



University Bids and Awards Committee
Resolution No. 116, S. 2024

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES, PHOTOCOPIER TONER, SEMI-ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GUIDANCE & COUNSELLING OFFICE OF MinSU MAIN CAMPUS

WHEREAS, the **Mindoro State University (MinSU)**, through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Office Supplies, Photocopier Toner, Semi-ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus"** with an Approved Budget for the Contract (ABC) amounting to **One Hundred Forty-Nine Thousand Two Hundred Twenty-Seven Pesos (Php149,227.00)**;

WHEREAS, in response to the first publication of the project on May 2, 2024; six (6) suppliers were found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on May 15, 2024; five (5) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

NOW, THEREFORE, the of Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** that the BAC recommend to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the **"Supply and Delivery of Office Supplies, Photocopier Toner, Semi-ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus"**;

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 24th day of May, 2024.

ANSELMO R. ULEP, JR.
BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D
BAC Member

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10852344
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-91	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	5
Category:	Office Equipment Supplies and Consumables	Date Published	15/05/2024
Approved Budget for the Contract:	PHP 149,227.00	Last Updated / Time	15/05/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	22/05/2024 01:00 AM
Client Agency:			
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Office Supplies

1 pieces Brown Envelope, Long 80

2 pieces Expanding Envelope, Long, green 98

3 reams Bond Paper, sub 20, Long 18

4 reams Bond Paper, sub 20, Short 28

5 reams Bond Paper, sub 20, A4 18

6 reams Laminating Film (long) 222x337x250mic 2

7 roll Ribbon Roll 1/4 inch 30 meters 2- tined Green and red 2

Lot 2- Photocopier Toner

1 box Print Cartridge Black IM C2500 2

2 box Print Cartridge cyan IM C2500 1
Lot 3- Semi-ICT Equipment
1 pieces Printer 1
ecoTank L6290 A4 WiFi Duplex All-in-One Ink Tank Printer with ADF
USB 2.0, WiFi, Ethernet
Color: Black
2 pieces CPU 1
S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11
Color: Black
Lot 4- Semi-Expendable Furniture & Fixtures
1 pieces Steel Cabinet 1
Powdered coated metal, gauge 21, plastic roller for railing
Color: Light Gray (LxWxH) (45.6x62x133.1cm)
2 pieces Office Table 1
Height 740mm x Depth 700mm x Width 1500mm
Color: Beech or Black
Board Thickness: top 18 mm/ Body 15mm

Created by Annabelle Quinto Madrigal

Date Created 14/05/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



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Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

05/22

Reference Number 10810775

Procuring Entity MINDORO STATE UNIVERSITY

Title Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counselling Office of MinSU Main Campus

Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-91	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 149,227.00	Document Request List	6
Delivery Period:	30 Day/s		
Client Agency:		Date Published	02/05/2024
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph	Last Updated / Time	02/05/2024 00:00 AM
		Closing Date / Time	09/05/2024 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1- Office Supplies

1 pieces Brown Envelope, Long 80

2 pieces Expanding Envelope, Long, green 98

3 reams Bond Paper, sub 20, Long 18

Created by	Annabelle Quinto Madrigal
Date Created	01/05/2024

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APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Office Supplies, Photocopier Toner, Semi ICT Equipment and Semi-Expendable Furniture & Fixtures for the Guidance & Counseling Office of MinsU Main Campus
Labasan, Bongabong, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Contract Duration:

Pentium.												
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS		TOTAL COST	UNIT COST
									% INFLATION, CURRENCY	% INFLATION, CURRENCY		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	VALUE (11)	(12)	(13)
	Lot 1- Office Supplies				-					(5)X(9)	(10%[(5)+(10)])	(11) / (3)
1	Brown Envelope, Long	80	pieces	7.00	560.00							
2	Expanding Envelope, Long, green	98	pieces	9.00	882.00							
3	Bond Paper, sub 20, Long	18	reams	280.00	5,040.00							
4	Bond Paper, sub 20, Short	28	reams	240.00	6,720.00							
5	Bond Paper, sub 20, A4	18	reams	250.00	4,500.00							
6	Laminating Film (long) 222x337x250mic	2	reams	800.00	1,600.00							
7	Ribbon Roll 1/4 inch 30 meters 2- tinted Green and red	2	roll	200.00	400.00							
	Lot 2- Photocopier Toner				-							
1	Print Cartridge Black IM C2500	2	box	5,425.00	10,850.00							
2	Print Cartridge cyan IM C2500	1	box	10,675.00	10,675.00							
	Lot 3- Semi-ICT Equipment				-							
1	Printer	1	pieces	30,000.00	30,000.00							
	ecoTank L6290 A4 WiFi Duplex All-in-One Ink Tank Printer with ADF				-							
	USB 2.0, WiFi, Ethernet				-							
	Color: Black				-							
2	CPU	1	pieces	42,000.00	42,000.00							
	S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11				-							
	Color: Black				-							
	Lot 4- Semi-Expendable Furniture & Fixtures				-							
1	Steel Cabinet	1	pieces	18,000.00	18,000.00							
	Powdered coated metal, gauge 21, plastic roller for rolling				-							



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: PR24-0203		Date: April 17, 2024	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 1 - OFFICE SUPPLIES			
1	pieces	Brown Envelope, Long	80	7.00	560.00
2	pieces	Expanding Envelope, Long, green	98	9.00	882.00
3	reams	Bond Paper, sub. 20, Long	18	280.00	5,040.00
4	reams	Bond Paper, sub. 20, Short	28	240.00	6,720.00
5	reams	Bond Paper, sub. 20, A4	18	250.00	4,500.00
6	ream	Laminating Film (long) 222x337x250mic	2	800.00	1,600.00
7	box	Print Cartridge Black IM C2500	2	5,425.00	10,850.00
8	box	Print Cartridge Cyan IM C2500	1	10,675.00	10,675.00
9	roll	Ribbon Roll 1/4 inch 30 meters 2-Toned Green and Red	2	200.00	400.00
		Length 13.5 cm Width 3 cm Height 13.5 cm			
		LOT 2 - SEMI OFFICE			
1	piece	Printer	1	30,000.00	30,000.00
		EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF USB 2.0, WIFI, Ethernet			
		Color: Black			
		LOT 3 SEMI EXPANDABLE - FURNITURE AND FIXTURES			
1	piece	Steel Cabinet - Powdered coated metal, gauge 21, plastic roller for railing	1	18,000.00	18,000.00
		Color: Light Gray (LxWxH) (45.6x62x133.1cm)			
2	piece	Office Table	1	18,000.00	18,000.00
		Height 740 mm x Depth 700 mm x Width 1500 mm			
		Color: Beech or Black			
		Board Thickness: top 18 mm / body 15 mm			
		LOT 4 SEMI ICT			
2	piece	CPU - S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11	1	42,000.00	42,000.00
		Color: Black			
					</

STF - 1071
164-200
04-564
60 20 30170
50 20 321003
50 20 322070

Purpose: For Guidance and Counseling Office use

Requested by:		Recommending Approval:		Approved as to Availability of Funds		Approved by:	
Signature :							
Printed Name :	HEIDELITA G. BUMOHYA	NEMESIO H. DAVALOS, Ph.D.		ROVELYN P. ROXAS		CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.	
Designation :	Guidance Counselor III	VP for Academic Affairs		OIC-Budget Officer III/SAO-Finance		OIC-Office of the University President	

Ribbon Roll 1/4 inch 30 meters 2-Toned Green and Red



PRODUCT DETAILS

Article	200000292772
Weight	0.16kg
Length	13.5cm
Width	3cm
Height	13.5cm

PRINTER

Epson EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF | USB 2.0, WIFI, Ethernet

Brands In Category

Canon 12

Epson 26

HP 11



Epson EcoTank L6290 A4 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF

EPSON
EXCEED YOUR VISION

Price: **18,695**

Product Description:

Print, Scan, Copy and Fax | Compact integrated tank design | Print speeds up to 15.5ipm for black and 8.5ipm for colour | Auto-Duplex printing | ADF capability | Ethernet & Wi-Fi Direct | Seamless setup with Epson Smart Panel | Borderless Printing up to A4 size | Spill-free ink refilling | Warranty of 2 years or 50,000 pages, whichever comes first

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Further With AI,

Steeling Cabinet – 4 drawers



Features:

- Filing Cabinet with central lock
- Plastic handle with label slot
- Anti-tipping mechanism only allows 1 drawer to open at a time

Material/Description: Powdered coated metal, Gauge 21, plastic roller for railing

Available Color/s: Light Gray and Beige

Dimensions (L x W x H):

OVERALL: 45.6 x 62 x 133.1 cm

Office Table: Black or Beige



© BONNYFURNITURE.COM

Dimensions: Height: 740mm x Depth: 700mm x Width: 1500mm

Materials: Particle Board

Color: Beech

- Include 3 locks / metal runner middle drawer
- Board Thickness: top 18mm / body 15mm
- Scratch-proof and ducknose top

CPU

Asus S501MD-0G7400003WS, Intel Pentium G7400, 8GB RAM, 256GB SSD, Win11

Brands In Category

- Acer 19
- Acer Nitro 5
- Acer Predator 4
- Alienware 1
- Apple 5
- Asus 13
- Asus ROG 6
- Dell 9
- HP 6
- Huawei 1
- Lenovo 9
- Lenovo Legion 3
- Lenovo LOQ Gaming 1



ASUS®

Price: **33,495**

Product Description:

ASUS S501MD-0G7400003WS - IntelPentium Gold G7400 3.7GHz (6M Cache, 2 cores) Processor | 8GB DDR4 Memory | 256GB M.2 NVMe PCIe 3.0 SSD | DVD RW Drive | 802.11AX WiFi + BT | Win11 with Asus Keyboard & Mouse

Free:

Asus VX207DE 19.5" LED Monitor, Microsoft Office Home & Student 2021 (Pre-Installed)

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Project, Programs and Activities

TOTAL BUDGET:

Prepared By:

HEIDELTA G. BUMOHA
Guidance Counselor III

NEMESIO/H. DAVALOS
Vice President for Academic Affairs

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)


END-USER UNIT : Guidance Main Campus
Charged to STP
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	Office Supplies																	
	Brown Envelope-long	pcs	10	7.00	70.00	Public Bidding		✓										
	Brown Envelope-short	pcs	10	6.00	60.00	Public Bidding												
	Plastic Envelope - long	pcs	5	25.00	125.00	Public Bidding												
	Expanding Envelope, Long, Green	pcs	10	9.00	90.00	Public Bidding												
	Bond Paper, sub 20 long	reams	15	255.00	3,825.00	Public Bidding												
	Bond Paper, sub 20 short	reams	15	225.00	3,375.00	Public Bidding												
	Bond Paper, sub 20 A4	reams	15	225.00	3,375.00	Public Bidding												
	Clear Folder, Load (transparent)	pcs	10	9.00	90.00	Public Bidding												
	Ballpen (Gel GL 165) blue 12s	boxes	1	216.00	216.00	Public Bidding												
	armak stationary tape big size	pcs	5	30.00	150.00	Public Bidding												
	inkjet friendly sticker paper	boxes	3	54.00	162.00	Public Bidding												
	Laminating Film (long) 22x317x250mic	reams	1	800.00	800.00	Public Bidding												
	Double Sided Tape	pcs	5	20.00	100.00	Public Bidding												
	Print Cartridge Magenta IM C2002	boxes	1	10,675.00	10,675.00	Public Bidding												
	Print Cartridge Yellow IM C2001	boxes	1	10,675.00	10,675.00	Public Bidding												
	Print Cartridge Black IM C2000	boxes	2	5,425.00	10,850.00	Public Bidding												
	Print Cartridge Cyan IM C2003	boxes	1	10,675.00	10,675.00	Public Bidding												
	Paste Stamp W/ Name	pcs	2	200.00	400.00	Public Bidding												
	Paste Stamp W/ Signatures	pcs	2	200.00	400.00	Public Bidding												
	Rubber Stamp Certified True Copy	pcs	1	300.00	300.00	Public Bidding												
	Rubber Stamp Received	pcs	1	200.00	200.00	Public Bidding												
	TOTAL				56,613.00													

TOTAL BUDGET:
Prepared By:

56,613.00


HEIDELITA G. BIMOHYA
Guidance Counselor

Recommending Approval:

NEMESIO H. DAVAALOS, Ph.D.
VP for Academic Affairs

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Project, Programs and Activities

48,000.00

NEMESIO H. DAVALOS
Vice President for Academic Affairs

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

[illegible]

18,000.00

Recommending Approval:

NEMESIO H. DAVALOS
Vice President for Academic Affairs

Project, Programs and Activities

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

NEMESIO H. DAVALOS, Ph.D.
VP for Academic Affairs