Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines
Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

BAGONG PILIPINAS

SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE OFFICE OF THE PRESIDENT OF MINSU MAIN CAMPUS
Name of Project

BAC Resolution Recommending Approval
Resolution No. 170, s. 2024

WHEREAS, the **Mindoro State University (MinSU),** through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Office Supplies for the office of the President of MinSU Main Campus"** with an Approved Budget for the Contract (ABC) amounting to **Eighty-Seven Thousand One Hundred Sixty-Seven Pesos (Php87,167.00);**

WHEREAS, in response to the said advertisement, four (4) suppliers were found in the document request list however, three (3) suppliers in the name of and **IRAYA LIFE ENTERPRISES, QUIN TRADING** and **MKRJ MARKETING** submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php87,167.00	Iraya Life Enterprises	Php70,524.48
	Quin Trading	Php70,858.00
	MKRJ Marketing	Php84,120.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and were found to be complying and responsive; thus, the project shall be awarded to the supplier in the name of **IRAYA LIFE ENTERPRISES** with the Lowest Calculated Responsive Bid (LCRB);

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the "**Supply and Delivery of Office Supplies for the office of the President of MinSU Main Campus"** to **Iraya Life Enterprises** amounting to **Seventy Thousand Five Hundred Twenty-Four Pesos and 48/100 (Php70,524.48)** with official address at Bulusan, Calapan City, Oriental Mindoro as the supplier/bidder with Lowest Calculated Responsive Bid (LCRB).

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 3rd day of September, 2024.

NEMESIO H. DAVALOS, *Ph.D.*
BAC Chairperson

ANSELMO R. ULEP, JR.
BAC Vice Chairperson

ELVI C. ESCAREZ, *Ph.D.*
BAC Member

CIEDELLE P. SALAZAR *Ph.D*
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, *Ph.D.*
SUC President III
Date:_____

1702

PhilGEPS Philippine Government Electronic Procurement System — Central Portal for Philippine Government Procurement Oppurtunities

Help

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	11030714
Procuring Entity	MINDORO STATE UNIVERSITY
Title	Supply and Delivery of Office Supplies for the Office of the President of MinSU Main Campus
Area of Delivery	Oriental Mindoro

Solicitation Number:	RFQ 2024-143	**Status**	**Closed**
Trade Agreement:	Implementing Rules and Regulations	**Associated Components**	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	**Bid Supplements**	0
Classification:	Goods		
Category:	Office Equipment Supplies and Consumables	**Document Request List**	4
Approved Budget for the Contract:	PHP 87,167.00	**Date Published**	09/07/2024
Delivery Period:	30 Day/s	**Last Updated / Time**	09/07/2024 00:00 AM
Client Agency:		**Closing Date / Time**	16/07/2024 17:00 PM
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson
Note: 1. All entries must be typewritten.
2. Delivery Period within ___ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT
Office Supplies
1 sqtf Venetian Blind Blackout Ivory White 123.88
2 unit Heavy Duty Laminator 1
3 unit Binding Machine (24 comb) 1
4 bottle Dishwashing Liquid (250ml) 4
5 bottle Automatic Spray Air freshener Refill (269ml) 2
6 bottle Glass cleaner (250ml) 2
7 pack Tissue Paper White 2 ply (12 pcs per pack) 2
8 pcs Kitchen paper towel (pull up) 24
9 set Glass (baso transparent) 2
10 set Spoon and Fork (good quality) 2

11 set Opal cups and saucer (plain white and good quality) 2
xvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvx

Created by	Annabelle Quinto Madrigal
Date Created	08/07/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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Mindoro State University
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Mobile: +63 977 846 72 28

BAGONG PILIPINAS

REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies for the Office of the President of MinSU Main Campus

PR No.: PR24-0292
RFQ No. 2024-143
ABC Amount: Php87,167.00

Company Name : IRAYA LIFE ENTERPRISES
Address : BULUSAN CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Note:
1. **All entries must be typewritten.**
2. **Delivery Period within ___calendar days.**
3. **Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.**
4. **Price validity shall be a period of 30 calendar days.**
5. **G-EPS Registration Certificate shall be attached upon submission of the Quotation.**
6. **Bidders shall submit Original Brochures showing certification of the product being offered (optional).**
7. **Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery**

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Office Supplies			
1	sqtf	Venetian Blind Blackout Ivory White	123.88	296-	36,668.48
2	unit	Heavy Duty Laminator	1	4100-	4,100-
3	unit	Binding Machine (24 comb)	1	16,300-	16,300-
4	bottle	Dishwashing Liquid (250ml)	4	200-	800-
5	bottle	Automatic Spray Air freshener Refill (269ml)	2	433-	866-
6	bottle	Glass cleaner (250ml)	2	240-	480-
7	pack	Tissue Paper White 2 ply (12 pcs per pack)	2	175-	350-
8	pcs	Kitchen paper towel (pull up)	24	90-	2160-
9	set	Glass (baso transparent)	2	1,100-	2,200-
10	set	Spoon and Fork (good quality)	2	1,900-	3,800-
11	set	Opal cups and saucer (plain white and good quality)	2	1,400-	2,800-
XVXVXVX

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BAGONG PILIPINAS

REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies for the Office of the President of MinSU Main Campus

PR No.: PR24-0292
RFQ No. 2024-143
ABC Amount: Php87,167.00

Company Name : QUIN TRADING
Address : Masipit, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 16, 2024 in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Note:
1. **All entries must be typewritten.**
2. **Delivery Period within 30 calendar days.**
3. **Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.**
4. **Price validity shall be a period of 30 calendar days.**
5. **G-EPS Registration Certificate shall be attached upon submission of the Quotation.**
6. **Bidders shall submit Original Brochures showing certification of the product being offered (optional).**
7. **Mode of delivery: [ ] Pick-up (Schedule) [/] Door to Door Delivery**

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Office Supplies			
1	sqtf	Venetian Blind Blackout Ivory White	123.88	350	43,358.00
2	unit	Heavy Duty Laminator	1	5,000	5,000.00
3	unit	Binding Machine (24 comb)	1	10,000	10,000.00
4	bottle	Dishwashing Liquid (250ml)	4	100	400.00
5	bottle	Automatic Spray Air freshener Refill (269ml)	2	600	1,200.00
6	bottle	Glass cleaner (250ml)	2	250	500.00
7	pack	Tissue Paper White 2 ply (12 pcs per pack)	2	400	800.00
8	pcs	Kitchen paper towel (pull up)	24	100	2,400.00
9	set	Glass (baso transparent)	2	1000	2,000.00
10	set	Spoon and Fork (good quality)	2	1800	3,600.00
11	set	Opal cups and saucer (plain white and good quality)	2	800	1,600.00
XVXVXVX

i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

BAGONG PILIPINAS

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

REQUEST FOR QUOTATION

Supply and Delivery of Office Supplies for the Office of the President of MinSU Main Campus

PR No.: PR24-0292

RFQ No. 2024-143

ABC Amount: Php 87,167.00

Company Name : **MKRJ MARKETING**

Address : SAN AGUSTIN 1 NAUJAN ORIENTAL MINDORO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page. **NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson

Note: 1. All entries must be typewritten.
2. Delivery Period within ___calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Office Supplies			
1	sqtf	Venetian Blind Blackout Ivory White	123.88	**35,000.00**	**35,000.00**
2	unit	Heavy Duty Laminator	1	**5,000.00**	**5,000.00**
3	unit	Binding Machine (24 comb)	1	**25,000.00**	**25,000.00**
4	bottle	Dishwashing Liquid (250ml)	4	**250.00**	**1,000.00**
5	bottle	Automatic Spray Air freshener Refill (269ml)	2	**1,200.00**	**2,400.00**
6	bottle	Glass cleaner (250ml)	2	**400.00**	**800.00**
7	pack	Tissue Paper White 2 ply (12 pcs per pack)	2	**500.00**	**1,000.00**
8	pcs	Kitchen paper towel (pull up)	24	**80.00**	**1,920.00**
9	set	Glass (baso transparent)	2	**1,500.00**	**3,000.00**
10	set	Spoon and Fork (good quality)	2	**2,000.00**	**4,000.00**
11	set	Opal cups and saucer (plain white and good quality)	2	**2,500.00**	**5,000.00**
xvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvxvx					
			TOTAL		**Php 84,120.00**

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

MARICEL K. RECTO
Supplier's Signature over Printed Name

299-108-912-000
TIN No. of Establishment

0936 9516747
Contact Number

07/12/2024
Date

General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
   a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
   b. PhilGEPS Registration
   c. Valid Mayor's/Business Permit
   d. Omnibus Sworn Statement
   e. BIR Certificate of Registration
   f. Latest Income/Business Tax Return
   g. TAX Clearance
   h. DTI Registration/SEC Certificate

i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

IRAYA LIFE ENTERPRISES

Bulusan Calapan ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 05-Jul-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **IRAYA LIFE ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 25-Aug-2024

Issued this 23rd day of August 2023.
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201907-34627-09366855
Amended Date as of May 5, 2024 10:20 am

REMINDERS [1]

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*

- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*

- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

[1]Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

IRAYA LIFE ENTERPRISES

Bulusan Calapan ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 3394982 Issued By / Signatory : Ramon Lopez Registration Date : 05-Jan-2022 Expiration Date : 11-Jan-2027
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 0170000049 Place of Issue : Calapan City Issued By / Signatory : Malou F. Morillo Issuance Date : 12-Jan-2024
Tax Clearance	Expiration Date : 19-Jun-2024 TCC Number : RR9A-063-06-19-1043-2023-M Issued By / Signatory : LEVINE F. ILAGAN Issuance date : 19-Jun-2023
Audited Financial Statement	Date of Filing : 08-Apr-2024 Current Asset : 277,991.20 Total Asset : 1,451,137.22 Current Liabilities : 3,385.44 Total Liabilities : 3,385.44 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201907-34627-09366855
Amended Date as of May 5, 2024 10:20 am

Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN ANG MASUSUNOD

BUSINESS PERMIT

2024

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

₱ 5,287.50

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
MENDOZA, MA.SOCORRO	0170000049	Annually	01/12/2024	ENTERPRISES	R

NAME OF BUSINESS	LOCATION OF BUSINESS	BUSINESS PERMIT NUMBER
IRAYA LIFE ENTERPRISES	BULUSAN	

KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		2,687.50	0.00	2,687.50	
MAYOR'S PERMIT		1,650.00		1,650.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
SANITARY FEE		200.00			
FIRE AND SAFETY INSP		250.00			
MEDICAL FEE		100.00		100.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		220.00		220.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	

Payment for 1-4

Notes:
1. This Permit will expire on

Dec. 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check
Check number
Bank

Cash
O.R. Number 1231397
Date 01/12/2024

Payment received by:

ENCODER TOTALS 5,287.50

ASSESSMENT REVIEWED BY:

EDUARD L. REYES
Licensing Officer IV
Officer In-charge of the Permits and License Section
Office of the City Mayor

RECOMMENDING APPROVAL:

APPROVED BY:

MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *Maria Socorro C. Mendoza*, of legal age, *Single*, *Filipino*, and residing at *Sta. Isabel Calapan City*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of *Iraya Life Enterprises & Iraya Life Events Catering Services* with office address at *Proper 3,Bulusan Calapan City & Calero Calapan City (Branch)*;

2. As the owner and sole proprietor, of *Iraya Life Enterprises & Iraya Life Events Catering Services* I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for SUPPLY & DELIVERY of OFFICE SUPPLIES for THE OFFICE OF THE PRESIDENT of MINSU MAIN CAMPUS

3. *Iraya Life Enterprises & Iraya Life Events Catering Services,* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting.**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *Iraya Life Enterprises & Iraya Life Events Catering Services* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *Iraya Life Enterprises& Iraya Life Events Catering Services* complies with existing labor laws and standards; and

8. *Iraya Life Enterprises & Iraya Life Events Catering Services* is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippines Bidding Documents, which includes:

   a) Carefully examine all of the Bidding Documents;
   b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
   c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the SUPPLY & DELIVERY of OFFICE SUPPLIES for THE OFFICE of THE PRESIDENT of MINSU MAIN CAMPUS

9. *Iraya Life Enterprises & Iraya Life Events Catering Services* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission or fraud with faithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services. to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended or the Revised Penal Code**

IN WITNESS WHEREOF, I have hereunto set my hand this 16th JULY 2024 at Calapan City, Or. Mindoro, Philippines.

MARIA SOCORRO C. MENDOZA
Name of Bidder or It's Authorized Representative
Legal Capacity
Affiant

Witness my hand and seal this 16th day of JULY 2024.

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued], [place issued]*
IBP No. _____ *[date issued], [place issued]*

Doc. No. 572
Page No. 76
Book No. 126
Series of 2024

ATTY. RAYMOND JOEL L. BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1218347 - Calapan City
MCLE Compliance No. VII-0005057
Notarial Commission until December 31, 2024

BIR FORM
2303
REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMI
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003982
Date OCN Generated: October 9, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE	**NAME OF TAXPAYER**			**TIN ISSUANCE DATE**
160-221-678-00000	MENDOZA, MARIA SOCORRO CASALLA			December 7, 1999
REGISTERING OFFICE	x	Head Office		Branch
REGISTERED ADDRESS	SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES			

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701Q	February 15, 2017	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
INDIVIDUAL INCOME TAX	1701	February 15, 2017	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
REGISTRATION FEE	0605	January 18, 2017	ANNUALLY	On or before the last day of January.
VALUE ADDED TAX	2550Q	October 7, 2021	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	October 7, 2021	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	October 7, 2021	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 1, 2022	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1604CF	April 16, 2019	ANNUALLY	On or before January 31 of the year following the calendar year in which compensation payment and other income payments subject to ginal withholding taxes were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1601C	April 16, 2019	MONTHLY	On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before January 15 of the succeeding year.

BIR FORM
2303
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REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003982
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REGISTERING OFFICE	X	Head Office		Branch
REGISTERED ADDRESS	SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES			

TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)		
BUSINESS INFORMATION DETAILS			
		CATEGORY	**REGISTRATION DATE**
TRADE NAME 1	**IRAYA LIFE ENTERPRISES**		January 18, 2017
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Primary	
Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES		
(PSIC)	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF OTHER HOUSEHOLD EQUIPMENT IN SPECIALIZED STORES		
(PSIC)	47412-RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT	Secondary	
Line of Business	RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT		
(PSIC)	47631-RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES	Secondary	
Line of Business	RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES		
(PSIC)	47599-RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.		
(PSIC)	47719-RETAIL SALE OF OTHER CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES, N. E.C.	Secondary	
Line of Business	RETAIL SALE OF CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES		

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KAGAWARAN NG PANANALAPI
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REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

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REGISTERING OFFICE	X	Head Office		Branch
REGISTERED ADDRESS	SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES			

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

RDO DRY SEAL	I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended. **EMELITA R. ABO** REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

This is a system generated document. Signatory and RDO Dry Seal are not required.
Php 30.00 Documentary Stamp Tax has been paid

LANDBANK

Overseas FilipinoBank

Home » Merchants » Transactions » Details » PIN Authentication » Receipt

Receipt

BUREAU OF INTERNAL REVENUE ORUS DOCUMENTARY STAMP TAX

You have SUCCESSFULLY paid Documentary Stamp Tax to BUREAU OF INTERNAL REVENUE ORUS with the following details:

ARN	DSU2310063210499
Registered Name	MARIA SOCORRO MENDOZA
Form Type	0605
Tax Type	DS
Return Period	10-09-23 10:26:36
Email Address	dmariasocorro@yahoo.com
TIN	160221678
Branch Code	00000
Amount Due	PHP 30.00
TOTAL AMOUNT	**PHP 30.00**
Reference Number	5348-10092023-515983
Date and Time	**2023-10-09 10:27:39**
Confirmation No.	00010092023102738839
Transaction No.	Zo20231009102738515983

PRINT BACK TO HOME

Your BIR AFS eSubmission uploads were received

eafs@bir.gov.ph <eafs@bir.gov.ph>
Mon 4/8/2024 1:49 AM
To:MENDOZA.SOCORRO114@OUTLOOK.COM <MENDOZA.SOCORRO114@OUTLOOK.COM>
Cc:DMARIASOCORRO@YAHOO.COM <DMARIASOCORRO@YAHOO.COM>

Hi MENDOZA, MARIA SOCORRO CASALLA,

Valid files

- EAFS160221678TCRTY122023-01.pdf
- EAFS160221678AFSTY122023.pdf
- EAFS160221678ITRTY122023.pdf

Invalid file

- <None>

Transaction Code: **AFS-0-88L8HFFK02M2MV112NYRRTM34068DKGHDD**
Submission Date/Time: **Apr 08, 2024 09:49 AM**
Company TIN: **160-221-678**

Please be reminded that you accepted the terms and conditions for the use of this portal and expressly agree, warrant and certify that:

- The submitted forms, documents and attachments are complete, truthful and correct based on the personal knowledge and the same are from authentic records;
- The submission is without prejudice to the right of the BIR to require additional document, if any, for completion and verification purposes;
- The hard copies of the documents submitted through this facility shall be submitted when required by the BIR in the event of audit/investigation and/or for any other legal purpose.

This is a system-generated e-mail. Please do not reply.

Reference No 67240005896604 3
Date Filed April 06 2024 09 56 AM
Batch Number

Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

For BIR Use Only | BCS/ Item:

BIR Form No **1701** January 2018 (ENCS) Page 1

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer

1701 01/18ENCS P1

1 For the year 12 / 20 23	2 Amended Return? Yes No	3 Short Period Return? Yes No

PART I - Background Information on Taxpayer/Filer

4 Taxpayer Identification Number (TIN) 160 - 221 - 078 - 000	5 RDO Code 063
6 Taxpayer Type: Single Proprietor; Professional; Estate; Trust; Compensation Earner	
7 Alphanumeric Tax Code (ATC): 8012 Business Income - Graduated IT Rates; 8014 Income from Profession - Graduated IT Rates; 8013 Mixed Income - Graduated IT Rates; 8011 Compensation Income; 8015 Business Income - 8% IT Rate; 8017 Income from Profession - 8% IT Rate; 8016 Mixed Income - 8% IT Rate	
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FAO (First Name, Middle Name, Last Name)	
MONOZA MARIA SOCORRO CASALLA	
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905)	
SITIO PROPER 3, BULUSAN CITY OF CALAPAN CAPITAL , ORI	9A Zip Code 5200
10 Date of Birth (MM/DD/YYYY) 09/25/1971	11 Email Address irayalife fc@yahoo com
12 Citizenship FILIPINO	13 Claiming Foreign Tax Credits? Yes No — 14 Foreign Tax Number (if applicable)
15 Contact Number 15 (Landline/Cellphone No.) 09308147583	16 Civil Status (if applicable) Single Married Legally Separated Widow/er
17 If married, spouse has income? Yes No	18 Filing Status Joint Filing Separate Filing
19 Income EXEMPT from Income Tax? Yes No *(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))*	20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No *(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))*
21 Tax Rate* (choose one) Graduated Rates (Choose Method of Deduction in Item 21A); 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/ receipts and other non-operating income do not exceed Three million pesos (P3M))	
21A Method of Deduction (choose one) Itemized Deduction (Sec. 34(A-J), NIRC); Optional Standard Deduction (OSD) (40% of Gross Sales/Receipts/Revenues/Fees (Sec. 34(L), NIRC)	

PART II - Total Tax Payable

Particulars	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	44 936	0
23 Less: Total Tax Credits / Payments (From Part VII Item 10)	41 550	0
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	3 386	0
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0	0
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)	3 386	0
Add: Penalties 27 Interest	0	0
28 Surcharge	0	0
29 Compromise	0	0
30 Total Penalties (Sum of Items 27 to 29)	0	0
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)	3 386	0
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)	3 386	

If Overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)

To be refunded; To be issued a Tax Credit Certificate (TCC); To be carried over as tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Printed Name and Signature of Taxpayer/Authorized Representative

33 Number of Attachments 0

PART III - Details of Payment

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (Specify Below)				

Machine Validation / Revenue Official Receipt Details *(if not filed with an Authorized Agent Bank)*

Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)

BIR Form No. **1701** January 2018 (ENCS) Page 2

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts

170106/18ENCSPS

TIN	Tax Filer's Last Name
160 - 221 - 678 - 000	MENDOZA

PART IV - Background Information of Spouse

1 Spouse's Taxpayer Identification Number	2 RDO Code

3 Filer's Spouse Type: Single Proprietor | Professional | Compensation Earner

4 Alphanumeric Tax Code (ATC): II012 Business Income-Graduated IT Rates | II014 Income from Profession-Graduated IT Rates | II013 Mixed Income-Graduated IT Rates | II011 Compensation Income | II015 Business Income - 8% IT Rate | II017 Income from Profession – 8% IT Rate | II016 Mixed Income – 8% IT Rate

5 Spouse's Name *(Last Name, First Name, Middle Name)*

6 Contact Number	7 Citizenship
8 Claiming Foreign Tax Credits? Yes No	9 Foreign Tax Number *(if applicable)*
10 Income EXEMPT from Income Tax? Yes No *[If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X)]*	11 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No *[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]*

12 Tax Rate* *(choose one)* Graduated Rates (Choose Method of Deduction in Item 12A) | 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

12A Method of Deduction *(choose one)* Itemized Deduction [Sec. 34(A-J), NIRC] | Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]

PART V – Computation of Tax

Schedule 1 – Gross Compensation Income and Tax Withheld *(Attach Additional Sheets if necessary)*

On Items 1 and 2, enter the required information for each of your employer's and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B, for the Spouse. **(DO NOT enter Centavos, 49 Centavos or Less drop down, 50 or more round up)**

	a. Name of Employer	b. Employer's TIN
1	Taxpayer	
	Spouse	
2	Taxpayer	
	Spouse	

(Continuation of Table Above)	c. Compensation Income	d. Tax Withheld
1	0	0
2	0	0
3A Gross Compensation Income and Total Tax Withheld for **TAXPAYER** *(To Part V Schedule 2 Item 4A and Part VII Item 5A)*	0	0
3B Gross Compensation Income and Total Tax Withheld for **SPOUSE** *(To Part V Schedule 2 Item 4B and Part VII Item 5B)*	0	0

Schedule 2 – Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income *(From Part V Schedule 1 Item 3Ac/3Bc)*	0	0
5 Less: Non-Taxable / Exempt Compensation	0	0
6 Taxable Compensation Income *(Item 4 Less Item 5)*	0	0
7 **Tax Due-Compensation Income** *(Item 6 x applicable Income Tax Rate)*	0	0

Schedule 3 – Taxable Business Income *(If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)*

3.A – For Graduated Income Tax Rates		
8 Sales/Revenues/Receipts/Fees	3,756,213	0
9 Less: Sales Returns, Allowances and Discounts	0	0
10 Net Sales/Revenues/Receipts/Fees *(Item 8 Less Item 9)*	3,756,213	0
11 Less: Cost of Sales/Services ***(applicable only if availing Itemized Deductions)***	2,938,642	0
12 Gross Income/(Loss) from Operation *(Item 10 Less Item 11)*	817,571	0
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions *(From Part V Schedule 4 Item 18)*	305,392	0
14 Special Allowable Itemized Deductions *(From Part V Schedule 5 Item 3 and/or Item 6)*	0	0
15 Allowance for Net Operating Loss Carry Over (NOLCO) *(From Part V Schedule 6 Item 8 and/or Item 13)*	0	0
16 Total Allowable Itemized Deductions *(Sum of Items 13 to 15)*	305,392	0
OR		
17 Optional Standard Deduction (OSD) *(40% of Item 10)*	0	0
18 Net Income/(Loss) *(If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)*	512,179	0

Add: Other Non-Operating Income *(specify below)*		
19	0	0
20	0	0
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0	0
22 Total Other Non-Operating Income *(Sum of Items 19 to 21)*	0	0
23 Taxable Income-Business *(Sum of Items 18 and 22)*	512,179	0
24 Total Taxable Income – Compensation and Business *(Sum of Items 6 and 23)*	512,179	0

25 Total Tax Due-Compensation and Business Income *(under graduated rates) (Item 24 x applicable income tax rate)* *(To Part VI Item 1)*	44,936	0

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1701
January 2018 (ENCS)
Page 3

Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P3

TIN	Taxpayer/Filer's Last Name
160 - 221 - 678 - 000	MENDOZA

3.B - For 8% Flat Income Tax Rate (DO NOT enter Centavos. 49 Centavos or Less drop; 50 Centavos round up)

Particulars	A) Taxpayer/Filer	B) Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0	0
Add Other Non-Operating Income (specify below)		
27	0	0
28 Total Income (Sum of Items 26 and 27)	0	0
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0	0
30 Taxable Income (Loss) (Item 28 Less Item 29)	0	0
31 **Tax Due-Business Income** (Item 30 x 8% Flat Income Tax Rate)	0	0
32 **Total Tax Due-Compensation and Business Income** (under flat rate) (Sum of Items 7 and 31) (To Part V, Item 1)	0	0

Schedule 4 - Ordinary Allowable Itemized Deductions *(attach additional sheet/s, if necessary)*

1 Amortizations	0	0
2 Bad Debts	0	0
3 Charitable and Other Contributions	0	0
4 Depletion	0	0
5 Depreciation	21,850	0
6 Entertainment, Amusement and Recreation	0	0
7 Fringe Benefits	0	0
8 Interest	0	0
9 Losses	0	0
10 Pension Trusts	0	0
11 Rental	0	0
12 Research and Development	0	0
13 Salaries, Wages and Allowances	104,000	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	25,359	0
15 Taxes and Licenses	33,331	0
16 Transportation and Travel	35,930	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) *(specify below. Add additional sheet(s) if necesary)*		
a Janitorial and Messengerial Services	0	0
b Professional Fees	12,000	0
c Security Services	0	0
d SEE FINANCIAL STATEMENTS	72,922	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3.A Item 13)	305,392	0

Schedule 5 – Special Allowable Itemized Deductions *(attach additional sheet/s, if necessary)*

5.A – Taxpayer/Filer	Description	Legal Basis	Amount
1			0
2			0
3 Total Special Allowable Itemized Deductions-**Taxpayer/Filer** *(Sum of Items 1 and 2) (To Part V Schedule 3.A Item 14A)*			0

5.B – Spouse	Legal Basis	Amount
4		0
5		0
6 Total Special Allowable Itemized Deductions-**Spouse** *(Sum of Items 4 and 5) (To Part V Schedule 3.A Item 14B)*		0

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO

6.A - Computation of NOLCO

Description	A. Taxpayer/Filer	B. Spouse
1 Gross Income	0	0
2 Less: Ordinary Allowable Itemized Deductions	0	0
3 Net Operating Loss *(Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)*	0	0

6.A.1 – Taxpayer/Filer's Detailed Computation of Available NOLCO

Net Operating Loss: Year Incurred	A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) *[(E)= A – (B+C+D)]*
4 0	0	0	0	0	0
5 0	0	0	0	0	0
6 0	0	0	0	0	0
7	0	0	0	0	0
8 Total NOLCO - Taxpayer/Filer *(Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)*				0	

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January 2018 (ENCS)
Page 4

Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P4

TIN: 160 - 221 - 678 - 000
Taxpayer/Filer's Last Name: MENOZA

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Year Incurred	A. Net Operating Loss Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) *[(E)= A – (B+C+D)]*
9					
10					
11					
12	0	0	0	0	0
13	Total NOLCO - Spouse *(Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 15B)*			0	

PART VI - Summary of Income Tax Due		
1 Regular Rate-Income Tax Due *(From Part V, Either Item 25 or Item 32)*	44,936	0
2 Special Rate-Income Tax Due *(From Part X Item 17B/17F)*	0	0
3 Less: Share of Other Government Agency *if remitted directly to the Agency*	0	0
4 Net Special Rate-Income Tax Due/Share of National Govt *(Item 2 Less Item 3)*	0	0
5 Total Income Tax Due *(Sum of Items 1 & 4) (To Part II Item 22)*	44,936	0

PART VII - Tax Credits/Payments *(attach proof)*		
1 Prior Year's Excess Credits	0	0
2 Tax Payments for the First Three (3) Quarters	0	0
3 Creditable Tax Withheld for the First Three (3) Quarters	23,335	0
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter	18,215	0
5 Creditable Tax Withheld per BIR Form No. 2316 *(From Part V Schedule 1 Item 3Ad/3Bd)*	0	0
6 Tax Paid in Return Previously Filed, if this is an Amended Return	0	0
7 Foreign Tax Credits, *if applicable*	0	0
8 Special Tax Credits, if applicable *(To Part VIII Item 6)*	0	0
Other Tax Credits/Payments (Specify)		
9	0	0
10 Total Tax Credits/Payments *(Sum of Items 1 to 9) (To Part II Item 23)*	41,550	0

PART VIII – Tax Relief Availment		
VIII.A – Special Rate		
1 Regular Income Tax Otherwise Due *(Part X Item 16B &/or Item 16F X applicable regular income tax rate)*	0	0
2 Tax Relief on Special Allowable Itemized Deductions *(Part X Item 7B and/or Item 7F X applicable regular income tax rate)*	0	0
3 Sub-Total – Tax Relief *(Sum of Items 1 and 2)*	0	0
4 Less: Income Tax Due *(From Part X Item 17B and/or Item 17F)*	0	0
5 Tax Relief Availment Before Special Tax Credit *(Item 3 Less Item 4)*	0	0
6 Add: Special Tax Credit, if any *(From Part VII Item 8)*	0	0
7 Total Tax Relief Availment- SPECIAL *(Sum of Items 5 and 6)*	0	0
VIII.B – Exempt		
8 Regular Income Tax Otherwise Due *(Part X Item 16A &/or 16E X applicable regular income tax rate)*	0	0
9 Tax Relief on Special Allowable Itemized Deductions *(Part X Item 7A and/or Item 7E X applicable regular income tax rate)*	0	0
10 Total Tax Relief Availment- EXEMPT *(Sum of Items 8 and 9)*	0	0

PART IX – Reconciliation of Net Income per Books Against taxable Income *(Attach additional sheet/s if necessary)*		
Particulars	**A) Taxpayer/Filer**	**B) Spouse**
1 Net Income/(Loss) per Books	512,179	0
Add: Non-Deductible Expenses/Taxable Other Income		
2		
3		
4		
5 Total *(Sum of Items 1 to 4)*	512,179	0
Less: A) Non-Taxable Income and Income Subjected to Final Tax		
6		
7		
B) Special/Other Allowable Deductions		
8		
9		
10 Total *(Sum of Items 6 to 9)*	0	0
11 **Net Taxable Income/(Loss)** *(Item 5 Less Item 10)*	512,179	0

TABLE 1 – Tax Rates effective January 1, 2018 to December 31, 2022)

If Taxable Income is: Not over P	Tax Due is:
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 490,000 + 32% of the excess over P 2,000,000
Over P 8,000,000	P 2,410,000 + 35% of the excess over P 8,000,000

TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)

If Taxable Income is: Not over P 250,000	Tax Due is: 0%
Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 402,500 + 30% of the excess over P 2,000,000
Over P 8,000,000	P 2,202,500 + 35% of the excess over P 8,000,000

1701

January 2018 (ENCS)
Page 1m

Annual Income Return

Consolidation of ALL Activities per Tax Regime
(Accomplish only if with MULTIPLE Tax Regimes)

1701 ENCS P1m

Taxpayer Identification Number (TIN)	Tax Filer's Last Name
160 221 678 000	MENDOZA

Part X - CONSOLIDATED COMPUTATION BY TAX REGIME

Instructions (mark appropriate box)

A. Only one activity/project under EXEMPT and/or SPECIAL Tax Regimes, fill-out the applicable columns below.
B. Two or more activities/projects under EXEMPT and/or SPECIAL Tax Regimes, accomplish Part XI-Mandatory Attachments per activity and reflect consolidated amounts from Part XI on the corresponding columns below

SCHEDULE A – Basis of Tax Relief	TAXPAYER			SPOUSE		
Particulars	**A. Exempt**	**B. Special**	**C. Regular**	**D. Exempt**	**E. Special**	**F. Regular**
1 Investment Promotion Agency (IPA)/Implementing Government Entity						
2 Legal Basis						
3 Registered Activity Program *(Reg No.)*						
4 Special Tax Rate		0 %			0 %	
5 Effectivity Date of Tax Relief/Exemption From *(MM/DD/YYYY)*						
6 Expiration Date of Tax Relief/Exemption To *(MM/DD/YYYY)*						

SCHEDULE B – Computation of Income Tax *(DO NOT enter Centavos: 49 Centavos or Less drop down; 50 or more round up)*

Description	TAXPAYER/FILER				SPOUSE			
	A. Total Exempt	B. Total Special	C. Regular	D. Total *(D = A + B + C)*	E. Total Exempt	F. Total Special	G. Regular	H. Total *(H = E + F + G)*
1 Sales/Revenues/Receipts/Fees ***(EXEMPT/SPECIAL**: If letter B of instructions above is marked from All of Part XI Schedule B Item 1A/1B) **(REGULAR**: From Part V Schedule 3.A Item 8A/8B)*	0	0	3,756,213	3,756,213	0	0	0	0
2 Less Sales Returns, Allowances and Discounts ***(EXEMPT/SPECIAL**: If letter B of instructions above is marked, from All of Part XI Schedule B Item 2A/2B) **(REGULAR**: From Part V Schedule 3.A Item 9A/9B)*	0	0	0	0	0	0	0	0
3 Net Sales/Revenues/Receipts/Fees *(Item 1 Less Item 2)*	0	0	3,756,213	3,756,213	0	0	0	0
4 Less Cost of Sales/Services ***(EXEMPT/SPECIAL**: If letter B of instructions above is marked, from All of Part XI Schedule B Item 4A/4B) **(REGULAR**: From Part V Schedule 3.A Item 11A/11B)*	0	0	2,938,642	2,938,642	0	0	0	0
5 Gross Income/(Loss) from Operation *(Item 3 Less Item 4)*	0	0	817,571	817,571	0	0	0	0
Less: Deductions Allowable under Existing Laws								
6 Ordinary Allowable Itemized Deductions ***(EXEMPT/SPECIAL**: (From Schedule C Item 18) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 6A/6B) **(REGULAR**: From Part V Schedule 3.A Item 13A/13B)*	0	0	305,392	305,392	0	0	0	0
7 Special Allowable Deductions ***(EXEMPT/SPECIAL**: (From Schedule D Item 5) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 7A/7B) **(REGULAR**: From Part V Schedule 3.A Item 14A/14B)*	0	0	0	0	0	0	0	0
8 Allowance for Net Operating Loss Carry Over (NOLCO) *From Part V Sched 3.A Item 15A/15B)*			0	0			0	0
9 Total Allowable Itemized Deductions *(Sum of Items 6 to 8)*	0	0	305,392	305,392	0	0	0	0
OR								
10 Optional Standard Deduction (OSD) *(40% of Item 3)*			0	0			0	0
11 Net Income/(Loss) ***(If Itemized** Item 5 Less Item 9; **If OSD,** Item 3 Less Item 10)*	0	0	512,179	512,179	0	0	0	0
Add: Other Non-Operating Income *(specify below) **(EXEMPT/SPECIAL**: If letter B of instructions above is marked, from all of Part XI Schedule B Items 10A/10B and 11A/11B) **(REGULAR**: From Part V Schedule 3.A Items 19A/19B and 20A/20B)*								
12	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14 Amount Received/Share in Income by a Partner from a GPP *(From Part V Schedule 3.A Item 21A/21B)*			0	0			0	0
15 Total Other Non-Operating Income *(Sum of Items 12 to 14)*	0	0	0	0	0	0	0	0
16 Total Taxable Income/(Loss) *(Sum of Items 11 to 15)*	0	0	512,179	512,179	0	0	0	0
17 **TAX DUE** - *(Exempt(Item 16A/16E x 0%) and/or (From all of Part XI Schedule B Item 15)]. [**Special**: (Item 5B/5F X applicable income tax rate) and/or (From all of Part XI schedule B Item 15)]. **Regular**: (From Part V Item 31)*	0	0	44,936	44,936	0	0	0	0

BIR Form No
1701
January 2018 (ENCS)
Page 2m

Annual Income Return
Consolidation of ALL Activities per Tax Regime

1701 01 18ENCS P2m

Taxpayer Identification Number (TIN)	Tax Filer's Last Name
160 221 678 000	MENDOZA

Schedule C - Ordinary Allowable Itemized Deductions *(attach additional sheet/s, if necessary)*

(DO NOT enter Centavos. 49 Centavos or Less drop down; 50 or more round up)

Description	TAXPAYER/FILER		SPOUSE	
	A. Exempt	B. Special	C. Exempt	D. Special
1 Amortizations	0	0	0	0
2 Bad Debts	0	0	0	0
3 Charitable and Other Contributions	0	0	0	0
4 Depletion	0	0	0	0
5 Depreciation	0	0	0	0
6 Entertainment, Amusement and Recreation	0	0	0	0
7 Fringe Benefits	0	0	0	0
8 Interest	0	0	0	0
9 Losses	0	0	0	0
10 Pension Trusts	0	0	0	0
11 Rental	0	0	0	0
12 Research and Development	0	0	0	0
13 Salaries, Wages and Allowances	0	0	0	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0	0	0
15 Taxes and Licenses	0	0	0	0
16 Transportation and Travel	0	0	0	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) *[Specify below. Add additional sheet(s), if necessary]*				
a Janitorial and Messengerial Services	0	0	0	0
b Professional Fees	0	0	0	0
c Security Services	0	0	0	0
d	0		0	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) *(To Part X Schedule B Item 6)*	0	0	0	0

Schedule D - Special Allowable Itemized Deductions *(attach additional sheet/s, if necessary)*

(DO NOT enter Centavos. 49 Centavos or Less drop down; 50 or more round up)

	Description	Legal Basis	Taxpayer/Filer		Spouse	
			A. Exempt	B. Special	C. Exempt	D. Special
1			0	0	0	0
2			0	0	0	0
3			0	0	0	0
4			0	0	0	0
5 Total Special Allowable Itemized Deductions *(Sum of Items 1 to 4) (To Part X Schedule B Item 7)*			0	0	0	0

Tax Direct Payment Details

Reference Number	**BIR-040824-090642-05994521**
Account	**1087108006664 (PHP) • CHECKING**
	Current Balance: **PHP 437,606.44**
	Available Balance: **PHP 419,452.44**
Amount Due	**PHP 3,386.00**
Actual Amount Paid	**PHP 3,386.00**
Filing Reference Number	**672400058966043**
Payment Transaction Number	**240635966**
TIN	**160221678000**
Branch Number	**0**
RDO Code	**063**
Taxpayer's Name	**MENDOZA MARIA SOCORRO CASALLA**
Tax Type	**IT**
Tax Return Period	**12312023**
Quarter	**0**
Payment Schedule	**Pay Now**
Remarks	

MARIA SOCORRO C. MENDOZA
IRAYA LIFE ENTERPRISES
Proper 3, Bulusan, Calapan City, Oriental Mindoro

FINANCIAL STATEMENTS

For the Period Ended December 31, 2023
(With comparative figures for December 31, 2022 and 2021)

And

Report of Independent Auditor

ELVIN P. VARGAS
Certified Public Accountant



Elvin P. Vargas,CPA
B19 L12, Acacia Village, Neo Calapan
Sto. Niño, Calapan City, Or. Mindoro

Tel. (043) 748 6026
Mobile No. 0920-9633695
elvin_vargascpa@yahoo.com

BOA/PRC Reg No. 0098138
March 1,2021 valid until Dec25,2024
BIR Accreditation No. 09-005423-001-2016

INDEPENDENT AUDITOR'S REPORT

MARIA SOCORRO C. MENDOZA
IRAYA LIFE ENTERPRISES
TIN: 160-221-678-000
Proper 3, Bulusan, Calapan City, Oriental Mindoro

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of **MARIA SOCORRO C. MENDOZA,** which comprise the financial position as of and for the year ended December 31, 2023 *(with comparative figures for December 31, 2022 and 2021)* and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the period then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **MARIA SOCORRO C. MENDOZA** as at December 31, 2023 and its financial performance and cash flows for the period then ended, in accordance with Philippine Financial Reporting Standards (PFRSs).

Basis for Opinion

I conducted my audit in accordance with Philippine Standards on Auditing (PSAs). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the company in accordance with the ethical requirements that are relevant to my audit of the financial statements and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Company Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relate to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with PSAs, I exercise professional judgment and maintain professional skepticism throughout the audit, I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities to express an opinion on the consolidated financial statements. I am responsible for the direction, supervision, and performance of the audit. I remain solely responsible for my audit opinion.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Report on the Supplementary Information Required Under Revenue Regulations 15-2010

My audits are conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information required under Revenue Regulations 15-2010 as disclosed is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of management. The information has been subjected to the auditing procedures applied in my audit of the basic financial statements. In my opinion, the information, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Elvin B. Vargas
CPA Certificate No. 0098138
BOA Accreditation No. 5931
valid until December 25, 2024
Tax Identification No. 920-197-282
BIR Accreditation No. 09-006423-001-2016
March 31, 2022, valid until March 31, 2025
PTR No. 1217289 A, January 04, 2024, Calapan City

IRAYA LIFE ENTERPRISES and
IRAYA LIFE EVENTS CATERING SERVICES
Bulusan, Calapan City, Oriental Mindoro

STATEMENT OF MANAGEMENT RESPONSIBILITY FOR INCOME TAX RETURN

The management of **IRAYA LIFE ENTERPRISES and IRAYA LIFE EVENTS CATERING SERVICES** is responsible for information and representation contained in the Financial Statement as of December 31, 2023 *(with comparative figure of December 31, 2022 and 2021)*. Management is likewise responsible for all information and representation contained in the financial statement accompanying the Annual Income Tax Return covering the same period, Furthermore, the management is responsible for all the information and representations contained in all tax returns filed for the reporting period, including but not limited, to the value added tax and/or percentage tax return, and any and all over the tax returns.

In this regard, the management affirms that the attached audited financial statements for the period December 31, 2023 and the accompanying Annual Income Tax Return are in accordance with the books and records of the management, complete and correct in all material respects.

Management likewise affirms that;

a) The Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code, as amended and pertinent tax regulations and other issuances of the department of Finance and Bureau of Internal Revenue.

b) Any disparity of figures in the submitted reports arising from the preparation of Financial Statement pursuant to the financial accounting standards and the preparation of Income tax return pursuant to tax accounting rules has been reported as reconciling items and maintained in the company's book and record in accordance with re requirements of Revenue Regulations no. 8-2007 and the other relevant issuances;.

c) The company has filled all applicable returns, reports and statement required to be filed under Philippine Tax Laws for the reporting period, and all taxes and other impositions shown thereon to be due and payable has been paid for the reporting period, except those contested in good faith.

MARIA SOCORRO C. MENDOZA
Taxpayer

IRAYA LIFE ENTERPRISES
MARIA SOCORRO C. MENDOZA
TIN 160-221-678-000
Proper 3, Bulusan, Calapan City, Oriental Mindoro

STATEMENT OF FINANCIAL POSITION
As of December 31, 2023
With Comparative Figure of December 31, 2022 and 2021

	December 2023	2022	2021
ASSETS			
Current assets			
Cash	173,563.67	146,148.20	421,608.01
Accounts Receivables	35,701.03	65,130.29	62,743.10
Inventory	68,726.50	174,234.00	205,599.82
Total Current Assets	277,991.20	385,512.49	689,950.93
Non- Current assets			
Property, Plant and Equipment, net	1,173,146.02	1,194,996.20	1,194,996.20
TOTAL ASSETS	**1,451,137.22**	**1,580,508.69**	**1,884,947.13**
LIABILITIES AND CAPITAL			
LIABILITIES			
Current Liabilities			
Income Tax Payable	3,385.44	-	886.19
Total Current Liabilities	3,385.44	-	886.19
Non-Current Liabilities			
Loans Payable	-	-	500,000.00
Total Non-Current Liabilities	-	-	500,000.00
TOTAL LIABILITIES	3,385.44	-	500,886.19
Capital			
Beginning Capital	1,580,508.69	1,384,060.94	1,012,342.47
Add: Net Income (Loss)	467,243.09	196,447.75	371,718.47
Total	2,047,751.78	1,580,508.69	1,384,060.94
Less: Withdrawal	600,000.00	-	-
Ending Capital	1,447,751.78	1,580,508.69	1,384,060.94
TOTAL LIABILITIES AND CAPITAL	**1,451,137.22**	**1,580,508.69**	**1,884,947.13**

MARIA SOCORRO C. MENDOZA
Taxpayer

IRAYA LIFE ENTERPRISES
MARIA SOCORRO C. MENDOZA
TIN 160-221-678-000
Proper 3, Bulusan, Calapan City, Oriental Mindoro

STATEMENT OF INCOME

For the Year Ended December 31, 2023
With Comparative Figure of December 31, 2022 and 2021

	December 2023	2022	2021
RECEIPTS:	3,756,212.95	1,152,242.41	2,944,635.30
LESS: COST OF SERVICES/SALES	2,938,642.11	724,279.59	2,258,560.83
GROSS INCOME:	817,570.84	427,962.82	686,074.47
Less: Expenses			
Communicaton, Light and water	31,221.64	12,490.75	20,652.16
Bookkeepers Fee	12,000.00	24,000.00	4,000.00
Depreciation	21,850.18	-	21,850.18
Miscellaneous Expenses	-	360.00	24,144.00
Interest expense	-	-	-
Office Supplies	10,440.41	8,663.81	21,884.40
Repairs and Maintenance	14,806.82	18,620.00	38,497.00
Salaries and Wages	104,000.00	104,000.00	78,000.00
SSS, Philhealth & Pag-Ibig Contri.	25,358.32		
Taxes and Licenses	33,331.00	23,921.51	46,495.79
Representation Expenses	16,453.60	5,989.00	10,389.64
Transportation and Travel	35,930.01	33,470.00	17,870.00
TOTAL EXPENSES	305,391.98	231,515.07	283,783.17
INCOME FOR THE PERIOD:	512,178.86	196,447.75	402,291.30
Less: Income Tax Expense	44,935.77	-	30,572.83
NET INCOME FOR THE YEAR	**467,243.09**	**196,447.75**	**371,718.47**

MARIA SOCORRO C. MENDOZA
Taxpayer

RIA SOCORRO C. MENDOZA
AYA LIFE ENTERPRISES and IRAYA LIFE EVENTS CATERING SERVICES
Lumangbayan, Calapan City, Oiental Mindoro

NOTES TO FINANCIAL STATEMENTS
As of December 31, 2023, 2022 and 2021

NOTE 1 – ORGANIZATION AND OBJECTIVES

IRAYA LIFE ENTERPRISES and IRAYA LIFE EVENTS CATERING SERVICES is duly registered sole proprietor business with the Department of Trade and Industry and Bureau of Internal Revenue. The company is primarily engaged in materials trading and catering services respectively. Ms. Maria Socorro C. Mendoza owns and manage the businesses.

The registered office address of this company is Bulusan, Calapan City, Oiental Mindoro.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND FINANCIAL REPORTING PRACTICE

Basis of Preparation

The accompanying financial statements have been prepared using the historical cost basis and are presented in Philippine Peso, which is the company's functional and presentation currency. All amounts are rounded off to the nearest peso, unless otherwise indicated.

In March 2018, the Philippine Securities and Exchange commission resolved to adopt PFRS for small entities (the Framework) as part of its rules and regulation on financial reporting. This framework was develop in response to feedback of small entities that PFRS for small and medium-sized entities (PFRS for SMEs) is too complex to apply. By reducing choices for accounting treatment, eliminating topics that are generally not relevant to small entities, simplifying methods of recognition and measurements, and reducing disclosure requirements, the framework allows small entities to comply with the financial reporting requirements without undue cost or burden. The framework is effective for annual periods beginning on or after January 1, 2019, with early applicable permitted.

The company has opted to adopt the framework at its mandatory effective date.

Statement of Compliance
The financial statements are prepared in compliance with the framework.

Cash
Cash includes cash on hand and in bank. Cash in bank earns interest and prevailing bank deposit rates.

Financial Instruments
A facial instrument is any contract that gives rise to both a financial asset of one entity and a financial liability or equity instrument of another equity. A financial instrument is recognized when the entity

comes a party to its contractual provisions. The company classifies its financial instruments into the following categories: (a) basic financial instruments; and (b) complex financial instruments.
The company's basic financial instruments consist of cash and cash equivalent, receivables, and accrued expenses and other payables. The company does not have complex financial instruments.

Basic Financial Instruments

Initial Measurement

On initial recognition, a debt financial instrument is measured at transaction price (including transaction cost), unless the arrangement is in effect a financing transaction. In this case, it is measured at present value of the future payment discounted using a market rate of interest for similar debt instrument.

Subsequent Measurement

The company's debt financial instrument are subsequently measured at amortized cost using effective interest method.

Impairment of financial instrument measured at amortized cost

At each reporting date, the company assesses whether there is objective evidence of impairment on my financial assets that are measured at amortized cost. Where there is any objective evidence of impairment, an impairment loss is recognized immediately in profit or loss.

Derecognition of financial assets

An entity only derecognizes a financial asset when the contractual rights to the cash flows from the assets have expired or ore settled, or the entity has transferred to another party substantially all the risks and rewards of ownership relating to the financial asset.

Derecognitional of financial liabilities

Financial liabilities are derecognize only when these are extinguished that is, when the obligation is discharged, cancelled, or has expired.

Accounts payable and others

Accounts payable and others are recognized in the period in which the related money, goods or services are received or when a legally enforceable claim against the company is established.

Property and Equipment

Property and Equipment are carried at cost less accumulated depreciation and any allowance for impairment losses.

Depreciation commences when asset are available for use and is computed using the straight-line method over the following estimated useful lives of the assets:

	Useful Life in Year
Building	25
Machineries and Equipment	10
Transportation Equipment	10

The useful life and depreciation method are reviewed periodically to ensure that the periods and method of depreciation are consistent with the expected pattern of economic benefits from the items of property and equipment. When assets are retired or otherwise disposed of, the cost related accumulated

reciation and any allowance for impairment losses are removed from the accounts. Any resulting gain loss is recognized in profit or loss.

Fully depreciated assets are retained in the accounts until they no longer in use

Impairment of Assets

Assets such as property and equipment are assessed at each reporting date to determine whether there is any indication that the assets are impaired. When an impairment indicator is identified, the carrying value of asset is tested for impairment. An impairment loss is recognized for the amount by which the asset's fair value less cost to sell and value-in-use. If the recoverable amount cannot be estimated for an individual assets, the company estimates the recoverable amount of the cash generating unit to which the assets belong. The cash generating unit is the smallest identifiable group of assets that generates cash inflows that are independent of the cash flows from other assets within the company.

Revenue Recognition

Revenue is recognized when it is probable that the economic benefits associated with the transaction will flow to the company and the amount of the revenue can be measured reliably.

Expenses

Expenses are recognized as incurred and measured at the amount of consideration paid or payable.

CASH

	2023	2022	2021
Cash on Hand	46,000.00	37,000.00	15,362.06
Cash in Bank	127,563.67	109,148.20	406,245.95
TOTAL	173,563.67	146,148.20	421,608.01

ACCOUNTS RECEIVABLES

	2023	2022	2021
Receivables	35,701.03	65,130.29	62,743.10
TOTAL	35,701.03	65,130.29	62,743.10

INVENTORIES

	2023	2022	2021
Merchandise Inventory	68,726.50	174,234.00	205,599.82
TOTAL	68,726.50	174,234.00	205,599.82

Due Payable

	2023	2022	2021
M.S. De Guzman	-	-	500,000.00
TOTAL	-	-	500,000.00

INCOME TAX DUE

	2023	2022	2021
Income for the Year	512,178.86	196,447.75	402,291.30
Less: Personal Exemption	-	-	-
Taxable Income	512,178.86	-	-
Income Tax Due	44,935.77	-	30,572.83
Less: Tax Credits			
Payment previous quarters			
Tax Withheld per 2307 prev. 3 Quarters	(23,334.67)	(8,482.27)	(22,033.25)
Tax Withheld per 2307 4th Quarter	(18,215.66)	(5,034.54)	(7,653.39)
Income Tax due	3,385.44	(13,516.81)	886.19

Summary of Quarterly Income Tax 2023			Payable
First Quarter	5/15/2023	422300053984651	-
Second Quarter	8/14/2023	422300055345245	-
Third Quarter	11/14/2023	422300056714148	-
TOTAL			-

REVENUES

	2023	2022	2021
Gross Sales	3,756,212.95	1,152,242.41	2,944,635.30
TOTAL	3,756,212.95	1,152,242.41	2,944,635.30

COST OF SALES

	2023	2022	2021
Beginning Inventory	174,234.00	205,599.82	-
Add: Purchases - VAT	2,227,544.57	692,913.77	2,229,160.65
Direct Labor/Cost of Services	605,590.04	-	235,000.00
Cost of Goods Available for Sale	3,007,368.61	898,513.59	2,464,160.65
Less: Ending Inventory	68,726.50	174,234.00	205,599.82
COST OF SALES	2,938,642.11	724,279.59	2,258,560.83

OPERATING EXPENSES

	2023	2022	2021
Communicaton, Light and water	31,221.64	12,490.75	20,652.16
Bookkeepers Fee	12,000.00	24,000.00	4,000.00
Depreciation	21,850.18	-	21,850.18
Miscellaneous Expenses	-	360.00	24,144.00
Interest expense	-	-	-
Office Supplies	10,440.41	8,663.81	21,884.40
Repairs and Maintenance	14,806.82	18,620.00	38,497.00
Salaries and Wages	104,000.00	104,000.00	78,000.00
SSS, Philhealth & Pag-Ibig Contri.	25,358.32		
Taxes and Licenses	33,331.00	23,921.51	46,495.79
Representation Expenses	16,453.60	5,989.00	10,389.64
Transportation and Travel	35,930.01	33,470.00	17,870.00
TOTAL	305,391.98	231,515.07	283,783.17

Schedule of Taxes and Licenses

	2023
Registration Fee	1,000.00
Cedula	505.00
Barangay Clearance	1,000.00
Fire Fee	636.00
Bidding Documents	18,000.00
Mayors Permit	12,190.00
TOTAL	**33,331.00**

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE

BUREAU OF INTERNAL REVENUE

REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-06-06-R1069-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

MENDOZA, MARIA SOCORRO CASALLA

(IRAYA LIFE ENTERPRISES)
Name of Taxpayer

SITIO PROPER 3, BULUSAN, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

160-221-678-00000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 6th day of June, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **JUNE 06, 2025** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON JUNE 04, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 241978982. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID WITHOUT BIR DRY SEAL

ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 06/04/2024
PAYMENT CONFIRMATION: 241979442
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

This certifies that

IRAYA LIFE ENTERPRISES

(BARANGAY)

BULUSAN, CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO - REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.
This certificate issued to

MARIA SOCORRO CASALLA MENDOZA

is valid from 11 January 2022 to 11 January 2027 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 05 January 2022 in the Philippines.

RAMON M. LOPEZ
Secretary

Business Name No. 3394982

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

CGYH873612971616

Documentary Stamp Tax Paid Php 30.00

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Office Supplies for the Office of the President of MinSU Main Campus
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS INFLATION, CURRRENCY %	OTHER COST FACTORS INFLATION, CURRRENCY VALUE	TOTAL COST	UNIT COST
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11) (5)X(9)	(12) (10%[(5)+(10)]	(13) (11) / (3)
	Office Supplies				-							
1	Venetian Blind Blackout Ivory White	123.88	sqtf	275.00	34,067.00							
2	Heavy Duty Laminator	1	unit	7,500.00	7,500.00							
3	Binding Machine (24 comb)	1	unit	35,000.00	35,000.00							
4	Dishwashing Liquid (250ml)	4	bottle	100.00	400.00							
5	Automatic Spray Air freshener Refill (269ml)	2	bottle	300.00	600.00							
6	Glass cleaner (250ml)	2	bottle	200.00	400.00							
7	Tissue Paper White 2 ply (12 pcs per pack)	2	pack	280.00	560.00							
8	Kitchen paper towel (pull up)	24	pcs	60.00	1,440.00							
9	Glass (baso transparent)	2	set	1,300.00	2,600.00							
10	Spoon and Fork (good quality)	2	set	1,000.00	2,000.00							
11	Opal cups and saucer (plain white and good quality)	2	set	1,300.00	2,600.00							
	XVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXVX				-							
	GRAND TOTAL				**87,167.00**							

Prepared by

RENELITO C. RICO
Member, BAC Secretariat

Submitted by

Engr. MARK LESTER A. MAGPANTAY
Head, BAC Secretariat

Recommending Approval

NEMESIO H. DAVALOS, Ph.D.
Chairperson, BAC

Approved

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the University President

Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro

PURCHASE REQUEST

Fund Cluster:

Office/Section :		**PR No.:** PR 24-0292 **Responsibility Centred Code :**		**Date:** May 21, 2024	
Stock/ Property No.	**Unit**	**Item Description**	**Qty**	**Unit Cost**	**Total Cost**
LOT 1 1	sqtf	Venetian Blind Blackout Ivory White	123.88	275.00	34,067.00
		Subtotal			34,067.00
LOT 2 2	unit	Heavy duty Laminator	1	7,500.00	7,500.00
3	unit	Binding Machine (24 comb)	1	35,000.00	35,000.00
		Subtotal			42,500.00
LOT 3 4	bottle	Dishwashing liquid (250ml)	4	100.00	400.00
5	bottle	Automatic Spray Air Freshener refill (269ml)	2	300.00	600.00
6	bottle	Glass cleaner (250ml)	2	200.00	400.00
7	pack	Tissue paper white 2 ply (12 pcs per pack)	2	280.00	560.00
8	pcs	Kitchen paper towel (pull up)	24	60.00	1,440.00
9	set	Glass (Baso transparent)	2	1,300.00	2,600.00
10	set	Spoon and Fork (good quality)	2	1,000.00	2,000.00
11	set	Opal cups and Saucer (plain white and good quality)	2	1,300.00	2,600.00
		Subtotal			10,600.00
					STF - 1071
					164 -200
					06-846
					6020321002
					6020322000
					6020399000
		TOTAL			87,167.00

Purpose: For use in OP

	Requested by:	Recommending Approval:	Certified as to Availability of Funds	Approved by:
Signature :				
Printed Name :	**ENGR JERREL S. REYES**	**JOELENE C. LEYNES**	**ROVELYN P. ROXAS**	**CHRISTIAN ANTHONY C. AGUTAYA, *Ph.D.***
Designation :	Chief of the Presidential Management Staff	VP for Admin & Finance	Budget Officer III/SAO	OIC - Office of the University President

1254

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : Office of the University President
Charged to STF :
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	SEMI-EXPENDABLE OFFICE EQUIPMENT																	
•	Venetian Blind Blackout Ivory White- OP	sqft	123.88	275.00	34,067.00	Public Bidding		✓										
					-													
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	TOTAL				**34,067.00**													

TOTAL BUDGET: **34,067.00**

Prepared By:

JERREL S. REYES
Executive Secretary- Office of the President

Recommending Approval:

CHRISTIAN ANTHONY C. AGUTAYA
OIC- University President

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : Office of the President
Charged to STF :
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	SEMI EXPENDABLE FURNITURE & FIXTURES																	
	Heavy duty laminator	pc	1	7,500.00	7,500.00	Public Bidding	✓											
	TOTAL				7,500.00													

TOTAL BUDGET: **7,500.00**

Prepared By:

JERREL S. REYES
Executive Secretary- Office of the President

Recommending Approval:

CHRISTIAN ANTHONY O. AGUTAYA
OIC- Office of the University President

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : Office of the University President
Charged to STF :
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	SEMI-EXPENDABLE OFFICE EQUIPMENT																	
•	Binding Machine	unit	1	35,000.00	35,000.00	Public Bidding		√										
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					-													
	TOTAL				**35,000.00**													

TOTAL BUDGET: **35,000.00**

Prepared By:

JERREL B. REYES
Executive Secretary- Office of the President

Recommending Approval:

CHRISTIAN ANTHONY C. AGUTAYA
OIC- University President

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : Office of the President
Charged to STF :
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	Other Supplies																	
	Dishwashing liquid	bottle	4	100.00	400.00	Public Bidding	✓											
	Automatic Spray Air Freshener Refill (269ml)	bottle	2	300.00	600.00	Public Bidding	✓											
	Glass Cleaner	bottle	2	200.00	400.00	Public Bidding	✓											
	Tissue Paper White 2 ply (12 pcs per pack)	pack	2	280.00	560.00	Public Bidding	✓											
	Kitchen Paper towel (pull up)	pcs	24	60.00	1,440.00	Public Bidding	✓											
	Glass	set	2	1,300.00	2,600.00	Public Bidding	✓											
	Spoon and Fork	set	2	1,000.00	2,000.00	Public Bidding	✓											
	Coffee cups	set	2	1,300.00	2,600.00	Public Bidding	✓											
	TOTAL				**10,600.00**													

TOTAL BUDGET: **10,600.00**

Prepared By:

JERREL S. REYES
Executive Secretary- Office of the President

Recommending Approval:

CHRISTIAN ANTHONY C. AGUTAYA
OIC-University President