

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



University Bids and Awards Committee Resolution No. 116, S. 2024

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES, PHOTOCOPIER TONER, SEMI-ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GUIDANCE & COUNSELLING OFFICE OF MinSU MAIN CAMPUS

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of Office Supplies, Photocopier Toner, Semi-ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Forty-Nine Thousand Two Hundred Twenty-Seven Pesos (Php149,227.00);

WHEREAS, in response to the first publication of the project on May 2,2024; six (6) suppliers were found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on May 15,2024; five (5) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

NOW, THEREFORE, the of Bids and Awards Committee (BAC) HEREBY RESOLVED AS IT IS HEREBY RESOLVED that the BAC recommend to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the "Supply and Delivery of Office Supplies, Photocopier Toner, Semi-ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus";

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 24th day of May, 2024.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

ANSELMO R. ULEP, JR.

BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D

BAC Member

ELVI C. ESCAREZ, Ph.D. BAC Member

MELGAR G. FADRIQUELAN BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY E. AGUTAYA Ph.D.

OIC, Office of the University President

Date:

Bid Notice Abstract

Request for Quotation (RFQ)

Status

Reference Number

10852344

Procuring Entity

MINDORO STATE UNIVERSITY

Title

Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus

Associated Components

Bid Supplements

Area of Delivery

Oriental Mindoro

Solicitation Number:

RFQ 2024-91

Trade Agreement:

Implementing Rules and

Regulations

Procurement Mode:

Negotiated Procurement -

Small Value Procurement

(Sec. 53.9)

Classification:

Goods

Category:

Office Equipment Supplies and

Consumables

Approved Budget for

the Contract:

PHP 149,227.00

Delivery Period:

30 Day/s

Client Agency:

Contact Person:

MARK LESTER A MAGPANTAY

Head, BAC Secretariat

Alcate Victoria

Oriental Mindoro Philippines 5205 63-9-154612960

macmagpantay@minsu.edu.ph

Document Request List	5
Date Published	15/05/2024
Last Updated / Time	15/05/2024 00:00 AM
Closing Date / Time	22/05/2024 01:00 AM

Closed

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

- Delivery Period within ____ calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- Price validity shall be a period of 30 calendar days.
- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Office Supplies

- 1 pieces Brown Envelope, Long 80
- 2 pieces Expanding Envelope, Long, green 98
- 3 reams Bond Paper, sub 20, Long 18
- 4 reams Bond Paper, sub 20, Short 28
- 5 reams Bond Paper, sub 20, A4 18
- 6 reams Laminating Film (long) 222x337x250mic 2
- 7 roll Ribbon Roll 1/4 inch 30 meters 2- tined Green and red 2
- Lot 2- Photocopier Toner
- 1 box Print Cartridge Black IM C2500 2

2 box Print Cartridge cyan IM C2500 1

Lot 3- Semi-ICT Equipment

1 pieces Printer 1

ecoTank L6290 A4 WiFi Duplex All-in-One Ink Tank Printer with ADF

USB 2.0, WiFi, Ethernet

Color: Black 2 pieces CPU 1

S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11

Color: Black

Lot 4- Semi-Expendable Furniture & Fixtures

1 pieces Steel Cabinet 1

Powdered coated metal, gauge 21, plastic roller for railing

Color: Light Gray (LxWxH) (45.6x62x133.1cm) 2 pieces Office Table 1 Height 740mm x Depth 700mm x Width 1500mm

Color: Beech or Black

Board Thickness: top 18 mm/ Body 15mm

Created by

Annabelle Quinto Madrigal

Date Created

14/05/2024

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Central Portal for Philippine Government Procurement Oppurtunities

Bid Notice Abstract

Request for Quotation (RFQ)

05/20

Reference Number

10810775

Procuring Entity

MINDORO STATE UNIVERSITY

Title

Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ 2024-91	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 149,227.00	Document Request List	6
Delivery Period:	30 Day/s		
Client Agency:		Date Published	02/05/2024
Contact Person:	MARK LESTER A MAGPANTAY		
contact i cisom	Head, BAC Secretariat Alcate Victoria Oriental Mindoro	Last Updated / Time	02/05/2024 00:00 AM
	Philippines 5205 63-9-154612960	Closing Date / Time	09/05/2024 17:00 PM
	macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

- 2. Delivery Period within ___ calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
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Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Office Supplies

- 1 pieces Brown Envelope, Long 80
- 2 pieces Expanding Envelope, Long, green 98
- 3 reams Bond Paper, sub 20, Long 18

1/2

4 reams Bond Paper, sub 20, Short 28

5 reams Bond Paper, sub 20, A4 18

6 reams Laminating Film (long) 222x337x250mic 2

7 roll Ribbon Roll 1/4 inch 30 meters 2- tined Green and red 2

Lot 2- Photocopier Toner

1 box Print Cartridge Black IM C2500 2

2 box Print Cartridge cyan IM C2500 1

Lot 3- Semi-ICT Equipment

1 pieces Printer 1

ecoTank L6290 A4 WiFi Duplex All-in-One Ink Tank Printer with ADF

USB 2.0, WiFi, Ethernet

Color: Black 2 pieces CPU 1

S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11

Color: Black

Lot 4- Semi-Expendable Furniture & Fixtures

1 pieces Steel Cabinet 1

Powdered coated metal, gauge 21, plastic roller for railing

Color: Light Gray (LxWxH) (45.6x62x133.1cm)

2 pieces Office Table 1

Height 740mm x Depth 700mm x Width 1500mm

Color: Beech or Black

Board Thickness: top 18 mm/ Body 15mm

Created by

Annabelle Quinto Madrigal

Date Created

01/05/2024

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Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus Labasan, Bongabong, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University

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Powdered coated metal, gauge 21, plastic roller for railing	Steel Cabinet	Lot 4- Semi-Expendable Furniture & Fixtures	Color: Black	8GB RAM, 256GB SSD, Win11	S501MD-0G7400003WS, Intel Pentium G7400,	CPU	Color: Black	USB 2.0, WiFi, Ethernet	Tank Printer with ADF	ecoTank L6290 A4 WiFi Duplex All-in-One Ink	Printer	Lot 3- Semi-ICT Equipment	Print Cartridge cyan IM C2500	Print Cartridge Black IM C2500	Lot 2- Photocopier Toner	and red	Ribbon Roll 1/4 inch 30 meters 2- tined Green	Laminating Film (long) 222x337x250mic	Bond Paper, sub 20, A4	Bond Paper, sub 20, Short	Bond Paper, sub 20, Long	Expanding Envelope, Long, green	Brown Envelope, Long	Lot 1- Office Supplies	(2)				DESCRIPTION		Length:
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	by \							pieces	
MARK LESTER A. MAGPANTAY Head, BAC Secretariat								18,000.00	
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95, Ph.D. BAC	val								
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OR Q 9 CHRISTIAN ANTHONY C. AGUTAYA, Ph.D. OIC- Office of the University President									
TAYA, Ph.D. President									





PURCHASE REQUEST

Sec. /241 -			Cluster:	Date: April 17, 2024	
fice/Section	1:	PR No.: PR 24-0203 Responsibility Center Code:	ľ	Jate. April 17, 2024	
Stock/ operty No.	Unit	Item Description	Qty	Unit Cost	Total Cost
perty No.		LOT 1 - OFFICE SUPPLIES	9		
		1 12		7.00	500.00
	pieces	Brown Envelope, Long	80	7.00	560.00 882.00
2	pieces	Expanding Envelope, Long, green	98	9.00	5,040.00
3	reams	Bond Paper, sub. 20, Long	18 28	240.00	6,720.00
4	reams	Bond Paper, sub. 20, Short Bond Paper, sub. 20, A4	18	250.00	4,500.00
6	reams	Laminating Film (long) 222x337x250mic	2	800.00	1,600.00
9	box	Print Cartridge Black IM C2500	2	5,425.00	10,850.00
Ý		Print Cartridge Cyan IM C2500	1	10,675.00	10,675.00
9	roll	Ribbon Roll 1/4 inch 30 meters 2-Toned Green and Red	2	200.00	400.00
	1011	Length 13.5 cm Width 3 cm Height 13.5 cm			
		LOT 2 - SEMI OFFICE			
			1	30,000.00	30,000.00
1	piece	Printer EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF USB 2.0, WIFI, Ethernet	1	30,000.00	00,000.0
			+ +		
		Color: Black			
		LOT 3 SEMI EXPANDABLE - FURNITURE AND FIXTURES			
7	piece	Steel Cabinet - Powdered coated metal, gauge 21, plastic roller for railing	1	18,000.00	18,000.0
	picoc	Color: Light Gray (LxWxH) (45.6x62x133.1cm)			
-		Office Table	1	18,000.00	18,000.0
V	piece	Height 740 mm x Depth 700 mm x Width 1500 mm	1	10,000.00	
		Color: Beech or Black			
		Board Thickness: top 18 mm / body 15 mm			
	-	Double trinounisses top 10 miles			
		LOT 4 SEMI ICT			
7/	piece	CPU - S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11	1	42,000.00	42,000.0
/ /	piece	Color: Black			
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nted Name :		HEIDELITA G. BUMOHYA NEMESIO H. DAVALOS, Ph.D. 🗸	R	OVELYN P. ROXAS	CHRISTIAN ANTHONY C. AGUTAYA, Ph.
				get Officer III/SAO-Finance	OIC-Office of the University President



PRODUCT DETAILS

Article	200000292772
Weight	0.16kg
Length	13.5cm
Width	3cm
Height	13.5cm

PRINTER

Epson EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF | USB 2.0, WIFI, Ethernet

Brands In Category

Canon 12

Epson 26

HP 11



Price: 18,695

Product Description:

Print. Scan, Copy and Fax | Compact integrated tank design | Print speeds up to 15.5ipm for black and 8.5ipm for colour | Auto-Duplex printing | ADF capability | Ethernet 8. Wi-Fi Direct | Seamless setup with Epson Smart Panel | Borderless Printing up to A4 size | Spill-free ink refilling | Warranty of 2 years of 50,000 pages, whichever comes first

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84GB - 22,000 128GB - 25,000 Insta360 60 3

Further With Al,



Epson EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF



Features:

- Filing Cabinet with central lock
- Plastic handle with label slot
- Anti-tipping mechanism only allows 1 drawer to open at a time

Material/Description: Powdered coated metal, Gauge 21, plastic roller for railing

Available Color/s: Light Gray and Beige

Dimensions (L x W x H):

OVERALL: 45.6 x 62 x 133.1 cm

Office Table: Black or Beige



Dimensions: Height: 740mm x Depth: 700mm x Width: 1500mm

Materials: Particle Board

Color: Beech

· Include 3 locks / metal runner middle drawer

• Board Thickness: top 18mm / body 15mm

Scratch-proof and ducknose top

Asus S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11

Brands In Category

Acer 19

Acer Nitro s

Acer Predator 4

Alienware 1

Apple 5

Asus 13

Asus ROG 6

Dell 9

HP 6

Huawei 1

Lenovo 9

Lenovo Legion 3

Lenovo LOQ Gaming 1





Price: 33,495

Product Description:

ASUS S501MD-0G7400003WS - IntelPentium Gold G7400 3.7GHz (6M Cache, 2 cores) Processor | 8GB DDR4 Memory | 256GB M.2 NVMe PCle 3.0 SSD | DVDRW Drive | 802.11AX WiFi + BT | Win11 with Asus Keyboard & Mouse

Asus VX207DE 19.5" LED Monitor, Microsoft Office Home & Student 2021 (Pre-Installed)

New Low Price!!! Before P34,995 : Save P1,500 (Promo Price valid from Jan 30 to Feb 18, 2024 only!)

Tadd to cart



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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: GUIDANCE Charged to STF: Fiductary Project, Programs and Activities

					•	•	•	•				•			CODE	CODE
TOTAL					Print Cartridge Cyan IM C2003	Laminating Film (long) 222x337x250mic	Brown Envelope, Long	Expanding Envelope, Long, green	Print Cartridge Black IM C2000	Bond Paper, sub. 20, A4	Bond Paper, sub. 20, Short	Bond Paper, sub. 20, Long	On Front Own Dates	OFFICE SUPPLIES	GENERAL DESCRIPTION	CENERAL DESCRIPTION
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40,923.00					10,675.00	1,600.00	560,00	888.00	10,850.00	4,500.00	6,750.00	5,100.00			AMOUNT	TOTAL
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TOTAL BUDGET:

40,923.00

Prepared By:

HEIDELITA G. BUMOHYA
Guidance Counselor III

Recommending Approval:

NEMESIO/H. DAVALOS
Vice President for Academic Affairs

END-USER UNIT: Guidance Main Campus Charged to STF

Project, Programs and Activities

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

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HEIDELLITA G. BUMOHYA Guidance Counselor

Recommending Approval:

VP for Academic Affairs

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: GUIDANCE Charged to STF: Fiduciary

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TOTAL															Printer	Office Table		SEMI EXPENDABLE - OFFICE EQUIPMENT	GENERAL DESCRIPTION	r robert y robining and articles
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TOTAL BUDGET:

48,000.00

Prepared By:

HEIDELITA'G. BUMOHYA
Guidance Counselor III

Recommonding Approval:

Vice President for Academic Affairs NEMESIO H. DAVALOS

END-USER UNIT: GUIDANCE
Charged to STF: Fiduciary
Project, Programs and Activities

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

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TOTAL BUDGET:

18,000.00

Prepared By:

HEIDELITA G. BUMOHYA
Guidance Counselor III

Recommending Approval:

NEMESIO H. DAVALOS
Vice President for Academic Affairs

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: Guidance Main Campus Charged to STF

Project, Programs and Activities

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TOTAL BUDGET:

Prepared By:

HEIDELITA G. BUMOHYA
Guidance Counselor

Recommending Approval:

73,000.00

NEMESIO II. DAVALOS, Ph.D.
VP for Academic Affairs