



**SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE EQUIPMENT FOR EXTENSION AWATI TI-
KAPE COMMUNITY DEVELOPMENT PROGRAM OF MINSU BONGABONG CAMPUS**

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 141, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of Office Supplies and Semi-Expendable Equipment for Extension Awati TI-KAPE Community Program of MinSU Bongabong Campus" with an Approved Budget for the Contract (ABC) amounting to Ninety Thousand Eighty Pesos (Php90,080.00) composed of 2 lots namely;

Particulars	Approved Budget for the Contract (ABC)
Lot 1- Office Supplies	Php35,900.00
Lot 2- Semi-Expendable Equipment	Php54,180.00

WHEREAS, in response to the said advertisement, three (3) suppliers were found in the document request list however, only one (1) supplier in the name of **QUIN TRADING** submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php35,900.00	Quin Trading	Php31,430.00
2	Php54,180.00		Php59,700.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive; thus, the Lot 1 of this project be awarded to the supplier in the name of **QUIN TRADING** with the Single Calculated Responsive Bid (SCRB);

WHEREAS, upon evaluation of the price quotation submitted by the supplier for Lot 2, the quotation exceeded the Approved Budget for the contract and was automatically disqualified; therefore, the BAC opted to publish the Lot 2 of this project for the second time in the PhilGEPS and MinSU Website and other conspicuous place;

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the "Supply and Delivery of Office Supplies and Semi-Expendable Equipment for Extension Awati TI-KAPE Community Program of MinSU Bongabong Campus" to **Quin Trading** amounting to **Thirty-One Thousand Four Hundred Thirty Pesos (Php31,430.00)** for Lot 1 with official address at Masipit, Calapan City, Oriental Mindoro as the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 23th day of September, 2024.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ANSELMO R. ULEP, JR.
BAC Vice Chairperson

CIEDELLE P. SALAZAR Ph.D
BAC Member

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11030691
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Supplies and Semi-Expendable Equipments for Extension Awati TI-KAPE Community Development Program of MinSU Bongabong Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-138	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Office Supplies and Devices	Date Published	09/07/2024
Approved Budget for the Contract:	PHP 90,080.00	Last Updated / Time	09/07/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	16/07/2024 17:00 PM
Client Agency:			
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.
2. Delivery Period within ____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
Lot 1					
1	reams	Bond Paper A4 subs	20 8		
2	reams	Bond short subs	20 8		
3	reams	Bond longsubs	20 20		
4	sets	Printer ink #003 (B/C/M/Y)	10		
5	pc	Puncher Heavy Duty	1		
6	pcs	Press folder green	40		
7	bxs	Staple wire #35	2		
8	bxs	Pencilo #2	5		
9	pcs	Ballpen (Igel-GL 165)	50		
10	pcs	Highlighter	4		

11 pcs clear folder long 50
12 pcs combo ring 32mm 20
13 pc Stpler with remover 1
14 pads Sticky tabs 3 x 3 5
15 pads sticky note pads 4
16 bxs binder clips 1" 5
17 packs vellum board A4 5
18 pcs plastic envelope long 40
19 pcs enevelope with garter long 25
Lot 2
1 pc External Hard drive 1TB 1
2 unit DLSR Camera 1
* w/ 18-55mm lens
*24.2 MP CMOS Sensor
*3"LCD display, touchscreen display
*150 RANGE FROM 100-25,600
*1080 VIDEO Support
3 sets 2Way Radio 2
*Frequency range: 144-148 mHz, 420-450 mHz (Tx) Channel No. 128
*Frequency stability 2.5ppm
*Antenna High Gain dual band
*operating Voltage: DC 7.4V 22KHGz/12.5KHz switchable
4 pc Megaphone 1
*30 watts
*w/ voice recorder & rechargeable battery
Digital Voice recorder
5 sets First Aid Kit 1
*First aid kit box w/ first aid medicines

Created by Annabelle Quinto Madrigal
Date Created 08/07/2024

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Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies and Semi-Expendable Equipments for Extension Awati TI-KAPE Community Development Program of
MinSU Bongabong Campus

PR No.: 2024-140
RFQ No. 2024-138
ABC Amount: Php90,080.00

Company Name : QUIN TRADING
Address : Masipit, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 16, 2024 in the address stated in the last page.

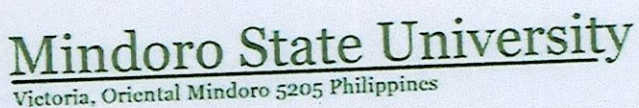
NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within 30 calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [/] Door to Door Delivery

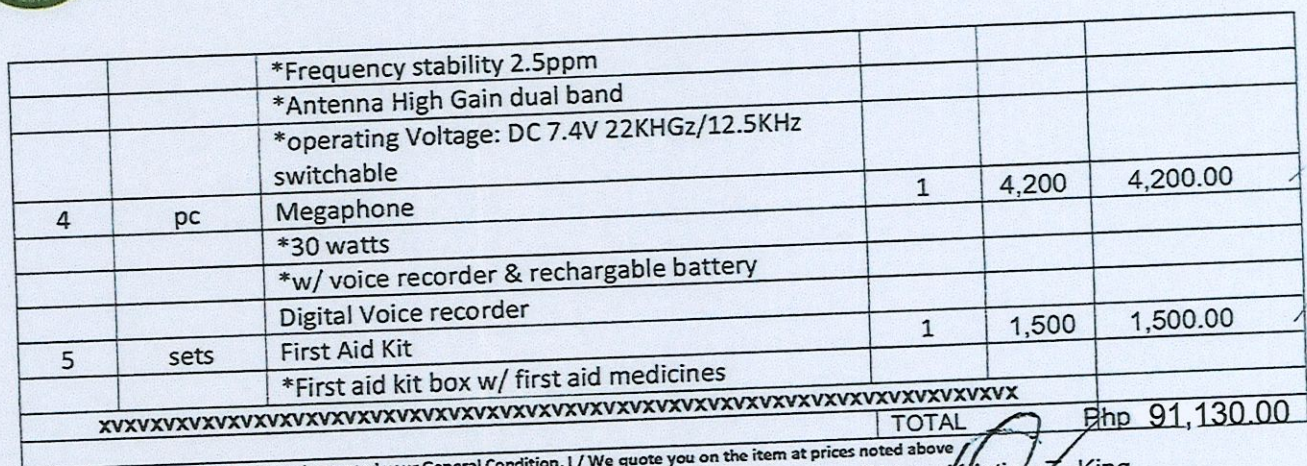
Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
Lot 1					
1	reams	Bond Paper A4 subs 20	8	230	1,840.00
2	reams	Bond short subs 20	8	220	1,760.00
3	reams	Bond longsubs 20	20	260	5,200
4	sets	Printer ink #003 (B/C/M/Y)	10	1540	15,400.00
5	pc	Puncher Heavy Duty	1	250	250.00
6	pcs	Press folder green	40	25	1,000.00
7	bxs	Staple wire #35	2	45	90.00
8	bxs	Pencil #2	5	140	700.00
9	pcs	Ballpen (Igel-GL 165)	50	25	1,250.00
10	pcs	Highlighter	4	20	80.00
11	pcs	clear folder long	50	20	1,000.00
12	pcs	combo ring 32mm	20	30	600.00
13	pc	Stpler with remover	1	150	150.00
14	pads	Sticky tabs 3 x 3	5	25	125.00
15	pads	sticky note pads	4	40	160.00
16	bxs	binder clips 1"	5	70	350.00
17	packs	vellum board A4	5	50	250.00
18	pcs	plastic envelope long	5	15	600.00
19	pcs	enevelope with garter long	40	15	600.00
			25	25	625.00
Lot 2					
1	pc	External Hard drive 1TB	1	4,000	4,000.00
2	unit	DLSR Camera	1	40,000	40,000.00
		* w/ 18-55mm lens			
		*24.2 MP CMOS Sensor			
		*3"LCD display, touchscreen display			
		*150 RANGE FROM 100-25,600			
		*1080 VIDEO Support			
3	sets	2Way Radio	2	5,000	10,000
		*Frequency range: 144-148 mHz, 420-450 mHz (Tx) Channel No. 128			

31,430

MSU-BAC-FR-05.01



Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Shiera Kristine T. King
Supplier's Signature over Printed Name
945-786-399-000
TIN No. of Establishment
0998-656-8227
Contact Number

July 16, 2024

Date _____

General Conditions

- Conditions
- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
 - Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration
 - Valid Mayor's/Business Permit
 - Omnibus Sworn Statement
 - BIR Certificate of Registration
 - Latest Income/Business Tax Return
 - TAX Clearance
 - DTI Registration/SEC Certificate
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

i. Original Brochures or certificates of the items offered shall be submitted. Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

**Supply and Delivery of Office Supplies and Semi-Expendable Equipments for Extension Awati TI-CAPE
Community Development Program of MinSU Bongabong Campus**

BROCHURE





TYT

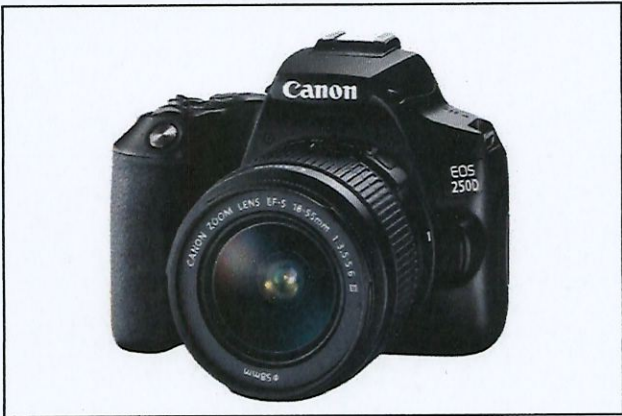
3600 mAh
Battery Capacity

10W
Output Power

5-10KM
VHF/UHF
Dual band
128 Channels
1750Hz tone
Cross-Band
Repeater Function
CTCSS/DCS
COMP Function
FM Radio

TH-UV8000D

Canon EOS 250D Camera with 18-55mm DC III Lens



Adata 2.5" External Hard Drive 1TB



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

QUIN TRADING

Masipit ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 28-Jun-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **QUIN TRADING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 25-Oct-2024

Issued this 25th day of October 2023.

This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
QUIN TRADING

Masipit ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 5870941 Issued By / Signatory : Alfredo E. Pascual Registration Date : 21-Mar-2024 Expiration Date : 21-Mar-2029
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 01900000277 Place of Issue : Calapan City Issued By / Signatory : Mayor Marilou F. Morillo Issuance Date : 03-Jan-2024
Tax Clearance	Expiration Date : 04-Oct-2024 TCC Number : TCBP NO RR9A 063 10 04 R1906 2023 M Issued By / Signatory : LEVINE F. ILAGAN Issuance date : 04-Oct-2023
Audited Financial Statement	Date of Filing : 17-Apr-2024 Current Asset : 893,569.95 Total Asset : 3,806,338.95 Current Liabilities : 21,355.00 Total Liabilities : 21,355.00 Name of Auditor : Marvin M. Celedio BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND
MASUNOD

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P 21,920.00

TAXPAYER'S NAME KING, SHIERA KRISTINE T.	BUSINESS I.D. 01900000277	MODE OF PAYMENT Annually	DATE BILLED 1/3/2024	WHOLESALE/RETAILING Wholesaling/retailing) Wholesaling/retailing)	STATUS R
NAME OF BUSINESS QUIN TRADING		LOCATION OF BUSINESS MASIPIT			BUSINESS PERMIT NUMBER
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		17,600.00	0.00	17,600.00	
MAYOR'S PERMIT		3,050.00		3,050.00	
MAYORS PERMIT FEE		1,500.00			
EDUC'L SPECIAL PROGR		150.00			
DRAINAGE MAINTENANCE		150.00			
GARBAGE FEE		800.00			
FIRE AND SAFETY INSP		250.00			
SANITARY FEE		200.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP & RENEWAL OF BUS.FEE		50.00		50.00	
				21,920.00	

Payment for 1-4

Notes:

1. This Permit will expire on
Dec. 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check

Check number _____

Bank _____

Cash

1222543

O.R. Number

4/3/2024

Date

Payment received by:

ENCODER

TOTALS

ASSESSMENT REVIEWED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

EDUARD L. REYES

Licensing Officer IV

Officer In-charge of the Permits and License Section
Office of the City Mayor

MARILOU F. MORILLO

City Mayor

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.



CERTIFIED
TRUE COPY

OMNIBUS SWORN STATEMENT

Republic of the Philippines)
Calapan City) S.S.

AFFIDAVIT

I, **SHIERA KRISTINE T. KING**, of legal age, married, Filipino, and residing at Brgy. Ilaya, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that;

21. I am the sole proprietor of QUIN TRADING with office address at Brgy. Masipit, Calapan City, Oriental Mindoro;
22. As the owner and sole proprietor of QUIN TRADING, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the supply and delivery of Supply and Delivery of Office Supplies and Semi-Expendable Equipments for Extension Awati TI-KAPE Community Development Program of MinSU Bongabong Campus of Mindoro State University;
23. QUIN TRADING is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or local government units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the government procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
24. Each of the documents submitted in satisfaction of the bidding/shopping requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
25. QUIN TRADING is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
26. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
27. QUIN TRADING complies with existing labor laws and standards; and
28. QUIN TRADING is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - i. Carefully examining all of the Bidding Documents;
 - j. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - k. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - l. Inquiring or securing Supplemental/Bid Bulletin(s) issued for Supply and Delivery of Office Supplies and Semi-Expendable Equipments for Extension Awati TI-KAPE Community Development Program of MinSU Bongabong Campus;
29. QUIN TRADING did not give or pay directly or indirectly, any commission, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
30. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertaking in the contract shall be sufficient grounds to constitute criminal liability for swindling (estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver goods or services, to the prejudice of the public and the government of the Philippines pursuant to article 315 of act no. 3815 s. 1930 as amended, or the Revised Penal Code

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of July, 2024 at Calapan City, Oriental Mindoro, Philippines.

SHIERA KRISTINE T. KING
Proprietor/Affiant

SUBSCRIBED AND SWORN to before me this 16th day of July, 2024 at Calapan City, Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her Unified Multi-Purpose ID, with her photograph and signature appearing thereon, with no. 011-0167284-4.

Witness my hand and seal this 16th day of July, 2024, Calapan City.

ATTY. TYRON KIM D. BACULO
NAME OF NOTARY PUBLIC
Notarial Commission No. NP-22-240
Until December 31, 2024
Roll of Attorneys No. 65809
BP No. 014875 Lifetime Oriental Mindoro
PTR No. 1189696/12-06-23 (for 2024)/Calapan City
MCLE Compliance No. VII-0024986 /12-27-2022

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20220000003783
Date OCN Generated: October 21, 2022
UPDATED ON OCT 21 2022

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 945-786-399-00000	NAME OF TAXPAYER KING, SHIERA KRISTINE TANGONAN	TIN ISSUANCE DATE March 29, 2019
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701Q	March 29, 2019	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
INDIVIDUAL INCOME TAX	1701	March 29, 2019	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
REGISTRATION FEE	0605	March 29, 2019	ANNUALLY	On or before the last day of January.
VALUE ADDED TAX	2550M	March 17, 2021	MONTHLY	Not later than the 20th day following the close of the month.
VALUE ADDED TAX	2550Q	March 17, 2021	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX - EXPANDED/OTHERS	1601	February 3, 2020	MONTHLY	
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	February 3, 2020	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	February 3, 2020	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			
BUSINESS INFORMATION DETAILS				
			CATEGORY	REGISTRATION DATE
TRADE NAME 1	QUIN TRADING		Secondary	March 29, 2019
(PSIC)	46510-WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE			
Line of Business	WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE			
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES		Primary	

CHANGE IN: REGISTERED LINE OF BUSINESS Page 1 of 3

CERTIFIED TRUE COPY

BIR FORM

2303

REVISED APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CADAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20220000003783
Date OCN Generated: October 21, 2022
UPDATED ON Oct 21 2022

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 945-786-399-00000	NAME OF TAXPAYER KING, SHIERA KRISTINE TANGONAN	TIN ISSUANCE DATE March 29, 2019
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES		
(PSIC)	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT	Secondary	
Line of Business	RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES		
(PSIC)	47111-RETAIL SELLING IN GROCERIES	Secondary	
Line of Business	RETAIL SELLING IN GROCERIES		
(PSIC)	46309-OTHER WHOLESALE OF FOOD, BEVERAGE AND TOBACCO, N.E.C.	Secondary	
Line of Business	OTHER WHOLESALE OF FOOD, BEVERAGE AND TOBACCO, N.E.C.		
(PSIC)	46421-WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS	Secondary	
Line of Business	WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS		
(PSIC)	47721-RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS	Secondary	
Line of Business	RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS		
(PSIC)	46593-WHOLESALE OF OFFICE MACHINERY EQUIPMENT INCLUDING OFFICE FURNITURE, FURNISHINGS, APPLIANCES AND VASES	Secondary	
Line of Business	WHOLESALE OF OFFICE MACHINERY EQUIPMENT INCLUDING OFFICE FURNITURE, FURNISHINGS, APPLIANCES AND VASES		

REMINDERS

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.


CERTIFIED TRUE COPY

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

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REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA
OIC-Assst. Revenue District Officer

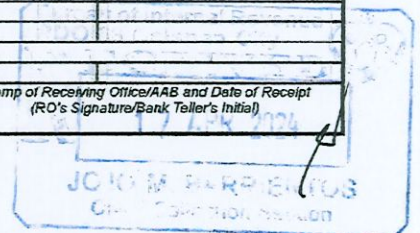
EMELITA R. ABO
REVENUE DISTRICT OFFICER
(Signature over Printed Name)

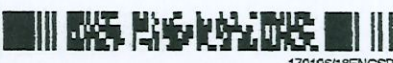
THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

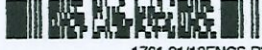
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Reference No: 672400059019310
Date Filed: April 08 2024 04:43 PM
Batch Number:Republic of the Philippines
Department of Finance
Bureau of Internal RevenueFor BIR
Use Only BCS/
Item:

BIR Form No. 1701 January 2018 (ENCS) Page 1		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts <small>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.</small>		 1701 01/18ENCS P1	
1 For the year 12 / 20 23		2 Amended Return? <input type="radio"/> Yes <input checked="" type="radio"/> No		3 Short Period Return? <input type="radio"/> Yes <input checked="" type="radio"/> No	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 945 - 786 - 399 - 000		5 RDO Code 063			
6 Taxpayer Type <input checked="" type="radio"/> Single Proprietor <input type="radio"/> Professional <input type="radio"/> Estate <input type="radio"/> Trust <input type="radio"/> Compensation Earner					
7 Alphabetic Tax Code (ATC) <input checked="" type="radio"/> 012 Business Income - Graduated IT Rates <input type="radio"/> 014 Income from Profession - Graduated IT Rates <input type="radio"/> 013 Mixed Income - Graduated IT Rates <input type="radio"/> 011 Compensation Income - 8% IT Rate <input type="radio"/> 015 Business Income - 8% IT Rate <input type="radio"/> 017 Income from Profession - 8% IT Rate <input type="radio"/> 016 Mixed Income - 8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FIDUCIARY (First Name, Middle Name, Last Name) KING, SHIERA KRISTINE TANGONAN					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) MASIPIT ORIENTAL, MINDORO					
				9A Zip Code	5200
10 Date of Birth (MM/DD/YYYY) 08/17/1986		11 Email Address quintrading032519@gmail.com			
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input checked="" type="radio"/> No		14 Foreign Tax Number (if applicable)	
15 Contact Number 15 (Landline/Cellphone No.) 09750060215		16 Civil Status (if applicable) <input type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower			
17 If married, spouse has income? <input type="radio"/> Yes <input checked="" type="radio"/> No				18 Filing Status <input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing	
19 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input checked="" type="radio"/> No <small>[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]</small>		20 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input checked="" type="radio"/> No <small>[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]</small>			
21 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 21A) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))					
21A Method of Deduction (choose one) <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		374,352		0	
23 Less: Total Tax Credits / Payments (From Part VII Item 10)		352,997		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		21,355		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)		0		0	
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		21,355		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		21,355		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				21,355	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) <input type="radio"/> To be refunded <input checked="" type="radio"/> To be issued a Tax Credit Certificate (TCC) <input type="radio"/> To be carried over as tax credit for next year/quarter					
I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter) SHIERA KRISTINE T. KING					
Printed Name and Signature of Taxpayer/Authorized Representative				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency		Date (MM/DD/YYYY)	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	



BIR Form No. 1701 January 2018 (ENCS) Page 2	Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts	 17010618ENCSP5
TIN 945 - 786 - 399 - 000	Tax Filer's Last Name KING	
PART IV - Background Information of Spouse		
1 Spouse's Taxpayer Identification Number		2 RDO Code
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner		
4 Alphanumeric Tax Code (ATC) <input type="radio"/> II012 Business Income-Graduated IT Rates <input type="radio"/> II014 Income from Profession-Graduated IT Rates <input type="radio"/> II013 Mixed Income-Graduated IT Rates <input type="radio"/> II011 Compensation Income <input type="radio"/> II015 Business Income - 8% IT Rate <input type="radio"/> II017 Income from Profession - 8% IT Rate <input type="radio"/> II016 Mixed Income - 8% IT Rate		
5 Spouse's Name (Last Name, First Name, Middle Name)		
6 Contact Number	7 Citizenship	
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No	9 Foreign Tax Number (if applicable)	
10 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input type="radio"/> No <i>[If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X)]</i>	11 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input type="radio"/> No <i>[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]</i>	
12 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 12A) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		
12A Method of Deduction (choose one) <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]		
PART V - Computation of Tax		
Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheet/s, if necessary) On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)		
a. Name of Employer		
1 <input type="radio"/> Taxpayer <input type="radio"/> Spouse	b. Employer's TIN	
2 <input type="radio"/> Taxpayer <input type="radio"/> Spouse	b. Employer's TIN	
(Continuation of Table Above)		
	c. Compensation Income	d. Tax Withheld
1	0	0
2	0	0
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0	0
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0	0
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)		
Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0	0
5 Less: Non-Taxable / Exempt Compensation	0	0
6 Taxable Compensation Income (Item 4 Less Item 5)	0	0
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	0	0
Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)		
3A - For Graduated Income Tax Rates		
8 Sales/Revenues/Receipts/Fees	6,802,263	0
9 Less: Sales Returns, Allowances and Discounts	0	0
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	6,802,263	0
11 Less: Cost of Sales/Services (applicable only if availing itemized Deductions)	4,610,442	0
12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)	2,191,821	0
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 15)	304,412	0
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)	0	0
15 Allowance for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0	0
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	304,412	0
OR		
17 Optional Standard Deduction (OSD) (40% of Item 10)	0	0
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	1,887,409	0
Add: Other Non-Operating Income (specify below)		
19	0	0
20	0	0
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0	0
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0	0
23 Taxable Income-Business (Sum of Items 18 and 22)	1,887,409	0
24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)	1,887,409	0
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	374,352	0

BIR Form No. 1701 January 2018 (ENCS) Page 3		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 1701 01/18ENCS P3	
TIN 945 - 786 - 399 - 000		Taxpayer/Filer's Last Name KING			

3.B - For 8% Flat Income Tax Rate (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)		
Particulars	A) Taxpayer/Filer	B) Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0	0

Add: Other Non-Operating Income (specify below)		
27	0	0
28 Total Income (Sum of Items 26 and 27)	0	0

29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)			0	0
30 Taxable Income/(Loss) (Item 28 Less Item 29)			0	0
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)			0	0
32 Total Tax Due-Compensation and Business Income (under flat rate) (Sum of Items 7 and 31) (To Part VI Item 1)			0	0

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)		
1 Amortizations	0	0
2 Bad Debts	0	0
3 Charitable and Other Contributions	0	0
4 Depletion	0	0
5 Depreciation	44,128	0
6 Entertainment, Amusement and Recreation	0	0
7 Fringe Benefits	0	0
8 Interest	0	0
9 Losses	0	0
10 Pension Trusts	0	0
11 Rental	0	0
12 Research and Development	0	0
13 Salaries, Wages and Allowances	0	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0
15 Taxes and Licenses	56,284	0
16 Transportation and Travel	180,000	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below. Add additional sheet/s, if necessary):		
a Janitorial and Messengerial Services	0	0
b Professional Fees	24,000	0
c Security Services	0	0
d	0	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3.A Item 13)	304,412	0

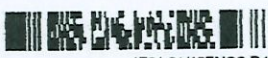
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)			
5.A - Taxpayer/Filer	Description	Legal Basis	Amount
1			0
2			0
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To Part V Schedule 3.A Item 14A)			0
6.B - Spouse	Legal Basis		Amount
4			0
5			0
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To Part V Schedule 3.A Item 14B)			0

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO			
6.A - Computation of NOLCO			
Description		A. Taxpayer/Filer	B. Spouse
1 Gross Income		0	0
2 Less: Ordinary Allowable Itemized Deductions		0	0
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)		0	0

6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)= A - (B+C+D)]
Year Incurred	A. Amount				
4	0	0	0	0	0
5	0	0	0	0	0
6	0	0	0	0	0
7	0	0	0	0	0
8 Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)				0	

BIR Form No.
1701
January 2018 (ENCS)
Page 4

Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and Trusts


1701 01/18ENCS P4

TIN
945 - 786 - 399 - 000

Taxpayer/Filer's Last Name
KING

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Net Operating Loss	B. NOLCO Applied	C. NOLCO Expired	D. NOLCO Applied	E. Net Operating Loss (Unapplied)
Year Incurred	A. Amount	Previous Years	Current Year	[(E)= A – (B+C+D)]
9				
10				
11				
12	0	0	0	0
13	Total NOLCO – Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3.A Item 15B)			0

PART VI – Summary of Income Tax Due

1	Regular Rate–Income Tax Due (From Part V, Either Item 25 or Item 32)	374,352	0
2	Special Rate–Income Tax Due (From Part X Item 17B/17F)	0	0
3	Less: Share of Other Government Agency, if remitted directly to the Agency	0	0
4	Net Special Rate–Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0	0
5	Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	374,352	0

PART VII – Tax Credits/Payments (attach proof)

1	Prior Year's Excess Credits	0	0
2	Tax Payments for the First Three (3) Quarters	0	0
3	Creditable Tax Withheld for the First Three (3) Quarters	259,321	0
4	Creditable Tax Withheld per BIR Form No. 2307 for the 4 th Quarter	93,676	0
5	Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Bd)	0	0
6	Tax Paid in Return Previously Filed, if this is an Amended Return	0	0
7	Foreign Tax Credits, if applicable	0	0
8	Special Tax Credits, if applicable (To Part VIII Item 6)	0	0
	Other Tax Credits/Payments (Specify)		
9		0	0
10	Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	352,997	0

PART VIII – Tax Relief Availment

VIIIA – Special Rate

1	Regular Income Tax Otherwise Due (Part X Item 16B &/or Item 16F X applicable regular income tax rate)	0	0
2	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)	0	0
3	Sub-Total – Tax Relief (Sum of Items 1 and 2)	0	0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0	0
5	Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0	0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0	0
7	Total Tax Relief Availment- SPECIAL (Sum of Items 5 and 6)	0	0

VIIIB – Exempt

8	Regular Income Tax Otherwise Due (Part X Item 16A &/or 16E X applicable regular income tax rate)	0	0
9	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0	0
10	Total Tax Relief Availment- EXEMPT (Sum of Items 8 and 9)	0	0

PART IX – Reconciliation of Net Income per Books Against taxable Income (Attach additional sheet/s, if necessary)

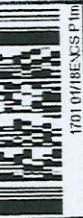
Particulars	A) Taxpayer/Filer	B) Spouse	
1	Net Income/(Loss) per Books	1,887,409	0
Add: Non-Deductible Expenses/Taxable Other Income			
2			
3			
4			
5	Total (Sum of Items 1 to 4)	1,887,409	0
Less: A) Non-Taxable Income and Income Subjected to Final Tax			
6			
7			
B) Special/Other Allowable Deductions			
8			
9			
10	Total (Sum of Items 6 to 9)	0	0
11	Net Taxable Income/(Loss) (Item 5 Less Item 10)	1,887,409	0

TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)

If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 480,000 + 32% of the excess over P 2,000,000

TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)

If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 402,500 + 30% of the excess over P 2,000,000



1701 01/18/ENCS P100

Annual Income Return

Consolidation of ALL Activities per Tax Regime
(Accomplish only if with MULTIPLE Tax Regimes)

BR Form No.
1701
January 2018 (ENCS)
Page 1m

Taxpayer Identification Number (TIN)		Tax Filer's Last Name	
945	786 399 000	KING	

Part X - CONSOLIDATED COMPUTATION BY TAX REGIME


Instructions: (mark appropriate box)

☐ A. Only one activity/project under EXEMPT and/or SPECIAL Tax Regimes, fill-out the applicable columns below.
☐ B. Two or more activities/projects under EXEMPT and/or SPECIAL Tax Regimes, accomplish Part XI-Mandatory Attachments per activity and reflect consolidated amounts from Part XI on the corresponding columns below.

SCHEDULE A - Basis of Tax Relief Particulars	TAXPAYER			SPOUSE		
	A. Exempt	B. Special	C. Regular	D. Exempt	E. Special	F. Regular
1 Investment Promotion Agency (IPA)/Implementing Government Entity						
2 Legal Basis						
3 Registered Activity Program (Reg. No.)						
4 Special Tax Rate		0 %				0 %
5 Effectivity Date of Tax Relief/Exemption From (MM/DD/YYYY)						
6 Expiration Date of Tax Relief/Exemption To (MM/DD/YYYY)						

SCHEDULE B - Computation of Income Tax Description	TAXPAYER/FILER				SPOUSE			
	A. Total Exempt	B. Total Special	C. Regular	D. Total (D = A + B + C)	E. Total Exempt	F. Total Special	G. Regular	H. Total (H = E + F + G)
1 Sales/Revenues/Receipts/Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked, from All of Part XI Schedule B Item 1A/1B) (REGULAR: From Part V Schedule 3A Item 6A/6B)	0	0	6,802,263	6,802,263	0	0	0	0
2 Less: Sales Returns, Allowances and Discounts (EXEMPT/SPECIAL: If letter B of instructions above is marked, from All of Part XI Schedule B Item 2A/2B) (REGULAR: From Part V Schedule 3A Item 9A/9B)	0	0	0	0	0	0	0	0
3 Net Sales/Revenues/Receipts/Fees (Item 1 Less Item 2)	0	0	6,802,263	6,802,263	0	0	0	0
4 Less: Cost of Sales/Services (EXEMPT/SPECIAL: If letter B of instructions above is marked, from All of Part XI Schedule B Item 4A/4B) (REGULAR: From Part V Schedule 3A Item 11A/11B)	0	0	4,610,442	4,610,442	0	0	0	0
5 Gross Income/(Loss) from Operation (Item 3 Less Item 4) Less: Deductions Allowable under Existing Laws	0	0	2,191,821	2,191,821	0	0	0	0
6 Ordinary Allowable Itemized Deductions (EXEMPT/SPECIAL: From Schedule C Item 18) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 6A/6B) (REGULAR: From Part V Schedule 3A Item 13A/13B)	0	0	304,412	304,412	0	0	0	0
7 Special Allowable Deductions (EXEMPT/SPECIAL: From Schedule D Item 5) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 7A/7B) (REGULAR: From Part V Schedule 3A Item 14A/14B)	0	0	0	0	0	0	0	0
8 Allowance for Net Operating Loss Carry Over (NOLCO) From Part V Sched. 3A Item 15A/15B	0	0	0	0	0	0	0	0
9 Total Allowable Itemized Deductions (Sum of Items 6 to 8) OR	0	0	304,412	304,412	0	0	0	0
10 Optional Standard Deduction (OSD) (40% of Item 3)			0	0			0	0
11 Net Income/(Loss) (Itemized Item 5 Less Item 9; OSD: Item 3 Less Item 10)	0	0	1,887,409	1,887,409	0	0	0	0

Add: Other Non-Operating Income (specify below) (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Items 10A/10B and 11A/11B) (REGULAR: From Part V Schedule 3A Items 19A/19B and 20A/20B)								
12	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14 Amount Received/Share in Income by a Partner from a GPP (From Part V Schedule 3A Item 21A/21B)				0				0
15 Total Other Non-Operating Income (Sum of Items 12 to 14)	0	0	0	0	0	0	0	0
16 Total Taxable Income/(Loss) (Sum of Items 11 to 15)	0	0	1,887,409	1,887,409	0	0	0	0
17 TAX DUE - (Exempt/Item 16A/16E x 0%) and/or (From all of Part XI Schedule B Item 16) (Special: (Item 69.65 x applicable income tax rate) and/or (From all of Part XI Schedule B Item 16) (Regular: (From Part V Item 31)	0	0	374,352	374,352	0	0	0	0

BIR Form No. 1701 January 2018 (ENCS) Page 2m		Annual Income Return Consolidation of ALL Activities per Tax Regime		 1701 01/18ENCS P2m	
Taxpayer Identification Number (TIN)			Tax Filer's Last Name		
945 786 399 000			KING		
Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary) (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Description	TAXPAYER/FILER		SPOUSE		
	A. Exempt	B. Special	C. Exempt	D. Special	
1 Amortizations	0	0	0	0	
2 Bad Debts	0	0	0	0	
3 Charitable and Other Contributions	0	0	0	0	
4 Depletion	0	0	0	0	
5 Depreciation	0	0	0	0	
6 Entertainment, Amusement and Recreation	0	0	0	0	
7 Fringe Benefits	0	0	0	0	
8 Interest	0	0	0	0	
9 Losses	0	0	0	0	
10 Pension Trusts	0	0	0	0	
11 Rental	0	0	0	0	
12 Research and Development	0	0	0	0	
13 Salaries, Wages and Allowances	0	0	0	0	
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0	0	0	
15 Taxes and Licenses	0	0	0	0	
16 Transportation and Travel	0	0	0	0	
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below; Add additional sheet/s, if necessary)					
a Janitorial and Messengerial Services	0	0	0	0	
b Professional Fees	0	0	0	0	
c Security Services	0	0	0	0	
d	0	0	0	0	
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part X Schedule B Item 6)	0	0	0	0	
Schedule D - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary) (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Description	Legal Basis	Taxpayer/Filer		Spouse	
		A. Exempt	B. Special	C. Exempt	D. Special
1		0	0	0	0
2		0	0	0	0
3		0	0	0	0
4		0	0	0	0
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)		0	0	0	0



Bureau of Internal Revenue

Republic of the Philippines

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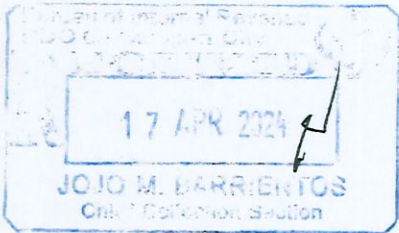
REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 945-786-399-000
Name	: KING SHIERA KRISTINE TANGONAN
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672400059019310
Amount Payable (Over Remittance)	: 21,355.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2023
Date Filed	: 04/08/2024
Tax Type	: IT

Proceed to Payment

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CONFIRMATION RECEIPT

Your account has been successfully debited with details as follows:

Transaction Date & Time	Apr 11, 2024 05:19 PM
TIN	945786399000
Taxpayer's Name	SHIERA KRISTINE T. KING
Account Number	0501149195
Reference Number	672400059019310
Transaction Number	240769291
Amount Paid	21,355.00
Confirmation Number	00041120241719582980

To view your payments, [click here](#)

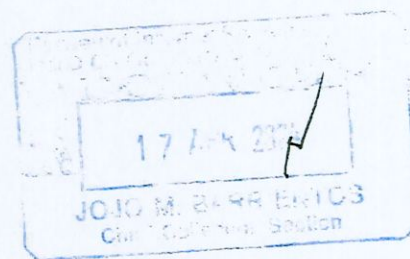
[[Help](#)]

Important !

- An email advice has been sent to the authorizers regarding this transaction.
- This will serve as your official receipt.
- Print this confirmation advice for your record.
- For security reasons, do not forget to close this window.

[Print this receipt](#)

[Close Window](#)





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-10-04-R1906-2023-M

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

KING, SHIERA KRISTINE TANGONAN

(QUIN TRADING)
Name of Taxpayer

MASIPIT, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO

Address

945-786-399-00000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 4th day of October, 2023.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **OCTOBER 04, 2024** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON SEPTEMBER 15, 2023 UNDER EFPS PAYMENT TRANSACTION NO. 236824498.
ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



S. Ilagan
LEVINE F. ILAGAN
Chief, Collection Division

10/04/2023



WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

QUIN TRADING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

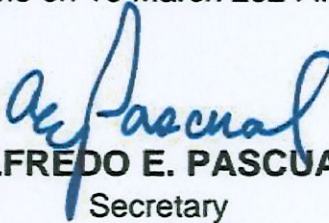
SHIERA KRISTINE TANGONAN KING

is valid from 21 March 2024 to 21 March 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 10 March 2024 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No.5870941

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



OSTD542016004610

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Office Supplies and Semi-Expendabel Equipments for Extension Awati TI-KAPE Community Development Program of MinSU Bongabong Campus
Labasan, Bongabong, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Contract Extension:														
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS				TOTAL COST	UNIT COST
									INFLATION, CURRENCY			VALUE		
									%	INFLATION, CURRENCY				
									%	(10)	(11)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(5)X(9)	(12)	(11) / (3)		
	Lot 1				-									
1	Bond Paper A4 subs 20	8	reams	260.00	2,080.00									
2	Bond short subs 20	8	reams	240.00	1,920.00									
3	Bond longs subs 20	20	reams	280.00	5,600.00									
4	Printer ink #003 (B/C/M/Y)	10	sets	1,800.00	18,000.00									
5	Puncher Heavy Duty	1	pc	450.00	450.00									
6	Press folder green	40	pcs	30.00	1,200.00									
7	Staple wire #35	2	bxs	50.00	100.00									
8	Pencilo #2	5	bxs	80.00	400.00									
9	Ballpen (Igel-GI 165)	50	pcs	12.00	600.00									
10	Highlighter	4	pcs	35.00	140.00									
11	clear folder long	50	pcs	30.00	1,500.00									
12	combo ring 32mm	20	pcs	45.00	900.00									
13	Stpler with remover	1	pc	435.00	435.00									
14	Sticky tabs 3 x 3	5	pads	50.00	250.00									
15	sticky note pads	4	pads	50.00	200.00									
16	binder clips 1"	5	bxs	65.00	325.00									
17	vellum board A4	5	packs	65.00	325.00									
18	plastic envelope long	40	pcs	15.00	600.00									
19	enevelope with garter long	25	pcs	35.00	875.00									
	Lot 2				-									
1	External Hard drive 1TB	1	pc	4,000.00	4,000.00									
2	DLSR Camera	1	unit	41,680.00	41,680.00									
	* w/ 18-55mm lens				-									



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-140		Date: May 30, 2024	
		Responsibility Center Code :			
Stock/ Property	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1			-
1	reams	Bond Paper A4 subs 20	8	260.00	2,080.00
2	reams	Bond short subs 20	8	240.00	1,920.00
3	reams	Bond long subs 20	20	280.00	5,600.00
4	sets	Printer ink #003 (B/C/M/Y)	10	1,800.00	18,000.00
5	pc	Puncher heavy duty	1	450.00	450.00
6	pcs	Press folder green	40	30.00	1,200.00
7	bxs	Staple wire #35	2	50.00	100.00
8	bxs	Pencil #2	5	80.00	400.00
9	pcs	ballpen (Igel -GL 165)	50	12.00	600.00
10	pcs	Highlighter	4	35.00	140.00
11	pcs	Clear folder long	50	30.00	1,500.00
12	pcs	Combo ring 32mm	20	45.00	900.00
13	pc	Stapler w/ remover	1	435.00	435.00
14	pads	sticky tabs 3 x 3	5	50.00	250.00
15	pads	Sticky note pads	4	50.00	200.00
16	bxs	Binder clips 1"	5	65.00	325.00
17	packs	Vellum board A4	5	65.00	325.00
18	pcs	Plastic envelop long	40	15.00	600.00
19	pcs	envelop w/ garter long	25	35.00	875.00
		Lot 1			-
1	pc	External Hard Drive @TB -1TB	1	4,000.00	4,000.00
2	Unit	DLSR Camera	1	41,680.00	41,680.00
		* w/ 18-55mm Lens			-
		* 24.2 MP CMOS Sensor			-
		* 3" LCD display, touchscreen display			-
		* 150 RANGE FROM 100-25,600			-
		* 1080P VIDEO SUPPORT			-
				MDS-14-7 101-200-05 551	-
		Page 1 Total		50,210.20	81,580.00

Purpose:
Office supplies & semi-expendable equipments for Extension (Awati TI-KAPE Community Development Program)

Requested by:	Recommending Approval:	Certified Allotment Available:
Signature :		
Printed Name : ZUSSETTE C. APLAON	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation : R & D Coordinator	Campus Executive Director	Budget Officer III

Approved by:
Signature :
Printed Name : CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Designation : OIC -University President



CONCEPT PAPER

Title of Proposal: Awati TI-KAPE Community Development Program
Name of Proponent: Asc. Prof. Zussette C. Aplao (College of Teacher Education)
Collaborator: Mansalay Local Government Unit
Project Leaders: Tourism – Rhea B. De Guzman (College of Business Management) Industry – Jared M. Melendres (College of Business Management) Culture - Zussette C. Aplao (College of Teacher Education) Agriculture – Dr. Maryjane P. Herrera (College of Business Management) Governance – Dr. Ciedelle Piol-Salazar (College of Arts and Sciences) Education – Dr. Dionisio E. Briñosa (College of Teacher Education)
Stakeholders Involve: Indigenous people (Hanunuo Mangyan) of Sitio Calibang, Sitio Ether, Sitio Tanawan, Sitio Sinugbuhan, and Sitio Darayaw (Buhid), Panaytayan, Mansalay, Oriental Mindoro
Duration of the Program: FY 2024
Budget Allocation: 318,220.00
Source of Fund: MDS 2024

I. Background

Mindoro State University (MinSU), formerly known as Mindoro State College of Agriculture and Technology (MinSCAT), is the only state university on the island of Oriental Mindoro. It has three campuses which are located at Calapan City, Victoria, and Bongabong.

MinSU Bongabong Campus, originally the Bongabong School of Fisheries (BSF) was established on September 21, 1964, by Republic Act No. 3306. In 1975, the government approved the offering of the Revised Fishery Technical Education Curriculum. It was converted into a full-fledged college as the Bongabong College of Fisheries (BCF) on July 15, 1995, by R.A. 8143.

The Mindoro State University, with three campuses within the two congressional districts of the province, is recognized as the only public institution of higher learning in the province of Oriental Mindoro. It envisions becoming a center of excellence in agriculture and fisheries, science and technology, culture, and education of globally competitive lifelong learners in a diverse yet cohesive society. As a research institution, the university does not only aim to discover new knowledge but more importantly, utilizes the research findings into programs and projects that would provide sustainable development of the community it serves.

The Research and Development Unit of Mindoro State University Bongabong Campus initiated a community development program entitled Awati TI-KAPE. The term “Awati” is a Hanunuo word for “Bayanihan” while the TI-KAPE stands for the main projects of the program such as Turismo (Tourism), Industriya (Industry/Livelihood), Kultura (Culture), Agrikultura (Agriculture), at Edukasyon (Education). The program intends to adopt Mangyan (Indigenous People in



Mindoro Island) communities of coffee farmers in the highlands of Barangay Panaytayan, Mansalay, Oriental Mindoro.

Mansalay, Oriental Mindoro is a 2nd class municipality wherein most of its population are members of different indigenous groups collectively known as Mangyan. The Barangay Panaytayan, the biggest barangay in terms of land area and population is inhabited by Hanunuo and Buhid tribes. Most of its sitios are in the highlands far from the town proper. Those who are very far away from the town proper have very limited access to electricity, food, education, health, and social services. With these, MinSU Bongabong Campus Research and Development Unit would like to extend help to the local government unit of Mansalay to attain its mission such as to develop a healthy, educated, empowered, and peaceful citizenry who actively participate in economic development and respect the need to protect the environment.

The Awati team in collaboration with the local government unit of Mansalay conducted community immersion, site assessment, Strengths, Weaknesses, Opportunities, and Treats (SWOT) analysis, Community Needs Assessment (CNA), and Tourism potential assessment last September 15-16, 2023, to determine the specific needs of the four communities: Sitio Calibang (Households: 45; population: 208), Sitio Tanawan (Households: 12; population: 57), Sitio Ether (Households: 21; population: 87), and Sitio Sinugbuhan (Households: 42, Population: 199).

Based on the results of the assessment, the program and its 7 project components were formulated. The university and the whole team as well as the LGU are working together to help the communities improve their lives in various aspects. However, the communities are very far from the municipal area and can be reached through 4-hour hike or 1.5 hours on a death-defying habal-habal rides.

Last October 19-21, 2023, the team visited another three communities namely Sitio Santol (Households: 47; Population: 282), Sitio Banaynayan (43 households, 250 population), and Sitio Darayaw (43 households, 206 population). The team's main objectives include conducting community immersion, tourism mapping, water analysis at the Mountain lagoons (Lake Danawan), and community needs assessment.

II. Requirements

The province of Oriental Mindoro is known to have a group of Indigenous people collectively called Mangyan. There are eight tribes of Mangyan they are the Alangan, Bangon, Buhid, Hanunuo, Iraya, Tadyawan, Tau-Buhid, and Ratagnon. They belong to the most vulnerable and marginalized sector of the province. The target beneficiaries of Program Awati TI-KAPE are the communities of Sitio Calibang, Ether, Sinugbuhan, and Tanawan inhabited by Hanunuo and Sitio Darayaw inhabited by Bangon Tribe.

Based on the results of the SWOT analysis conducted by Candelario-Aplaon (2023), the strengths of the community include the pristine beauty of the place, strong community cohesion, collective responsibility, vast land for calamansi, coffee and cacao, and cultural heritage such as Surat Mangyan, Ambahan, Ramit weaving, and handicraft making. Their weaknesses are identified as the following: use of indigenous farming techniques and food processing, failure to pass down their culture to the younger generations, limited access to social services like education, health, and food security, and no paved roads, electricity, and other resources.



Through the community immersion Team Awati conducted, the need for assistance in cultural preservation, literacy, capability training about good agricultural practices (GAP), provision of basic needs, and services, livelihood, establishment of local tourism, and awareness of various social arose. In as much as the team wants to help, funds are very limited. With this, the Awati TI-KAPE team is seeking partnerships and linkages to various NGAs, and NGOs to help us in our advocacy of enabling them to live in dignity in a sustainable environment.

III. Solution

To address the issues previously stated, the Mindoro State University Bongabong Campus with the collaboration of Mansalay Local Government Unit, will be launching the 5-year community development program entitled Awati TI-KAPE. The purpose of the program is to develop a culturally sensitive and culturally responsive program for the holistic and sustainable development of the Mangyan communities of Panaytayan, Mansalay.

The following are the projects to be undertaken during the 5-year program:

1. Promoting Adventure Tourism, Heritage, and Scenic Sites (PATHS)
2. Ascending Knowledge, Yield, and Advancement Together (AKYAT) Livelihood Project.
3. Sustainable Understanding in Retrieving Ambahan and other cultural Treasures (SURAT)
4. Advancing Green Resources and Opportunities in Indigenous Peoples' Agricultural Production (AGRIPA)
5. Multifaceted Approach: Nurturing the Grassroot-Driven Governance Yielding for Adaptable and Noble Leadership (MANGYAN)

IV. Project Proposal

The Awati TI-KAPE program in collaboration with Mansalay Local Government units and various non-government organizations and government agencies aims to help in the attainment of Sustainable Development Goals 2030 through various projects to be implemented during the duration of the program. The SDG 2030 includes SDG 1 No Poverty, SDG 2, Zero Hunger, SDG 3 Good Health and Well-Being, SDG 4 Quality Education, SDG 5 Gender Equality, SDG 6 Clean Water and Sanitation, SDG 7, Affordable and Clean Energy, SDG 8 Decent Work and Economic Growth, SDG 9 Industry, Innovation, and Infrastructure, SDG 10 Reduced Inequalities, SDG 11 Sustainable Cities and Communities, SDG 12 Responsible Consumption and Production, SDG 13 Climate Action, SDG 14 Life below Water, SDG 15 Life of Land, SDG 16 Peace, Justice and Strong Institutions, and SDG 17 Partnership Goals.

The Sustainable Development Goals are grounded in a vision that aims to transform the world. There are various programs initiated by the government and private organizations to attain the goals, however, if the marginalized sector especially the indigenous people were not given attention, the endeavors would be put to waste. As for the indigenous people, mainstream programs will not suffice, for the program to be effective and sustainable, it should be culturally sensitive and responsive.



A. Goals, Objectives, and Alignment to Sustainable Development Goal

Goals	Target/Alignment to SDG	Objectives
Sustainable tourism transformation	SDG 1; SDG 2; SDG 5; SDG 8 SDG 9; SDG 10; SGD 11 SDG 12; SDG 17	Establish a local tourism plan by capacitating elders as local tourism guides thus, showcasing the pristine beauty of the community, and the richness of their culture.
Culturally sensitive and sustainable livelihood development	SDG 1; SDG 2; SDG 5; SDG 8 SDG 9; SDG 10; SGD 11 SDG 12; SDG 17	Empower women through the local delicacies, handicrafts, and Ramit industry.
Promotion and preservation of Hanunuo's culture and arts.	SDG 3; SDG 4; SDG 5; SDG 8 SDG 10; SGD 11; SDG 13 SDG 16; SDG 17	Establish a School of Living Traditions for the preservation of Surat Mangyan, Ambahan, musical instruments, arts, traditional weaving, and jewelry making.
Sustainable calamansi, coffee, cacao, cotton, kaong production bearing the community's brand	SDG 1; SDG 2; SDG 8 SDG 9; SDG 10; SGD 11 SDG 12; SDG 15; SDG 17	Provide technical assistance regarding good agricultural practices (GAP), organic farming, and farm management.
Ensuring the sustainable management and use of natural resources such as forest and freshwater resources	SDG 1; SDG 2; SDG 8; SDG 9 SDG 10; SGD 11; SDG 12 SDG 14; SDG 17	Utilize Lake Danawan as a natural fishpond for food sources and livelihood and equip the community with proper techniques for managing the natural fishpond. Develop products from indigenous raw materials.
Strengthen local governance	SDG 3; SDG 5; SDG 10 SGD 11; SDG 13; SDG 16 SDG 17	Educate the indigenous people on their basic human rights, as well as health, social, environmental, and civic issues through awareness seminars. Empower the Mangyan community through capability training on governance, and the establishment of farmers' association.
Improved health and well-being of the beneficiaries	SDG 2; SDG 3; SDG 10 SDG 17	Conduct outreach activities that will help promote the health and well-being of the beneficiaries through the provision of basic goods, feeding programs, sanitation, and personal hygiene practices.

B. Activities and Strategies

Assessment. Before the implementation of the program, the assessment was conducted to determine the specific needs of the community including the internal attributes and the external factors that could serve as inputs in designing a strategic plan of the community development program. Community immersion, interviews, documentary analysis, and focus group discussions were conducted to gather the needed data for the community needs assessment.



Benchmarking. Benchmarking activity will be done in collaboration with the Community Development Office, Tourism Office, and Office of Public Information of Mansalay LGU. The said activity aims to gather data about the best practices in implementing research, development, and extension activities, project implementation and monitoring, fund outsourcing, as well as benchmark facilities, policies, and quality standards. The benchmarking activity will also serve as the initial step towards collaboration and linkages with the institutions/organizations to be visited.

Fund Outsourcing. To ensure the successful implementation and sustainability of the program, the budget should be appropriated. However, due to the limited resources of the university, fund outsourcing will be done by the program leader, project leaders, and members. Non-monetary resources like technical assistance, facilities, and manpower may also be outsourced. Linkages and networking may be established with other SUCs, NGOS, GAs, and private individuals.

Implementation. The program is scheduled for 5 years. Implementation activities will be done at least twice every quarter except in the fourth quarter which will be allotted for yearly culminating activity in celebration of the National Indigenous Peoples' Month. Among the activities to be implemented are the following:

Tourism: tourist site mapping, capability training, the establishment of a local tourism council, the development of homestay facilities, and cultural mapping.

Industry: training in handicraft making, forest products utilization, Ramit weaving, high-value crops post-production processing, accessories making, and furniture making.

Culture: teaching of Surat Mangyan, Ambahan, and indigenous ritual and performing arts to the younger Mangyans, publication of research related to Surat Mangyan and Ambahan, documentation of indigenous practices, cultural awareness campaign every October (National Indigenous Peoples' month), and repository of Hanunuo literary pieces.

Agriculture: Good Agricultural Practices (GAP) training, nursery installation, rejuvenation, organic farming and composting, sustainable livestock and poultry raising.

Governance: capability training among barangay officials on project resolution making, awareness seminar on the various social rights of the Hanunuo, documentation of Batas Mangyan, technical assistance on the establishment of coffee farmers association.

Education: basic literacy, adult literacy, numerical and financial literacy, parenting education, sanitary and personal hygiene, documentation of indigenous health practices and medicinal plants.

Monitoring. Monitoring will be conducted every site visit along with the implementation activities. However, regular monitoring will be done every third quarter of the year to ensure that the activities are adhering to the roadmap of the program. Aside from personal site visits, monitoring may be done through the assistance of the community development officers of the LGU. Documentation will be done in every monitoring activity in the form of photos, videos,



interviews, questionnaires, FGD, or documentary analysis with the assistance of Mansalay Public Information Office.

Evaluation. Evaluation will be done every fourth quarter of the year to assess the implementation of the program, to determine the problems encountered and challenges met, and to devise necessary strategies to address the problems. After the completion of the program, an impact assessment will be conducted.

Reporting: Reporting of the monitoring and assessment results will be done every 1st quarter of the year starting in the 2nd year of implementation. The results will be presented to the university research and development unit, planning, monitoring, and evaluation (PME) unit, local government unit, and partner agencies. The results will be written in IMRAD format and will be presented to national or international research fora and will be published in refereed or indexed journals.

C. Timeframe

Total Duration (in years): 5 years **Planned Start Date:** January 2024 **Planned End Date:** December 2029

Activity	Year																							
	Y0		Y1				Y2				Y3				Y4				Y5				Y6	
	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2
SWOT Analysis, Needs Assessment																								
Project Proposal																								
Fund Outsourcing																								
Planning and Preparation																								
Benchmarking																								
Implementation																								
Monitoring																								
Evaluation																								
Reporting																								

**Other activities like research presentations, publication, and copyright application for the IEC materials may go beyond the specified timeline*

D. Alignment with Higher Education Quad Function

The proposed program is among the priority thrusts and research and extension areas of Mindoro State University. As a research institution, MinSU sustains its operational mandate towards national integration and greater contribution to the national agenda on food security, poverty alleviation, and rapid economic growth in Oriental Mindoro and MIMAROPA region in general. Thus, the R&D unit of MinSU Bongabong Campus designed this program based on the priority areas of the university. However, this program will not be successful and sustainable through research alone, thus, all four mandates of higher education institutions will be integrated.

Research. Research is the primary component of this program. Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis, Community Needs Assessment (CNA), demographic profiling, and various assessments such as literacy status inventory, identification of raw materials, cultural mapping, and tourism potential profiling, among others will be conducted first before the implantation of the program. During its implementation, monitoring and evaluation will also be conducted through research to determine the areas for improvement. Finally, the annual assessments and impact evaluation will be done to assess the effectiveness of the program and document the impact of the program on the beneficiary, partner agencies, and the university. All research outputs will be presented at national or international research conferences and will be published in refereed and indexed journals.



The research to be conducted will include Agriculture, Aquatic, and Natural Resources (AANR) such as research on plantation crops (coffee, and cacao), high-value root crops; poultry and livestock (native pig, wild pig, and native chicken); forestry, Natural Resources Management; and inland fisheries. For the Industry, Energy, and Emerging Technologies (IEET), possible research areas are Tourism and Hospitality Management; Alternative Energy; and Agro-industrial technologies. Lastly, under institutional development and resource capacity enhancement, research about cultural preservation, literacy, and governance will be conducted.

Instruction. Faculty members from various colleges will serve as resource persons to extend their knowledge and expertise to the adopted communities through literacy drive (Bachelor of Secondary Education), tourist guiding (BS Tourism Management), livelihood (BS Entrepreneurship), inland fisheries (BS Fisheries), awareness of social rights (AB Political Science). Training modules and information, education, and communication (IEC) materials will be prepared by the faculty members which could also be used as instructional materials in teaching related subjects.

Extension. Various extension activities will be conducted based on the results of the assessments done such as but not limited to handicraft making, Ramit weaving, literacy drive, capability training for farmers, poultry and livestock raisers, awareness seminars, and outreach activities. Collaboration with the local government unit, non-government organizations, government agencies, and private individuals will be established to outsource funds, manpower, and other resources.

Production. The production unit of MBC will assist in marketing the products developed during the conduct of livelihood training of the Awati TI-KAPE. The proceeds will be given to the community while a portion of it will serve as an income generation project of the university. Further, the College of Business Management will also aid in the packaging and branding of products as well as launching advocacy marketing campaigns for the community product.

V. Budget

To meet the budgetary requirements of the program, some expenses will be shouldered by the Mansalay LGU such as transportation, food, accommodation of the MinSu personnel on every site visit; food, venue, accommodation, resource speaker (if he/she is a resident of Mansalay), training materials, and equipment during capability training; and enumerators during assessment, monitoring, inventory, and evaluation activities.

The expenses to be appropriated by Mindoro State University include office supplies needed for assessment, monitoring, evaluation, and reporting. Other expenses related to extension activities like training kits, and the honorarium of the resource speaker (if he/she is not a resident of Mansalay/not an employee of MinSU) will be charged to the college that will be facilitating the said activity.

Fund outsourcing will be done by the program leader, project leaders, and implementers to ensure the sustainability of the program. Linkages and networking with various government agencies, non-government organizations, state universities and colleges, and private individuals will be established.

Here are the estimated expenses for one (1) year of implementation of the program. This budget estimate is only intended for the general activities of the program. Separate budgetary



requirements will be prepared by each college upon submitting their extension proposals. The source of funds will be appropriated from GAA 2024 for Research.

Particulars	Unit Cost	Quantity	Funding/ Counterpart (Php)		Amount
MOOE			MinSU	Mansalay LGU	
Benchmarking					
Diesel	7,000.00			7,000.00	7,000.00
Car Ship Fare	7,000.00			7,000.00	7,000.00
Toll Gate Fee, Parking Fee, etc.	2,000.00			2,000.00	2,000.00
Transportation Expenses (Boat fare and terminal fee)	1,260.00	6 pax (MinSU) 10 pax (LGU)	7,560.00	12,600.00	20,160.00
Food (5 days)	150.00 x 3 meals x 5	6 pax (MinSU) 10 pax (LGU)	13,500.00	22,250.00	35,750.00
Accommodation (5 days)	1,000.00 x 5	6 pax (MinSU) 10 pax (LGU)	30,000.00	50,000.00	80,000.00
Incidental Expenses			5,000.00	5,000.00	10,000.00
Sub-total			56,060.00	105,850.00	161,910.00
MOOE					
Research Assistant	354.00 per day	120 days	42,480.00		42,480.00
Food (capability training of Awati team)	150 x 3 meals x 5 days	7 pax (MinSU)	15,750.00		15,750.00
Office Supplies					
Coupon Bond A4	260.00	8 reams	2,080.00		2,080.00
Printer Ink Cyan	450.00	10 bottles	4,500.00		4,500.00
Printer Ink Yellow	450.00	10 bottles	4,500.00		4,500.00
Puncher	450.00	1 pc	450.00		450.00
Coupon Bond Short	240.00	8 reams	1,920.00		1,920.00
Expanding Folder	30.00	40 pcs	1,200.00		1,200.00
Staple Wire	50.00	2 boxes	100.00		100.00
Printer Ink Magenta	450.00	10 bottles	4,500.00		4,500.00
Pencil	80.00	5 boxes	400.00		400.00
Ballpen	12.00	50 pcs	600.00		600.00
Highlighter	35.00	4 pcs	140.00		140.00
Printer Ink Black	450.00	10 bottles	4,500.00		4,500.00
Clear folder	30.00	50 pcs	1,500.00		1,500.00
Ring binder (32 mm)	45.00	20 pcs	900.00		900.00
Coupon Bond Long	280.00	20 reams	5,600.00		5,600.00
Stapler	435.00	1 pc	435.00		435.00
Sticky Tab	50.00	5 packs	250.00		250.00
Sticky Notepad	50.00	4 pads	200.00		200.00
Binder Clips 1in	65.00	5 boxes	325.00		325.00
Vellum Board A4	65.00	5 packs	325.00		325.00
Plastic Envelope	15.00	40 pcs	600.00		600.00
Portfolio Envelope	35.00	25 pcs	875.00		875.00
External Hard drive	4,000.00	1 pc	4,000.00		4,000.00
Semi- Expendable Office Equipment					
DSLR Camera	41,680.00	1 set	41,680.00		41,680.00
Semi- Expendable Communication Equipment					
2-way radio	1,500.00	2 sets	3,000.00		3,000.00
Semi- Expendable Technical & Scientific Equipment					
Megaphone	3,500.00	1 pc	3,500.00		3,500.00
Voice Recorder	4,000.00	2 pcs	8,000.00		8,000.00
Medical Supplies					
First Aid Kit	2,000.00	1 set	2,000.00		2,000.00
Sub-Total			156,310.00		156,310.00
Grand Total			212,370.00	105,850.00	318,220.00

*Expenses for extension activities, research presentations, and research publications are not included



VI. Ownership

The Awati TI-KAPE Community Development program belongs to Mindoro State University Bongabong Campus spearheaded by the program leader. The planning, monitoring, and evaluation will be done with the team composed of the research and development unit, faculty of the Bachelor of Secondary Education, Bachelor of Science in Tourism Management, Bachelor of Science in Fisheries, and Bachelor of Arts in Political Science, and extension department. The program will be delivered to the indigenous people of Sitio Darayaw, Sitio Calibang, Sitio Tanawan, Sitio Ether, and Sitio Sinugbahan, Panaytayan, Mansalay, Oriental Mindoro. All reports about budget expenditure, progress, and the terminal report will be submitted to the Campus Executive Director of the Bongabong Campus, the Vice President for Research, Extension, and Development, and the Office of the President. The result of the program will be presented in the form of action research which will be presented in a research forum and be published in a refereed journal.

VII. Deliverables and Expected Outcomes

In determining the success of the program, an impact assessment will be conducted. Inventory and assessment will be done using the questionnaires utilized during the needs assessment. Thus, comparing the ex-ante and post-ante data. Among the deliverables are the increase in the number of produce (Coffee, cacao, etc), sales inventory of poultry and livestock, number of trained farmers, tourist guides, Ramit weavers, handicraft and accessories makers, Surat Mangyan and Ambahan scholars, and sales inventory of products. Another success indicator of the program is the acceptable satisfaction rating by the beneficiaries in the conduct of each activity, and the satisfactory rating of stakeholders during the cultural awareness campaign. Improving the lives of the beneficiaries through the collaboration of various agencies and organizations would be the ultimate measure of the impact of Awati TI-KAPE program.

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