
| MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro 5205 Philippines | |
| RECEIVED-MCC | |
| RECORDS OFFICE | |
| BY: <u>gthelin</u> | |
| DATE: <u>2/29/24</u> | |
| TIME: <u>8:15</u> | |
| CONTROL # <u>261</u> | <u>1284</u> |



PROPOSAL

I. BASIC INFORMATION

- A. TITLE: **CBM HOTEL SYSTEM and TRAVEL MANAGEMENT SYSTEM LICENSE/OWNERSHIP**
- B. PROPONENT: **ALL HOSPITALITY AND TOURISM MANAGEMENT FACULTY and students under COLLEGE OF BUSINESS MANAGEMENT (College Wide)**
- C. ACTIVITY LEADER/ COORDINATOR: **DR. FRANIE M. AFABLE** (Dean, College of Business and Management)
- D. ACTIVITY COORDINATORS/ IMPLEMENTERS: **MARIANE LEE B. LINESES and MS. AUDITTE V. SOL**
- E. PROJECTED DURATION: **February – March 2024**
- F. PMS and TRAVEL MANAGEMENT SYSTEM: COST: **PHP 390,000.00**
- G. SOURCE OF FUND: **CURRICULUM DEVELOPMENT**

II. RATIONALE

This Hotel and Travel Management systems ensures that the mode of instruction are being utilized with the necessary skills and knowledge to effectively utilize the computer software and technology systems used within the hotel industry. This module is essential for enabling staff to perform their roles efficiently, provide exceptional guest service, and contribute to the overall success of the business.

Hotel systems typically includes a range of areas, including property management systems (PMS), reservation systems, point of sale (POS) systems, customer relationship management (CRM) software, and other specialized applications however due to limitations on subscription and coverage while a Travel Management System is a tool that provides a single, seamless interface for booking, tracking, and handling end-to-end management for business travel. The module serves as a refresher course with the functionalities of each system, best practices for data entry and retrieval, troubleshooting techniques, and how to leverage the systems to enhance operational processes and guest satisfaction. By investing in comprehensive hotel systems training and software license, one can ensure employees are proficient in utilizing technology to manage reservations, process payments, track guest preferences, maintain accurate records, and deliver personalized experiences. This, in turn, can lead to improved efficiency, reduced errors, streamlined operations, and ultimately, an elevated level of instructions that meets or exceeds guest expectations.

With the help of the abovementioned systems, faculty members will be able to use computer software and other technology-based in the hotel business environment with efficiency and knowledge. In order to carry out their duties effectively, deliver first-rate customer service, and contribute to the curriculum's overall success.

An effective PMS and Travel Management System is anticipated to provide tools and features that support revenue management, including rate optimization, inventory control, and integrated distribution channels, ultimately maximizing the hotel's revenue potential. Both access should enable the collection, analysis, and utilization of valuable data related to guest behavior, booking patterns, and operational performance, empowering informed decision-making and strategic planning. A robust PMS is expected to integrate seamlessly with other hotel systems such as point of sale (POS), customer relationship management (CRM), and channel management platforms, e-booking channels, intermediaries and partner booking companies fostering efficient communication and data sharing across the organization. Implementing these types of systems should support compliance with industry standards and regulations, as well as ensure robust security measures for guest information and payment transactions, thereby enhancing trust and confidence among guests and stakeholders. Each system should offer flexibility and scalability to adapt to evolving business needs, market dynamics, and technological advancements, ensuring that the system remains relevant and effective over time. Through features such as inventory management, procurement systems, live and training inventory systems and data analytics, there is an anticipation to support cost control efforts and help optimize resource allocation within the organization.

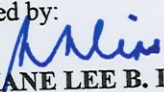


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As we work toward high-performance management, our college is aware that these types of training will become necessary as they prepare a thorough, well-thought-out strategy for faculty training. The university wants to improve its current best practices by adding high-quality and comprehensive plans to conceptualize and construct resilient processes and system alterations in order to adapt to the changing demands and issues of the industry, society, and the generation stability.

Overall, the expected output of purchasing a PMS for a hotel aligns with the goals of driving operational excellence, improving the guest experience, maximizing revenue, and maintaining a competitive edge in the hospitality industry.

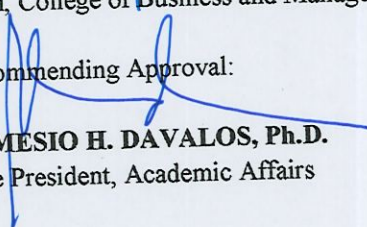
Prepared by:


MARIANE LEE B. LINESES
Program Chairperson, BSHM

Noted:


FRANIE M. AFABLE, DBHM-HM
Dean, College of Business and Management

Recommending Approval:


NEMESIO H. DAVALOS, Ph.D.
Vice President, Academic Affairs

Approved by:


CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC-University President

//mbl



III. OBJECTIVES

This endeavor aims to:

1. To provide a platform for students to learn from experts in the field of Tourism and Hospitality industry.
2. To understand the importance of accurate data entry, adherence to security protocols, privacy regulations, and compliance with financial procedures when using the PMS Hotel and Travel Management System.
3. To strengthen the academic force by putting into practice theoretical approach in getting the necessary content and proper training in delivering classes related to technology systems used in the industry.
4. To familiarize students on processes like generating reports from the PMS, analyzing occupancy and revenue data, checking availability of flights, reservation process linked with the e-booking processes and using this information to make informed decisions that optimize student's capabilities in terms of technical advancement.
6. To instruct faculty handling related courses integrates with other hotel systems such as the POS, CRM, revenue management, booking processes, travel management systems, and how to leverage these integrations for seamless operations.

By achieving these objectives, the purchase request aims to enhance operational efficiency, provide superior guest service, maintain accurate records, and contribute to the overall success of the curriculum.

IV. BUDGETARY REQUIREMENTS

Proposed expenses are to be incurred in the activity.

a. Projected Fund

| Source of Fund | Items | Unit Cost | Total |
|----------------|---------------------------------------------|--------------------|----------------|
| CURRICULUM | PMS HOTEL SYSTEM ACCESS AND LICENSE | Php 150,000.00 (1) | Php 150,000.00 |
| CURRICULUM | TRAVEL MANAGEMENT SYSTEM ACCESS AND LICENSE | Php 120,000.00 (2) | Php 240,000.00 |
| | | Total | Php 390,000.00 |

b. Projected Expenses

| Particular Expenses | Quantity | Unit Cost | Total |
|----------------------------------------------------------------------------------------------|----------|----------------|----------------|
| PMS HOTEL SYSTEM ACCESS AND LICENSE (One-time payment, Software System Ownership) | 1 | Php 150,000.00 | Php 150,000.00 |
| TRAVEL MANAGEMENT SYSTEM ACCESS AND LICENSE (One-time payment, Software System Ownership) | 2 | Php 120,000.00 | Php 240,000.00 |
| | | Total | Php 390,000.00 |



V. PRODUCT DETAILS:

| Quantity | Particular | Amount |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 1 Software License | PMS Hotel System (Inclusion) Reservation Module Guest Profiling Front Office Module Rooms Management Housekeeping Module Standard Front Office Cashiering Reports Handling Night Audit | Php150,000.00 |

| Quantity | Particular | Amount |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 2 Travel Management License | Web-based TRAVEL MANAGEMENT SYSTEM <u>Course Outline:</u> Reservation Module Airline Ticketing and Search Hotel Room Reservation and Search Tours and Packaging Bookings and Search Creation of Tour Packages Release of Vouchers and Tickets | Php240,000.00 |

- 1. SOFTWARE INSTALLATION:** The provider will install PMS Hotel and Travel Management System up to 45 PC units to your computer laboratory.
- 2. BLENDED LEARNING APPLICATION,** PMS Hotel and Travel Management System can be used by your students remotely by way of providing them installer, to be installed to their Laptops or PCs at home, from there they can now learn hands on at home. No Internet needed to use PMS.
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- 6. TECH SUPPORT:** The provider shall provide tech support thru Email, Calls, and Team Viewer channels for the duration of 1 year. The provider shall train your computer laboratory in charge and IT personnel on how to install and re-install your schools PMS Software System and Travel Management System. And how to create access codes for your students.
- 8. SOFTWARE LICENSE CERTIFICATE:** The provider shall grant Software License Certificate of Ownership Rights to Use once full Payment and delivery was achieved.
- 9. WARRANTY:** provides one year software warranty.
- 10. LICENSE:** Software License Certificate of Ownership shall be given as the software system access owner.

VI. EXPECTED OUTPUT

Purchasing a Property Management System (PMS) and Travel Management System (TMS) for an academic institution can encompass a range of beneficial outcomes, including but not limited to improved operational efficiency, enhanced client or student experience, knowledge on revenue optimization, data-driven decision making process, seamless integration and connectivity, importance of security and privacy of customer data, adaptability, scalability and resource optimization to the fullest capacity.



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines



CBM

COLLEGE OF BUSINESS AND MANAGEMENT



BAGONG PILIPINAS

MINDORO STATE UNIVERSITY
Victoria, Oriental Mindoro 5205 Philippines

February 22, 2024

DR. CHRISTIAN ANTHONY C. AGUTAYA

OIC President

This University

Sir:

Mabuhay! MAHALTA NA!

In our continuous pursuit of innovation and excellence, the College of Business and Management (CBM) is committed to enhancing our best practices to promote collaborative and interactive learning process. In line with this, we humbly request your support purchasing a software with hotel booking system access designed for training and classroom environment. This will enable us to apply theories and practices in addition to forward-thinking ideas. This PMS Hotel and Travel Management System Ownership – Access and License will help us in shaping hands-on and theoretical skills aligning with the interests of our students, the needs of our community, the evolving industry demands, and the continued growth of our university.

We propose to place the contract in place and effective on or before the purchase of the license ownership. The process will involve the following outline:

- Discussion and Validation of the offer and quotation
- Signing of contract with the supplier
- Scheduled Activities and Strategies in Implementation for Hospitality and Tourism Management Core Faculty Training
- System Access Provision and Testing (HM and TM Core Faculty)
- Workshop and output formation

We sincerely believe that by utilizing cutting-edge technology to create visual aids, our project will improve the instructional method of learning. Furthermore, we respectfully ask for permission and a budgetary allotment of **PMS Hotel System Access and License amounting to Php150,000.00 and Travel Management System amounting to P240,000.00 (Software License/Access and Ownership)** in order to carry out the aforementioned objectives and the associated activities. This proposal includes a comprehensive product quotation that includes the entire mechanics and specific item offering, a request letter, a copy of their certificate of registration (BIR document), and a company profile for your thorough assessment.

As noted in **CHED CMO 62 page 27, Section 20-1A and Section 20-1B** specifically specified in **APPENDIX H: Minimum Facilities, Equipment and Appliances for the BSTM and BSHM programs** as well as the recommendation remarks from the previous accreditation for the BSTM and BSHM programs, it might help create a dynamic curriculum that is more engaging and effective.

We appreciate your support in this effort and look forward to your favorable response. Thank you for your consideration.

With kind regards,

FRANIE M. AFABLE, DBHM-HM

Dean, College of Business and Management

Recommending Approval:

NEMESIO H. DAVALOS, Ph.D.

Vice President, Academic Affairs

Approved:

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.

OIC- Office of the President



PROPOSAL

I. BASIC INFORMATION

- A. **TITLE: CBM HOTEL SYSTEM and TRAVEL MANAGEMENT SYSTEM LICENSE/OWNERSHIP**
- B. **PROPONENT: ALL HOSPITALITY AND TOURISM MANAGEMENT FACULTY and students under COLLEGE OF BUSINESS MANAGEMENT (College Wide)**
- C. **ACTIVITY LEADER/ COORDINATOR: DR. FRANIE M. AFABLE (Dean, College of Business and Management)**
- D. **ACTIVITY COORDINATORS/ IMPLEMENTERS: MARIANE LEE B. LINESES and MS. AUDITTE V. SOL**
- E. **PROJECTED DURATION: February – March 2024**
- F. **PMS and TRAVEL MANAGEMENT SYSTEM: COST: PHP 390,000.00**
- G. **SOURCE OF FUND: CURRICULUM DEVELOPMENT**

II. RATIONALE

This Hotel and Travel Management systems ensures that the mode of instruction are being utilized with the necessary skills and knowledge to effectively utilize the computer software and technology systems used within the hotel industry. This module is essential for enabling staff to perform their roles efficiently, provide exceptional guest service, and contribute to the overall success of the business.

Hotel systems typically includes a range of areas, including property management systems (PMS), reservation systems, point of sale (POS) systems, customer relationship management (CRM) software, and other specialized applications however due to limitations on subscription and coverage while a Travel Management System is a tool that provides a single, seamless interface for booking, tracking, and handling end-to-end management for business travel. The module serves as a refresher course with the functionalities of each system, best practices for data entry and retrieval, troubleshooting techniques, and how to leverage the systems to enhance operational processes and guest satisfaction. By investing in comprehensive hotel systems training and software license, one can ensure employees are proficient in utilizing technology to manage reservations, process payments, track guest preferences, maintain accurate records, and deliver personalized experiences. This, in turn, can lead to improved efficiency, reduced errors, streamlined operations, and ultimately, an elevated level of instructions that meets or exceeds guest expectations.

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Prepared by:

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Program Chairperson, BSHM

Noted:

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Dean, College of Business and Management

Recommending Approval:

NEMESIO H. DAVALOS, Ph.D.
Vice President, Academic Affairs

Approved by:

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC-University President

//mbf

| AREA OF ACCREDITATION | STRENGTHS | AREAS NEEDING IMPROVEMENT | RECOMMENDATIONS |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AREA IX: LABORATORIES | <ol style="list-style-type: none"> The laboratory facilities of the BSTM program provide students with a range of advantages that are used to boost their career progression in the field. The BSTM program has set up a mock travel agency where students gain hands-on experience and develop their understanding of the booking system and operations. The laboratory facilities for each skill-based subject are clean, well-organized, and adequately ventilated, with ample room to allow students to move around freely during practical work. | <ol style="list-style-type: none"> The presence of directional signage in laboratory rooms is limited. Regular demonstrations and training sessions on the proper use of fire extinguishers, first aid kits, and other emergency measures are not conducted. Insufficient computer software program like Amadeus, LEMAX and GDS for the mock travel agency is evident. Laboratory sessions for travel-related operation is carried out in partnership with AMIGA travel agency who provides a temporary computer system program. There is a lack of a skilled laboratory assistant responsible for the proper maintenance and safekeeping of tools and equipment in the BSTM laboratory. | <ol style="list-style-type: none"> The institution may explore the installation of directional signage within the laboratory rooms to provide students with clear guidance during emergency evacuations. The institution may conduct regular demonstrations and training sessions on the proper use of fire extinguishers, first aid kits, and other emergency measures. The administration may consider procuring a subscription of licensed computer software program to be used by the BSTM students in performing travel-related computer operations (PTCO) for various travel-related functions. The institution may consider hiring a laboratory aide to oversee the laboratory rooms and ensure that tools and equipment are well-maintained, organized, clean, and safely stored. |

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Section 19. Library

- 19.1 Library personnel, facilities and holdings should conform to existing CHED requirements for libraries which are embodied in a separate CHED issuance.
- 19.2 Scholarly Journals. The HEI shall have a regular and updated subscription to at least two (2) professional foreign journals and at least two (2) local journals in the areas of tourism, hospitality and specialized areas of interest
- 19.3 In addition to the core book collection, a core periodical collection of current and relevant titles (local and foreign) shall also be provided. Periodicals shall include serials, magazines and newspapers of hard and/or soft copies.

Section 20. Laboratory and Physical Facilities

20.1 Laboratory Requirements

Colleges and universities offering BSTM or BSHM should provide adequate physical facilities for said courses. All institutions should maintain a campus conducive to learning to promote the quality of their graduates.

Support services such as health and placement services may be shared with other units of the school and should be operational during school hours. However, health examinations and certifications as required by industry should be administered to faculty, staff and students of the programs.

- a. Laboratories should conform to existing requirements as specified by law (RA No. 6541, "The National Building Code of the Philippines" and Presidential Decree 856, "Code of Sanitation of the Philippines.")
- b. In addition, HEIs offering BSHM should comply with the Minimum Requirements for Kitchen Laboratories as specified in **APPENDIX H: Minimum Facilities, Equipment and Appliances for the BSTM and BSHM programs**

20.2 Physical Facilities

- a. HEIs offering BSTM or BSHM should provide adequate physical facilities for their courses in accordance with the following elements found in the "CMO No. 40, s. 2008" Manual of Regulation for Private Higher Education (MORPHE); Batas Pambansa Blg. 232, The Education Act of 1982; Republic Act (RA) 8981, The PRC Modernization Act of 2000 "RA 6541, "The National Building Code of the Philippines", Presidential Decree 856, "The Code of Sanitation of the Philippines", the laws governing various profession and CHED Issuances.
- b. Facilities for support services such as health, guidance and employment /placement services may be shared with other units of



APPENDIX H: Minimum Facilities, Equipment and Appliances for the BSTM and BSHM programs

I. Bachelor of Science in Hospitality Management

A. Front Office Equipment and Materials

| TOOLS | |
|-----------|----------------------------------------------------------------------------------------|
| QTY | |
| 2 units | Bell boys cart |
| 1 pc. | Credit Card Voucher holder |
| EQUIPMENT | |
| QTY | |
| 5 pcs. | Calculator |
| 1 pc. | Cash box drawer |
| 1 pc. | Cash register |
| 4 pcs | Clocks, at least 4 to reflect various time zones |
| 2 units | Computer (with reservation system) and printer/Property management system (e.g. Opera) |
| 1 pc. | Credit card imprinter |
| 1 pc | Eftpos - Electronic funds transfer at point of sale |
| 1 pc. | Fake Bills detector |
| 1 pc. | Fax machine |
| 1 lot | Front office desk |
| 1 pc. | Guest folio rack |
| 1 pc. | Hypercom |
| 1 pc. | Key card marker |
| 1 pc. | Key Card verifier |
| 1 pc. | Key rack/Keycard holders |
| 4 pcs. | Lapel microphone |
| 1 pc | Manual credit card machine (and vouchers) |
| 1 pc. | Safety deposit box/ drop vault |
| 2 pcs. | Telephone/Telephone system – one per student |
| 1 pc. | Typewriter |
| MATERIALS | |
| QTY | |
| 1 | Log book |
| 2 pcs. | Room key/Room keys (e.g. ving card keys) |
| 2 pcs. | Ving card |
| 1 pc. | White board/cork board |
| 5 pcs. | Empty envelopes |
| 5 pcs. | Luggage tag |

