



**SUPPLY AND DELIVERY OF OFFICE SUPPLIES, DRUGS & MEDICINES, MEDICAL & DENTAL SUPPLIES,  
OTHER SUPPLIES AND MEDICINE FIRST AID KIT FOR THE UNIVERSITY CLINIC AT MINSU CALAPAN CITY  
CAMPUS**  
Name of Project

**BAC Resolution Recommending Approval  
Resolution No. 122, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Five Hundred Twenty Thousand Seven Hundred Twenty-Five Pesos (Php520,725.00) composed of 5 lots namely;

| Particulars                        | Approved Budget for the Contract (ABC) |
|------------------------------------|----------------------------------------|
| Lot 1- Office Supplies             | Php12,956.00                           |
| Lot 2- Drugs and Medicines         | Php329,969.00                          |
| Lot 3- Medical and Dental Supplies | Php99,870.00                           |
| Lot 4 – Other Supplies             | Php62,930.00                           |
| Lot 5 – Medicines First Aid Kit    | Php15,000.00                           |

WHEREAS, in response to the said advertisement, six (6) suppliers were found in the document request list, and two (2) suppliers in the name of CPA PHARMACY and KNG PHARMACEUTICAL SUPPLY submitted price quotation before the deadline;

WHEREAS, CPA PHARMACY submitted price quotation for Lot 1, 2, 3, 4, and 5; while KNG PHARMACEUTICAL SUPPLY submitted price quotation for Lot 2;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

| Lot No. | Approved Budget for the Contract (ABC) | Name of Bidder            | Price Quotation |
|---------|----------------------------------------|---------------------------|-----------------|
| 1       | Php12,956.00                           | CPA Pharmacy              | Php12,712.00    |
| 2       | Php329,969.00                          | CPA Pharmacy              | Php314,260.00   |
|         |                                        | KNG Pharmaceutical Supply | Php320,745.00   |
| 3       | Php99,870.00                           | CPA Pharmacy              | Php99,720.00    |
| 4       | Php62,930.00                           |                           | Php62,750.00    |
| 5       | Php15,000.00                           |                           | Php14,250.00    |

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and was found to be complying and responsive; thus, the project shall be awarded to the supplier in the name of CPA PHARMACY with Lowest Calculated Responsive Bid (LCRB);

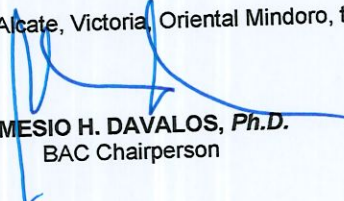
NOW, THEREFORE, the Bids and Awards Committee (BAC) HEREBY RESOLVED AS IT IS HEREBY RESOLVED, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the "Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus" to CPA Pharmacy amounting to Twelve Thousand Seven Hundred Twelve Pesos (Php12,712.00) for Lot 1, Three Hundred Fourteen Thousand Two Hundred Sixty Pesos for Lot 2, Ninety-Nine Thousand Seven Hundred Twenty Pesos (Php99,720.00) for Lot 3, Sixty-Two Thousand Seven Hundred Fifty Pesos (Php62,750.00) for Lot 4, Fourteen Thousand Two Hundred Fifty Pesos (Php14,250.00) for Lot 5, with Single Calculated Responsive Bid





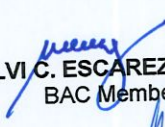
(SCRB) and **Three Hundred Fourteen Thousand Two Hundred Sixty Pesos (Php314,260.00)** for Lot 2 with official address at Poblacion I, Naujan, Oriental Mindoro as the supplier/bidder with Lowest Calculated Responsive Bid (LCRB);

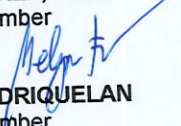
**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 31<sup>th</sup> day of March, 2024.

  
**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

  
**ANSELMO R. ULEP, JR.**  
BAC Vice-Chairperson

  
**CIEDELLE P. SALAZAR Ph.D**  
BAC Member

  
**ELVI C. ESCAREZ, Ph.D.**  
BAC Member

  
**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

  
**CHRISTIAN ANTHONY C. AGUTAYA Ph.D.**  
OIC, Office of the University President  
Date: \_\_\_\_\_

14/3





**PhilGEPS**

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

**Bid Notice Abstract**

**Request for Quotation (RFQ)**

**Reference Number** 10880842  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus  
**Area of Delivery** Oriental Mindoro

|                                          |                                                                                                                                                                   |                              |                     |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | RFQ 2024-130                                                                                                                                                      | <b>Status</b>                | <b>Closed</b>       |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations                                                                                                                                | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)                                                                                                      | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods                                                                                                                                                             | <b>Document Request List</b> | 6                   |
| <b>Category:</b>                         | Drugs and Medicines                                                                                                                                               | <b>Date Published</b>        | 23/05/2024          |
| <b>Approved Budget for the Contract:</b> | PHP 520,725.00                                                                                                                                                    | <b>Last Updated / Time</b>   | 23/05/2024 00:00 AM |
| <b>Delivery Period:</b>                  | 30 Day/s                                                                                                                                                          | <b>Closing Date / Time</b>   | 30/05/2024 01:00 AM |
| <b>Client Agency:</b>                    |                                                                                                                                                                   |                              |                     |
| <b>Contact Person:</b>                   | MARK LESTER A MAGPANTAY<br>Head, BAC Secretariat<br>Alcate<br>Victoria<br>Oriental Mindoro<br>Philippines 5205<br>63-9-154612960<br><br>macmagpantay@minsu.edu.ph |                              |                     |

**Description**

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.  
BAC Chairperson

Note: 1. All entries must be typewritten.  
2. Delivery Period within \_\_\_\_ calendar days.  
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.  
4. Price validity shall be a period of 30 calendar days.  
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.  
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).  
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item  
No. Unit ITEM AND DESCRIPTION QTY. UNIT  
PRICE TOTAL AMOUNT  
Lot 1- Office Supplies  
1 dozens Ballpen (black) 1  
2 pcs Battery-AA heavy duty 50  
3 pcs Battery-AAA heavy duty 50  
4 pcs Correction tape 10  
5 pcs Cutter-heavy duty cutter 2  
6 pcs Double sided tape 5  
7 bottles Ink 664 black 2



8 bottles Ink 664 cyan 2  
 9 bottles Ink 664 magenta 2  
 10 bottles Ink 664 yellow 2  
 11 pcs Folder long 50  
 12 pcs Folder short 50  
 13 pcs Glue 200ml 3  
 14 pcs Glue gun 1  
 15 pcs Glue stick 5  
 16 pcs Logbook 300 pages 3  
 17 reams Long bond paper - sub 20 5  
 18 reams A4 bonf paper - sub 20 5  
 19 reams Short Bond paper- sub 20 5  
 20 pcs Masking tape 3  
 21 boxes Paper clips (medium) 3  
 22 boxes Pencil no. 2 2  
 23 pcs Permanent marker (black) 10  
 24 boxes Pushpins 2  
 25 pcs Scissors (Big) 5  
 26 pcs Scotch tape 2" 10

## MSU-BAC-FR-05.01

27 boxes Staple wire (no. 35) 2  
 28 pcs White Board marker (black) 5  
 Lot 2- Drugs and Medicines  
 1 sachets Acetylcysteine 200mg 200  
 2 tablets  
 Aluminum Hydroxide + Magnesium Hydroxide  
 Simeticone 500  
 3 tablets Amlodipine 5mg 300  
 4 tablets Amoxicillin 500mg 500  
 5 ampules Anti-tetanus serum 150o IU 20  
 6 tablets Acscorbic Acid 500mg 4500  
 7 tablets Azithromycin 500 mg 200  
 8 tablets Betahistine 24mg 100  
 9 tablets Butamirate 50mg 500  
 10 sachets Calamine 3.5 grams topical ointment 50  
 11 tablets Cefalexin 500mg 500  
 12 tablets Cetirizine 10mg 300  
 13 tablets Clindamycin 300mg 300  
 14 tablets Ciprofloxacin 500mg tablets 600  
 15 tablets Cinnarizine 25mg 300  
 16 tubes Clobetasol 15g tube 5  
 17 tablets Cloxacillin 500mg 1000  
 18 tablets Co-Amoxiclav 500mg 200  
 19 bottles Crotamiton 10% 60ml 3  
 20 tablets Domperidone 10mg 200  
 21 tablets Hyosine 10mg 500  
 22 tablets Lagundi 600mg 500  
 23 ampules  
 Lidocaine 2% hydrochloride with epinephrine  
 injectable solution 10  
 24 tablets Loratadine 10mg 500  
 25 tablets Loperamide 2mg 600  
 26 tablets Mefenamic Acid 500mg 2000  
 27 tablets Multivitamins 1000  
 28 tubes Mupirocin 15g tube 10  
 29 tablets Omperazole 20 mg 50  
 30 tablets Paracetamol 500mg 4000  
 31 tablets Blumea balsamifera 500mg (Sambong) 500  
 32 tablets Silver Sulfadiazine tube 5  
 33 tubes Tetanus Toxoid 20  
 34 tablets Tranexamic Acid 500mg 100  
 35 tablets Vitamin B1 B6 B12 200  
 36 vials Anti-Flu vaccine 226  
 Lot 3- Medical and Dental Supplies  
 1 bottles Aceite de Manzanilla 50ml 5  
 2 boxes Band Aid 10  
 3 pieces Betadine wound Spray 55gms 5  
 4 bottles Betadine Solution (120ml) 5  
 5 packs Cotton Ball (30pcs/pack) 25  
 6 boxes Disposable ice bag (ziplock pouch) 5



## MSU-BAC-FR-05.01

7 boxes Gloves (medium) 3  
8 pieces Elastic bandage 3" 5  
9 bottles Efficasecent Oil (25ml) 10  
10 bottles Hydrogen Peroxide (120ml) 20  
11 pieces Ice Chest (medium) 1  
12 gallons Isoprophyl alcohol 70%-gal 10  
13 boxes Medicated patch 20  
14 bottles  
Menthol crystals methyl salicylate eucalyptus oil  
2.5ml 20  
15 boxes micropore 1inch 4  
16 boxes micropore 1/2 inch 4  
17 pieces Methyl Salicylate (oil of wintergreen) 20  
18 bottles  
Methyl Salicylate Menthol Crystals Eucalyptus Oil  
20ml 40  
19 pcs Nebulization Kit with mask (adult) 10  
20 pcs Oxygen Regulator 1  
21 pcs Methyl Salicylate Camphor + menthol (120ml) 20  
22 pcs Povidone Iodine (30ml) 20  
23 pcs Pulse Oximeter 3  
24 boxes Salbutamol Nebule 2  
25 boxes Sterile gauze 4x4 2  
26 box Syringe 10cc 1  
27 box Syringe 5cc 1  
28 box Syringe 3cc 1  
29 box Syringe 1cc 1  
30 pcs Tackle box (big) heavy duty 2  
31 pcs Vaporub (med) 10  
32 boxes Zinc Oxide + Calamine 2  
33 bottles Urine Strips 5  
34 boxes Anesthetic solution (lidocaine) 2  
35 boxes Ansell gloves (6.5 size) 5  
36 pieces Beautifil composite A1 2  
37 pieces Beautifil composite A2 2  
38 pieces Beautifil composite A3 2  
39 pieces Beautifil composite opaquer 2  
40 pieces Cordless light cure machine 1  
41 boxes Dental Needle 2  
42 packs Disposable paper cup 20  
43 boxes Dental bib with clip (waterproof) 10  
44 pieces Dental floss 10  
45 piece G1 Ultrasonic Scaler tip 1  
46 piece G5 Ultrasonic Scaler tip 1  
47 pcs High quality composite finishing burs 15  
48 pcs High quality dental diamond round burs 20  
49 pcs Mouth Mirror 20  
50 packs Micro Applicator 4  
51 bottles Resto bonding agent 2  
52 packs Saliva Ejector tip 5

## MSU-BAC-FR-05.01

53 tubes Toothpaste 4  
Lot 4- Other Supplies  
1 pcs Bath Soap 10  
2 pcs Blanket (twin) 2  
3 pcs Brown paper bag (4x6) 200  
4 bars Detergent bar soap (4 cuts) 10  
5 packs Detergent powder (1kilo) 20  
6 bottles Dishwashing liquid 250ml 10  
7 bottles Disinfectant liquid 1 gallon (original) 10  
8 bottles Disinfectant liquid 1 liter color safe 20  
9 bottles Disinfectant floor celaner 1 liter 10  
10 pcs Disinfectant Spray 340g- Assorted scent 30  
11 box Disposable paper glass (6ozs) (20x50pcs) 1  
12 sets Flitered bedsheet (single) 5  
13 rolls Garbage bag (small & clear) 25  
14 rolls Garbage bag (medium & clear) 50  
15 pcs LED Bulb 9 watts (daylight) 20  
16 pcs Stick-on toilet bowl cleaning strip 20  
17 pcws Multi-insect killer odorless - 500ml 40  
18 pcs Pillowcase (20"x30") 5



19 rolls Plastic Labo (medium) 25  
20 dozens Resealable plastic (medium) 5  
21 pcs Scrub Sponge (kitchen use) 10  
22 pcs Tissue Roll (bathroom tissue) 50  
23 pcs Tissue Roll (kitchen towel) 25  
24 pcs Tornado Mop 1  
25 packs Wet wipes 20  
26 bottles Liquid Handsoap - 1L 20  
Lot 5- Medicine First Aid Kit  
1 pieces Medicine First Aid Kit 30

**Specification:**

Material: high quality plastic

size: 35cmx28cmx10cm

can be wall-mounted

cabinet-style with easy open hook

slide door

comes with transparent plastic door for easy

identification of contents

identification or contact  
durable, easy to clean

free two screws for installation

XVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVX

**Created by** Annabelle Quinto Madrigal

**Date Created** 22/05/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004,2004-2024 DBM Procurement Service. All rights reserved.,DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)





REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus

PR No.: 2024-087

RFQ No. 2024-130

ABC Amount: Php520,725.00

Sub-total Lot 1 Php12,956.00

Sub-total Lot 2 Php329,969.00

Sub-total Lot 3 Php99,870.00

Sub-total Lot 4 Php62,930.00

Sub-total Lot 5 Php15,000.00

Company Name : CPA PHARMACY

Address : Poblacion 1, Victoria, Oriental Mindoro

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery Period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [X] Door to Door Delivery

| Item No.                      | Unit    | ITEM AND DESCRIPTION     | QTY. | UNIT PRICE | TOTAL AMOUNT |
|-------------------------------|---------|--------------------------|------|------------|--------------|
| <b>Lot 1- Office Supplies</b> |         |                          |      |            |              |
| 1                             | dozens  | Ballpen (black)          | 1    | 72.00      | 72.00        |
| 2                             | pcs     | Battery-AA heavy duty    | 50   | 30.00      | 1,500.00     |
| 3                             | pcs     | Battery-AAA heavy duty   | 50   | 32.00      | 1,600.00     |
| 4                             | pcs     | Correction tape          | 10   | 30.00      | 300.00       |
| 5                             | pcs     | Cutter-heavy duty cutter | 2    | 200.00     | 400.00       |
| 6                             | pcs     | Double sided tape        | 5    | 50.00      | 250.00       |
| 7                             | bottles | Ink 664 black            | 2    | 200.00     | 400.00       |
| 8                             | bottles | Ink 664 cyan             | 2    | 200.00     | 400.00       |
| 9                             | bottles | Ink 664 magenta          | 2    | 200.00     | 400.00       |
| 10                            | bottles | Ink 664 yellow           | 2    | 200.00     | 400.00       |
| 11                            | pcs     | Folder long              | 50   | 9.00       | 450.00       |
| 12                            | pcs     | Folder short             | 50   | 8.00       | 400.00       |
| 13                            | pcs     | Glue 200ml               | 3    | 170.00     | 510.00       |
| 14                            | pcs     | Glue gun                 | 1    | 50.00      | 50.00        |
| 15                            | pcs     | Glue stick               | 5    | 5.00       | 25.00        |
| 16                            | pcs     | Logbook 300 pages        | 3    | 95.00      | 285.00       |
| 17                            | reams   | Long bond paper - sub 20 | 5    | 220.00     | 1,100.00     |
| 18                            | reams   | A4 bonf paper - sub 20   | 5    | 210.00     | 1,050.00     |
| 19                            | reams   | Short Bond paper- sub 20 | 5    | 200.00     | 1,000.00     |
| 20                            | pcs     | Masking tape             | 3    | 30.00      | 90.00        |
| 21                            | boxes   | Paper clips (medium)     | 3    | 35.00      | 105.00       |
| 22                            | boxes   | Pencil no. 2             | 2    | 65.00      | 130.00       |
| 23                            | pcs     | Permanent marker (black) | 10   | 20.00      | 200.00       |
| 24                            | boxes   | Pushpins                 | 2    | 25.00      | 50.00        |
| 25                            | pcs     | Scissors (Big)           | 5    | 100.00     | 500.00       |
| 26                            | pcs     | Scotch tape 2"           | 10   | 80.00      | 800.00       |

MSU-BAC-FR-05.01





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



|    |         |                                                                    |      |        |            |  |
|----|---------|--------------------------------------------------------------------|------|--------|------------|--|
| 27 | boxes   | Staple wire (no. 35)                                               | 2    | 35.00  | 70.00      |  |
| 28 | pcs     | White Board marker (black)                                         | 5    | 35.00  | 175.00     |  |
|    |         | <b>Lot 2- Drugs and Medicines</b>                                  |      |        |            |  |
| 1  | sachets | Acetylcysteine 200mg                                               | 200  | 15.00  | 3,000.00   |  |
| 2  | tablets | Aluminum Hydroxide + Magnesium Hydroxide<br>Simeticone             | 500  | 11.00  | 5,500.00   |  |
| 3  | tablets | Amlodipine 5mg                                                     | 300  | 2.00   | 600.00     |  |
| 4  | tablets | Amoxicillin 500mg                                                  | 500  | 3.50   | 1,750.00   |  |
| 5  | ampules | Anti-tetanus serum 150o IU                                         | 20   | 230.00 | 4,600.00   |  |
| 6  | tablets | Acscorbic Acid 500mg                                               | 4500 | 1.30   | 5,850.00   |  |
| 7  | tablets | Azithromycin 500 mg                                                | 200  | 34.00  | 6,800.00   |  |
| 8  | tablets | Betahistine 24mg                                                   | 100  | 20.00  | 2,000.00   |  |
| 9  | tablets | Butamirate 50mg                                                    | 500  | 11.00  | 5,500.00   |  |
| 10 | sachets | Calamine 3.5 grams topical ointment                                | 50   | 55.00  | 2,750.00   |  |
| 11 | tablets | Cefalexin 500mg                                                    | 500  | 6.00   | 3,000.00   |  |
| 12 | tablets | Cetirizine 10mg                                                    | 300  | 1.50   | 450.00     |  |
| 13 | tablets | Clindamycin 300mg                                                  | 300  | 7.00   | 2,100.00   |  |
| 14 | tablets | Ciprofloxacin 500mg tablets                                        | 600  | 5.00   | 3,000.00   |  |
| 15 | tablets | Cinnarizine 25mg                                                   | 300  | 2.00   | 600.00     |  |
| 16 | tubes   | Clobetasol 15g tube                                                | 5    | 150.00 | 750.00     |  |
| 17 | tablets | Cloxacillin 500mg                                                  | 1000 | 5.00   | 5,000.00   |  |
| 18 | tablets | Co-Amoxiclav 500mg                                                 | 200  | 22.00  | 4,400.00   |  |
| 19 | bottles | Crotamiton 10% 60ml                                                | 3    | 400.00 | 1,200.00   |  |
| 20 | tablets | Domperidone 10mg                                                   | 200  | 6.00   | 1,200.00   |  |
| 21 | tablets | Hyosine 10mg                                                       | 500  | 5.00   | 2,500.00   |  |
| 22 | tablets | Lagundi 600mg                                                      | 500  | 6.00   | 3,000.00   |  |
| 23 | ampules | Lidocaine 2% hydrochloride with epinephrine<br>injectable solution | 10   | 50.00  | 500.00     |  |
| 24 | tablets | Loratadine 10mg                                                    | 500  | 5.00   | 2,500.00   |  |
| 25 | tablets | Loperamide 2mg                                                     | 600  | 1.30   | 780.00     |  |
| 26 | tablets | Mefenamic Acid 500mg                                               | 2000 | 2.00   | 4,000.00   |  |
| 27 | tablets | Multivitamins                                                      | 1000 | 2.00   | 2,000.00   |  |
| 28 | tubes   | Mupirocin 15g tube                                                 | 10   | 450.00 | 4,500.00   |  |
| 29 | tablets | Omperazole 20 mg                                                   | 50   | 5.00   | 250.00     |  |
| 30 | tablets | Paracetamol 500mg                                                  | 4000 | 1.20   | 4,800.00   |  |
| 31 | tablets | Blumea balsamifera 500mg (Sambong)                                 | 500  | 6.00   | 3,000.00   |  |
| 32 | tablets | Silver Sulfadiazine tube                                           | 5    | 200.00 | 1,000.00   |  |
| 33 | tubes   | Tetanus Toxoid                                                     | 20   | 130.00 | 2,600.00   |  |
| 34 | tablets | Tranexamic Acid 500mg                                              | 100  | 10.00  | 1,000.00   |  |
| 35 | tablets | Vitamin B1 B6 B12                                                  | 200  | 1.50   | 300.00     |  |
| 36 | vials   | Anti-Flu vaccine                                                   | 226  | 980.00 | 221,480.00 |  |
|    |         | <b>Lot 3- Medical and Dental Supplies</b>                          |      |        |            |  |
| 1  | bottles | Aceite de Manzanilla 50ml                                          | 5    | 50.00  | 250.00     |  |
| 2  | boxes   | Band Aid                                                           | 10   | 85.00  | 850.00     |  |
| 3  | pieces  | Betadine wound Spray 55gms                                         | 5    | 450.00 | 2,250.00   |  |
| 4  | bottles | Betadine Solution (120ml)                                          | 5    | 250.00 | 1,250.00   |  |
| 5  | packs   | Cotton Ball (30pcs/pack)                                           | 25   | 28.00  | 700.00     |  |
| 6  | boxes   | Disposable ice bag (ziplock pouch)                                 | 5    | 20.00  | 100.00     |  |

MSU-BAC-FR-05.01





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



|    |         |                                                         |    |          |           |
|----|---------|---------------------------------------------------------|----|----------|-----------|
| 7  | boxes   | Gloves (medium)                                         | 3  | 300.00   | 900.00    |
| 8  | pieces  | Elastic bandage 3"                                      | 5  | 50.00    | 250.00    |
| 9  | bottles | Efficasecent Oil (25ml)                                 | 10 | 50.00    | 500.00    |
| 10 | bottles | Hydrogen Peroxide (120ml)                               | 20 | 36.00    | 720.00    |
| 11 | pieces  | Ice Chest (medium)                                      | 1  | 700.00   | 700.00    |
| 12 | gallons | Isoprophyl alcohol 70%-gal                              | 10 | 600.00   | 6,000.00  |
| 13 | boxes   | Medicated patch                                         | 20 | 85.00    | 1,700.00  |
| 14 | bottles | Menthol crystals methyl salicylate eucalyptus oil 2.5ml | 20 | 75.00    | 1,500.00  |
| 15 | boxes   | micropore 1inch                                         | 4  | 650.00   | 2,600.00  |
| 16 | boxes   | micropore 1/2 inch                                      | 4  | 650.00   | 2,600.00  |
| 17 | pieces  | Methyl Salicylate (oil of wintergreen)                  | 20 | 50.00    | 1,000.00  |
| 18 | bottles | Methyl Salicylate Menthol Crystals Eucalyptus Oil 20ml  | 40 | 350.00   | 14,000.00 |
| 19 | pcs     | Nebulization Kit with mask (adult)                      | 10 | 150.00   | 1,500.00  |
| 20 | pcs     | Oxygen Regulator                                        | 1  | 1,500.00 | 1,500.00  |
| 21 | pcs     | Methyl Salicylate Camphor + menthol (120ml)             | 20 | 150.00   | 3,000.00  |
| 22 | pcs     | Povidone Iodine (30ml)                                  | 20 | 50.00    | 1,000.00  |
| 23 | pcs     | Pulse Oximeter                                          | 3  | 1,000.00 | 3,000.00  |
| 24 | boxes   | Salbutamol Nebule                                       | 2  | 500.00   | 1,000.00  |
| 25 | boxes   | Sterile gauze 4x4                                       | 2  | 400.00   | 800.00    |
| 26 | box     | Syringe 10cc                                            | 1  | 650.00   | 650.00    |
| 27 | box     | Syringe 5cc                                             | 1  | 500.00   | 500.00    |
| 28 | box     | Syringe 3cc                                             | 1  | 450.00   | 450.00    |
| 29 | box     | Syringe 1cc                                             | 1  | 400.00   | 400.00    |
| 30 | pcs     | Tackle box (big) heavy duty                             | 2  | 1,350.00 | 2,700.00  |
| 31 | pcs     | Vaporub (med)                                           | 10 | 75.00    | 750.00    |
| 32 | boxes   | Zinc Oxide + Calamine                                   | 2  | 1,100.00 | 2,200.00  |
| 33 | bottles | Urine Strips                                            | 5  | 700.00   | 3,500.00  |
| 34 | boxes   | Anesthetic solution (lidocaine)                         | 2  | 1,600.00 | 3,200.00  |
| 35 | boxes   | Ansell gloves (6.5 size)                                | 5  | 450.00   | 2,250.00  |
| 36 | pieces  | Beautifil composite A1                                  | 2  | 1,600.00 | 3,200.00  |
| 37 | pieces  | Beautifil composite A2                                  | 2  | 1,600.00 | 3,200.00  |
| 38 | pieces  | Beautifil composite A3                                  | 2  | 1,600.00 | 3,200.00  |
| 39 | pieces  | Beautifil composite opaquer                             | 2  | 3,000.00 | 6,000.00  |
| 40 | pieces  | Cordless light cure machine                             | 1  | 2,000.00 | 2,000.00  |
| 41 | boxes   | Dental Needle                                           | 2  | 500.00   | 1,000.00  |
| 42 | packs   | Disposable paper cup                                    | 20 | 75.00    | 1,500.00  |
| 43 | boxes   | Dental bib with clip (waterproof)                       | 10 | 300.00   | 3,000.00  |
| 44 | pieces  | Dental floss                                            | 10 | 100.00   | 1,000.00  |
| 45 | piece   | G1 Ultrasonic Scaler tip                                | 1  | 250.00   | 250.00    |
| 46 | piece   | G5 Ultrasonic Scaler tip                                | 1  | 250.00   | 250.00    |
| 47 | pcs     | High quality composite finishing burs                   | 15 | 100.00   | 1,500.00  |
| 48 | pcs     | High quality dental diamond round burs                  | 20 | 100.00   | 2,000.00  |
| 49 | pcs     | Mouth Mirror                                            | 20 | 80.00    | 1,600.00  |
| 50 | packs   | Micro Applicator                                        | 4  | 150.00   | 600.00    |
| 51 | bottles | Resto bonding agent                                     | 2  | 650.00   | 1,300.00  |
| 52 | packs   | Saliva Ejector tip                                      | 5  | 250.00   | 1,250.00  |

93, 720

MSU-BAC-FR-05.01









**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



#### General Conditions

- Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
  - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - PhilGEPS Registration
  - Valid Mayor's/Business Permit
  - Omnibus Sworn Statement
  - BIR Certificate of Registration
  - Latest Income/Business Tax Return
  - TAX Clearance
  - DTI Registration/SEC Certificate
  - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

#### Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City





REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus

PR No.: 2024-087  
RFQ No. 2024-130  
ABC Amount: Php520,725.00  
Sub-total Lot 1 Php12,956.00  
Sub-total Lot 2 Php329,969.00  
Sub-total Lot 3 Php99,870.00  
Sub-total Lot 4 Php62,930.00  
Sub-total Lot 5 Php15,000.00

Company Name : KNG PHARMACEUTICAL SUPPLY  
Address : GF ZUÑIGA ARCADE, E RODRIGUEZ HIGHWAY, MONTALBAN, RIZAL

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.  
BAC Chairperson

- Note:
- 1. All entries must be typewritten.
  - 2. Delivery Period within \_\_\_\_ calendar days.
  - 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  - 4. Price validity shall be a period of 30 calendar days.
  - 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  - 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  - 7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

| Item No.               | Unit    | ITEM AND DESCRIPTION     | QTY. | UNIT PRICE | TOTAL AMOUNT |
|------------------------|---------|--------------------------|------|------------|--------------|
| Lot 1- Office Supplies |         |                          |      |            |              |
| 1                      | dozens  | Ballpen (black)          | 1    | N/A        |              |
| 2                      | pcs     | Battery-AA heavy duty    | 50   | N/A        |              |
| 3                      | pcs     | Battery-AAA heavy duty   | 50   | N/A        |              |
| 4                      | pcs     | Correction tape          | 10   | N/A        |              |
| 5                      | pcs     | Cutter-heavy duty cutter | 2    | N/A        |              |
| 6                      | pcs     | Double sided tape        | 5    | N/A        |              |
| 7                      | bottles | Ink 664 black            | 2    | N/A        |              |
| 8                      | bottles | Ink 664 cyan             | 2    | N/A        |              |
| 9                      | bottles | Ink 664 magenta          | 2    | N/A        |              |
| 10                     | bottles | Ink 664 yellow           | 2    | N/A        |              |
| 11                     | pcs     | Folder long              | 50   | N/A        |              |
| 12                     | pcs     | Folder short             | 50   | N/A        |              |
| 13                     | pcs     | Glue 200ml               | 3    | N/A        |              |
| 14                     | pcs     | Glue gun                 | 1    | N/A        |              |
| 15                     | pcs     | Glue stick               | 5    | N/A        |              |
| 16                     | pcs     | Logbook 300 pages        | 3    | N/A        |              |
| 17                     | reams   | Long bond paper - sub 20 | 5    | N/A        |              |
| 18                     | reams   | A4 bonf paper - sub 20   | 5    | N/A        |              |
| 19                     | reams   | Short Bond paper- sub 20 | 5    | N/A        |              |
| 20                     | pcs     | Masking tape             | 3    | N/A        |              |
| 21                     | boxes   | Paper clips (medium)     | 3    | N/A        |              |
| 22                     | boxes   | Pencil no. 2             | 2    | N/A        |              |
| 23                     | pcs     | Permanent marker (black) | 10   | N/A        |              |
| 24                     | boxes   | Pushpins                 | 2    | N/A        |              |
| 25                     | pcs     | Scissors (Big)           | 5    | N/A        |              |
| 26                     | pcs     | Scotch tape 2"           | 10   | N/A        |              |

MSU-BAC-FR-05.01





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)

Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)

Mobile: +63 977 846 72 28



|                                           |         |                                                                    |      |              |                      |
|-------------------------------------------|---------|--------------------------------------------------------------------|------|--------------|----------------------|
| 27                                        | boxes   | Staple wire (no. 35)                                               | 2    | N/A          |                      |
| 28                                        | pcs     | White Board marker (black)                                         | 5    | N/A          |                      |
| <b>Lot 2- Drugs and Medicines</b>         |         |                                                                    |      |              |                      |
| 1                                         | sachets | Acetylcysteine 200mg                                               | 200  | ₱28.00       | ₱5,600.00 ✓          |
| 2                                         | tablets | Aluminum Hydroxide + Magnesium Hydroxide<br>Simeticone             | 500  | ₱13.00       | ₱6,500.00 ✓          |
| 3                                         | tablets | Amlodipine 5mg                                                     | 300  | ₱2.00        | ₱600.00 ✓            |
| 4                                         | tablets | Amoxicillin 500mg                                                  | 500  | ₱3.50        | ₱1,750.00 ✓          |
| 5                                         | ampules | Anti-tetanus serum 150o IU                                         | 20   | ₱95.00       | ₱1,900.00 ✓          |
| 6                                         | tablets | Acscorbic Acid 500mg                                               | 4500 | ₱1.50        | ₱6,750.00 ✓          |
| 7                                         | tablets | Azithromycin 500 mg                                                | 200  | ₱22.00       | ₱4,400.00 ✓          |
| 8                                         | tablets | Betahistine 24mg                                                   | 100  | ₱12.00       | ₱1,200.00 ✓          |
| 9                                         | tablets | Butamirate 50mg                                                    | 500  | ₱7.00        | ₱3,500.00 ✓          |
| 10                                        | sachets | Calamine 3.5 grams topical ointment                                | 50   | ₱36.00       | ₱1,800.00 ✓          |
| 11                                        | tablets | Cefalexin 500mg                                                    | 500  | ₱9.00        | ₱4,500.00 ✓          |
| 12                                        | tablets | Cetirizine 10mg                                                    | 300  | ₱2.50        | ₱750.00 ✓            |
| 13                                        | tablets | Clindamycin 300mg                                                  | 300  | ₱15.00       | ₱4,500.00 ✓          |
| 14                                        | tablets | Ciprofloxacin 500mg tablets                                        | 600  | ₱8.00        | ₱4,800.00 ✓          |
| 15                                        | tablets | Cinnarizine 25mg                                                   | 300  | ₱5.00        | ₱1,500.00 ✓          |
| 16                                        | tubes   | Clobetasol 15g tube                                                | 5    | ₱150.00      | ₱750.00 ✓            |
| 17                                        | tablets | Cloxacillin 500mg                                                  | 1000 | ₱8.00        | ₱8,000.00 ✓          |
| 18                                        | tablets | Co-Amoxiclav 500mg                                                 | 200  | ₱30.00       | ₱6,000.00 ✓          |
| 19                                        | bottles | Crotamiton 10% 60ml                                                | 3    | ₱500.00      | ₱1,500.00 ✓          |
| 20                                        | tablets | Domperidone 10mg                                                   | 200  | ₱5.00        | ₱1,000.00 ✓          |
| 21                                        | tablets | Hyosine 10mg                                                       | 500  | ₱11.75       | ₱5,875.00 ✓          |
| 22                                        | tablets | Lagundi 600mg                                                      | 500  | ₱5.00        | ₱2,500.00 ✓          |
| 23                                        | ampules | Lidocaine 2% hydrochloride with epinephrine<br>injectable solution | 10   | ₱45.00       | ₱450.00 ✓            |
| 24                                        | tablets | Loratadine 10mg                                                    | 500  | ₱6.50        | ₱3,250.00 ✓          |
| 25                                        | tablets | Loperamide 2mg                                                     | 600  | ₱4.00        | ₱2,400.00 ✓          |
| 26                                        | tablets | Mefenamic Acid 500mg                                               | 2000 | ₱3.00        | ₱6,000.00 ✓          |
| 27                                        | tablets | Multivitamins                                                      | 1000 | ₱5.00        | ₱5,000.00 ✓          |
| 28                                        | tubes   | Mupirocin 15g tube                                                 | 10   | ₱250.00      | ₱2,500.00 ✓          |
| 29                                        | tablets | Omperazole 20 mg                                                   | 50   | ₱10.00       | ₱500.00 ✓            |
| 30                                        | tablets | Paracetamol 500mg                                                  | 4000 | ₱2.00        | ₱8,000.00 ✓          |
| 31                                        | tablets | Blumea balsamifera 500mg (Sambong)                                 | 500  | ₱7.00        | ₱3,500.00 ✓          |
| 32                                        | tablets | Silver Sulfadiazine tube                                           | 5    | ₱150.00      | ₱750.00 ✓            |
| 33                                        | tubes   | Tetanus Toxoid                                                     | 20   | ₱140.00      | ₱2,800.00 ✓          |
| 34                                        | tablets | Tranexamic Acid 500mg                                              | 100  | ₱14.00       | ₱1,400.00 ✓          |
| 35                                        | tablets | Vitamin B1 B6 B12                                                  | 200  | ₱3.00        | ₱600.00 ✓            |
| 36                                        | vials   | Anti-Flu vaccine                                                   | 226  | ₱920.00      | ₱207,920.00 ✓        |
| <b>Lot 3- Medical and Dental Supplies</b> |         |                                                                    |      | <b>TOTAL</b> | <b>₱320,745.00</b> ✓ |
| 1                                         | bottles | Aceite de Manzanilla 50ml                                          | 5    | N/A          |                      |
| 2                                         | boxes   | Band Aid                                                           | 10   | N/A          |                      |
| 3                                         | pieces  | Betadine wound Spray 55gms                                         | 5    | N/A          |                      |
| 4                                         | bottles | Betadine Solution (120ml)                                          | 5    | N/A          |                      |
| 5                                         | packs   | Cotton Ball (30pcs/pack)                                           | 25   | N/A          |                      |
| 6                                         | boxes   | Disposable ice bag (ziplock pouch)                                 | 5    | N/A          |                      |

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City





# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



|    |         |                                                         |    |     |  |
|----|---------|---------------------------------------------------------|----|-----|--|
| 7  | boxes   | Gloves (medium)                                         | 3  | N/A |  |
| 8  | pieces  | Elastic bandage 3"                                      | 5  | N/A |  |
| 9  | bottles | Efficasecent Oil (25ml)                                 | 10 | N/A |  |
| 10 | bottles | Hydrogen Peroxide (120ml)                               | 20 | N/A |  |
| 11 | pieces  | Ice Chest (medium)                                      | 1  | N/A |  |
| 12 | gallons | Isoprophyl alcohol 70%-gal                              | 10 | N/A |  |
| 13 | boxes   | Medicated patch                                         | 20 | N/A |  |
| 14 | bottles | Menthol crystals methyl salicylate eucalyptus oil 2.5ml | 20 | N/A |  |
| 15 | boxes   | micropore 1inch                                         | 4  | N/A |  |
| 16 | boxes   | micropore 1/2 inch                                      | 4  | N/A |  |
| 17 | pieces  | Methyl Salicylate (oil of wintergreen)                  | 20 | N/A |  |
| 18 | bottles | Methyl Salicylate Menthol Crystals Eucalyptus Oil 20ml  | 40 | N/A |  |
| 19 | pcs     | Nebulization Kit with mask (adult)                      | 10 | N/A |  |
| 20 | pcs     | Oxygen Regulator                                        | 1  | N/A |  |
| 21 | pcs     | Methyl Salicylate Camphor + menthol (120ml)             | 20 | N/A |  |
| 22 | pcs     | Povidone Iodine (30ml)                                  | 20 | N/A |  |
| 23 | pcs     | Pulse Oximeter                                          | 3  | N/A |  |
| 24 | boxes   | Salbutamol Nebule                                       | 2  | N/A |  |
| 25 | boxes   | Sterile gauze 4x4                                       | 2  | N/A |  |
| 26 | box     | Syringe 10cc                                            | 1  | N/A |  |
| 27 | box     | Syringe 5cc                                             | 1  | N/A |  |
| 28 | box     | Syringe 3cc                                             | 1  | N/A |  |
| 29 | box     | Syringe 1cc                                             | 1  | N/A |  |
| 30 | pcs     | Tackle box (big) heavy duty                             | 2  | N/A |  |
| 31 | pcs     | Vaporub (med)                                           | 10 | N/A |  |
| 32 | boxes   | Zinc Oxide + Calamine                                   | 2  | N/A |  |
| 33 | bottles | Urine Strips                                            | 5  | N/A |  |
| 34 | boxes   | Anesthetic solution (lidocaine)                         | 2  | N/A |  |
| 35 | boxes   | Ansell gloves (6.5 size)                                | 5  | N/A |  |
| 36 | pieces  | Beautifil composite A1                                  | 2  | N/A |  |
| 37 | pieces  | Beautifil composite A2                                  | 2  | N/A |  |
| 38 | pieces  | Beautifil composite A3                                  | 2  | N/A |  |
| 39 | pieces  | Beautifil composite opaquer                             | 2  | N/A |  |
| 40 | pieces  | Cordless light cure machine                             | 1  | N/A |  |
| 41 | boxes   | Dental Needle                                           | 2  | N/A |  |
| 42 | packs   | Disposable paper cup                                    | 20 | N/A |  |
| 43 | boxes   | Dental bib with clip (waterproof)                       | 10 | N/A |  |
| 44 | pieces  | Dental floss                                            | 10 | N/A |  |
| 45 | piece   | G1 Ultrasonic Scaler tip                                | 1  | N/A |  |
| 46 | piece   | G5 Ultrasonic Scaler tip                                | 1  | N/A |  |
| 47 | pcs     | High quality composite finishing burs                   | 15 | N/A |  |
| 48 | pcs     | High quality dental diamond round burs                  | 20 | N/A |  |
| 49 | pcs     | Mouth Mirror                                            | 20 | N/A |  |
| 50 | packs   | Micro Applicator                                        | 4  | N/A |  |
| 51 | bottles | Resto bonding agent                                     | 2  | N/A |  |
| 52 | packs   | Saliva Ejector tip                                      | 5  | N/A |  |

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City









# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



Date

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria    •Bongabong Campus, Labasan, Bongabong    •Calapan City Campus, Masipit, Calapan City





#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
**(Platinum Membership)**

THIS IS TO CERTIFY THAT

**CPA PHARMACY**  
POBLACION 1 ,  
Victoria , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 27-Jan-2005 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **CPA PHARMACY** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 01-Jun-2025

Issued this 27th day of May 2024.

This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00  
Certificate Reference No: 200501-6243-40225844





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*



List of Eligibility Documents

of

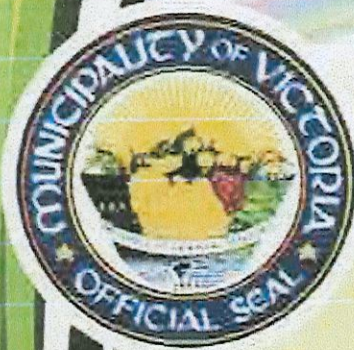
CPA PHARMACY

POBLACION 1 ,

Victoria , Oriental Mindoro , Region IV-B , Philippines

|                             |                                                                                                                                                                                                                             |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DTI Certificate             | DTI Certificate Number : 2209456<br>Issued By / Signatory : RAMON M. LOPEZ<br>Registration Date : 01-Oct-2020<br>Expiration Date : 01-Oct-2025                                                                              |
| Mayors Permit               | Expiration Date : 31-Dec-2024<br>Permit Number : 888 0345<br>Place of Issue : VICTORIA ORIENTAL MINDORO<br>Issued By / Signatory : JOSELITO C. MALABANAN<br>Issuance Date : 10-Jan-2024                                     |
| Tax Clearance               | Expiration Date : 01-Mar-2025<br>TCC Number : RR9A-063-02-29-R0407-2024-E<br>Issued By / Signatory : AMIHAN L. VALDEZ<br>Issuance date : 29-Feb-2024                                                                        |
| Audited Financial Statement | Date of Filing : 10-Apr-2024<br>Current Asset : 2,618,117.50<br>Total Asset : 3,255,741.50<br>Current Liabilities : 43,625.14<br>Total Liabilities : 43,625.14<br>Name of Auditor : FLOR S. MARASIGAN<br>BIR RDO Code : 063 |
| PCAB License                | Expiration Date : -<br>Issued By / Signatory :<br>Issuance Date : -<br>License Number :<br>License First Issue Date : -<br>Principal Classification :<br>Category :                                                         |





Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF VICTORIA

KNOW ALL MEN BY THIS PRESENT

Pursuant to the provision of Tax Ordinance Number 06-2016, otherwise known as the revised Revenue Code of Victoria, Oriental Mindoro, after the taxes and Charges, etc., and compliance with the existing requirements permit is hereby granted to herein taxpayer:

## Mayor's Permit of Business

|                         |                                   |                                         |                                          |
|-------------------------|-----------------------------------|-----------------------------------------|------------------------------------------|
| Status:<br><b>Renew</b> | Permit Number:<br><b>888-0345</b> | Date of Issuance:<br>10 Jan 2024      A | Date of Expiration:<br>December 31, 2024 |
| O.R. Number:<br>3716368 | O.R. Date:<br>1/10/2024           | Amount Paid:<br>30,967.65               | Capital Gross Sales:<br>4,339,606.98     |

Taxpayer's Name: **MATANGUIHAN, YOLANDA**

Business Name: **CPA PHARMACY**

Nature of Business: **Drugstore, Medical and Dental Supplies and Equipment (Wholesaler/Retailer)  
Office Equipment, Machinery and Electronic Equipment**

Address: **OLD MARKET, Victoria, Oriental Mindoro**

PERMIT SHALL BE SUBJECT TO IMMEDIATE CANCELLATION IF THERE IS FAILURE ON PART OF THE GRANTEE TO CONTINUOUSLY COMPLY WITH THE PROVISION OF THE BUILDING CODE OF THE PHILIPPINES AND OTHER PERTINENT LAWS AND REGULATION RELATIVE TO ISSUANCE OF PERMIT AND LICENSE

Approved by

**JOSELITO C. MALABANAN**  
Municipal Mayor

This Franchise Permit and Official Receipt shall be displayed or posted for public view in a conspicuous place within the place of business of undertaking.



Omnibus Sworn Statement

Republic of the Philippines)  
Province of Or. Mindoro ) SS  
Municipality of Victoria )

AFFIDAVIT

I, YOLANDA D. MATANGUIHAN, of legal age, married, Filipino, and residing at Poblacion 1, Victoria, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

- 1. I am the sole proprietor of CPA PHARMACY with office address at Poblacion 1, Victoria, Oriental Mindoro;
- 2. As the owner and sole proprietor of CPA PHARMACY, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus;
- 3. CPA PHARMACY is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. CPA PHARMACY is authorizing the Head of the Procuring Entity or its duly authorized representative to verify all the documents submitted;
- 6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. CPA PHARMACY complies with existing labor laws and standards; and
- 8. CPA PHARMACY is aware of and has undertaken the following responsibilities as a Bidder:
  - a. Carefully examine all of the Bidding Documents;
  - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Made an estimate of the facilities available and needed for the contract to be bid, and
  - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at MinSU Calapan City Campus.
- 9. CPA PHARMACY did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with the unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 24<sup>th</sup> day of May 2024, at Victoria Oriental Mindoro, Philippines.

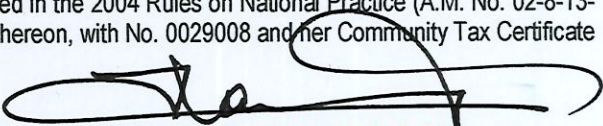
  
YOLANDA D. MATANGUIHAN  
Affiant

ACKNOWLEDGEMENT

SUBSCRIBE AND SWORN to before me this 24<sup>th</sup> day of May, 2024 at Victoria, Oriental Mindoro, Philippines. Affiant personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on National Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her PRC ID, with her photograph and signature appearing thereon, with No. 0029008 and her Community Tax Certificate No. 15667745 issued on January 10, 2024 at Victoria, Oriental Mindoro, Philippines.

Witness my hand and seal this 24<sup>th</sup> day of May 2024.

Doc. No. 428  
Page No. 87  
Book No. LXI  
Series of 2024

  
ATTY. ARISTEDES A. MARAMOT  
Notary Public  
Until Dec. 31, 2024 NP-22-234  
PTR No. 3565882  
Victoria Or. Mindoro /01-02-2024  
Roll No. 41130 /April 15, 1996  
IBP No. 415498 / 01-16-2024/Or. Mindoro  
MCLE Compliance No. VII -0013433  
Valid until 04-14-2025



BIR FORM  
**2303**

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20220000002713  
Date OCN Generated: July 18, 2022

UPDATED ON JUL 18 2022

**CERTIFICATE OF REGISTRATION**

|                                                                                     |                                                         |                                             |
|-------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------|
| <b>TIN &amp; BRANCH CODE</b><br>129-326-144-00000                                   | <b>NAME OF TAXPAYER</b><br>MATANGUIHAN, YOLANDA DIMAANO | <b>TIN ISSUANCE DATE</b><br>October 1, 2007 |
| <b>REGISTERING OFFICE</b><br>X                                                      | Head Office                                             | Branch                                      |
| <b>REGISTERED ADDRESS</b><br>POBLACION I 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES |                                                         |                                             |

| TAX TYPES                         | FORM TYPES | FILING START DATE  | FILING FREQUENCY | FILING DUE DATE                                                                                                                                                                      |
|-----------------------------------|------------|--------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WITHHOLDING TAX - COMPENSATION    | 1604C      | January 1, 2023    | ANNUALLY         | On or before January 31 of the year following the calendar year in which the compensation payment and other income payments were paid or accrued.                                    |
| VALUE ADDED TAX                   | 2550M      | May 12, 2011       | MONTHLY          | Not later than the 20th day following the close of the month.                                                                                                                        |
| VALUE ADDED TAX                   | 2550Q      | May 12, 2011       | QUARTERLY        | Not later than the 25th day following the close of each taxable quarter.                                                                                                             |
| REGISTRATION FEE                  | 0605       | October 1, 2007    | ANNUALLY         | On or before the last day of January.                                                                                                                                                |
| INDIVIDUAL INCOME TAX             | 1701       | September 16, 2003 | ANNUALLY         | On or before April 15 of each year covering income for the preceding taxable year.                                                                                                   |
| INDIVIDUAL INCOME TAX             | 1701Q      | July 31, 2007      | QUARTERLY        | 1st Quarter-on or before MAY 15<br>2nd Quarter-on or before AUGUST 15<br>3rd Quarter-on or before November 15                                                                        |
| WITHHOLDING TAX - EXPANDED/OTHERS | 0619E      | July 18, 2022      | MONTHLY          | On or before the 10th day of the month following the month in which withholding was made.                                                                                            |
| WITHHOLDING TAX - EXPANDED/OTHERS | 1601EQ     | July 18, 2022      | QUARTERLY        | Not later than the last day of the month following the close of the quarter during which withholding was made.                                                                       |
| WITHHOLDING TAX - EXPANDED/OTHERS | 1604E      | January 1, 2023    | ANNUALLY         | On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued. |
| WITHHOLDING TAX - COMPENSATION    | 1601C      | March 16, 2022     | MONTHLY          | On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before  |



BIR FORM  
**2303**

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2022000002713  
Date OCN Generated: July 18, 2022  
**UPDATED ON 18 2022**

**CERTIFICATE OF REGISTRATION**

|                                                                                     |                                                         |                                             |
|-------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------|
| <b>TIN &amp; BRANCH CODE</b><br>129-326-144-00000                                   | <b>NAME OF TAXPAYER</b><br>MATANGUIHAN, YOLANDA DIMAANO | <b>TIN ISSUANCE DATE</b><br>October 1, 2007 |
| <b>REGISTERING OFFICE</b>                                                           | X Head Office                                           | Branch                                      |
| <b>REGISTERED ADDRESS</b><br>POBLACION I 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES |                                                         |                                             |

|  |  |  |  |  |  |                                    |
|--|--|--|--|--|--|------------------------------------|
|  |  |  |  |  |  | January 15 of the succeeding year. |
|--|--|--|--|--|--|------------------------------------|

|                        |                                               |  |  |  |  |  |
|------------------------|-----------------------------------------------|--|--|--|--|--|
| <b>TAXPAYER TYPE/S</b> | SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN) |  |  |  |  |  |
|------------------------|-----------------------------------------------|--|--|--|--|--|

| BUSINESS INFORMATION DETAILS |                                                                                                           | CATEGORY  | REGISTRATION DATE |
|------------------------------|-----------------------------------------------------------------------------------------------------------|-----------|-------------------|
| <b>TRADE NAME 1</b>          | <b>CPA PHARMACY</b>                                                                                       |           | October 1, 2007   |
| <b>Line of Business</b>      | 46594-WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT                    | Secondary |                   |
| <b>Line of Business</b>      | 47722-RETAIL SALE OF MEDICAL, SURGICAL AND ORTHOPEDIC GOODS/INSTRUMENTS AND DENTAL SUPPLIES               | Primary   |                   |
| <b>Line of Business</b>      | 47720-RETAIL SALE OF PHARMACEUTICAL AND MEDICAL GOODS, COSMETIC AND TOILET ARTICLES IN SPECIALIZED STORES | Secondary |                   |
| <b>Line of Business</b>      | 46429-WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.                                                   | Secondary |                   |
| <b>Line of Business</b>      | 47739-OTHER RETAIL SALE OF NEW GOODS IN SPECIALIZED STORES, N.E.C.                                        | Secondary |                   |
| <b>Line of Business</b>      | RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES                                                          |           |                   |

**REMINDERS:**

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business



BIR FORM  
**2303**

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2022000002713  
Date OCN Generated: July 18, 2022

UPDATED ON 18 2022

**CERTIFICATE OF REGISTRATION**

|                                                                                     |                                                         |                                             |
|-------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------|
| <b>TIN &amp; BRANCH CODE</b><br>129-326-144-00000                                   | <b>NAME OF TAXPAYER</b><br>MATANGUIHAN, YOLANDA DIMAANO | <b>TIN ISSUANCE DATE</b><br>October 1, 2007 |
| <b>REGISTERING OFFICE</b><br>X                                                      | <b>Head Office</b>                                      | <b>Branch</b>                               |
| <b>REGISTERED ADDRESS</b><br>POBLACION I 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES |                                                         |                                             |

operation, to avoid penalties.

- For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
- Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
- For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



**MERIAN Z. ROMERO**  
CHIEF CLIENT SUPPORT SECTION

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

**EMELITA R. ABO**

REVENUE DISTRICT OFFICER  
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.





Bureau of Internal Revenue

Republic of the Philippines

[Home](#) | [Login](#) | [Revenue Issuances](#) | [FAQs](#) | [Job Aids](#) | [BIR Main](#) | [Downloads](#) | [Logout](#)



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**

**FILING REFERENCE NO.**

|                                     |                               |
|-------------------------------------|-------------------------------|
| TIN                                 | : 129-326-144-000             |
| Name                                | : MATANGUIHAN YOLANDA DIMAANO |
| RDO                                 | : 063                         |
| Form Type                           | : 1701Q                       |
| Reference No.                       | : 422400059270424             |
| Amount Payable<br>(Over Remittance) | : 1,482.00                    |
| Accounting Type                     | : C - Calendar                |
| For Tax Period                      | : 03/31/2024                  |
| Quarter                             | : 1                           |
| Date Filed                          | : 04/21/2024                  |
| Tax Type                            | : IT                          |

[Proceed to Payment](#)

[ [BIR Main](#) | [eFPS Login](#) | [User Menu](#) | [Help](#) ]





|                                                                                      |                              |
|--------------------------------------------------------------------------------------|------------------------------|
| BIR eFPS has received the payment confirmation for your tax return from SBTC.        |                              |
| TIN                                                                                  | 129 - 326 - 144 - 000        |
| Taxpayer's Name                                                                      | MATANGUIHAN, YOLANDA DIMAANO |
| Tax Type                                                                             | IT                           |
| Return Period                                                                        | 03/31/2024                   |
| Transacting Bank                                                                     | SBTC (027000)                |
| Reference Number                                                                     | 422400059270424              |
| Payment Transaction Number                                                           | 241063301                    |
| Payment Transaction Date                                                             | 04/21/2024                   |
| Actual Amount Paid                                                                   | 1482.00                      |
| SBTC's Confirmation Number                                                           | BI-042124-90050              |
| Please refer to the Tax Return Inquiry facility to check the status of your payment. |                              |

[ [eFPS Main](#) | [BIR Main](#) | [Help](#) | [Print](#) ]





Guidelines and Instructions | Help  
Reference No:422400059270424  
Date Filed:April 21 2024 04:18 PM  
Batch Number:0



For BIR Use Only BCS/Item

1701Q 01/18ENCS P1

|                                                                                                                                                                                      |                                                                                                                                                                                                                                                                             |                                                                                           |                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------|
|  <div>Republika ng Pilipinas<br/>Kagawaran ng Pananalapi<br/>Kawanihan ng Rentas<br/>Internas</div> | <div>Quarterly Income Tax Return</div> <div>For Individuals, Estates and Trusts</div> <div>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.</div> | <div>BIR Form No.</div> <div>1701Q</div> <div>January 2018 (ENCS)</div> <div>Page 1</div> |                                   |
| 1 For the Year<br>(YYY) 2024                                                                                                                                                         | 2 Quarter<br><input checked="" type="radio"/> 1st <input type="radio"/> 2nd <input type="radio"/> 3rd                                                                                                                                                                       | 3 Amended Return?<br><input type="radio"/> Yes <input checked="" type="radio"/> No        | 4 Number of Sheet/s Attached<br>0 |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|------|
| Part I – Background Information on Taxpayer/Filer                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
| 5 Taxpayer Identification Number (TIN)                                                                                                                                                                                                                                                                                                                                                                                                                                              | 129 - 326 - 144 - 000                                                                                                                                                                                                                                                                                                                                                                | 6 RDO Code                                                    | 063  |
| 7 Taxpayer/Filer Type                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="radio"/> Single Proprietor <input type="radio"/> Professional <input type="radio"/> Estate <input type="radio"/> Trust                                                                                                                                                                                                                                       |                                                               |      |
| 8 Alphanumeric Tax Code (ATC)                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input checked="" type="radio"/> II012 Business Income–Graduated IT Rates <input type="radio"/> II014 Income from Profession–Graduated IT Rates <input type="radio"/> II013 Mixed Income–Graduated IT Rates <input type="radio"/> II015 Business Income–8% IT Rate <input type="radio"/> II017 Income from Profession–8% IT Rate <input type="radio"/> II016 Mixed Income–8% IT Rate |                                                               |      |
| 9 Taxpayer/Filer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE of (First Name, Middle Name, Last Name) / TRUST FAO: (First Name, Middle Name, Last Name)                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
| MATANGUIHAN, YOLANDA DIMAANO                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
| 10 Registered Address (Indicate complete registered address. If branch, indicate the branch address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905)                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
| PUBLIC MARKET OR. MINDORO                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                      | 10A ZIP Code                                                  | 5205 |
| 11 Date of Birth (MM/DD/YYYY)                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 12 Email Address                                                                                                                                                                                                                                                                                                                                                                     |                                                               |      |
| 09/15/1963                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ydmatanguihan_cpa@yahoo.com                                                                                                                                                                                                                                                                                                                                                          |                                                               |      |
| 13 Citizenship                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 14 Foreign Tax Number (if applicable)                                                                                                                                                                                                                                                                                                                                                | 15 Claiming Foreign Tax Credits?                              |      |
| FILIPINO                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                      | <input type="radio"/> Yes <input checked="" type="radio"/> No |      |
| 16 Tax Rate* (choose one, for income from business/ profession) <input checked="" type="radio"/> Graduated Rates per Tax Table – page 2 Choose Method of Deduction in Item 16A) <input type="radio"/> 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as amended [available if gross sales/receipts and other non-operating income do not exceed Three Million Pesos (P 3M)] |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |
| 16A Method of Deduction <input checked="" type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |      |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--|
| Part II – Background Information on Spouse (if applicable)                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |
| 17 Spouse's TIN                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 129 - 326 - 144 - 000                                                                                                                                                                                                                                                                                                                                                                                                     | 18 RDO Code                                                   |  |
| 19 Filer's Spouse Type                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner                                                                                                                                                                                                                                                                                             |                                                               |  |
| 20 ATC                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="radio"/> II012 Business Income–Graduated IT Rates <input type="radio"/> II014 Income from Profession–Graduated IT Rates <input type="radio"/> II013 Mixed Income–Graduated IT Rates <input type="radio"/> II011 Compensation Income <input type="radio"/> II015 Business Income–8% IT Rate <input type="radio"/> II017 Income from Profession–8% IT Rate <input type="radio"/> II016 Mixed Income–8% IT Rate |                                                               |  |
| 21 Spouse's Name (Last Name, First Name, Middle Name)                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |
| 22 Citizenship                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 23 Foreign Tax Number, if applicable                                                                                                                                                                                                                                                                                                                                                                                      | 24 Claiming Foreign Tax Credits?                              |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="radio"/> Yes <input checked="" type="radio"/> No |  |
| 25 Tax Rate* (choose one, for income from business/ profession) <input type="radio"/> Graduated Rates per Tax Table – page 2 Choose Method of Deduction in Item 25A) <input type="radio"/> 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as amended [available if gross sales/receipts and other non-operating income do not exceed Three Million Pesos (P 3M)] |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |
| 25A Method of Deduction <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |  |



Part III – Total Tax Payable

(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

| Particulars                                                                         | A) Taxpayer/Filer | B) Spouse |
|-------------------------------------------------------------------------------------|-------------------|-----------|
| 26 Tax Due (From Part V, Schedule I-Item 46 OR Schedule II-Item 54)                 | 1,482             | 0         |
| 27 Less: Tax Credits/Payments (From Part V, Schedule III-Item 62)                   | 0                 | 0         |
| 28 Tax Payable/(Overpayment) (Item 26 Less Item 27) (From Part V, Item 63)          | 1,482             | 0         |
| 29 Add: Total Penalties (From Part V, Schedule IV-Item 67)                          | 0                 | 0         |
| 30 Total Amount Payable/(Overpayment) Sum of Items 28 and 29 (From Part V, Item 68) | 1,482             | 0         |
| 31 Aggregate Amount Payable/(Overpayment) (Sum of Item 30A and 30B)                 | 1,482             |           |

I declare under the penalties of perjury, that this annual return has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. (If Authorized Representative, attach authorization letter and indicate TIN.)

Signature over Printed Name of Taxpayer/Authorized Representative/Tax Agent  
(Indicate Title/Designation and TIN)

Part IV – Details of Payment

| Particulars               | Drawee Bank/Agency | Number | Date(MM/DD/YYYY) | Amount |
|---------------------------|--------------------|--------|------------------|--------|
| 32 Cash/Bank Debit Memo   |                    |        |                  |        |
| 33 Check                  |                    |        |                  |        |
| 34 Tax Debit Memo         |                    |        |                  |        |
| 35 Others (specify below) |                    |        |                  |        |

Machine Validation/Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)

Stamp of receiving Office/AAB and Date of Receipt  
(RO's Signature/Bank Teller's Initial)

Attachments

Add Attachment

Remove Attachment





Guidelines and Instructions | Help

Reference No:422400059270424

Date Filed:April 21 2024 04:18 PM

Batch Number:0

|                                                                                                                                                                           |  |                                                                           |  |                        |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------|--|------------------------|--|
| BIR Form No.<br><b>1701Q</b><br>January 2018 (ENCS)<br>Page 2                                                                                                             |  | <b>Quarterly Income Tax Return</b><br>For Individuals, Estates and Trusts |  | <br>1701Q 01/18ENCS P2 |  |
| TIN<br>129 - 326 - 144 - 000                                                                                                                                              |  | Taxpayer/Filer's Last Name<br>MATANGUIHAN, YOLANDA DIMAANO                |  |                        |  |
| PART V – COMPUTATION OF TAX DUE (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)                                                               |  |                                                                           |  |                        |  |
| Declaration this Quarter                                                                                                                                                  |  | A) Taxpayer/Filer                                                         |  | B) Spouse              |  |
| If graduated rate, fill in items 36 to 46; if 8%, fill in items 47 to 54                                                                                                  |  |                                                                           |  |                        |  |
| Schedule I – For Graduated IT Rate                                                                                                                                        |  |                                                                           |  |                        |  |
| 36 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)                                                                                          |  | 1,029,523                                                                 |  | 0                      |  |
| 37 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)                                                                                         |  | 658,208                                                                   |  | 0                      |  |
| 38 Gross Income/(Loss) from Operation (Item 36 Less Item 37)                                                                                                              |  | 371,315                                                                   |  | 0                      |  |
| Less: Allowable Deductions                                                                                                                                                |  |                                                                           |  |                        |  |
| 39 Total Allowable Itemized Deductions                                                                                                                                    |  | 111,435                                                                   |  | 0                      |  |
| OR                                                                                                                                                                        |  |                                                                           |  |                        |  |
| 40 Optional Standard Deduction (OSD) (40% of Item 36)                                                                                                                     |  | 0                                                                         |  | 0                      |  |
| 41 Net Income/(Loss) This Quarter(If Itemized: Item 38 Less Item 39; If OSD: Item 38 Less Item 40)                                                                        |  | 259,880                                                                   |  | 0                      |  |
| Add: 42 Taxable Income/(Loss) Previous Quarter/s                                                                                                                          |  | 0                                                                         |  | 0                      |  |
| 43 Non-Operating Income (specify)                                                                                                                                         |  | 0                                                                         |  | 0                      |  |
| <div>AddDeleteUpload Attachment</div>                                                                                                                                     |  |                                                                           |  |                        |  |
| 44 Amount Received/Shared in Income by a Partner from General Professional Partnership (GPP)                                                                              |  | 0                                                                         |  | 0                      |  |
| 45 Total Taxable Income/(Loss) To Date (Sum of Items 41 to 44)                                                                                                            |  | 259,880                                                                   |  | 0                      |  |
| 46 TAX DUE (Item 45 × Applicable Tax Rate based on Tax Table below) (To Part III, Item 26)                                                                                |  | 1,482                                                                     |  | 0                      |  |
| Schedule II – For 8% IT Rate                                                                                                                                              |  |                                                                           |  |                        |  |
| 47 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)                                                                                          |  | 0                                                                         |  | 0                      |  |
| 48 Add: Non-Operating Income (specify)                                                                                                                                    |  | 0                                                                         |  | 0                      |  |
| <div>AddDeleteUpload Attachment</div>                                                                                                                                     |  |                                                                           |  |                        |  |
| 49 Total Income for the quarter (Sum of Items 47 and 48)                                                                                                                  |  | 0                                                                         |  | 0                      |  |
| 50 Add: Total Taxable Income/(Loss) Previous Quarter (Item 51 of previous quarter)                                                                                        |  | 0                                                                         |  | 0                      |  |
| 51 Cumulative Taxable Income/(Loss) as of This Quarter (Sum of Items 49 and 50)                                                                                           |  | 0                                                                         |  | 0                      |  |
| 52 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of ₱ 250,000 |  | 0                                                                         |  | 0                      |  |
| 53 Taxable Income/(Loss) To Date (Item 51 Less Item 52)                                                                                                                   |  | 0                                                                         |  | 0                      |  |
| 54 TAX DUE (Item 53 × 8% Tax Rate) (To Part III, Item 26)                                                                                                                 |  | 0                                                                         |  | 0                      |  |
| Schedule III – Tax Credits/Payments                                                                                                                                       |  |                                                                           |  |                        |  |
| 55 Prior Year's Excess Credits                                                                                                                                            |  | 0                                                                         |  | 0                      |  |
| 56 Tax Payment/s for the Previous Quarter/s                                                                                                                               |  | 0                                                                         |  | 0                      |  |
| 57 Creditable Tax Withheld for the Previous Quarter/s                                                                                                                     |  | 0                                                                         |  | 0                      |  |
| 58 Creditable Tax Withheld per BIR Form No. 2307 for this Quarter                                                                                                         |  | 0                                                                         |  | 0                      |  |
| 59 Tax Paid in Return Previously Filed, if this is an Amended Return                                                                                                      |  | 0                                                                         |  | 0                      |  |
| 60 Foreign Tax Credits, if applicable                                                                                                                                     |  | 0                                                                         |  | 0                      |  |



61 Other Tax Credits/Payments (specify)

0

0

Add

Delete

Upload Attachment

62 Total Tax Credits/Payments (Sum of Items 55 to 61) (To Part III, Item 27)

0

0

63 Tax Payable/(Overpayment) (Item 46 or 54, Less Item 62) (To Part III, Item 28)

1,482

0

Schedule IV – Penalties

64 Surcharge

0

0

65 Interest

0

0

66 Compromise

0

0

67 Total Penalties (Sum of Items 64 to 66) (To Part III, Item 29)

0

0

68 Total Amount Payable/(Overpayment) (Sum of Items 63 and 67) (To Part III, Item 30)

1,482

0

TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)

| If Taxable Income is:                   | Tax Due is:                                    |
|-----------------------------------------|------------------------------------------------|
| Not over ₱250,000                       | 0%                                             |
| Over ₱250,000 but not over ₱400,000     | 20% of the excess over ₱250,000                |
| Over ₱400,000 but not over ₱800,000     | ₱30,000 + 25% of the excess over ₱400,000      |
| Over ₱800,000 but not over ₱2,000,000   | ₱130,000 + 30% of the excess over ₱800,000     |
| Over ₱2,000,000 but not over ₱8,000,000 | ₱490,000 + 32% of the excess over ₱2,000,000   |
| Over ₱8,000,000                         | ₱2,410,000 + 35% of the excess over ₱8,000,000 |

TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)

| If Taxable Income is:                   | Tax Due is:                                    |
|-----------------------------------------|------------------------------------------------|
| Not over ₱250,000                       | 0%                                             |
| Over ₱250,000 but not over ₱400,000     | 15% of the excess over ₱250,000                |
| Over ₱400,000 but not over ₱800,000     | ₱22,500 + 20% of the excess over ₱400,000      |
| Over ₱800,000 but not over ₱2,000,000   | ₱102,500 + 25% of the excess over ₱800,000     |
| Over ₱2,000,000 but not over ₱8,000,000 | ₱402,500 + 30% of the excess over ₱2,000,000   |
| Over ₱8,000,000                         | ₱2,202,500 + 35% of the excess over ₱8,000,000 |

Attachments

Add Attachment

Remove Attachment





Bureau of Internal Revenue

Republic of the Philippines

Home | Login | Revenue Issuances | FAQs | Job Aids | BIR Main | Downloads | Logout



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

|                                     |                               |
|-------------------------------------|-------------------------------|
| TIN                                 | : 129-326-144-000             |
| Name                                | : MATANGUIHAN YOLANDA DIMAANO |
| RDO                                 | : 063                         |
| Form Type                           | : 2550Q                       |
| Reference No.                       | : 102400059270330             |
| Amount Payable<br>(Over Remittance) | : 2,962.78                    |
| Accounting Type                     | : C - Calendar                |
| For Tax Period                      | : 03/31/2024                  |
| Quarter                             | : 1                           |
| Date Filed                          | : 04/21/2024                  |
| Tax Type                            | : VT                          |

Proceed to Payment

[ [BIR Main](#) | [eFPS Login](#) | [User Menu](#) | [Help](#) ]





BIR eFPS has received the payment confirmation for your tax return from SBTC.

|                            |                              |
|----------------------------|------------------------------|
| TIN                        | 129 - 326 - 144 - 000        |
| Taxpayer's Name            | MATANGUIHAN, YOLANDA DIMAANO |
| Tax Type                   | VT                           |
| Return Period              | 03/31/2024                   |
| Transacting Bank           | SBTC (027000)                |
| Reference Number           | 102400059270330              |
| Payment Transaction Number | 241063184                    |
| Payment Transaction Date   | 04/21/2024                   |
| Actual Amount Paid         | 2962.78                      |
| SBTC's Confirmation Number | BI-042124-90047              |

Please refer to the Tax Return Inquiry facility to check the status of your payment.

[ [eFPS Main](#) | [BIR Main](#) | [Help](#) | [Print](#) ]





Guidelines and Instructions | Help

Reference No:102400059270330

Date Filed:April 21, 2024 03:43 PM

Batch Number:0

PSIC: 5138



Republika ng Pilipinas  
Kagawaran ng Pananalapi  
Kawanihan ng Rentas Internas

Quarterly Value-Added  
Tax Return

(Cumulative For 3 Months)

Bir Form No.

2550-Q

February 2007 (ENCS)

1 For the  
Year Ended  
(MM/YYYY)

☒ Calendar ☐ Fiscal

2 Quarter

December

▼

2024

1st

2nd

3rd

4th

3 Return Period  
(MM/DD/YYYY)

From

To

01/01/2024

03/31/2024

4 Amended  
Return?

Yes

No

5 Short  
Period  
Return?

Yes

No

6 TIN

129

326

144

000

7 RDO  
Code

063

8 No. of  
sheets  
attached

0

9 Line of  
Business

WHOLESALE OF MISCELLANEOUS

10 Taxpayer's Name (For Individual) Last Name, First Name, Middle Name/ (For Non-individual) Registered Name

MATANGUIHAN, YOLANDA DIMAANO

11 Telephone Number

12 Registered Address

PUBLIC MARKET OR. MINDORO

13 Zip Code

5205

14 Are you availing of tax relief under Special  
Law or International Tax Treaty?

☐ Yes ☒ No

If yes, please specify

▼

| PART II |                                                                                                              |                                                   |            | Computation of Tax             |            |
|---------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------|--------------------------------|------------|
|         |                                                                                                              | Sales/Receipts for the Quarter (Exclusive of VAT) |            | Output Tax Due for the Quarter |            |
| 15      | Vatable Sales/Receipt - Private (see Sch. 1 )                                                                | 15A                                               | 0.00       | 15B                            | 0.00       |
| 16      | Sale to Government                                                                                           | 16A                                               | 919,216.96 | 16B                            | 110,306.04 |
| 17      | Zero Rated Sales/Receipts                                                                                    | 17                                                | 0.00       |                                |            |
| 18      | Exempt Sales/Receipts                                                                                        | 18                                                | 0.00       |                                |            |
| 19      | Total Sales/Receipts and Output Tax Due                                                                      | 19A                                               | 919,216.96 | 19B                            | 110,306.04 |
| 20      | Less: Allowable Input Tax                                                                                    |                                                   |            |                                |            |
| 20A     | Input Tax Carried Over from Previous Period                                                                  | 20A                                               | 0.00       |                                |            |
| 20B     | Input Tax Deferred on Capital Goods Exceeding P1Million from Previous Quarter                                | 20B                                               | 0.00       |                                |            |
| 20C     | Transitional Input Tax                                                                                       | 20C                                               | 0.00       |                                |            |
| 20D     | Presumptive Input Tax                                                                                        | 20D                                               | 0.00       |                                |            |
| 20E     | Others                                                                                                       | 20E                                               | 0.00       |                                |            |
| 20F     | Total (Sum of Item 20A, 20B, 20C, 20D & 20E)                                                                 | 20F                                               | 0.00       |                                |            |
| 21      | Current Transactions                                                                                         | Purchases                                         |            |                                |            |
| 21A/B   | Purchase of Capital Goods not exceeding P1Million (see Sch. 2 )                                              | 21A                                               | 0.00       | 21B                            | 0.00       |
| 21C/D   | Purchase of Capital Goods exceeding P1Million (see Sch. 3 )                                                  | 21C                                               | 0.00       | 21D                            | 0.00       |
| 21E/F   | Domestic Purchases of Goods Other than Capital Goods                                                         | 21E                                               | 477,022.60 | 21F                            | 57,242.71  |
| 21G/H   | Importation of Goods Other than Capital Goods                                                                | 21G                                               | 0.00       | 21H                            | 0.00       |
| 21I/J   | Domestic Purchase of Services                                                                                | 21I                                               | 34,497.62  | 21J                            | 4,139.71   |
| 21K/L   | Services Rendered by Non-residents                                                                           | 21K                                               | 0.00       | 21L                            | 0.00       |
| 21M     | Purchases Not Qualified for Input Tax                                                                        | 21M                                               | 141,681.55 |                                |            |
| 21N/O   | Others                                                                                                       | 21N                                               | 0.00       | 21O                            | 0.00       |
| 21P     | Total Current Purchases (Sum of Item 21A, 21C, 21E, 21G, 21I, 21K, 21M & 21N)                                | 21P                                               | 653,201.77 |                                |            |
| 22      | Total Available Input Tax (Sum of Item 20F, 21B, 21D, 21F, 21H, 21J, 21L & 21O)                              | 22                                                |            |                                | 61,382.42  |
| 23      | Less: Deductions from Input Tax                                                                              |                                                   |            |                                |            |
| 23A     | Input Tax on Purchases of Capital Goods exceeding P1Million deferred for the succeeding period (see Sch. 3 ) | 23A                                               |            |                                | 0.00       |
| 23B     | Input Tax on Sale to Gov't. closed to expense (see Sch. 4 )                                                  | 23B                                               |            |                                | 0.00       |



|     |                                                                             |     |           |
|-----|-----------------------------------------------------------------------------|-----|-----------|
| 23C | Input Tax allocable to Exempt Sales (see Sch. 5 )                           | 23C | 0.00      |
| 23D | VAT Refund / TCC claimed                                                    | 23D | 0.00      |
| 23E | Others                                                                      | 23E | 0.00      |
| 23F | Total (Sum of Item 23A, 23B, 23C, 23D & 23E)                                | 23F | 0.00      |
| 24  | Total Allowable Input Tax (Item 22 less Item 23F)                           | 24  | 61,382.42 |
| 25  | Net VAT Payable (item 19B less Item 24)                                     | 25  | 48,923.62 |
| 26  | Less: Tax Credits/Payments                                                  |     |           |
| 26A | Monthly VAT Payments - previous two months                                  | 26A | 0.00      |
| 26B | Creditable Value-Added Tax Withheld (see Sch. 6 )                           | 26B | 45,960.84 |
| 26C | Advance Payment for Sugar and Flour Industries (see Sch. 7 )                | 26C | 0.00      |
| 26D | VAT withheld on Sales to Government (see Sch. 8 )                           | 26D | 0.00      |
| 26E | VAT paid in return previously filed, if this is an amended return           | 26E | 0.00      |
| 26F | Advance Payments made (please attach proof of payments - BIR Form No. 0605) | 26F | 0.00      |
| 26G | Others                                                                      | 26G | 0.00      |
| 26H | Total Tax Credits/Payments(Sum of Item 26A, 26B, 26C, 26D, 26E, 26F, & 26G) | 26H | 45,960.84 |
| 27  | Tax Still Payable/ (Overpayment) (Item 25 less Item 26H)                    | 27  | 2,962.78  |
| 28  | Add: Penalties                                                              |     |           |
|     | Surcharge                                                                   |     |           |
| 28A | 0.00                                                                        | 28B | 0.00      |
|     | Interest                                                                    |     |           |
|     | Compromise                                                                  |     |           |
| 28C | 0.00                                                                        | 28D | 0.00      |
| 29  | Total Amount Payable (Overpayment) (Sum of Item 27& 28D)                    | 29  | 2,962.78  |

Attachments

Add AttachmentRemove AttachmentAttachment Details

Print

Payment Details

Proceed to Payment

[ [BIR Main](#) | [Tax Return Inquiry](#) | [User Menu](#) | [Guidelines and Instructions](#) | [Help](#) ]

2 of 2

21/04/2024, 3:51 PM





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo  
CITY OF STO. TOMAS, BATANGAS  
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-02-29-R0407-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**MATANGUIHAN, YOLANDA**

**DIMAANO**

(CPA PHARMACY)

Name of Taxpayer

**POBLACION I, VICTORIA, ORIENTAL MINDORO**

Address

**129-326-144-00000**

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 29th day of February, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MARCH 01, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.  
CERTIFICATION FEE OF P100 WAS PAID ON FEBRUARY 19, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 249717015.  
ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



**AMIHAN L. VALDEZ**

Asst. Chief, Collection Division

Officer-in-Charge

02/29/2024

DOCUMENTARY STAMP TAX  
DATE OF PAYMENT: 02/27/2024  
PAYMENT CONFIRMATION:  
Ym202402272308405815969662  
AMOUNT: P30.00

**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.





This certifies that

**CPA PHARMACY**  
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

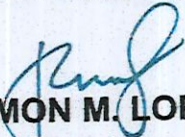
**YOLANDA DIMAANO MATANGUIHAN**

is valid from 01 October 2020 to 01 October 2025 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 01 October 2020 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 2209456**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



APZC451711556783

Documentary Stamp Tax Paid Php 30.00





Republic of the Philippines  
Department of Health  
**Food and Drug Administration**  
Civic Drive, Filinvest Corporate City  
Alabang, Muntinlupa City



# **LICENSE TO OPERATE**

as

## **Drug Distributor-Wholesaler**

is hereby granted to

## **CPA PHARMACY**

Public Market, Poblacion 1, Victoria, Oriental Mindoro, Mimaropa  
(Region IV-B), 5205, Victoria, Oriental Mindoro

Owner: **YOLANDA D. MATANGUIHAN**  
License Number: **CDRR-RIVB-DW-652922**  
Application Type: **Renewal**  
Date of Issuance: **08 June 2023**  
Validity of License: **31 August 2026**



This LTO shall be renewed within **90 days** before its expiration, upon compliance with relevant laws, rules and regulations and the payment of fees. This LTO may be suspended, cancelled or revoked by this Office for cause if found violating RA 9711 and related issuances.

Furthermore, with this LTO, the FDA allows the establishment to apply for a market authorization [i.e. registration (CPR) or notification] for health products prior to manufacture, importation, sale or offer for sale, distribution, transfer and advertisement as the case may be.

**DR. SAMUEL A. ZACATE**  
Director General

*This electronic-LTO (eLTO) is computer generated and does not require signature*



APPROVED BUDGET FOR THE CONTRACT (ABC)  
Supply and Delivery of Office Supplies, Drugs & Medicines, Medical & Dental Supplies, Other Supplies and Medicine First Aid Kit for the University Clinic at Minsu Calapan City Campus  
Maslpit, Calapan City, Oriental Mindoro  
Project Name and Location

Stations: Mindoro State University

Contract Duration:

| ITEM NO.               | DESCRIPTION              | QUANTITY | UNIT    | CURRENT MARKET PRICE | TOTAL COST | VAT, OTHER TAXES AND/OR DUTIES APPLICABLE | FREIGHT & INSURANCE | OTHER INDIRECT COSTS | OTHER COST FACTORS  |       |      | TOTAL COST | UNIT COST |
|------------------------|--------------------------|----------|---------|----------------------|------------|-------------------------------------------|---------------------|----------------------|---------------------|-------|------|------------|-----------|
|                        |                          |          |         |                      |            |                                           |                     |                      | INFLATION, CURRENCY |       |      |            |           |
|                        |                          |          |         |                      |            |                                           |                     |                      | %                   | VALUE |      |            |           |
| (1)                    | (2)                      | (3)      | (4)     | (5)                  | (6)        | (7)                                       | (8)                 | (9)                  | (10)                | (11)  | (12) | (13)       |           |
| Lot 1- Office Supplies |                          |          |         |                      |            |                                           |                     |                      |                     |       |      |            |           |
| 1                      | Ballpen (black)          | 1        | dozens  | 120.00               | 120.00     |                                           |                     |                      |                     |       |      |            |           |
| 2                      | Battery-AA heavy duty    | 50       | pcs     | 20.00                | 1,000.00   |                                           |                     |                      |                     |       |      |            |           |
| 3                      | Battery-AAA heavy duty   | 50       | pcs     | 25.00                | 1,250.00   |                                           |                     |                      |                     |       |      |            |           |
| 4                      | Correction tape          | 10       | pcs     | 42.00                | 420.00     |                                           |                     |                      |                     |       |      |            |           |
| 5                      | Cutter-heavy duty cutter | 2        | pcs     | 100.00               | 200.00     |                                           |                     |                      |                     |       |      |            |           |
| 6                      | Double sided tape        | 5        | pcs     | 45.00                | 225.00     |                                           |                     |                      |                     |       |      |            |           |
| 7                      | Ink 664 black            | 2        | bottles | 300.00               | 600.00     |                                           |                     |                      |                     |       |      |            |           |
| 8                      | Ink 664 cyan             | 2        | bottles | 300.00               | 600.00     |                                           |                     |                      |                     |       |      |            |           |
| 9                      | Ink 664 magenta          | 2        | bottles | 300.00               | 600.00     |                                           |                     |                      |                     |       |      |            |           |
| 10                     | Ink 664 yellow           | 2        | bottles | 300.00               | 600.00     |                                           |                     |                      |                     |       |      |            |           |
| 11                     | Folder long              | 50       | pcs     | 4.50                 | 225.00     |                                           |                     |                      |                     |       |      |            |           |
| 12                     | Folder short             | 50       | pcs     | 5.00                 | 250.00     |                                           |                     |                      |                     |       |      |            |           |
| 13                     | Glue 200ml               | 3        | pcs     | 120.00               | 360.00     |                                           |                     |                      |                     |       |      |            |           |
| 14                     | Glue gun                 | 1        | pcs     | 250.00               | 250.00     |                                           |                     |                      |                     |       |      |            |           |
| 15                     | Glue stick               | 5        | pcs     | 9.00                 | 45.00      |                                           |                     |                      |                     |       |      |            |           |
| 16                     | Logbook 300 pages        | 3        | pcs     | 166.67               | 500.00     |                                           |                     |                      |                     |       |      |            |           |
| 17                     | Long bond paper - sub 20 | 5        | reams   | 250.00               | 1,250.00   |                                           |                     |                      |                     |       |      |            |           |
| 18                     | A4 bonf paper - sub 20   | 5        | reams   | 250.00               | 1,250.00   |                                           |                     |                      |                     |       |      |            |           |
| 19                     | Short Bond paper- sub 20 | 5        | reams   | 250.00               | 1,250.00   |                                           |                     |                      |                     |       |      |            |           |
| 20                     | Masking tape             | 3        | pcs     | 45.00                | 135.00     |                                           |                     |                      |                     |       |      |            |           |
| 21                     | Paper clips (medium)     | 3        | boxes   | 25.00                | 75.00      |                                           |                     |                      |                     |       |      |            |           |
| 22                     | Pencil no. 2             | 2        | boxes   | 75.00                | 150.00     |                                           |                     |                      |                     |       |      |            |           |
| 23                     | Permanent marker (black) | 10       | pcs     | 45.00                | 450.00     |                                           |                     |                      |                     |       |      |            |           |
| 24                     | Pushpins                 | 2        | boxes   | 28.00                | 56.00      |                                           |                     |                      |                     |       |      |            |           |
| 25                     | Scissors (Blg)           | 5        | pcs     | 75.00                | 375.00     |                                           |                     |                      |                     |       |      |            |           |
| 26                     | Scotch tape 2"           | 10       | pcs     | 30.00                | 300.00     |                                           |                     |                      |                     |       |      |            |           |
| 27                     | Staple wire (no. 35)     | 2        | boxes   | 55.00                | 110.00     |                                           |                     |                      |                     |       |      |            |           |



[illegible]



|    |                                                         |    |         |           |           |  |  |  |  |  |  |  |  |  |  |  |  |
|----|---------------------------------------------------------|----|---------|-----------|-----------|--|--|--|--|--|--|--|--|--|--|--|--|
| 1  | Aceite de Manzanilla 50ml                               | 5  | bottles | 40.00     | 200.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 2  | Band Aid                                                | 10 | boxes   | 85.00     | 850.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 3  | Betadine wound Spray 55gms                              | 5  | pieces  | 300.00    | 1,500.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4  | Betadine Solution (120ml)                               | 5  | bottles | 255.00    | 1,275.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5  | Cotton Ball (30pcs/pack)                                | 25 | packs   | 20.00     | 500.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 6  | Disposable Ice bag (ziplock pouch)                      | 5  | boxes   | 300.00    | 1,500.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7  | Gloves (medium)                                         | 3  | boxes   | 750.00    | 2,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8  | Elastic bandage 3"                                      | 5  | pieces  | 15.00     | 75.00     |  |  |  |  |  |  |  |  |  |  |  |  |
| 9  | Efficasecent Oil (25ml)                                 | 10 | bottles | 35.00     | 350.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 10 | Hydrogen Peroxide (120ml)                               | 20 | bottles | 35.00     | 700.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 11 | Ice Chest (medium)                                      | 1  | pieces  | 2,000.00  | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12 | Isoprophyl alcohol 70%-gal                              | 10 | gallons | 400.00    | 4,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13 | Medicated patch                                         | 20 | boxes   | 80.00     | 1,600.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14 | Menthol crystals methyl salicylate eucalyptus oil 2.5ml | 20 | bottles | 35.00     | 700.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 15 | micropore 1inch                                         | 4  | boxes   | 380.00    | 1,520.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16 | micropore 1/2 inch                                      | 4  | boxes   | 350.00    | 1,400.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17 | Methyl Salicylate (oil of wintergreen)                  | 20 | pieces  | 54.00     | 1,080.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18 | Methyl Salicylate Menthol Crystals Eucalyptus Oil 20ml  | 40 | bottles | 155.00    | 6,200.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 19 | Nebulization Kit with mask (adult)                      | 10 | pcs     | 100.00    | 1,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20 | Oxygen Regulator                                        | 1  | pcs     | 2,800.00  | 2,800.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 21 | Methyl Salicylate Camphor + menthol (120ml)             | 20 | pcs     | 135.00    | 2,700.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 22 | Povidone Iodine (30ml)                                  | 20 | pcs     | 111.00    | 2,220.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 23 | Pulse Oximeter                                          | 3  | pcs     | 700.00    | 2,100.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 24 | Salbutamol Nebule                                       | 2  | boxes   | 1,800.00  | 3,600.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 25 | Sterile gauze 4x4                                       | 2  | boxes   | 1,300.00  | 2,600.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 26 | Syringe 10cc                                            | 1  | box     | 1,250.00  | 1,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 27 | Syringe 5cc                                             | 1  | box     | 1,250.00  | 1,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 28 | Syringe 3cc                                             | 1  | box     | 1,250.00  | 1,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 29 | Syringe 1cc                                             | 1  | box     | 1,250.00  | 1,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 30 | Tackle box (big) heavy duty                             | 2  | pcs     | 2,000.00  | 4,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 31 | Vaporub (med)                                           | 10 | pcs     | 135.00    | 1,350.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 32 | Zinc Oxide + Calamine                                   | 2  | boxes   | 800.00    | 1,600.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 33 | Urine Strips                                            | 5  | bottles | 350.00    | 1,750.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 34 | Anesthetic solution (lidocaine)                         | 2  | boxes   | 1,200.00  | 2,400.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 35 | Ansell gloves (6.5 size)                                | 5  | boxes   | 150.00    | 750.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 36 | Beautifil composite A1                                  | 2  | pieces  | 1,000.00  | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 37 | Beautifil composite A2                                  | 2  | pieces  | 1,000.00  | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 38 | Beautifil composite A3                                  | 2  | pieces  | 1,000.00  | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 39 | Beautifil composite opaquer                             | 2  | pieces  | 2,500.00  | 5,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 40 | Cordless light cure machine                             | 1  | pieces  | 10,000.00 | 10,000.00 |  |  |  |  |  |  |  |  |  |  |  |  |



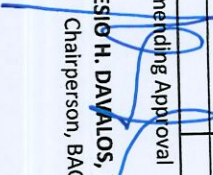
|                               |                                          |     |         |          |           |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------------------------|------------------------------------------|-----|---------|----------|-----------|--|--|--|--|--|--|--|--|--|--|--|--|
| 41                            | Dental Needle                            | 2   | boxes   | 400.00   | 800.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 42                            | Disposable paper cup                     | 20  | packs   | 105.00   | 2,100.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 43                            | Dental bib with clip (waterproof)        | 10  | boxes   | 150.00   | 1,500.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 44                            | Dental floss                             | 10  | pieces  | 90.00    | 900.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 45                            | G1 Ultrasonic Scaler tip                 | 1   | piece   | 500.00   | 500.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 46                            | G5 Ultrasonic Scaler tip                 | 1   | piece   | 500.00   | 500.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 47                            | High quality composite finishing burs    | 15  | pcs     | 80.00    | 1,200.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 48                            | High quality dental diamond round burs   | 20  | pcs     | 80.00    | 1,600.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 49                            | Mouth Mirror                             | 20  | pcs     | 150.00   | 3,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 50                            | Micro Applicator                         | 4   | packs   | 200.00   | 800.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 51                            | Resto bonding agent                      | 2   | bottles | 1,000.00 | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 52                            | Saliva Ejector tip                       | 5   | packs   | 200.00   | 1,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 53                            | Toothpaste                               | 4   | tubes   | 350.00   | 1,400.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lot 3 - sub total             |                                          |     |         |          | 99,870.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| Lot 4 - Other Supplies        |                                          |     |         |          | -         |  |  |  |  |  |  |  |  |  |  |  |  |
| 1                             | Bath Soap                                | 10  | pcs     | 65.00    | 650.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 2                             | Blanket (twin)                           | 2   | pcs     | 400.00   | 800.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 3                             | Brown paper bag (4x6)                    | 200 | pcs     | 2.40     | 480.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 4                             | Detergent bar soap (4 cuts)              | 10  | bars    | 45.00    | 450.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 5                             | Detergent powder (1kilo)                 | 20  | packs   | 220.00   | 4,400.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6                             | Dishwashing liquid 250ml                 | 10  | bottles | 75.00    | 750.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 7                             | Disinfectant liquid 1 gallon (original)  | 10  | bottles | 200.00   | 2,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8                             | Disinfectant liquid 1 liter color safe   | 20  | bottles | 150.00   | 3,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9                             | Disinfectant liquid 1 liter color safe   | 10  | bottles | 280.00   | 2,800.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10                            | Disinfectant floor cleaner 1 liter       | 30  | pcs     | 350.00   | 10,500.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| 11                            | Disinfectant Spray 340g- Assorted scent  | 1   | box     | 3,000.00 | 3,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12                            | Disposable paper glass (6ozs) (20x50pcs) | 5   | sets    | 450.00   | 2,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13                            | Filtered bedsheet (single)               | 25  | rolls   | 85.00    | 2,125.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14                            | Garbage bag (small & clear)              | 50  | rolls   | 85.00    | 4,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15                            | LED Bulb 9 watts (daylight)              | 20  | pcs     | 146.25   | 2,925.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16                            | Stick-on toilet bowl cleaning strip      | 20  | pcs     | 70.00    | 1,400.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17                            | Multi-Insect killer odorless - 500ml     | 20  | pcws    | 495.00   | 9,900.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18                            | Pillowcase (20"x30")                     | 5   | pcs     | 150.00   | 750.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 19                            | Plastic Labo (medium)                    | 25  | rolls   | 65.00    | 1,625.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20                            | Resealable plastic (medium)              | 5   | dozens  | 65.00    | 325.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 21                            | Scrub Sponge (kitchen use)               | 10  | pcs     | 45.00    | 450.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 22                            | Tissue Roll (bathroom tissue)            | 50  | pcs     | 15.00    | 750.00    |  |  |  |  |  |  |  |  |  |  |  |  |
| 23                            | Tissue Roll (bathroom tissue)            | 25  | pcs     | 60.00    | 1,500.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 24                            | Tissue Roll (kitchen towel)              | 1   | pcs     | 1,500.00 | 1,500.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 25                            | Tornado Mop                              | 20  | packs   | 62.50    | 1,250.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| 26                            | Wet wipes                                | 20  | packs   | 155.00   | 3,100.00  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lot 4 - sub total             |                                          |     |         |          | 62,930.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| Lot 5- Medicine First Aid Kit |                                          |     |         |          | -         |  |  |  |  |  |  |  |  |  |  |  |  |

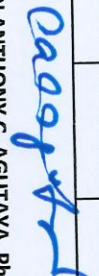


|   |                                              |    |        |        |           |            |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|----------------------------------------------|----|--------|--------|-----------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1 | Medicine First Aid Kit                       | 30 | pieces | 500.00 | 15,000.00 | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Specification:                               |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Material: high quality plastic               |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | size: 35cmx28cmx10cm                         |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | can be wall-mounted                          |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | cabinet-style with easy open hook            |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | slide door                                   |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | comes with transparent plastic door for easy |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | identification of contents                   |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | durable, easy to clean                       |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | free two screws for installation             |    |        |        |           | 15,000.00  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Lot 5 - sub total                            |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX         |    |        |        |           | -          |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | GRAND TOTAL                                  |    |        |        |           | 520,725.00 |  |  |  |  |  |  |  |  |  |  |  |  |  |

Prepared by  
  
**RENELITO C. RICO**  
Member, BAC Secretariat

Submitted by  
  
**Engr. MARK LESTER A. MAGPANTAY**  
Head, BAC Secretariat

Recommending Approval  
  
**NEMESIO H. DAVALOS, Ph.D.**  
Chairperson, BAC

Approved  
  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC- Office of the University President





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

|                                                                                                                                                   |         |                                                                          |     |                                                                                     |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                                        |         | PR No.: 2024 - 087                                                       |     | Date: April 25, 2024                                                                |            |
|                                                                                                                                                   |         | Responsibility Center Code :                                             |     |                                                                                     |            |
| Stock/<br>Property No.                                                                                                                            | Unit    | Item Description                                                         | Qty | Unit Cost                                                                           | Total Cost |
| LOT 1- OFFICE SUPPLIES                                                                                                                            |         |                                                                          |     |                                                                                     |            |
| 1                                                                                                                                                 | dozens  | Ballpen (black)                                                          | 1   | 120.00                                                                              | 120.00     |
| 2                                                                                                                                                 | pcs     | Battery AA- heavy duty                                                   | 50  | 20.00                                                                               | 1,000.00   |
| 3                                                                                                                                                 | pcs     | Battery AAA - heavy duty                                                 | 50  | 25.00                                                                               | 1,250.00   |
| 4                                                                                                                                                 | pcs     | Correction tape                                                          | 10  | 42.00                                                                               | 420.00     |
| 5                                                                                                                                                 | pcs     | Cutter - heavy duty cutter                                               | 2   | 100.00                                                                              | 200.00     |
| 6                                                                                                                                                 | pcs     | Double sided tape                                                        | 5   | 45.00                                                                               | 225.00     |
| 7                                                                                                                                                 | bottles | Epson ink 664 black                                                      | 2   | 300.00                                                                              | 600.00     |
| 8                                                                                                                                                 | bottles | Epson ink 664 cyan                                                       | 2   | 300.00                                                                              | 600.00     |
| 9                                                                                                                                                 | bottles | Epson ink 664 magenta                                                    | 2   | 300.00                                                                              | 600.00     |
| 10                                                                                                                                                | bottles | Epson ink 664 yellow                                                     | 2   | 300.00                                                                              | 600.00     |
| 11                                                                                                                                                | pcs     | Folder Long                                                              | 50  | 4.50                                                                                | 225.00     |
| 12                                                                                                                                                | pcs     | Folder short                                                             | 50  | 5.00                                                                                | 250.00     |
| 13                                                                                                                                                | pcs     | Glue 200ml                                                               | 3   | 120.00                                                                              | 360.00     |
| 14                                                                                                                                                | pcs     | Glue gun                                                                 | 1   | 250.00                                                                              | 250.00     |
| 15                                                                                                                                                | pcs     | Glue stick                                                               | 5   | 9.00                                                                                | 45.00      |
| 16                                                                                                                                                | pcs     | Logbook 300pages                                                         | 3   | 166.67                                                                              | 500.00     |
| 17                                                                                                                                                | reams   | Long Bond paper - sub 20                                                 | 5   | 250.00                                                                              | 1,250.00   |
| 18                                                                                                                                                | reams   | A4 Bond paper - sub 20                                                   | 5   | 250.00                                                                              | 1,250.00   |
| 19                                                                                                                                                | reams   | Short Bond paper - sub 20                                                | 5   | 250.00                                                                              | 1,250.00   |
| 20                                                                                                                                                | pcs     | Masking tape                                                             | 3   | 45.00                                                                               | 135.00     |
| 21                                                                                                                                                | boxes   | Paper clips (medium)                                                     | 3   | 25.00                                                                               | 75.00      |
| 22                                                                                                                                                | boxes   | Pencil No.2                                                              | 2   | 75.00                                                                               | 150.00     |
| 23                                                                                                                                                | pcs     | Permanent marker (black)                                                 | 10  | 45.00                                                                               | 450.00     |
| 24                                                                                                                                                | boxes   | Pushpins                                                                 | 2   | 28.00                                                                               | 56.00      |
| 25                                                                                                                                                | pcs     | Scissors ( Big )                                                         | 5   | 75.00                                                                               | 375.00     |
| 26                                                                                                                                                | pcs     | Scotch tape 2"                                                           | 10  | 30.00                                                                               | 300.00     |
| 27                                                                                                                                                | boxes   | Staple wire (no.35)                                                      | 2   | 55.00                                                                               | 110.00     |
| SUBTOTAL 01                                                                                                                                       |         |                                                                          |     |                                                                                     | 12,646.00  |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                                          |     |                                                                                     |            |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                   |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |     | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation : |            |
| MERVIN ICALLA<br>Director for Auxiliary and General Services                                                                                      |         | ELVI C. ESCAREZ, Ph.D.<br>Campus Executive Director                      |     | ROVELYN P. ROXAS<br>Budget Officer III                                              |            |
|                                                                                                                                                   |         |                                                                          |     | Approved by:<br>Signature :<br>Printed Name :<br>Designation :                      |            |
|                                                                                                                                                   |         |                                                                          |     | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.<br>OIC - Office of the University President     |            |

975

STF - 1071  
164 -200  
05-741  
50 20 30 1420

CHARGEABLE AGAINST MEO. FEE  
V20201001/V20201002/V20201003/V20201004/V20201005/V20201006/V20201007/V20201008/V20201009/V20201010/V20201011/V20201012/V20201013/V20201014/V20201015/V20201016/V20201017/V20201018/V20201019/V20201020/V20201021/V20201022/V20201023/V20201024/V20201025/V20201026/V20201027/V20201028/V20201029/V20201030/V20201031/V20201101/V20201102/V20201103/V20201104/V20201105/V20201106/V20201107/V20201108/V20201109/V20201110/V20201111/V20201112/V20201113/V20201114/V20201115/V20201116/V20201117/V20201118/V20201119/V20201120/V20201121/V20201122/V20201123/V20201124/V20201125/V20201126/V20201127/V20201128/V20201129/V20201130/V20201131/V20201201/V20201202/V20201203/V20201204/V20201205/V20201206/V20201207/V20201208/V20201209/V20201210/V20201211/V20201212/V20201213/V20201214/V20201215/V20201216/V20201217/V20201218/V20201219/V20201220/V20201221/V20201222/V20201223/V20201224/V20201225/V20201226/V20201227/V20201228/V20201229/V20201230/V20201231/V20210101/V20210102/V20210103/V20210104/V20210105/V20210106/V20210107/V20210108/V20210109/V20210110/V20210111/V20210112/V20210113/V20210114/V20210115/V20210116/V20210117/V20210118/V20210119/V20210120/V20210121/V20210122/V20210123/V20210124/V20210125/V20210126/V20210127/V20210128/V20210129/V20210130/V20210131/V20210201/V20210202/V20210203/V20210204/V20210205/V20210206/V20210207/V20210208/V20210209/V20210210/V20210211/V20210212/V20210213/V20210214/V20210215/V20210216/V20210217/V20210218/V20210219/V20210220/V20210221/V20210222/V20210223/V20210224/V20210225/V20210226/V20210227/V20210228/V20210229/V20210230/V20210301/V20210302/V20210303/V20210304/V20210305/V20210306/V20210307/V20210308/V20210309/V20210310/V20210311/V20210312/V20210313/V20210314/V20210315/V20210316/V20210317/V20210318/V20210319/V20210320/V20210321/V20210322/V20210323/V20210324/V20210325/V20210326/V20210327/V20210328/V20210329/V20210330/V20210331/V20210401/V20210402/V20210403/V20210404/V20210405/V20210406/V20210407/V20210408/V20210409/V20210410/V20210411/V20210412/V20210413/V20210414/V20210415/V20210416/V20210417/V20210418/V20210419/V20210420/V20210421/V20210422/V20210423/V20210424/V20210425/V20210426/V20210427/V20210428/V20210429/V20210430/V20210501/V20210502/V20210503/V20210504/V20210505/V20210506/V20210507/V20210508/V20210509/V20210510/V20210511/V20210512/V20210513/V20210514/V20210515/V20210516/V20210517/V20210518/V20210519/V20210520/V20210521/V20210522/V20210523/V20210524/V20210525/V20210526/V20210527/V20210528/V20210529/V20210530/V20210531/V20210601/V20210602/V20210603/V20210604/V20210605/V20210606/V20210607/V20210608/V20210609/V20210610/V20210611/V20210612/V20210613/V20210614/V20210615/V20210616/V20210617/V20210618/V20210619/V20210620/V20210621/V20210622/V20210623/V20210624/V20210625/V20210626/V20210627/V20210628/V20210629/V20210630/V20210701/V20210702/V20210703/V20210704/V20210705/V20210706/V20210707/V20210708/V20210709/V20210710/V20210711/V20210712/V20210713/V20210714/V20210715/V20210716/V20210717/V20210718/V20210719/V20210720/V20210721/V20210722/V20210723/V20210724/V20210725/V20210726/V20210727/V20210728/V20210729/V20210730/V20210731/V20210801/V20210802/V20210803/V20210804/V20210805/V20210806/V20210807/V20210808/V20210809/V20210810/V20210811/V20210812/V20210813/V20210814/V20210815/V20210816/V20210817/V20210818/V20210819/V20210820/V20210821/V20210822/V20210823/V20210824/V20210825/V20210826/V20210827/V20210828/V20210829/V20210830/V20210831/V20210901/V20210902/V20210903/V20210904/V20210905/V20210906/V20210907/V20210908/V20210909/V20210910/V20210911/V20210912/V20210913/V20210914/V20210915/V20210916/V20210917/V20210918/V20210919/V20210920/V20210921/V20210922/V20210923/V20210924/V20210925/V20210926/V20210927/V20210928/V20210929/V20210930/V20211001/V20211002/V20211003/V20211004/V20211005/V20211006/V20211007/V20211008/V20211009/V20211010/V20211011/V20211012/V20211013/V20211014/V20211015/V20211016/V20211017/V20211018/V20211019/V20211020/V20211021/V20211022/V20211023/V20211024/V20211025/V20211026/V20211027/V20211028/V20211029/V20211030/V20211031/V20211101/V20211102/V20211103/V20211104/V20211105/V20211106/V20211107/V20211108/V20211109/V20211110/V20211111/V20211112/V20211113/V20211114/V20211115/V20211116/V20211117/V20211118/V20211119/V20211120/V20211121/V20211122/V20211123/V20211124/V20211125/V20211126/V20211127/V20211128/V20211129/V20211130/V20211201/V20211202/V20211203/V20211204/V20211205/V20211206/V20211207/V20211208/V20211209/V20211210/V20211211/V20211212/V20211213/V20211214/V20211215/V20211216/V20211217/V20211218/V20211219/V20211220/V20211221/V20211222/V20211223/V20211224/V20211225/V20211226/V20211227/V20211228/V20211229/V20211230/V20211231/V20220101/V20220102/V20220103/V20220104/V20220105/V20220106/V20220107/V20220108/V20220109/V20220110/V20220111/V20220112/V20220113/V20220114/V20220115/V20220116/V20220117/V20220118/V20220119/V20220120/V20220121/V20220122/V20220123/V20220124/V20220125/V20220126/V20220127/V20220128/V20220129/V20220130/V20220131/V20220201/V20220202/V20220203/V20220204/V20220205/V20220206/V20220207/V20220208/V20220209/V20220210/V20220211/V20220212/V20220213/V20220214/V20220215/V20220216/V20220217/V20220218/V20220219/V20220220/V20220221/V20220222/V20220223/V20220224/V20220225/V20220226/V20220227/V20220228/V20220229/V20220230/V20220301/V20220302/V20220303/V20220304/V20220305/V20220306/V20220307/V20220308/V20220309/V20220310/V20220311/V20220312/V20220313/V20220314/V20220315/V20220316/V20220317/V20220318/V20220319/V20220320/V20220321/V20220322/V20220323/V20220324/V20220325/V20220326/V20220327/V20220328/V20220329/V20220330/V20220331/V20220401/V20220402/V20220403/V20220404/V20220405/V20220406/V20220407/V20220408/V20220409/V20220410/V20220411/V20220412/V20220413/V20220414/V20220415/V20220416/V20220417/V20220418/V20220419/V20220420/V20220421/V20220422/V20220423/V20220424/V20220425/V20220426/V20220427/V20220428/V20220429/V20220430/V20220501/V20220502/V20220503/V20220504/V20220505/V20220506/V20220507/V20220508/V20220509/V20220510/V20220511/V20220512/V20220513/V20220514/V20220515/V20220516/V20220517/V20220518/V20220519/V20220520/V20220521/V20220522/V20220523/V20220524/V20220525/V20220526/V20220527/V20220528/V20220529/V20220530/V20220531/V20220601/V20220602/V20220603/V20220604/V20220605/V20220606/V20220607/V20220608/V20220609/V20220610/V20220611/V20220612/V20220613/V20220614/V20220615/V20220616/V20220617/V20220618/V20220619/V20220620/V20220621/V20220622/V20220623/V20220624/V20220625/V20220626/V20220627/V20220628/V20220629/V20220630/V20220701/V20220702/V20220703/V20220704/V20220705/V20220706/V20220707/V20220708/V20220709/V20220710/V20220711/V20220712/V20220713/V20220714/V20220715/V20220716/V20220717/V20220718/V20220719/V20220720/V20220721/V20220722/V20220723/V20220724/V20220725/V20220726/V20220727/V20220728/V20220729/V20220730/V20220731/V20220801/V20220802/V20220803/V20220804/V20220805/V20220806/V20220807/V20220808/V20220809/V20220810/V20220811/V20220812/V20220813/V20220814/V20220815/V20220816/V20220817/V20220818/V20220819/V20220820/V20220821/V20220822/V20220823/V20220824/V20220825/V20220826/V20220827/V20220828/V20220829/V20220830/V20220831/V20220901/V20220902/V20220903/V20220904/V20220905/V20220906/V20220907/V20220908/V20220909/V20220910/V20220911/V20220912/V20220913/V20220914/V20220915/V20220916/V20220917/V20220918/V20220919/V20220920/V20220921/V20220922/V20220923/V20220924/V20220925/V20220926/V20220927/V20220928/V20220929/V20220930/V20221001/V20221002/V20221003/V20221004/V20221005/V20221006/V20221007/V20221008/V20221009/V20221010/V20221011/V20221012/V20221013/V20221014/V20221015/V20221016/V20221017/V20221018/V20221019/V20221020/V20221021/V20221022/V20221023/V20221024/V20221025/V20221026/V20221027/V20221028/V20221029/V20221030/V20221031/V20221101/V20221102/V20221103/V20221104/V20221105/V20221106/V20221107/V20221108/V20221109/V20221110/V20221111/V20221112/V20221113/V20221114/V20221115/V20221116/V20221117/V20221118/V20221119/V20221120/V20221121/V20221122/V20221123/V20221124/V20221125/V20221126/V20221127/V20221128/V20221129/V20221130/V20221201/V20221202/V20221203/V20221204/V20221205/V20221206/V20221207/V20221208/V20221209/V20221210/V20221211/V20221212/V20221213/V20221214/V20221215/V20221216/V20221217/V20221218/V20221219/V20221220/V20221221/V20221222/V20221223/V20221224/V20221225/V20221226/V20221227/V20221228/V20221229/V20221230/V20221231/V20230101/V20230102/V20230103/V20230104/V20230105/V20230106/V20230107/V20230108/V20230109/V20230110/V20230111/V20230112/V20230113/V20230114/V20230115/V20230116/V20230117/V20230118/V20230119/V20230120/V20230121/V20230122/V20230123/V20230124/V20230125/V20230126/V20230127/V20230128/V20230129/V20230130/V20230131/V20230201/V20230202/V20230203/V20230204/V20230205/V20230206/V20230207/V20230208/V20230209/V20230210/V20230211/V20230212/V20230213/V20230214/V20230215/V20230216/V20230217/V20230218/V20230219/V20230220/V20230221/V20230222/V20230223/V20230224/V20230225/V20230226/V20230227/V20230228/V20230229/V20230230/V20230301/V20230302/V20230303/V20230304/V20230305/V20230306/V20230307/V20230308/V20230309/V20230310/V20230311/V20230312/V20230313/V20230314/V20230315/V20230316/V20230317/V20230318/V20230319/V20230320/V20230321/V20230322/V20230323/V20230324/V20230325/V20230326/V20230327/V20230328/V20230329/V20230330/V20230331/V20230401/V20230402/V20230403/V20230404/V20230405/V20230406/V20230407/V20230408/V20230409/V20230410/V20230411/V20230412/V20230413/V20230414/V20230415/V20230416/V20230417/V20230418/V20230419/V20230420/V20230421/V20230422/V20230423/V20230424/V20230425/V20230426/V20230427/V20230428/V20230429/V20230430/V20230501/V20230502/V20230503/V20230504/V20230505/V20230506/V20230507/V20230508/V20230509/V20230510/V20230511/V20230512/V20230513/V20230514/V20230515/V20230516/V20230517/V20230518/V20230519/V20230520/V20230521/V20230522/V20230523/V20230524/V20230525/V20230526/V20230527/V20230528/V20230529/V20230530/V20230531/V20230601/V20230602/V20230603/V20230604/V20230605/V20230606/V20230607/V20230608/V20230609/V20230610/V20230611/V20230612/V20230613/V20230614/V20230615/V20230616/V20230617/V20230618/V20230619/V20230620/V20230621/V20230622/V20230623/V20230624/V20230625/V20230626/V20230627/V20230628/V20230629/V20230630/V20230701/V20230702/V20230703/V20230704/V20230705/V20230706/V20230707/V20230708/V20230709/V20230710/V20230711/V20230712/V20230713/V20230714/V20230715/V20230716/V20230717/V20230718/V20230719/V20230720/V20230721/V20230722/V20230723/V20230724/V20230725/V20230726/V20230727/V20230728/V20230729/V20230730/V20230731/V20230801/V20230802/V20230803/V20230804/V20230805/V20230806/V20230807/V20230808/V20230809/V20230810/V20230811/V20230812/V20230813/V20230814/V20230815/V20230816/V20230817/V20230818/V20230819/V20230820/V20230821/V20230822/V20230823/V20230824/V20230825/V20230826/V20230827/V20230828/V20230829/V20230830/V20230831/V20230901/V20230902/V20230903/V20230904/V20230905/V20230906/V20230907/V20230908/V20230909/V20230910/V20230911/V20230912/V20230913/V20230914/V20230915/V20230916/V20230917/V20230918/V20230919/V20230920/V20230921/V20230922/V20230923/V20230924/V20230925/V20230926/V20230927/V20230928/V20230929/V20230930/V20231001/V20231002/V20231003/V20231004/V20231005/V20231006/V20231007/V20231008/V20231009/V20231010/V20





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

|                                                                                                                                       |         |                                                                 |      |                                          |            |
|---------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------------------------------------------------|------|------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                            |         | PR No.: 2024 - 087                                              |      | Date:                                    |            |
|                                                                                                                                       |         | Responsibility Center Code :                                    |      | April 25, 2024                           |            |
| ock/ Property N                                                                                                                       | Unit    | Item Description                                                | Qty  | Unit Cost                                | Total Cost |
|                                                                                                                                       |         | CONT. LOT 1- OFFICE SUPPLIES                                    |      |                                          | -          |
| 28                                                                                                                                    | pcs     | White board marker(black)                                       | 5    | 62.00                                    | 310.00     |
|                                                                                                                                       |         | LOT- 2 DRUGS AND MEDICINES                                      |      |                                          | -          |
| 1                                                                                                                                     | sachets | Acetylcysteine 200 mg                                           | 200  | 14.60                                    | 2,920.00   |
| 2                                                                                                                                     | tablets | Aluminum Hydroxide + Magnesium Hydroxide Simeticone             | 500  | 8.50                                     | 4,250.00   |
| 3                                                                                                                                     | tablets | Amlodipine 5mg                                                  | 300  | 4.50                                     | 1,350.00   |
| 4                                                                                                                                     | tablets | Amoxicillin 500mg                                               | 500  | 6.00                                     | 3,000.00   |
| 5                                                                                                                                     | ampules | Anti-tetanus serum 1500 IU                                      | 20   | 57.00                                    | 1,140.00   |
| 6                                                                                                                                     | tablets | Ascorbic Acid 500 mg                                            | 4500 | 4.00                                     | 18,000.00  |
| 7                                                                                                                                     | tablets | Azithromycin 500 mg                                             | 200  | 79.67                                    | 15,934.00  |
| 8                                                                                                                                     | tablets | Betahistine 24mg                                                | 100  | 42.50                                    | 4,250.00   |
| 9                                                                                                                                     | tablets | Butamirate 50 mg                                                | 500  | 15.50                                    | 7,750.00   |
| 10                                                                                                                                    | sachets | Calamine 3.5grams topical ointment                              | 50   | 60.00                                    | 3,000.00   |
| 11                                                                                                                                    | tablets | Cefalexin 500 mg                                                | 500  | 6.40                                     | 3,200.00   |
| 12                                                                                                                                    | tablets | Cetirizine 10mg                                                 | 300  | 4.50                                     | 1,350.00   |
| 13                                                                                                                                    | tablets | Clindamycin 300 mg                                              | 300  | 37.00                                    | 11,100.00  |
| 14                                                                                                                                    | tablets | Ciprofloxacin 500 mg Tablet                                     | 600  | 8.00                                     | 4,800.00   |
| 15                                                                                                                                    | tablets | Cinnarizine 25 mg                                               | 300  | 2.20                                     | 660.00     |
| 16                                                                                                                                    | tubes   | Clobetasol 15g tube                                             | 5    | 115.00                                   | 575.00     |
| 17                                                                                                                                    | tablets | Cloxacillin 500 mg                                              | 1000 | 11.00                                    | 11,000.00  |
| 18                                                                                                                                    | tablets | Co-Amoxiclav 500 mg                                             | 200  | 19.00                                    | 3,800.00   |
| 19                                                                                                                                    | bottles | Crotamiton 10 % 60 ml                                           | 3    | 500.00                                   | 1,500.00   |
| 20                                                                                                                                    | tablets | Domperidone 10mg                                                | 200  | 15.00                                    | 3,000.00   |
| 21                                                                                                                                    | tablets | Hyoscine 10 mg                                                  | 500  | 6.20                                     | 3,100.00   |
| 22                                                                                                                                    | tablets | Lagundi 600mg                                                   | 500  | 3.35                                     | 1,675.00   |
| 23                                                                                                                                    | ampules | Lidocaine 2% hydrochloride with epinephrine injectable solution | 10   | 37.00                                    | 370.00     |
| 24                                                                                                                                    | tablets | Loratadine 10 mg                                                | 500  | 9.00                                     | 4,500.00   |
| 25                                                                                                                                    | tablets | Loperamide 2 mg                                                 | 600  | 3.80                                     | 2,280.00   |
|                                                                                                                                       |         | SUBTOTAL 02                                                     |      |                                          | 114,814.00 |
| Purpose:                                                                                                                              |         |                                                                 |      |                                          |            |
| Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                                 |      |                                          |            |
| Requested by:                                                                                                                         |         | Recommending Approval:                                          |      | Certified:                               |            |
| Signature :                                                                                                                           |         | Signature :                                                     |      | Allotment Available                      |            |
| Printed Name : MERVIN ICALLA                                                                                                          |         | ELVIC. ESCAREZ, Ph.D.                                           |      | ROVELYN P. ROXAS                         |            |
| Designation : Director for Auxiliary and General Services                                                                             |         | Campus Executive Director                                       |      | Budget Officer III                       |            |
|                                                                                                                                       |         |                                                                 |      | Approved by:                             |            |
|                                                                                                                                       |         |                                                                 |      | Signature :                              |            |
|                                                                                                                                       |         |                                                                 |      | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |            |
|                                                                                                                                       |         |                                                                 |      | OIC - Office of the University President |            |

975

STF - 1071  
164 -200  
OS -741  
5020307 000

CHARGEABLE AGAINST  
VU20 201110 / VU20 2990  
VU20 202010 / VU20 202010 / VU20 202010  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

| Office/Section : CLINIC                                                                                                                           |         | PR No.: 2024 - 087                                     |      | Date: April 25, 2024                     |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------|------|------------------------------------------|------------|
|                                                                                                                                                   |         | Responsibility Center Code :                           |      |                                          |            |
| Stock/<br>Property No.                                                                                                                            | Unit    | Item Description                                       | Qty  | Unit Cost                                | Total Cost |
| CONT. LOT 2- DRUGS AND MEDICINES                                                                                                                  |         |                                                        |      |                                          | -          |
| 26                                                                                                                                                | tablets | Mefenamic Acid 500 mg                                  | 2000 | 4.00                                     | 8,000.00   |
| 27                                                                                                                                                | tablets | Multivitamins                                          | 1000 | 8.00                                     | 8,000.00   |
| 28                                                                                                                                                | tubes   | Mupirocin 15g tube                                     | 10   | 160.00                                   | 1,600.00   |
| 29                                                                                                                                                | tablets | Omeprazole 20 mg                                       | 50   | 19.10                                    | 955.00     |
| 30                                                                                                                                                | tablets | Paracetamol 500 mg                                     | 4000 | 2.25                                     | 9,000.00   |
| 31                                                                                                                                                | tablets | Blumea balsamifera 500 mg (Sambong)                    | 500  | 6.50                                     | 3,250.00   |
| 32                                                                                                                                                | tablets | Silver Sulfadiazine tube                               | 5    | 120.00                                   | 600.00     |
| 33                                                                                                                                                | tubes   | Tetanus Toxoid                                         | 20   | 65.00                                    | 1,300.00   |
| 34                                                                                                                                                | tablets | Tranexamic Acid 500 mg                                 | 100  | 5.60                                     | 560.00     |
| 35                                                                                                                                                | tablets | Vitamin B1 B6 B12                                      | 200  | 11.00                                    | 2,200.00   |
| 36                                                                                                                                                | vials   | Anti-Flu Vaccine                                       | 226  | 796.46                                   | 180,000.00 |
| LOT-3 MEDICAL AND DENTAL SUPPLIES                                                                                                                 |         |                                                        |      |                                          |            |
| 1                                                                                                                                                 | bottles | Aceite de Manzanilla 50ml                              | 5    | 40.00                                    | 200.00     |
| 2                                                                                                                                                 | Boxes   | Band Aid                                               | 10   | 85.00                                    | 850.00     |
| 3                                                                                                                                                 | pieces  | Betadine wound Spray 55gms.                            | 5    | 300.00                                   | 1,500.00   |
| 4                                                                                                                                                 | bottles | Betadine Solution ( 120ml)                             | 5    | 255.00                                   | 1,275.00   |
| 5                                                                                                                                                 | packs   | Cotton Ball (30pcs/pack)                               | 25   | 20.00                                    | 500.00     |
| 6                                                                                                                                                 | boxes   | Disposable ice bag ( ziplock pouch)                    | 5    | 300.00                                   | 1,500.00   |
| 7                                                                                                                                                 | Boxes   | Gloves (medium)                                        | 3    | 750.00                                   | 2,250.00   |
| 8                                                                                                                                                 | pieces  | Elastic bandage 3"                                     | 5    | 15.00                                    | 75.00      |
| 9                                                                                                                                                 | bottles | Efficascent Oil (25ml)                                 | 10   | 35.00                                    | 350.00     |
| 10                                                                                                                                                | Bottles | Hydrogen Peroxide(120ml)                               | 20   | 35.00                                    | 700.00     |
| 11                                                                                                                                                | piece   | Ice Chest (medium)                                     | 1    | 2,000.00                                 | 2,000.00   |
| 12                                                                                                                                                | gallons | Isoprophyl alcohol 70%-gal                             | 10   | 400.00                                   | 4,000.00   |
| 13                                                                                                                                                | Boxes   | Medicated Patch                                        | 20   | 80.00                                    | 1,600.00   |
| 14                                                                                                                                                | Bottles | Menthol Crytals Methyl Salicylate Eucalyptus Oil 2.5ml | 20   | 35.00                                    | 700.00     |
| 15                                                                                                                                                | Boxes   | micropore 1inch                                        | 4    | 380.00                                   | 1,520.00   |
| 16                                                                                                                                                | Boxes   | micropore 1/2 inch                                     | 4    | 350.00                                   | 1,400.00   |
| 17                                                                                                                                                | Pieces  | Methyl Salicylate ( oil of wintergreen)                | 20   | 54.00                                    | 1,080.00   |
| SUBTOTAL 03                                                                                                                                       |         |                                                        |      |                                          | 236,965.00 |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                        |      |                                          |            |
| Requested by:                                                                                                                                     |         | Recommending Approval:                                 |      | Certified:                               |            |
| Signature :                                                                                                                                       |         | Signature :                                            |      | Allotment Available                      |            |
| Printed Name : MERVIN ICALLA                                                                                                                      |         | ELVI C. ESCAREZ, Ph.D.                                 |      | ROVELYN P. ROXAS                         |            |
| Designation : Director for Auxiliary and General Services                                                                                         |         | Campus Executive Director                              |      | Budget Officer III                       |            |
|                                                                                                                                                   |         |                                                        |      | Approved by:                             |            |
|                                                                                                                                                   |         |                                                        |      | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |            |
|                                                                                                                                                   |         |                                                        |      | OIC - Office of the University President |            |

175

STF - 1071  
164 -200  
OS-741  
502030700  
502030700

CHARGEABLE AGAINST MED. Fee  
V202070/m / V202070  
V202070/m / V202080 / V202032/1000  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





Republic of the Philippines  
MINDORO  
Alcate, Vic  
PURCHASING

Note:  
Please see details w/ #  
- Item 18 is the same w/ item 14, the question is is itan pong na?  
- Vicks po ay brand-  
Salamat po - Bare w/

Itan ML po

| Office/Section :<br>CLINIC |         | PR No.: 2024 - 087                                       |    | Date:<br>April 25, 2024 |            |
|----------------------------|---------|----------------------------------------------------------|----|-------------------------|------------|
| Stock/<br>Property No.     |         | Responsibility Center Code :                             |    | Unit Cost               |            |
|                            |         | Item Description                                         |    | Qty                     | Total Cost |
|                            |         | CONT. LOT 3 - MEDICAL AND DENTAL SUPPLIES                |    |                         |            |
| 18                         | Bottles | Methyl Salicylate Menthol Crystals Eucalyptus oil (20ml) | 40 | 155.00                  | 6,200.00   |
| 19                         | pcs     | Nebulization Kit with mask (adult)                       | 10 | 100.00                  | 1,000.00   |
| 20                         | pcs     | Oxygen regulator                                         | 1  | 2,800.00                | 2,800.00   |
| 21                         | pcs     | Methyl Salicylate Camphor + menthol (120ml)              | 20 | 135.00                  | 2,700.00   |
| 22                         | pcs     | Povidone iodine (30ml)                                   | 20 | 111.00                  | 2,220.00   |
| 23                         | pcs     | Pulse oximeter                                           | 3  | 700.00                  | 2,100.00   |
| 24                         | Boxes   | Salbutamol Nebule                                        | 2  | 1,800.00                | 3,600.00   |
| 25                         | Boxes   | Sterile gauze 4x4                                        | 2  | 1,300.00                | 2,600.00   |
| 26                         | Box     | Syringe 10cc                                             | 1  | 1,250.00                | 1,250.00   |
| 27                         | Box     | Syringe 5cc                                              | 1  | 1,250.00                | 1,250.00   |
| 28                         | Box     | Syringe 3cc                                              | 1  | 1,250.00                | 1,250.00   |
| 29                         | Box     | Syringe 1cc                                              | 1  | 1,250.00                | 1,250.00   |
| 30                         | pcs     | Tackle Box (big) heavy duty                              | 2  | 2,000.00                | 4,000.00   |
| 31                         | pcs     | Vicks vaporub (med) Brand                                | 10 | 135.00                  | 1,350.00   |
| 32                         | Boxes   | Zinc Oxide + Calamine                                    | 2  | 800.00                  | 1,600.00   |
| 33                         | bottles | Urine Strips                                             | 5  | 350.00                  | 1,750.00   |
| 34                         | boxes   | Anesthetic Solution (lidocaine)                          | 2  | 1,200.00                | 2,400.00   |
| 35                         | boxes   | Ansell gloves (6.5 size)                                 | 5  | 150.00                  | 750.00     |
| 36                         | pieces  | Beautifil composite A1                                   | 2  | 1,000.00                | 2,000.00   |
| 37                         | pieces  | Beautifil composite A2                                   | 2  | 1,000.00                | 2,000.00   |
| 38                         | pieces  | Beautifil composite A3                                   | 2  | 1,000.00                | 2,000.00   |
| 39                         | pieces  | Beautifil composite opaquer                              | 2  | 2,500.00                | 5,000.00   |
| 40                         | piece   | Cordless light cure machine                              | 1  | 10,000.00               | 10,000.00  |
| 41                         | boxes   | Dental Needle                                            | 2  | 400.00                  | 800.00     |
| 42                         | packs   | Disposable paper cup                                     | 20 | 105.00                  | 2,100.00   |
| 43                         | boxes   | Dental bib with clip (waterproof)                        | 10 | 150.00                  | 1,500.00   |
| 44                         | pieces  | Dental floss                                             | 10 | 90.00                   | 900.00     |
|                            |         | SUBTOTAL 04                                              |    |                         | 66,370.00  |

Purpose:

Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

Requested by: *[Signature]*  
Signature: **MERVIN ICALLA**  
Printed Name: **MERVIN ICALLA**  
Designation: **Director for Auxiliary and General Services**

Recommending Approval: *[Signature]*  
**ELVI C. ESCAREZ, Ph.D.**  
**Campus Executive Director**

Certified: *[Signature]*  
Allotment Available  
**ROVELYN P. ROXAS**  
Budget Officer III

Approved by: *[Signature]*  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.**  
OIC - Office of the University President

STF - 1071  
164-200  
05-741  
5076208m

CHARGEABLE AGAINST **MED. FEE**  
**✓ 020701070 / ✓ 0203990**  
**✓ 020707070 / ✓ 0203080 / ✓ 0203100**  
**MACHERMIE R. LANDICHO**  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

|                                                                                                                                                   |         |                                          |     |                                          |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------|-----|------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                                        |         | PR No.: 2024 - 087                       |     | Date:                                    |            |
|                                                                                                                                                   |         | Responsibility Center Code :             |     | April 25, 2024                           |            |
| Stock/<br>Property No.                                                                                                                            | Unit    | Item Description                         | Qty | Unit Cost                                | Total Cost |
| CONT. LOT 3 - MEDICAL AND DENTAL SUPPLIES                                                                                                         |         |                                          |     |                                          |            |
| 45                                                                                                                                                | piece   | G1 Ultrasonic Scaler tip                 | 1   | 500.00                                   | 500.00     |
| 46                                                                                                                                                | piece   | G5 Ultrasonic scaler tip                 | 1   | 500.00                                   | 500.00     |
| 47                                                                                                                                                | pcs     | High Quality Composite Finishing Burs    | 15  | 80.00                                    | 1,200.00   |
| 48                                                                                                                                                | pcs     | High quality dental diamond round burs   | 20  | 80.00                                    | 1,600.00   |
| 49                                                                                                                                                | pcs     | Mouth mirror                             | 20  | 150.00                                   | 3,000.00   |
| 50                                                                                                                                                | packs   | Micro Applicator                         | 4   | 200.00                                   | 800.00     |
| 51                                                                                                                                                | bottles | Resto bonding agent                      | 2   | 1,000.00                                 | 2,000.00   |
| 52                                                                                                                                                | packs   | Saliva ejector tip                       | 5   | 200.00                                   | 1,000.00   |
| 53                                                                                                                                                | Tube    | Toothpaste                               | 4   | 350.00                                   | 1,400.00   |
| LOT- 4 OTHER SUPPLIES                                                                                                                             |         |                                          |     |                                          |            |
| 1                                                                                                                                                 | pcs     | Bath soap                                | 10  | 65.00                                    | 650.00     |
| 2                                                                                                                                                 | pcs.    | Blanket (twin)                           | 2   | 400.00                                   | 800.00     |
| 3                                                                                                                                                 | pcs     | Brown paper bag (4x6)                    | 200 | 2.40                                     | 480.00     |
| 4                                                                                                                                                 | bars    | Detergent bar soap ( 4 cuts)             | 10  | 45.00                                    | 450.00     |
| 5                                                                                                                                                 | packs   | Detergent powder ( 1Kilo )               | 20  | 220.00                                   | 4,400.00   |
| 6                                                                                                                                                 | bottles | Dishwashing liquid 250ml                 | 10  | 75.00                                    | 750.00     |
| 7                                                                                                                                                 | bottles | Disinfectant liquid 1 gallon (original ) | 10  | 200.00                                   | 2,000.00   |
| 8                                                                                                                                                 | bottles | Disinfectant liquid 1liter Color Safe    | 20  | 150.00                                   | 3,000.00   |
| 9                                                                                                                                                 | bottles | Disinfectant floor cleaner 1liter        | 10  | 280.00                                   | 2,800.00   |
| 10                                                                                                                                                | pcs     | Disinfectant Spray 340g- ASSORTED SCENT  | 30  | 350.00                                   | 10,500.00  |
| 11                                                                                                                                                | boxes   | Disposable paper glass(6ozs)(20x50pcs)   | 1   | 3,000.00                                 | 3,000.00   |
| 12                                                                                                                                                | sets    | Fitted bedsheet (single )                | 5   | 450.00                                   | 2,250.00   |
| 13                                                                                                                                                | rolls   | Garbage bag (small &clear)               | 25  | 85.00                                    | 2,125.00   |
| 14                                                                                                                                                | rolls   | Garbage bag (medium &clear)              | 50  | 85.00                                    | 4,250.00   |
| 15                                                                                                                                                | pcs     | Led Bulb 9watts (daylight)               | 20  | 146.25                                   | 2,925.00   |
| 16                                                                                                                                                | pcs     | Stick-on - toilet bowl cleaning strip    | 20  | 70.00                                    | 1,400.00   |
| 17                                                                                                                                                | pcs     | Multi Insect Killer odorless - 500ml     | 20  | 495.00                                   | 9,900.00   |
| SUBTOTAL 05                                                                                                                                       |         |                                          |     |                                          | 63,680.00  |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                          |     |                                          |            |
| Requested by:                                                                                                                                     |         | Recommending Approval:                   |     | Certified:                               |            |
| Signature :                                                                                                                                       |         | Signature :                              |     | Signature :                              |            |
| Printed Name : MERVIN ICALLA                                                                                                                      |         | ELVI C. ESCAREZ, Ph.D.                   |     | ROVERYN P. ROXAS                         |            |
| Designation : Director for Auxiliary and General Services                                                                                         |         | Campus Executive Director                |     | Budget Officer III                       |            |
|                                                                                                                                                   |         |                                          |     | Approved by:                             |            |
|                                                                                                                                                   |         |                                          |     | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |            |
|                                                                                                                                                   |         |                                          |     | OIC - Office of the University President |            |

178

STF - 1071  
164-200  
08-741  
502030800  
502039900

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST MEN.FEE  
V20201000 V2020990  
V20202700 V20202000 V20202000  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Office/Section :  
CLINIC

PR No.: 2024 - 087

Fund Cluster: STF- Medical and Dental Fee

Date: April 25, 2024

| Stock/<br>Property No.                                                   | Unit    | Item Description              | Qty | Unit Cost | Total Cost |
|--------------------------------------------------------------------------|---------|-------------------------------|-----|-----------|------------|
| CONT. LOT 4- OTHER SUPPLIES                                              |         |                               |     |           |            |
| 18                                                                       | pcs     | Pillowcase ( 20" x 30")       | 5   | 150.00    | 750.00     |
| 19                                                                       | rolls   | Plastic labo ( medium)        | 25  | 65.00     | 1,625.00   |
| 20                                                                       | dozens  | Resealable plastic (medium)   | 5   | 65.00     | 325.00     |
| 21                                                                       | pcs     | Scrub Sponge (kitchen use)    | 10  | 45.00     | 450.00     |
| 22                                                                       | pcs     | Tissue Roll (bathroom tissue) | 50  | 15.00     | 750.00     |
| 23                                                                       | pcs     | Tissue roll ( kitchen towel)  | 25  | 60.00     | 1,500.00   |
| 24                                                                       | pcs     | Tornado mop                   | 1   | 1,500.00  | 1,500.00   |
| 25                                                                       | packs   | Wet wipes                     | 20  | 62.50     | 1,250.00   |
| 26                                                                       | bottles | Liquid handsoap - 1L          | 20  | 155.00    | 3,100.00   |
| LOT 5 - SEMIEXPENDABLE MEDICAL EQUIPMENT                                 |         |                               |     |           |            |
| 1                                                                        | Pieces  | Medicine First Aid Kit        | 30  | 500.00    | 15,000.00  |
| Specification:                                                           |         |                               |     |           |            |
| •Material: High Quality Plastic                                          |         |                               |     |           |            |
| •Size: 35cmx28cmx10cm                                                    |         |                               |     |           |            |
| •Can be wall-mounted                                                     |         |                               |     |           |            |
| •Cabinet-style with easy-open hook                                       |         |                               |     |           |            |
| •Slide door                                                              |         |                               |     |           |            |
| •Comes with transparent plastic door for easy identification of contents |         |                               |     |           |            |
| •Durable, easy to clean                                                  |         |                               |     |           |            |
| •Free two screws for installation                                        |         |                               |     |           |            |
| Subtotal 06                                                              |         |                               |     |           | 26,250.00  |
| SUBTOTAL 01                                                              |         |                               |     |           | 12,646.00  |
| SUBTOTAL 02                                                              |         |                               |     |           | 114,814.00 |
| SUBTOTAL 03                                                              |         |                               |     |           | 236,965.00 |
| SUBTOTAL 04                                                              |         |                               |     |           | 66,370.00  |
| SUBTOTAL 05                                                              |         |                               |     |           | 63,680.00  |
| SUBTOTAL 06                                                              |         |                               |     |           | 26,250.00  |
| GRANDTOTAL                                                               |         |                               |     |           | 520,725.00 |

Purpose:

Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

Requested by:

Signature :

Printed Name : MERVIN ICALLA

Designation : Director for Auxiliary and General Services

Recommending Approval:

Signature :

ELVI C. ESCAREZ, Ph.D.

Campus Executive Director

Certified:

Signature :

ROVELYN P. ROXAS

Budget Officer III

Approved by:

Signature :

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.

OIC - Office of the University President

975

STF - 1071  
164 -200  
05-741  
802039900  
8070321010

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE       | GENERAL DESCRIPTION      | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|------------|--------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|            |                          |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 5020301000 | OFFICE SUPPLIES          |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Ballpen (black)          | 1    | dozens  | 120.00    | 120.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Battery AA- heavy duty   | 50   | pcs     | 20.00     | 1,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Battery AAA - heavy duty | 50   | pcs     | 25.00     | 1,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Correction tape          | 10   | pcs     | 42.00     | 420.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Cutter                   | 2    | pcs     | 100.00    | 200.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Double sided tape        | 5    | pcs     | 45.00     | 225.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Epson ink 664 black      | 2    | bottles | 300.00    | 600.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Epson ink 664 cyan       | 2    | bottles | 300.00    | 600.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Epson ink 664 magenta    | 2    | bottles | 300.00    | 600.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Epson ink 664 yellow     | 2    | bottles | 300.00    | 600.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Folder Long              | 50   | pcs     | 4.50      | 225.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Folder short             | 50   | pcs     | 5.00      | 250.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Glue 200ml               | 3    | pcs     | 120.00    | 360.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Glue gun                 | 1    | pcs     | 250.00    | 250.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Subtotal 1               |      |         |           | 6,700.00         |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

Maria  
MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted By:

ELVY C. ESCAREZ, Ph.D.  
Campus Executive Director



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Higher Education Services/Unit:University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE       | GENERAL DESCRIPTION            | QTY. | Unit  | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|------------|--------------------------------|------|-------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|            |                                |      |       |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 5020301000 | PROCUREMENT OF OFFICE SUPPLIES |      |       |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Total Balance Brought Forward  |      |       |           | 6,700.00         |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Glue stick                     | 5    | pcs   | 9.00      | 45.00            | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Logbook 300pages               | 5    | pcs   | 100.00    | 500.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Long Bond paper                | 5    | reams | 250.00    | 1,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | A4 Bond paper                  | 5    | reams | 250.00    | 1,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Short Bond paper               | 5    | reams | 250.00    | 1,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Masking tape                   | 3    | pcs   | 45.00     | 135.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Paper clips (medium)           | 3    | boxes | 25.00     | 75.00            | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Pencil No.2                    | 2    | boxes | 75.00     | 150.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Permanent marker (black)       | 10   | pcs   | 45.00     | 450.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Pushpins                       | 2    | boxes | 28.00     | 56.00            | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Scissors ( Big )               | 5    | pcs   | 75.00     | 375.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Scotch tape ( big)             | 10   | pcs   | 30.00     | 300.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | Staple wire (no.35)            | 2    | boxes | 55.00     | 110.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | White board marker(black)      | 5    | pcs   | 62.00     | 310.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|            | GrandTotal                     |      |       |           | 12,956.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

MARIA MAJORIE M. CASTILLO,RN,MAN  
Nurse II

Submitted By:

ELVIC. ESCAREZ, Ph.D.  
Campus Executive Director



# PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

**END-USER UNIT : University Clinic  
Charged to STF Medical  
Project Programs and Activities**

[illegible]







PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE      | GENERAL DESCRIPTION                                                 | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|-----------|---------------------------------------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|           |                                                                     |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 502030700 | DRUGS AND MEDICINES                                                 |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Acetylcysteine 200 mg                                               | 400  | sachets | 7.30      | 2,920.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Aluminum Hydroxide + Magnesium Hydroxide Shneloone 176mg/233mg/30mg | 400  | tablets | 8.50      | 3,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Amiodipine 5mg                                                      | 200  | tablets | 4.50      | 900.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Amoxicillin 500mg                                                   | 500  | tablets | 6.00      | 3,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Anti-tetanus serum 1500 IU                                          | 15   | ampules | 57.00     | 855.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Ascorbic Acid 500 mg                                                | 1000 | tablets | 4.00      | 4,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Azithromycin 500 mg ( 3tabs /box)                                   | 80   | tablets | 79.67     | 6,373.60         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Betahistine 24mg                                                    | 100  | tablets | 42.50     | 4,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Butamirate 50 mg                                                    | 400  | tablets | 15.50     | 6,200.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Calamine 3.5grams topical ointment                                  | 80   | sachets | 60.00     | 4,800.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Cefalexin 500 mg                                                    | 200  | tablets | 6.40      | 1,280.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Cetirizine 10mg                                                     | 500  | tablets | 4.50      | 2,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Subtotal 1                                                          |      |         |           | 40,228.60        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

Prepared by:

  
MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted by:

  
ELVIR C. ESCAREZ, Ph.D.  
Campus Executive Director



Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE      | GENERAL DESCRIPTION                                             | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|-----------|-----------------------------------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|           |                                                                 |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 502030700 | DRUGS AND MEDICINES                                             |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Total Balance Brought Forward                                   |      |         |           | 40,228.60        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Clindamycin 300 mg                                              | 300  | tablets | 37.00     | 11,100.00        | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Ciprofloxacin 500 mg Tablet                                     | 200  | tablets | 8.00      | 1,600.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Cinnarizine 25 mg                                               | 100  | tablets | 2.20      | 220.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Globetamol 15g tube                                             | 4    | tubes   | 115.00    | 460.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Cloxacillin 500 mg                                              | 600  | tablets | 11.00     | 6,600.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Co-Amoxiclav 500 mg                                             | 300  | tablets | 19.00     | 5,700.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Crotamiton 10 % 60 ml                                           | 4    | bottles | 500.00    | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Domperidone 10mg                                                | 100  | tablets | 15.00     | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Hyoscine 10 mg                                                  | 400  | tablets | 6.20      | 2,480.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Lagundi 600mg                                                   | 500  | tablets | 3.35      | 1,675.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Lidocaine 2% hydrochloride with epinephrine injectable solution | 50   | ampules | 37.00     | 1,850.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Loratadine 10 mg                                                | 300  | tablets | 9.00      | 2,700.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Loperamide 2 mg                                                 | 500  | tablets | 3.80      | 1,900.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|           | Subtotal 2                                                      |      |         |           | 80,013.60        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

Prepared by:

MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted by:

ELVI C. ESCAREZ, Ph.D.  
Campus Executive Director



**Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)**

Submitted by:

**MARIA MAJORIE M. CASTILLO, RN, MAN**  
Nurse II



| CODE     | GENERAL DESCRIPTION                 | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|-------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                     |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203080 | MEDICAL AND DENTAL SUPPLIES         |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Acete de Manzanilla 50ml            | 5    | bottles | 40.00     | 200.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Band Aid                            | 10   | Boxes   | 85.00     | 850.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Betadine wound Spray 55gms.         | 5    | pieces  | 300.00    | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Betadine Solution ( 120ml)          | 5    | bottles | 255.00    | 1,275.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Cotton Ball (30pcs/pack)            | 25   | packs   | 20.00     | 500.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disposable ice bag ( ziplock pouch) | 5    | boxes   | 300.00    | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Gloves (medium)                     | 3    | Boxes   | 750.00    | 2,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Elastic bandage 3"                  | 5    | pcs     | 15.00     | 75.00            | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Efficascent Oil (25ml)              | 10   | bottles | 35.00     | 350.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Hydrogen Peroxide(120ml)            | 20   | Bottles | 35.00     | 700.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Ice Chest (medium)                  | 1    | pc      | 2,000.00  | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Isoprophyl alcohol 70%-gal          | 10   | gal     | 400.00    | 4,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | SUBTOTAL 1                          |      |         |           | 15,200.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

*Maria Majorie M. Castillo*

MARIA MAJORIE M. CASTILLO,RN,MAN

Nurse II

Submitted By:

*Elvy C. Escarez*  
ELVY C. ESCAREZ,PLD.  
Campus Executive Director

*Proposed*



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE     | GENERAL DESCRIPTION                                     | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|---------------------------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                                         |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203080 | MEDICAL AND DENTAL SUPPLIES                             |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Total Balance Brought Forwarded                         |      |         |           | 15,200.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Medicated Patch                                         | 20   | Boxes   | 80.00     | 1,600.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Menthol Crystals Methyl Salicylate Eucalyptus Oil 2.5ml | 20   | Bottles | 35.00     | 700.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | micropore 1inch                                         | 4    | Boxes   | 380.00    | 1,520.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | micropore 1/2 inch                                      | 4    | Boxes   | 350.00    | 1,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Methyl Salicylate ( oil of wintergreen)                 | 20   | pcs     | 54.00     | 1,080.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Methyl Salicylate Menthol Crystals Eucalyptus oil       | 40   | Bottles | 155.00    | 6,200.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Nebulization Kit with mask ( adult)                     | 10   | pcs     | 100.00    | 1,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Oxygen regulator                                        | 1    | pcs     | 2,800.00  | 2,800.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Methyl Salicylate Camphor + menthol ( 120ml)            | 20   | pcs     | 135.00    | 2,700.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Povidone iodine (30ml)                                  | 20   | pcs     | 111.00    | 2,220.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Pulse oximeter                                          | 3    | pcs     | 700.00    | 2,100.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | SUBTOTAL 2                                              |      |         |           | 38,520.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

*Maria Majorie M. Castillo*  
MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted By:

*Elvy C. Escarez*  
ELYV.C. ESCAREZ, Ph.D.  
Campus Executive Director



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE     | GENERAL DESCRIPTION           | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|-------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                               |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203080 | MEDICAL AND DENTAL SUPPLIES   |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Total Balance Brought Forward |      |         |           | 38,520.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Salbutamol Nebule             | 2    | Boxes   | 1,800.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Sterile gauze 4x4             | 2    | Boxes   | 1,300.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Syringe 10cc                  | 1    | Box     | 1,250.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Syringe 5cc                   | 1    | Box     | 1,250.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Syringe 3cc                   | 1    | Box     | 1,250.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Syringe 1cc                   | 1    | Box     | 1,250.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Tackle Box (big)heavy duty    | 2    | pcs     | 2,000.00  |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Vicks vaporub (med)           | 10   | pcs     | 135.00    |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Zinc Oxide + Calamine         | 2    | Boxes   | 800.00    |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Urine Strips                  | 5    | bottles | 350.00    |                  | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          |                               |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | SUBTOTAL 3                    |      |         |           | 58,420.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP  
Prepared By:

MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted By:  
ELVI C. ESCOBAR, Ph.D.  
Campus Executive Director



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to SYF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE     | GENERAL DESCRIPTION                 | QTY. | Unit   | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|-------------------------------------|------|--------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                     |      |        |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203080 | MEDICAL AND DENTAL SUPPLIES         |      |        |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Total Balance Brought Forwarded     |      |        |           | 58,420.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Anesthetic Solution ( lidocaine )   | 2    | boxes  | 1,200.00  | 2,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Ansell gloves ( 6.5 size )          | 5    | boxes  | 150.00    | 750.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Beautiful composite A1              | 2    | pieces | 1,000.00  | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Beautiful composite A2              | 2    | pieces | 1,000.00  | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Beautiful composite A3              | 2    | pieces | 1,000.00  | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Beautiful composite opaquer         | 2    | pieces | 2,500.00  | 5,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Cordless light cure machine         | 1    | piece  | 10,000.00 | 10,000.00        | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Dental Needle                       | 2    | boxes  | 400.00    | 800.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disposable paper cup                | 20   | packs  | 105.00    | 2,100.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Dental bib with clip ( waterproof ) | 10   | boxes  | 150.00    | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Dental floss                        | 10   | pieces | 90.00     | 900.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          |                                     |      |        |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Subtotal 4                          |      |        |           | 87,870.09        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP  
Prepared By:

MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted By:  
ELVIC. ESCAREZ, Ph.D.  
Campus Executive Director



End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE     | GENERAL DESCRIPTION                                                | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|--------------------------------------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                                                    |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203080 | MEDICAL AND DENTAL SUPPLIES                                        |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Total Balance Brought Forwarded                                    |      |         |           | 87,870.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | G1 Ultrasonic Scaler tip                                           | 1    | piece   | 500.00    | 500.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | G5 Ultrasonic scaler tip                                           | 1    | piece   | 500.00    | 500.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | High Quality Composite Finishing Burs (10- tapered and 10- round ) | 15   | pcs     | 80.00     | 1,200.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | High quality dental diamond round burs ( S- 20, M-20,L-10 )        | 20   | pcs     | 80.00     | 1,600.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Mouth mirror                                                       | 20   | pcs     | 150.00    | 3,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Micro Applicator                                                   | 4    | packs   | 200.00    | 800.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Resto bonding agent                                                | 2    | bottles | 1,000.00  | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Saliva ejector tip                                                 | 5    | packs   | 200.00    | 1,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Toothpaste                                                         | 4    | pieces  | 350.00    | 1,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Grand Total                                                        |      |         |           | 99,870.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

Submitted By:

  
MARIA MAJORIE M. CASTILLO,RN,MAN  
Nurse II

  
ELVIC C. ESCAREZ,Ph.D.  
Campus Executive Director



End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)

| CODE     | GENERAL DESCRIPTION                      | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|------------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                          |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203990 | OTHER SUPPLIES                           |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Bath soap                                | 10   | pcs     | 65.00     | 650.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Blanket (twin)                           | 2    | pcs.    | 400.00    | 800.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Brown paper bag (4x6)                    | 200  | pcs     | 2.40      | 480.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Detergent bar soap ( 4 cuts)             | 10   | bars    | 45.00     | 450.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Detergent powder ( 1Kilo )               | 20   | packs   | 220.00    | 4,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Dishwashing liquid 250ml                 | 10   | bottles | 75.00     | 750.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disinfectant liquid 1 gallon (original ) | 10   | bottles | 200.00    | 2,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disinfectant liquid 1liter Color Safe    | 20   | bottles | 150.00    | 3,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disinfectant floor cleaner 1liter        | 10   | bottles | 280.00    | 2,800.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disinfectant Spray 340g- ASSORTED SCENT  | 30   | pcs     | 350.00    | 10,500.00        | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Disposable paper glass(6ozs)(20x50pcs)   | 1    | boxes   | 3,000.00  | 3,000.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Fitted bedsheet (single )                | 5    | sets    | 450.00    | 2,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Garbage bag (small &clear)               | 25   | rolls   | 85.00     | 2,125.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Subtotal 1                               |      |         |           | 43,205.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

MARIA MAJORIE M. CASTILLO,RN,MAN  
Nurse II

Submitted By:

ELYA C. ESCAREZ,Ph.D.  
Campus Executive Director



End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (RAPs)

| CODE     | GENERAL DESCRIPTION                  | QTY. | Unit    | Unit Cost | ESTIMATED BUDGET | Mode of Procurement | SCHEDULE/MILESTONE OF ACTIVITIES |     |     |     |     |     |      |     |      |     |     |     |
|----------|--------------------------------------|------|---------|-----------|------------------|---------------------|----------------------------------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|
|          |                                      |      |         |           |                  |                     | Jan                              | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec |
| 50203990 | OTHER SUPPLIES                       |      |         |           |                  |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Total Balance Brought Forwarded      |      |         |           | 33,205.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Garbage bag (medium & clear)         | 50   | rolls   | 85.00     | 4,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Led Bulb 9watts (daylight)           | 20   | pcs     | 146.25    | 2,925.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Stick-on                             | 20   | pcs     | 70.00     | 1,400.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Multi Insect Killer odorless - 500ml | 20   | pcs     | 495.00    | 9,900.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Pillowcase                           | 5    | pcs     | 150.00    | 750.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Plastic labo                         | 25   | rolls   | 65.00     | 1,625.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Resealable plastic (medium)          | 5    | dozens  | 65.00     | 325.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Sponge                               | 10   | pcs     | 45.00     | 450.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Tissue Roll                          | 50   | pcs     | 15.00     | 750.00           | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Tissue roll(Large)                   | 25   | pcs     | 60.00     | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Tornado mop                          | 1    | pcs     | 1,500.00  | 1,500.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Wet wipes                            | 20   | packs   | 62.50     | 1,250.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | Liquid handsoap                      | 20   | bottles | 155.00    | 3,100.00         | Public Bidding      |                                  |     |     |     |     |     |      |     |      |     |     |     |
|          | GrandTotal                           |      |         |           | 62,930.00        |                     |                                  |     |     |     |     |     |      |     |      |     |     |     |

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

*Maria Majorie M. Castillo*

MARIA MAJORIE M. CASTILLO, RN, MAN  
Nurse II

Submitted By:

*Elvic C. Escarez*  
ELVIC C. ESCAREZ, Ph.D.  
Campus Executive Director

E

F

G

H

I



**End User/Unit: Higher Education Services/Unit: University Clinic  
Charged to STF - Medical and Dental Fee  
Projects, Programs and Activities (PAPs)**

[illegible]

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

Submitted by:

*M. J. Young*

MARIA MAJORIE M. CASTILLO, RN, MAN

## Nurse II

*Wesley*  
ELVI C. ESCAREZ, Ph.D.  
Campus Executive Director





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

|                                                                                                                                       |         |                              |     |                                          |            |
|---------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------|-----|------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                            |         | PR No.: 2024 - 087           |     | Date:                                    |            |
|                                                                                                                                       |         | Responsibility Center Code : |     | April 25, 2024                           |            |
| Stock/<br>Property No.                                                                                                                | Unit    | Item Description             | Qty | Unit Cost                                | Total Cost |
| LOT 1- OFFICE SUPPLIES                                                                                                                |         |                              |     |                                          |            |
| 1                                                                                                                                     | dozens  | Ballpen (black)              | 1   | 120.00                                   | 120.00     |
| 2                                                                                                                                     | pcs     | Battery AA- heavy duty       | 50  | 20.00                                    | 1,000.00   |
| 3                                                                                                                                     | pcs     | Battery AAA - heavy duty     | 50  | 25.00                                    | 1,250.00   |
| 4                                                                                                                                     | pcs     | Correction tape              | 10  | 42.00                                    | 420.00     |
| 5                                                                                                                                     | pcs     | Cutter - heavy duty cutter   | 2   | 100.00                                   | 200.00     |
| 6                                                                                                                                     | pcs     | Double sided tape            | 5   | 45.00                                    | 225.00     |
| 7                                                                                                                                     | bottles | Epson ink 664 black          | 2   | 300.00                                   | 600.00     |
| 8                                                                                                                                     | bottles | Epson ink 664 cyan           | 2   | 300.00                                   | 600.00     |
| 9                                                                                                                                     | bottles | Epson ink 664 magenta        | 2   | 300.00                                   | 600.00     |
| 10                                                                                                                                    | bottles | Epson ink 664 yellow         | 2   | 300.00                                   | 600.00     |
| 11                                                                                                                                    | pcs     | Folder Long                  | 50  | 4.50                                     | 225.00     |
| 12                                                                                                                                    | pcs     | Folder short                 | 50  | 5.00                                     | 250.00     |
| 13                                                                                                                                    | pcs     | Glue 200ml                   | 3   | 120.00                                   | 360.00     |
| 14                                                                                                                                    | pcs     | Glue gun                     | 1   | 250.00                                   | 250.00     |
| 15                                                                                                                                    | pcs     | Glue stick                   | 5   | 9.00                                     | 45.00      |
| 16                                                                                                                                    | pcs     | Logbook 300pages             | 3   | 166.67                                   | 500.00     |
| 17                                                                                                                                    | reams   | Long Bond paper - sub 20     | 5   | 250.00                                   | 1,250.00   |
| 18                                                                                                                                    | reams   | A4 Bond paper - sub 20       | 5   | 250.00                                   | 1,250.00   |
| 19                                                                                                                                    | reams   | Short Bond paper - sub 20    | 5   | 250.00                                   | 1,250.00   |
| 20                                                                                                                                    | pcs     | Masking tape                 | 3   | 45.00                                    | 135.00     |
| 21                                                                                                                                    | boxes   | Paper clips (medium)         | 3   | 25.00                                    | 75.00      |
| 22                                                                                                                                    | boxes   | Pencil No.2                  | 2   | 75.00                                    | 150.00     |
| 23                                                                                                                                    | pcs     | Permanent marker (black)     | 10  | 45.00                                    | 450.00     |
| 24                                                                                                                                    | boxes   | Pushpins                     | 2   | 28.00                                    | 56.00      |
| 25                                                                                                                                    | pcs     | Scissors ( Big )             | 5   | 75.00                                    | 375.00     |
| 26                                                                                                                                    | pcs     | Scotch tape 2"               | 10  | 30.00                                    | 300.00     |
| 27                                                                                                                                    | boxes   | Staple wire (no.35)          | 2   | 55.00                                    | 110.00     |
| SUBTOTAL 01                                                                                                                           |         |                              |     |                                          | 12,646.00  |
| Purpose:                                                                                                                              |         |                              |     |                                          |            |
| Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                              |     |                                          |            |
| Requested by:                                                                                                                         |         | Recommending Approval:       |     | Certified:                               |            |
| Signature :                                                                                                                           |         | Signature :                  |     | Allotment Available                      |            |
| Printed Name : MERVIN ICALLA                                                                                                          |         | ELVI C. ESCAREZ, Ph.D.       |     | ROVELYN P. ROXAS                         |            |
| Designation : Director for Auxiliary and General Services                                                                             |         | Campus Executive Director    |     | Budget Officer III                       |            |
|                                                                                                                                       |         |                              |     | Approved by:                             |            |
|                                                                                                                                       |         |                              |     | Signature :                              |            |
|                                                                                                                                       |         |                              |     | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |            |
|                                                                                                                                       |         |                              |     | OIC - Office of the University President |            |

978

STF - 1071  
164 - 200  
05-741  
50 70 30 10 70

CHARGEABLE AGAINST  
V20240101/V20240101

MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan



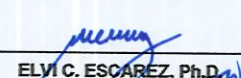
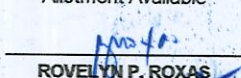
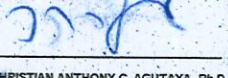
## PURCHASE REQUEST

**Fund Cluster:****STF- Medical and Dental Fee**

| Office/Section :<br>CLINIC |         | PR No.: 2024 - 087<br>Responsibility Center Code : |     | Date:<br>April 25, 2024 |                  |
|----------------------------|---------|----------------------------------------------------|-----|-------------------------|------------------|
| Stock/<br>Property No.     | Unit    | Item Description                                   | Qty | Unit Cost               | Total Cost       |
|                            |         | <b>LOT 1- OFFICE SUPPLIES</b>                      |     |                         | -                |
| 1                          | dozens  | Ballpen (black)                                    | 1   | 120.00                  | 120.00           |
| 2                          | pcs     | Battery AA- heavy duty                             | 50  | 20.00                   | 1,000.00         |
| 3                          | pcs     | Battery AAA - heavy duty                           | 50  | 25.00                   | 1,250.00         |
| 4                          | pcs     | Correction tape                                    | 10  | 42.00                   | 420.00           |
| 5                          | pcs     | Cutter - heavy duty cutter                         | 2   | 100.00                  | 200.00           |
| 6                          | pcs     | Double sided tape                                  | 5   | 45.00                   | 225.00           |
| 7                          | bottles | Epson ink 664 black                                | 2   | 300.00                  | 600.00           |
| 8                          | bottles | Epson ink 664 cyan                                 | 2   | 300.00                  | 600.00           |
| 9                          | bottles | Epson ink 664 magenta                              | 2   | 300.00                  | 600.00           |
| 10                         | bottles | Epson ink 664 yellow                               | 2   | 300.00                  | 600.00           |
| 11                         | pcs     | Folder Long                                        | 50  | 4.50                    | 225.00           |
| 12                         | pcs     | Folder short                                       | 50  | 5.00                    | 250.00           |
| 13                         | pcs     | Glue 200ml                                         | 3   | 120.00                  | 360.00           |
| 14                         | pcs     | Glue gun                                           | 1   | 250.00                  | 250.00           |
| 15                         | pcs     | Glue stick                                         | 5   | 9.00                    | 45.00            |
| 16                         | pcs     | Logbook 300pages                                   | 3   | 166.67                  | 500.00           |
| 17                         | reams   | Long Bond paper - sub 20                           | 5   | 250.00                  | 1,250.00         |
| 18                         | reams   | A4 Bond paper - sub 20                             | 5   | 250.00                  | 1,250.00         |
| 19                         | reams   | Short Bond paper - sub 20                          | 5   | 250.00                  | 1,250.00         |
| 20                         | pcs     | Masking tape                                       | 3   | 45.00                   | 135.00           |
| 21                         | boxes   | Paper clips (medium)                               | 3   | 25.00                   | 75.00            |
| 22                         | boxes   | Pencil No.2                                        | 2   | 75.00                   | 150.00           |
| 23                         | pcs     | Permanent marker (black)                           | 10  | 45.00                   | 450.00           |
| 24                         | boxes   | Pushpins                                           | 2   | 28.00                   | 56.00            |
| 25                         | pcs     | Scissors ( Big )                                   | 5   | 75.00                   | 375.00           |
| 26                         | pcs     | Scotch tape 2"                                     | 10  | 30.00                   | 300.00           |
| 27                         | boxes   | Staple wire (no.35)                                | 2   | 55.00                   | 110.00           |
|                            |         | <b>SUBTOTAL 01</b>                                 |     |                         | <b>12,646.00</b> |

Purpose:

Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

|                                                                                                 |                                                                                                 |                                                                                                  |                                                                                                   |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Requested by:                                                                                   | Recommending Approval:                                                                          | Certified:                                                                                       | Approved by:                                                                                      |
| Signature :  | Signature :  | Signature :  | Signature :  |
| Printed Name : <b>MERVIN ICALLA</b>                                                             | Printed Name : <b>ELVI C. ESCAREZ, Ph.D.</b>                                                    | Printed Name : <b>ROVELYN P. ROXAS</b>                                                           | Printed Name : <b>CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.</b>                                         |
| Designation : <b>Director for Auxiliary and General Services</b>                                | Designation : <b>Campus Executive Director</b>                                                  | Designation : <b>Budget Officer III</b>                                                          | Designation : <b>OIC - Office of the University President</b>                                     |

STF - 1071  
164-200  
05-741  
(502030102)

975

CHANGE FILE AGAINST NEW FEE  
VUZ0201010 / VUZ0201010  
VUZ0201010 / VUZ0201010 / VUZ0201010

**MACHERMIE R. LANDICHO**  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

| Office/Section :<br>CLINIC                                                                                                                           |         | PR No.: 2024 - 087<br>Responsibility Center Code :                       |      | Date:<br>April 25, 2024                                                                                                   |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------|------------|
| ock/ Property N                                                                                                                                      | Unit    | Item Description                                                         | Qty  | Unit Cost                                                                                                                 | Total Cost |
| CON'T. LOT 1- OFFICE SUPPLIES                                                                                                                        |         |                                                                          |      |                                                                                                                           |            |
| 28                                                                                                                                                   | pcs     | White board marker(black)                                                | 5    | 62.00                                                                                                                     | 310.00     |
| LOT- 2 DRUGS AND MEDICINES                                                                                                                           |         |                                                                          |      |                                                                                                                           |            |
| 1                                                                                                                                                    | sachets | Acetylcysteine 200 mg                                                    | 200  | 14.60                                                                                                                     | 2,920.00   |
| 2                                                                                                                                                    | tablets | Aluminum Hydroxide + Magnesium Hydroxide Simeticone                      | 500  | 8.50                                                                                                                      | 4,250.00   |
| 3                                                                                                                                                    | tablets | Amlodipine 5mg                                                           | 300  | 4.50                                                                                                                      | 1,350.00   |
| 4                                                                                                                                                    | tablets | Amoxicillin 500mg                                                        | 500  | 6.00                                                                                                                      | 3,000.00   |
| 5                                                                                                                                                    | ampules | Anti-tetanus serum 1500 IU                                               | 20   | 57.00                                                                                                                     | 1,140.00   |
| 6                                                                                                                                                    | tablets | Ascorbic Acid 500 mg                                                     | 4500 | 4.00                                                                                                                      | 18,000.00  |
| 7                                                                                                                                                    | tablets | Azithromycin 500 mg                                                      | 200  | 79.67                                                                                                                     | 15,934.00  |
| 8                                                                                                                                                    | tablets | Betahistine 24mg                                                         | 100  | 42.50                                                                                                                     | 4,250.00   |
| 9                                                                                                                                                    | tablets | Butamirate 50 mg                                                         | 500  | 15.50                                                                                                                     | 7,750.00   |
| 10                                                                                                                                                   | sachets | Calamine 3.5grams topical ointment                                       | 50   | 60.00                                                                                                                     | 3,000.00   |
| 11                                                                                                                                                   | tablets | Cefalexin 500 mg                                                         | 500  | 6.40                                                                                                                      | 3,200.00   |
| 12                                                                                                                                                   | tablets | Cetirizine 10mg                                                          | 300  | 4.50                                                                                                                      | 1,350.00   |
| 13                                                                                                                                                   | tablets | Clindamycin 300 mg                                                       | 300  | 37.00                                                                                                                     | 11,100.00  |
| 14                                                                                                                                                   | tablets | Ciprofloxacin 500 mg Tablet                                              | 600  | 8.00                                                                                                                      | 4,800.00   |
| 15                                                                                                                                                   | tablets | Cinnarizine 25 mg                                                        | 300  | 2.20                                                                                                                      | 660.00     |
| 16                                                                                                                                                   | tubes   | Clobetasol 15g tube                                                      | 5    | 115.00                                                                                                                    | 575.00     |
| 17                                                                                                                                                   | tablets | Cloxacillin 500 mg                                                       | 1000 | 11.00                                                                                                                     | 11,000.00  |
| 18                                                                                                                                                   | tablets | Co-Amoxiclav 500 mg                                                      | 200  | 19.00                                                                                                                     | 3,800.00   |
| 19                                                                                                                                                   | bottles | Crotamiton 10 % 60 ml                                                    | 3    | 500.00                                                                                                                    | 1,500.00   |
| 20                                                                                                                                                   | tablets | Domperidone 10mg                                                         | 200  | 15.00                                                                                                                     | 3,000.00   |
| 21                                                                                                                                                   | tablets | Hyoscine 10 mg                                                           | 500  | 6.20                                                                                                                      | 3,100.00   |
| 22                                                                                                                                                   | tablets | Lagundi 600mg                                                            | 500  | 3.35                                                                                                                      | 1,675.00   |
| 23                                                                                                                                                   | ampules | Lidocaine 2% hydrochloride with epinephrine injectable solution          | 10   | 37.00                                                                                                                     | 370.00     |
| 24                                                                                                                                                   | tablets | Loratadine 10 mg                                                         | 500  | 9.00                                                                                                                      | 4,500.00   |
| 25                                                                                                                                                   | tablets | Loperamide 2 mg                                                          | 600  | 3.80                                                                                                                      | 2,280.00   |
| SUBTOTAL 02                                                                                                                                          |         |                                                                          |      |                                                                                                                           | 114,814.00 |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment<br>for MCC Clinic use. |         |                                                                          |      |                                                                                                                           |            |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                      |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |      | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation :                                       |            |
| MERVIN ICALLA<br>Director for Auxiliary and General Services                                                                                         |         | ELVI C. ESCAREZ, Ph.D.<br>Campus Executive Director                      |      | ROVELYN P. ROXAS<br>Budget Officer III<br>CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.<br>OIC - Office of the University President |            |

STF - 1071  
164-200  
65-741  
502030702

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST  
V20201010 / V20201010  
V20201010 / V20201010 / V20201010  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster:

STF- Medical and Dental Fee

|                                                                                                                                                   |         |                                                                          |      |                                                                                     |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                                        |         | PR No.: 2024 - 087                                                       |      | Date:                                                                               |            |
|                                                                                                                                                   |         | Responsibility Center Code :                                             |      | April 25, 2024                                                                      |            |
| ock/ Property N                                                                                                                                   | Unit    | Item Description                                                         | Qty  | Unit Cost                                                                           | Total Cost |
| CON'T. LOT 1- OFFICE SUPPLIES                                                                                                                     |         |                                                                          |      |                                                                                     |            |
| 28                                                                                                                                                | pcs     | White board marker(black)                                                | 5    | 62.00                                                                               | 310.00     |
| LOT- 2 DRUGS AND MEDICINES                                                                                                                        |         |                                                                          |      |                                                                                     |            |
| 1                                                                                                                                                 | sachets | Acetylcysteine 200 mg                                                    | 200  | 14.60                                                                               | 2,920.00   |
| 2                                                                                                                                                 | tablets | Aluminum Hydroxide + Magnesium Hydroxide Simeticone                      | 500  | 8.50                                                                                | 4,250.00   |
| 3                                                                                                                                                 | tablets | Amlodipine 5mg                                                           | 300  | 4.50                                                                                | 1,350.00   |
| 4                                                                                                                                                 | tablets | Amoxicillin 500mg                                                        | 500  | 6.00                                                                                | 3,000.00   |
| 5                                                                                                                                                 | ampules | Anti-tetanus serum 1500 IU                                               | 20   | 57.00                                                                               | 1,140.00   |
| 6                                                                                                                                                 | tablets | Ascorbic Acid 500 mg                                                     | 4500 | 4.00                                                                                | 18,000.00  |
| 7                                                                                                                                                 | tablets | Azithromycin 500 mg                                                      | 200  | 79.67                                                                               | 15,934.00  |
| 8                                                                                                                                                 | tablets | Betahistine 24mg                                                         | 100  | 42.50                                                                               | 4,250.00   |
| 9                                                                                                                                                 | tablets | Butamirate 50 mg                                                         | 500  | 15.50                                                                               | 7,750.00   |
| 10                                                                                                                                                | sachets | Calamine 3.5grams topical ointment                                       | 50   | 60.00                                                                               | 3,000.00   |
| 11                                                                                                                                                | tablets | Cefalexin 500 mg                                                         | 500  | 6.40                                                                                | 3,200.00   |
| 12                                                                                                                                                | tablets | Cetirizine 10mg                                                          | 300  | 4.50                                                                                | 1,350.00   |
| 13                                                                                                                                                | tablets | Clindamycin 300 mg                                                       | 300  | 37.00                                                                               | 11,100.00  |
| 14                                                                                                                                                | tablets | Ciprofloxacin 500 mg Tablet                                              | 600  | 8.00                                                                                | 4,800.00   |
| 15                                                                                                                                                | tablets | Cinnarizine 25 mg                                                        | 300  | 2.20                                                                                | 660.00     |
| 16                                                                                                                                                | tubes   | Clobetasol 15g tube                                                      | 5    | 115.00                                                                              | 575.00     |
| 17                                                                                                                                                | tablets | Cloxacillin 500 mg                                                       | 1000 | 11.00                                                                               | 11,000.00  |
| 18                                                                                                                                                | tablets | Co-Amoxiclav 500 mg                                                      | 200  | 19.00                                                                               | 3,800.00   |
| 19                                                                                                                                                | bottles | Crotamiton 10 % 60 ml                                                    | 3    | 500.00                                                                              | 1,500.00   |
| 20                                                                                                                                                | tablets | Domperidone 10mg                                                         | 200  | 15.00                                                                               | 3,000.00   |
| 21                                                                                                                                                | tablets | Hyoscine 10 mg                                                           | 500  | 6.20                                                                                | 3,100.00   |
| 22                                                                                                                                                | tablets | Lagundi 600mg                                                            | 500  | 3.35                                                                                | 1,675.00   |
| 23                                                                                                                                                | ampules | Lidocaine 2% hydrochloride with epinephrine injectable solution          | 10   | 37.00                                                                               | 370.00     |
| 24                                                                                                                                                | tablets | Loratadine 10 mg                                                         | 500  | 9.00                                                                                | 4,500.00   |
| 25                                                                                                                                                | tablets | Loperamide 2 mg                                                          | 600  | 3.80                                                                                | 2,280.00   |
| SUBTOTAL 02                                                                                                                                       |         |                                                                          |      |                                                                                     | 114,814.00 |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                                          |      |                                                                                     |            |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                   |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |      | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation : |            |
| MERVIN ICALLA<br>Director for Auxiliary and General Services                                                                                      |         | ELVTC. ESCAREZ, Ph.D.<br>Campus Executive Director                       |      | ROVELYN P. ROXAS<br>Budget Officer III                                              |            |
|                                                                                                                                                   |         |                                                                          |      | Approved by:<br>Signature :<br>Printed Name :<br>Designation :                      |            |
|                                                                                                                                                   |         |                                                                          |      | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.<br>OIC - Office of the University President     |            |

STF - 1071  
164-200  
05-741  
502030707

CHARGEABLE AGAINST  
V02030100 / V0203990  
V02030100 / V0203990 / V020321010  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster:

STF- Medical and Dental Fee

| Office/Section :<br>CLINIC        |         | PR No.: 2024 - 087                                     |      | Date:<br>April 25, 2024 |            |
|-----------------------------------|---------|--------------------------------------------------------|------|-------------------------|------------|
|                                   |         | Responsibility Center Code :                           |      |                         |            |
| Stock/<br>Property No.            | Unit    | Item Description                                       | Qty  | Unit Cost               | Total Cost |
| CON'T. LOT 2- DRUGS AND MEDICINES |         |                                                        |      |                         |            |
| 26                                | tablets | Mefenamic Acid 500 mg                                  | 2000 | 4.00                    | 8,000.00   |
| 27                                | tablets | Multivitamins                                          | 1000 | 8.00                    | 8,000.00   |
| 28                                | tubes   | Mupirocin 15g tube                                     | 10   | 160.00                  | 1,600.00   |
| 29                                | tablets | Omeprazole 20 mg                                       | 50   | 19.10                   | 955.00     |
| 30                                | tablets | Paracetamol 500 mg                                     | 4000 | 2.25                    | 9,000.00   |
| 31                                | tablets | Blumea balsamifera 500 mg (Sambong)                    | 500  | 6.50                    | 3,250.00   |
| 32                                | tablets | Silver Sulfadiazine tube                               | 5    | 120.00                  | 600.00     |
| 33                                | tubes   | Tetanus Toxoid                                         | 20   | 65.00                   | 1,300.00   |
| 34                                | tablets | Tranexamic Acid 500 mg                                 | 100  | 5.60                    | 560.00     |
| 35                                | tablets | Vitamin B1 B6 B12                                      | 200  | 11.00                   | 2,200.00   |
| 36                                | vials   | Anti-Flu Vaccine                                       | 226  | 796.46                  | 180,000.00 |
| LOT-3 MEDICAL AND DENTAL SUPPLIES |         |                                                        |      |                         |            |
| 1                                 | bottles | Aceite de Manzanilla 50ml                              | 5    | 40.00                   | 200.00     |
| 2                                 | Boxes   | Band Aid                                               | 10   | 85.00                   | 850.00     |
| 3                                 | pieces  | Betadine wound Spray 55gms.                            | 5    | 300.00                  | 1,500.00   |
| 4                                 | bottles | Betadine Solution ( 120ml)                             | 5    | 255.00                  | 1,275.00   |
| 5                                 | packs   | Cotton Ball (30pcs/pack)                               | 25   | 20.00                   | 500.00     |
| 6                                 | boxes   | Disposable ice bag ( ziplock pouch)                    | 5    | 300.00                  | 1,500.00   |
| 7                                 | Boxes   | Gloves (medium)                                        | 3    | 750.00                  | 2,250.00   |
| 8                                 | pieces  | Elastic bandage 3"                                     | 5    | 15.00                   | 75.00      |
| 9                                 | bottles | Efficascent Oil (25ml)                                 | 10   | 35.00                   | 350.00     |
| 10                                | Bottles | Hydrogen Peroxide(120ml)                               | 20   | 35.00                   | 700.00     |
| 11                                | piece   | Ice Chest (medium)                                     | 1    | 2,000.00                | 2,000.00   |
| 12                                | gallons | Isoprophyl alcohol 70%-gal                             | 10   | 400.00                  | 4,000.00   |
| 13                                | Boxes   | Medicated Patch                                        | 20   | 80.00                   | 1,600.00   |
| 14                                | Bottles | Menthol Crytals Methyl Salicylate Eucalyptus Oil 2.5ml | 20   | 35.00                   | 700.00     |
| 15                                | Boxes   | micropore 1inch                                        | 4    | 380.00                  | 1,520.00   |
| 16                                | Boxes   | micropore 1/2 inch                                     | 4    | 350.00                  | 1,400.00   |
| 17                                | Pieces  | Methyl Salicylate ( oil of wintergreen)                | 20   | 54.00                   | 1,080.00   |
| SUBTOTAL 03                       |         |                                                        |      |                         | 236,965.00 |

Purpose:

Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

|                                                           |                           |                     |                                          |
|-----------------------------------------------------------|---------------------------|---------------------|------------------------------------------|
| Requested by:                                             | Recommending Approval:    | Certified:          | Approved by:                             |
| Signature :                                               |                           | Allotment Available |                                          |
| Printed Name : MERVIN ICALLA                              | ELVI C. ESCAREZ, Ph.D.    | ROVELYN P. ROXAS    | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |
| Designation : Director for Auxiliary and General Services | Campus Executive Director | Budget Officer III  | OIC - Office of the University President |

STF - 1071

164-200

05-741  
5020307470  
5020308440

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST MEO.FEE

002090100 / 00207990  
002070700 / 00207080 / 002071010

MACHERMIE R. LANDICHO

Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

| Office/Section :<br>CLINIC        |         | PR No.: 2024 - 087<br>Responsibility Center Code :     |      | Date:<br>April 25, 2024 |            |
|-----------------------------------|---------|--------------------------------------------------------|------|-------------------------|------------|
| Stock/<br>Property No.            | Unit    | Item Description                                       | Qty  | Unit Cost               | Total Cost |
| CON'T. LOT 2- DRUGS AND MEDICINES |         |                                                        |      |                         |            |
| 26                                | tablets | Mefenamic Acid 500 mg                                  | 2000 | 4.00                    | 8,000.00   |
| 27                                | tablets | Multivitamins                                          | 1000 | 8.00                    | 8,000.00   |
| 28                                | tubes   | Mupirocin 15g tube                                     | 10   | 160.00                  | 1,600.00   |
| 29                                | tablets | Omeprazole 20 mg                                       | 50   | 19.10                   | 955.00     |
| 30                                | tablets | Paracetamol 500 mg                                     | 4000 | 2.25                    | 9,000.00   |
| 31                                | tablets | Blumea balsamifera 500 mg (Sambong)                    | 500  | 6.50                    | 3,250.00   |
| 32                                | tablets | Silver Sulfadiazine tube                               | 5    | 120.00                  | 600.00     |
| 33                                | tubes   | Tetanus Toxoid                                         | 20   | 65.00                   | 1,300.00   |
| 34                                | tablets | Tranexamic Acid 500 mg                                 | 100  | 5.60                    | 560.00     |
| 35                                | tablets | Vitamin B1 B6 B12                                      | 200  | 11.00                   | 2,200.00   |
| 36                                | vials   | Anti-Flu Vaccine                                       | 226  | 796.46                  | 180,000.00 |
| LOT-3 MEDICAL AND DENTAL SUPPLIES |         |                                                        |      |                         |            |
| 1                                 | bottles | Aceite de Manzanilla 50ml                              | 5    | 40.00                   | 200.00     |
| 2                                 | Boxes   | Band Aid                                               | 10   | 85.00                   | 850.00     |
| 3                                 | pieces  | Betadine wound Spray 55gms.                            | 5    | 300.00                  | 1,500.00   |
| 4                                 | bottles | Betadine Solution ( 120ml)                             | 5    | 255.00                  | 1,275.00   |
| 5                                 | packs   | Cotton Ball (30pcs/pack)                               | 25   | 20.00                   | 500.00     |
| 6                                 | boxes   | Disposable ice bag ( ziplock pouch)                    | 5    | 300.00                  | 1,500.00   |
| 7                                 | Boxes   | Gloves (medium)                                        | 3    | 750.00                  | 2,250.00   |
| 8                                 | pieces  | Elastic bandage 3"                                     | 5    | 15.00                   | 75.00      |
| 9                                 | bottles | Efficascent Oil ( 25ml)                                | 10   | 35.00                   | 350.00     |
| 10                                | Bottles | Hydrogen Peroxide(120ml)                               | 20   | 35.00                   | 700.00     |
| 11                                | piece   | Ice Chest (medium)                                     | 1    | 2,000.00                | 2,000.00   |
| 12                                | gallons | Isoprophyl alcohol 70%-gal                             | 10   | 400.00                  | 4,000.00   |
| 13                                | Boxes   | Medicated Patch                                        | 20   | 80.00                   | 1,600.00   |
| 14                                | Bottles | Menthol Crytals Methyl Salicylate Eucalyptus Oil 2.5ml | 20   | 35.00                   | 700.00     |
| 15                                | Boxes   | micropore 1inch                                        | 4    | 380.00                  | 1,520.00   |
| 16                                | Boxes   | micropore 1/2 inch                                     | 4    | 350.00                  | 1,400.00   |
| 17                                | Pieces  | Methyl Salicylate ( oil of wintergreen)                | 20   | 54.00                   | 1,080.00   |
| SUBTOTAL 03                       |         |                                                        |      |                         | 236,965.00 |

Purpose:

Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

|                                                              |  |                           |  |                    |  |                                          |  |
|--------------------------------------------------------------|--|---------------------------|--|--------------------|--|------------------------------------------|--|
| Requested by:                                                |  | Recommending Approval:    |  | Certified:         |  | Approved by:                             |  |
| Signature :                                                  |  | Signature :               |  | Signature :        |  | Signature :                              |  |
| Printed Name :<br>MERVIN ICALLA                              |  | ELVIC. ESCAREZ, Ph.D.     |  | ROVELYN P. ROXAS   |  | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |  |
| Designation :<br>Director for Auxiliary and General Services |  | Campus Executive Director |  | Budget Officer III |  | OIC - Office of the University President |  |

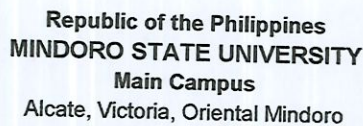
975

STF - 1071  
164 -200

05-74)  
5620307 070  
57 20 20 810

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST / MED. FEE  
V02030100 / V0203090  
V0203070 / V0203080 / V020321000  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





## PURCHASE REQUEST

| Office/Section :<br>CLINIC |         | PR No.: 2024 - 087                                |     | Fund Cluster:        |                  | STF- Medical and Dental Fee |  |
|----------------------------|---------|---------------------------------------------------|-----|----------------------|------------------|-----------------------------|--|
|                            |         | Responsibility Center Code :                      |     | Date: April 25, 2024 |                  |                             |  |
| Stock/<br>Property No.     | Unit    | Item Description                                  | Qty | Unit Cost            | Total Cost       |                             |  |
|                            |         | CON'T. LOT 3 - MEDICAL AND DENTAL SUPPLIES        |     |                      |                  |                             |  |
| 18                         | Bottles | Methyl Salicylate Menthol Crystals Eucalyptus oil | 40  | 155.00               | 6,200.00         |                             |  |
| 19                         | pcs     | Nebulization Kit with mask ( adult)               | 10  | 100.00               | 1,000.00         |                             |  |
| 20                         | pcs     | Oxygen regulator                                  | 1   | 2,800.00             | 2,800.00         |                             |  |
| 21                         | pcs     | Methyl Salicylate Camphor + menthol ( 120ml)      | 20  | 135.00               | 2,700.00         |                             |  |
| 22                         | pcs     | Povidone iodine (30ml)                            | 20  | 111.00               | 2,220.00         |                             |  |
| 23                         | pcs     | Pulse oximeter                                    | 3   | 700.00               | 2,100.00         |                             |  |
| 24                         | Boxes   | Salbutamol Nebule                                 | 2   | 1,800.00             | 3,600.00         |                             |  |
| 25                         | Boxes   | Sterile gauze 4x4                                 | 2   | 1,300.00             | 2,600.00         |                             |  |
| 26                         | Box     | Syringe 10cc                                      | 1   | 1,250.00             | 1,250.00         |                             |  |
| 27                         | Box     | Syringe 5cc                                       | 1   | 1,250.00             | 1,250.00         |                             |  |
| 28                         | Box     | Syringe 3cc                                       | 1   | 1,250.00             | 1,250.00         |                             |  |
| 29                         | Box     | Syringe 1cc                                       | 1   | 1,250.00             | 1,250.00         |                             |  |
| 30                         | pcs     | Tackle Box (big)heavy duty                        | 2   | 2,000.00             | 4,000.00         |                             |  |
| 31                         | pcs     | Vicks vaporub (med)                               | 10  | 135.00               | 1,350.00         |                             |  |
| 32                         | Boxes   | Zinc Oxide + Calamine                             | 2   | 800.00               | 1,600.00         |                             |  |
| 33                         | bottles | Urine Strips                                      | 5   | 350.00               | 1,750.00         |                             |  |
| 34                         | boxes   | Anesthetic Solution ( lidocaine )                 | 2   | 1,200.00             | 2,400.00         |                             |  |
| 35                         | boxes   | Ansell gloves ( 6.5 size )                        | 5   | 150.00               | 750.00           |                             |  |
| 36                         | pieces  | Beautifil composite A1                            | 2   | 1,000.00             | 2,000.00         |                             |  |
| 37                         | pieces  | Beautifil composite A2                            | 2   | 1,000.00             | 2,000.00         |                             |  |
| 38                         | pieces  | Beautifil composite A3                            | 2   | 1,000.00             | 2,000.00         |                             |  |
| 39                         | pieces  | Beautifil composite opaquer                       | 2   | 2,500.00             | 5,000.00         |                             |  |
| 40                         | piece   | Cordless light cure machine                       | 1   | 10,000.00            | 10,000.00        |                             |  |
| 41                         | boxes   | Dental Needle                                     | 2   | 400.00               | 800.00           |                             |  |
| 42                         | packs   | Disposable paper cup                              | 20  | 105.00               | 2,100.00         |                             |  |
| 43                         | boxes   | Dental bib with clip ( waterproof )               | 10  | 150.00               | 1,500.00         |                             |  |
| 44                         | pieces  | Dental floss                                      | 10  | 90.00                | 900.00           |                             |  |
|                            |         | <b>SUBTOTAL 04</b>                                |     |                      | <b>66,370.00</b> |                             |  |

Purpose: Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use.

|                                                           |                           |                     |                                          |
|-----------------------------------------------------------|---------------------------|---------------------|------------------------------------------|
| Requested by:                                             | Recommending Approval:    | Certified:          | Approved by:                             |
| Signature :                                               |                           | Allotment Available |                                          |
| Printed Name : MERVIN ICALLA                              | ELVI C. ESCAREZ, Ph.D.    | ROVELYN P. ROXAS    | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |
| Designation : Director for Auxiliary and General Services | Campus Executive Director | Budget Officer III  | OIC - Office of the University President |

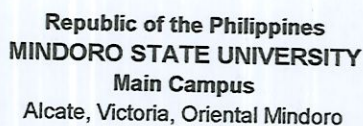
STF - 1071  
164-200  
05-741  
502030grn

ALLOTMENT AVAILABLE  
CHARGEABLE AGAINST *MED. FEE*  
*✓ J2030101 / J203990*  
*✓ J2030711 / J203990* *✓ J2032110*

---

**MACHERMIE R. LANDICHO**  
Acting Budget Officer  
MinSCAT - Calapan





## PURCHASE REQUEST

**Fund Cluster:**

**STF- Medical and Dental Fee**

| Office/Section :<br>CLINIC                                                                                                                        |         | PR No.: 2024 - 087<br>Responsibility Center Code :                       |     | Fund Cluster: STF- Medical and Dental Fee                                           |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------|------------------|
|                                                                                                                                                   |         |                                                                          |     | Date: April 25, 2024                                                                |                  |
| Stock/<br>Property No.                                                                                                                            | Unit    | Item Description                                                         | Qty | Unit Cost                                                                           | Total Cost       |
|                                                                                                                                                   |         | CON'T. LOT 3 - MEDICAL AND DENTAL SUPPLIES                               |     |                                                                                     |                  |
| 18                                                                                                                                                | Bottles | Methyl Salicylate Menthol Crystals Eucalyptus oil                        | 40  | 155.00                                                                              | 6,200.00         |
| 19                                                                                                                                                | pcs     | Nebulization Kit with mask ( adult)                                      | 10  | 100.00                                                                              | 1,000.00         |
| 20                                                                                                                                                | pcs     | Oxygen regulator                                                         | 1   | 2,800.00                                                                            | 2,800.00         |
| 21                                                                                                                                                | pcs     | Methyl Salicylate Camphor + menthol ( 120ml)                             | 20  | 135.00                                                                              | 2,700.00         |
| 22                                                                                                                                                | pcs     | Povidone iodine (30ml)                                                   | 20  | 111.00                                                                              | 2,220.00         |
| 23                                                                                                                                                | pcs     | Pulse oximeter                                                           | 3   | 700.00                                                                              | 2,100.00         |
| 24                                                                                                                                                | Boxes   | Salbutamol Nebule                                                        | 2   | 1,800.00                                                                            | 3,600.00         |
| 25                                                                                                                                                | Boxes   | Sterile gauze 4x4                                                        | 2   | 1,300.00                                                                            | 2,600.00         |
| 26                                                                                                                                                | Box     | Syringe 10cc                                                             | 1   | 1,250.00                                                                            | 1,250.00         |
| 27                                                                                                                                                | Box     | Syringe 5cc                                                              | 1   | 1,250.00                                                                            | 1,250.00         |
| 28                                                                                                                                                | Box     | Syringe 3cc                                                              | 1   | 1,250.00                                                                            | 1,250.00         |
| 29                                                                                                                                                | Box     | Syringe 1cc                                                              | 1   | 1,250.00                                                                            | 1,250.00         |
| 30                                                                                                                                                | pcs     | Tackle Box (big)heavy duty                                               | 2   | 2,000.00                                                                            | 4,000.00         |
| 31                                                                                                                                                | pcs     | Vicks vaporub (med)                                                      | 10  | 135.00                                                                              | 1,350.00         |
| 32                                                                                                                                                | Boxes   | Zinc Oxide + Calamine                                                    | 2   | 800.00                                                                              | 1,600.00         |
| 33                                                                                                                                                | bottles | Urine Strips                                                             | 5   | 350.00                                                                              | 1,750.00         |
| 34                                                                                                                                                | boxes   | Anesthetic Solution ( lidocaine )                                        | 2   | 1,200.00                                                                            | 2,400.00         |
| 35                                                                                                                                                | boxes   | Ansell gloves ( 6.5 size )                                               | 5   | 150.00                                                                              | 750.00           |
| 36                                                                                                                                                | pieces  | Beautiful composite A1                                                   | 2   | 1,000.00                                                                            | 2,000.00         |
| 37                                                                                                                                                | pieces  | Beautiful composite A2                                                   | 2   | 1,000.00                                                                            | 2,000.00         |
| 38                                                                                                                                                | pieces  | Beautiful composite A3                                                   | 2   | 1,000.00                                                                            | 2,000.00         |
| 39                                                                                                                                                | pieces  | Beautiful composite opaquer                                              | 2   | 2,500.00                                                                            | 5,000.00         |
| 40                                                                                                                                                | piece   | Cordless light cure machine                                              | 1   | 10,000.00                                                                           | 10,000.00        |
| 41                                                                                                                                                | boxes   | Dental Needle                                                            | 2   | 400.00                                                                              | 800.00           |
| 42                                                                                                                                                | packs   | Disposable paper cup                                                     | 20  | 105.00                                                                              | 2,100.00         |
| 43                                                                                                                                                | boxes   | Dental bib with clip ( waterproof )                                      | 10  | 150.00                                                                              | 1,500.00         |
| 44                                                                                                                                                | pieces  | Dental floss                                                             | 10  | 90.00                                                                               | 900.00           |
|                                                                                                                                                   |         | <b>SUBTOTAL 04</b>                                                       |     |                                                                                     | <b>66,370.00</b> |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                                          |     |                                                                                     |                  |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                   |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |     | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation : |                  |
| Approved by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                    |         |                                                                          |     |                                                                                     |                  |

STF - 1071

164-200

05-741

50 2036 gms

✓ 02030100 / ✓ 0203990 MED. FEE  
✓ 02030700 / ✓ 0203080 / ✓ 0203100  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster: STF- Medical and Dental Fee

|                                                                                                                                       |         |                                          |     |                                          |            |
|---------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------|-----|------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                            |         | PR No.: 2024 - 087                       |     | Date:                                    |            |
|                                                                                                                                       |         | Responsibility Center Code :             |     | April 25, 2024                           |            |
| Stock/<br>Property No.                                                                                                                | Unit    | Item Description                         | Qty | Unit Cost                                | Total Cost |
| CONT. LOT 3 - MEDICAL AND DENTAL SUPPLIES                                                                                             |         |                                          |     |                                          |            |
| 45                                                                                                                                    | piece   | G1 Ultrasonic Scaler tip                 | 1   | 500.00                                   | 500.00     |
| 46                                                                                                                                    | piece   | G5 Ultrasonic scaler tip                 | 1   | 500.00                                   | 500.00     |
| 47                                                                                                                                    | pcs     | High Quality Composite Finishing Burs    | 15  | 80.00                                    | 1,200.00   |
| 48                                                                                                                                    | pcs     | High quality dental diamond round burs   | 20  | 80.00                                    | 1,600.00   |
| 49                                                                                                                                    | pcs     | Mouth mirror                             | 20  | 150.00                                   | 3,000.00   |
| 50                                                                                                                                    | packs   | Micro Applicator                         | 4   | 200.00                                   | 800.00     |
| 51                                                                                                                                    | bottles | Resto bonding agent                      | 2   | 1,000.00                                 | 2,000.00   |
| 52                                                                                                                                    | packs   | Saliva ejector tip                       | 5   | 200.00                                   | 1,000.00   |
| 53                                                                                                                                    | Tube    | Toothpaste                               | 4   | 350.00                                   | 1,400.00   |
| LOT- 4 OTHER SUPPLIES                                                                                                                 |         |                                          |     |                                          |            |
| 1                                                                                                                                     | pcs     | Bath soap                                | 10  | 65.00                                    | 650.00     |
| 2                                                                                                                                     | pcs.    | Blanket (twin)                           | 2   | 400.00                                   | 800.00     |
| 3                                                                                                                                     | pcs     | Brown paper bag (4x6)                    | 200 | 2.40                                     | 480.00     |
| 4                                                                                                                                     | bars    | Detergent bar soap ( 4 cuts)             | 10  | 45.00                                    | 450.00     |
| 5                                                                                                                                     | packs   | Detergent powder ( 1Kilo )               | 20  | 220.00                                   | 4,400.00   |
| 6                                                                                                                                     | bottles | Dishwashing liquid 250ml                 | 10  | 75.00                                    | 750.00     |
| 7                                                                                                                                     | bottles | Disinfectant liquid 1 gallon (original ) | 10  | 200.00                                   | 2,000.00   |
| 8                                                                                                                                     | bottles | Disinfectant liquid 1liter Color Safe    | 20  | 150.00                                   | 3,000.00   |
| 9                                                                                                                                     | bottles | Disinfectant floor cleaner 1liter        | 10  | 280.00                                   | 2,800.00   |
| 10                                                                                                                                    | pcs     | Disinfectant Spray 340g- ASSORTED SCENT  | 30  | 350.00                                   | 10,500.00  |
| 11                                                                                                                                    | boxes   | Disposable paper glass(6ozs)(20x50pcs)   | 1   | 3,000.00                                 | 3,000.00   |
| 12                                                                                                                                    | sets    | Fitted bedsheet (single )                | 5   | 450.00                                   | 2,250.00   |
| 13                                                                                                                                    | rolls   | Garbage bag (small &clear)               | 25  | 85.00                                    | 2,125.00   |
| 14                                                                                                                                    | rolls   | Garbage bag (medium &clear)              | 50  | 85.00                                    | 4,250.00   |
| 15                                                                                                                                    | pcs     | Led Bulb 9watts (daylight)               | 20  | 146.25                                   | 2,925.00   |
| 16                                                                                                                                    | pcs     | Stick-on - toilet bowl cleaning strip    | 20  | 70.00                                    | 1,400.00   |
| 17                                                                                                                                    | pcs     | Multi Insect Killer odorless - 500ml     | 20  | 495.00                                   | 9,900.00   |
| SUBTOTAL 05                                                                                                                           |         |                                          |     |                                          | 63,680.00  |
| Purpose:                                                                                                                              |         |                                          |     |                                          |            |
| Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                          |     |                                          |            |
| Requested by:                                                                                                                         |         | Recommending Approval:                   |     | Certified:                               |            |
| Signature :                                                                                                                           |         | Signature :                              |     | Allotment Available                      |            |
| Printed Name : MERVIN ICALLA                                                                                                          |         | ELVI C. ESCAREZ, Ph.D.                   |     | ROVELYN P. ROXAS                         |            |
| Designation : Director for Auxiliary and General Services                                                                             |         | Campus Executive Director                |     | Budget Officer III                       |            |
|                                                                                                                                       |         |                                          |     | Approved by:                             |            |
|                                                                                                                                       |         |                                          |     | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.      |            |
|                                                                                                                                       |         |                                          |     | CIO - Office of the University President |            |

125

STF - 1071  
164 - 200  
05-741  
JUN 20 30 PM  
JUN 20 30 PM

ACCOUNT AVAILABLE  
CHARGEABLE AGAINST  
JUN 20 2024  
JUN 20 2024  
JUN 20 2024  
MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan





PURCHASE REQUEST

Fund Cluster:

STF- Medical and Dental Fee

| Office/Section :<br>CLINIC                                                                                                                           |         | PR No.: 2024 - 087<br>Responsibility Center Code :                       |     | Date:<br>April 25, 2024                                                                                                   |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------|------------|
| Stock/<br>Property No.                                                                                                                               | Unit    | Item Description                                                         | Qty | Unit Cost                                                                                                                 | Total Cost |
| CONT. LOT 3 - MEDICAL AND DENTAL SUPPLIES                                                                                                            |         |                                                                          |     |                                                                                                                           |            |
| 45                                                                                                                                                   | piece   | G1 Ultrasonic Scaler tip                                                 | 1   | 500.00                                                                                                                    | 500.00     |
| 46                                                                                                                                                   | piece   | G5 Ultrasonic scaler tip                                                 | 1   | 500.00                                                                                                                    | 500.00     |
| 47                                                                                                                                                   | pcs     | High Quality Composite Finishing Burs                                    | 15  | 80.00                                                                                                                     | 1,200.00   |
| 48                                                                                                                                                   | pcs     | High quality dental diamond round burs                                   | 20  | 80.00                                                                                                                     | 1,600.00   |
| 49                                                                                                                                                   | pcs     | Mouth mirror                                                             | 20  | 150.00                                                                                                                    | 3,000.00   |
| 50                                                                                                                                                   | packs   | Micro Applicator                                                         | 4   | 200.00                                                                                                                    | 800.00     |
| 51                                                                                                                                                   | bottles | Resto bonding agent                                                      | 2   | 1,000.00                                                                                                                  | 2,000.00   |
| 52                                                                                                                                                   | packs   | Saliva ejector tip                                                       | 5   | 200.00                                                                                                                    | 1,000.00   |
| 53                                                                                                                                                   | Tube    | Toothpaste                                                               | 4   | 350.00                                                                                                                    | 1,400.00   |
| LOT- 4 OTHER SUPPLIES                                                                                                                                |         |                                                                          |     |                                                                                                                           |            |
| 1                                                                                                                                                    | pcs     | Bath soap                                                                | 10  | 65.00                                                                                                                     | 650.00     |
| 2                                                                                                                                                    | pcs.    | Blanket (twin)                                                           | 2   | 400.00                                                                                                                    | 800.00     |
| 3                                                                                                                                                    | pcs     | Brown paper bag (4x6)                                                    | 200 | 2.40                                                                                                                      | 480.00     |
| 4                                                                                                                                                    | bars    | Detergent bar soap ( 4 cuts)                                             | 10  | 45.00                                                                                                                     | 450.00     |
| 5                                                                                                                                                    | packs   | Detergent powder ( 1Kilo )                                               | 20  | 220.00                                                                                                                    | 4,400.00   |
| 6                                                                                                                                                    | bottles | Dishwashing liquid 250ml                                                 | 10  | 75.00                                                                                                                     | 750.00     |
| 7                                                                                                                                                    | bottles | Disinfectant liquid 1 gallon (original )                                 | 10  | 200.00                                                                                                                    | 2,000.00   |
| 8                                                                                                                                                    | bottles | Disinfectant liquid 1liter Color Safe                                    | 20  | 150.00                                                                                                                    | 3,000.00   |
| 9                                                                                                                                                    | bottles | Disinfectant floor cleaner 1liter                                        | 10  | 280.00                                                                                                                    | 2,800.00   |
| 10                                                                                                                                                   | pcs     | Disinfectant Spray 340g- ASSORTED SCENT                                  | 30  | 350.00                                                                                                                    | 10,500.00  |
| 11                                                                                                                                                   | boxes   | Disposable paper glass(6ozs)(20x50pcs)                                   | 1   | 3,000.00                                                                                                                  | 3,000.00   |
| 12                                                                                                                                                   | sets    | Fitted bedsheet (single )                                                | 5   | 450.00                                                                                                                    | 2,250.00   |
| 13                                                                                                                                                   | rolls   | Garbage bag (small &clear)                                               | 25  | 85.00                                                                                                                     | 2,125.00   |
| 14                                                                                                                                                   | rolls   | Garbage bag (medium &clear)                                              | 50  | 85.00                                                                                                                     | 4,250.00   |
| 15                                                                                                                                                   | pcs     | Led Bulb 9watts (daylight)                                               | 20  | 146.25                                                                                                                    | 2,925.00   |
| 16                                                                                                                                                   | pcs     | Stick-on - toilet bowl cleaning strip                                    | 20  | 70.00                                                                                                                     | 1,400.00   |
| 17                                                                                                                                                   | pcs     | Multi Insect Killer odorless - 500ml                                     | 20  | 495.00                                                                                                                    | 9,900.00   |
| SUBTOTAL 05                                                                                                                                          |         |                                                                          |     |                                                                                                                           | 63,680.00  |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment<br>for MCC Clinic use. |         |                                                                          |     |                                                                                                                           |            |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                      |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |     | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation :                                       |            |
| Mervin Icalla<br>Director for Auxiliary and General Services                                                                                         |         | Elvi C. Escarez, Ph.D.<br>Campus Executive Director                      |     | ROVELYN P. ROXAS<br>Budget Officer III<br>CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.<br>OIC - Office of the University President |            |

STF - 1071  
164-200  
05-741  
502030870  
502039907

CHARGEABLE AGAINST ALLOCATED FEE  
JV20231010/JV2023990  
JV20231010/JV2023990/JV20231010

MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinsCAT - Calapan





## PURCHASE REQUEST

| Office/Section :<br>CLINIC                                                                                                                        |         | PR No.: 2024 - 08 /<br>Responsibility Center Code :                      |     | Fund Cluster: STF- Medical and Dental Fee<br>Date: April 25, 2024                   |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------|------------|
| Stock/<br>Property No.                                                                                                                            | Unit    | Item Description                                                         | Qty | Unit Cost                                                                           | Total Cost |
| CON'T. LOT 4- OTHER SUPPLIES                                                                                                                      |         |                                                                          |     |                                                                                     |            |
| 18                                                                                                                                                | pcs     | Pillowcase ( 20" x 30")                                                  | 5   | 150.00                                                                              | 750.00     |
| 19                                                                                                                                                | rolls   | Plastic labo ( medium)                                                   | 25  | 65.00                                                                               | 1,625.00   |
| 20                                                                                                                                                | dozens  | Resealable plastic (medium)                                              | 5   | 65.00                                                                               | 325.00     |
| 21                                                                                                                                                | pcs     | Scrub Sponge (kitchen use)                                               | 10  | 45.00                                                                               | 450.00     |
| 22                                                                                                                                                | pcs     | Tissue Roll (bathroom tissue)                                            | 50  | 15.00                                                                               | 750.00     |
| 23                                                                                                                                                | pcs     | Tissue roll ( kitchen towel)                                             | 25  | 60.00                                                                               | 1,500.00   |
| 24                                                                                                                                                | pcs     | Tornado mop                                                              | 1   | 1,500.00                                                                            | 1,500.00   |
| 25                                                                                                                                                | packs   | Wet wipes                                                                | 20  | 62.50                                                                               | 1,250.00   |
| 26                                                                                                                                                | bottles | Liquid handsoap - 1L                                                     | 20  | 155.00                                                                              | 3,100.00   |
| LOT 5 - SEMIEXPENDABLE MEDICAL EQUIPMENT                                                                                                          |         |                                                                          |     |                                                                                     |            |
| 1                                                                                                                                                 | Pieces  | Medicine First Aid Kit                                                   | 30  | 500.00                                                                              | 15,000.00  |
| Specification:                                                                                                                                    |         |                                                                          |     |                                                                                     |            |
| •Material: High Quality Plastic                                                                                                                   |         |                                                                          |     |                                                                                     |            |
| •Size: 35cmx28cmx10cm                                                                                                                             |         |                                                                          |     |                                                                                     |            |
| •Can be wall-mounted                                                                                                                              |         |                                                                          |     |                                                                                     |            |
| •Cabinet-style with easy-open hook                                                                                                                |         |                                                                          |     |                                                                                     |            |
| •Slide door                                                                                                                                       |         |                                                                          |     |                                                                                     |            |
| •Comes with transparent plastic door for easy identification of contents                                                                          |         |                                                                          |     |                                                                                     |            |
| •Durable, easy to clean                                                                                                                           |         |                                                                          |     |                                                                                     |            |
| •Free two screws for installation                                                                                                                 |         |                                                                          |     |                                                                                     |            |
| Subtotal 06                                                                                                                                       |         |                                                                          |     |                                                                                     | 26,250.00  |
| SUBTOTAL 01                                                                                                                                       |         |                                                                          |     |                                                                                     | 12,646.00  |
| SUBTOTAL 02                                                                                                                                       |         |                                                                          |     |                                                                                     | 114,814.00 |
| SUBTOTAL 03                                                                                                                                       |         |                                                                          |     |                                                                                     | 236,965.00 |
| SUBTOTAL 04                                                                                                                                       |         |                                                                          |     |                                                                                     | 66,370.00  |
| SUBTOTAL 05                                                                                                                                       |         |                                                                          |     |                                                                                     | 63,680.00  |
| SUBTOTAL 06                                                                                                                                       |         |                                                                          |     |                                                                                     | 26,250.00  |
| GRANDTOTAL                                                                                                                                        |         |                                                                          |     |                                                                                     | 520,725.00 |
| Purpose:<br>Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipment for MCC Clinic use. |         |                                                                          |     |                                                                                     |            |
| Requested by:<br>Signature :<br>Printed Name :<br>Designation :                                                                                   |         | Recommending Approval:<br>Signature :<br>Printed Name :<br>Designation : |     | Certified:<br>Allotment Available<br>Signature :<br>Printed Name :<br>Designation : |            |
| MERVIN ICALLA<br>Director for Auxiliary and General Services                                                                                      |         | ELVIC C. ESCABEZ, Ph.D.<br>Campus Executive Director                     |     | ROVELYN P. ROXAS<br>Budget Officer III                                              |            |
|                                                                                                                                                   |         |                                                                          |     | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.<br>OIC - Office of the University President     |            |

178

STF-1071  
164-200

05-741  
5020399-70  
5020321010

RECEIVED AVAILABLE  
CHARGEABLE AGAINST  
12030100/1203990  
12030100/1203980/1203

MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinsCAT - Calapan





PURCHASE REQUEST

|                                                                                                                                      |                  |                               |           |                                           |            |
|--------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------|-----------|-------------------------------------------|------------|
| Office/Section :<br>CLINIC                                                                                                           |                  | PR No.: 2024 - 087            |           | Fund Cluster: STF- Medical and Dental Fee |            |
| Stock/<br>Property No.                                                                                                               |                  | Responsibility Center Code :  |           | Date: April 25, 2024                      |            |
| Unit                                                                                                                                 | Item Description | Qty                           | Unit Cost | Total Cost                                |            |
| CON'T. LOT 4- OTHER SUPPLIES                                                                                                         |                  |                               |           |                                           |            |
| 18                                                                                                                                   | pcs              | Pillowcase ( 20" x 30")       | 5         | 150.00                                    | 750.00     |
| 19                                                                                                                                   | rolls            | Plastic labo ( medium)        | 25        | 65.00                                     | 1,625.00   |
| 20                                                                                                                                   | dozens           | Resealable plastic (medium)   | 5         | 65.00                                     | 325.00     |
| 21                                                                                                                                   | pcs              | Scrub Sponge (kitchen use)    | 10        | 45.00                                     | 450.00     |
| 22                                                                                                                                   | pcs              | Tissue Roll (bathroom tissue) | 50        | 15.00                                     | 750.00     |
| 23                                                                                                                                   | pcs              | Tissue roll ( kitchen towel)  | 25        | 60.00                                     | 1,500.00   |
| 24                                                                                                                                   | pcs              | Tornado mop                   | 1         | 1,500.00                                  | 1,500.00   |
| 25                                                                                                                                   | packs            | Wet wipes                     | 20        | 62.50                                     | 1,250.00   |
| 26                                                                                                                                   | bottles          | Liquid handsoap - 1L          | 20        | 155.00                                    | 3,100.00   |
| LOT 5 - SEMIEXPENDABLE MEDICAL EQUIPMENT                                                                                             |                  |                               |           |                                           |            |
| 1                                                                                                                                    | Pieces           | Medicine First Aid Kit        | 30        | 500.00                                    | 15,000.00  |
| Specification:                                                                                                                       |                  |                               |           |                                           |            |
| •Material: High Quality Plastic                                                                                                      |                  |                               |           |                                           |            |
| •Size: 35cmx28cmx10cm                                                                                                                |                  |                               |           |                                           |            |
| •Can be wall-mounted                                                                                                                 |                  |                               |           |                                           |            |
| •Cabinet-style with easy-open hook                                                                                                   |                  |                               |           |                                           |            |
| •Slide door                                                                                                                          |                  |                               |           |                                           |            |
| •Comes with transparent plastic door for easy identification of contents                                                             |                  |                               |           |                                           |            |
| •Durable, easy to clean                                                                                                              |                  |                               |           |                                           |            |
| •Free two screws for installation                                                                                                    |                  |                               |           |                                           |            |
| Subtotal 06                                                                                                                          |                  |                               |           |                                           | 26,250.00  |
| SUBTOTAL 01                                                                                                                          |                  |                               |           |                                           | 12,646.00  |
| SUBTOTAL 02                                                                                                                          |                  |                               |           |                                           | 114,814.00 |
| SUBTOTAL 03                                                                                                                          |                  |                               |           |                                           | 236,965.00 |
| SUBTOTAL 04                                                                                                                          |                  |                               |           |                                           | 66,370.00  |
| SUBTOTAL 05                                                                                                                          |                  |                               |           |                                           | 63,680.00  |
| SUBTOTAL 06                                                                                                                          |                  |                               |           |                                           | 26,250.00  |
| GRANDTOTAL                                                                                                                           |                  |                               |           |                                           | 520,725.00 |
| Purpose:                                                                                                                             |                  |                               |           |                                           |            |
| Office and Other Supplies, Drugs and Medicines, Medical and Dental Supplies and Semi-Expendable Medical Equipmen for MCC Clinic use. |                  |                               |           |                                           |            |
| Requested by:                                                                                                                        |                  | Recommending Approval:        |           | Certified:                                |            |
| Signature :                                                                                                                          |                  | Signature :                   |           | Signature :                               |            |
| Printed Name : MERVIN ICALLA                                                                                                         |                  | ELVI C. ESCAREZ, Ph.D.        |           | ROVELYN P. ROXAS                          |            |
| Designation : Director for Auxiliary and General Services                                                                            |                  | Campus Executive Director     |           | Budget Officer III                        |            |
|                                                                                                                                      |                  |                               |           | Approved by:                              |            |
|                                                                                                                                      |                  |                               |           | Signature :                               |            |
|                                                                                                                                      |                  |                               |           | CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.       |            |
|                                                                                                                                      |                  |                               |           | OIC - Office of the University President  |            |

STF - 1071  
164-200

OS-74)  
50 2039970  
5020 321070

AVAILABLE  
CHARGEABLE AGAINST  
502039970 / 5020321070  
5020321070 / 5020321070

MACHERMIE R. LANDICHO  
Acting Budget Officer  
MinSCAT - Calapan