



**University Bids and Awards Committee
Resolution No. 179, S. 2024**

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF CULINARY SUPPLIES, OFFICE SUPPLIES AND MEALS FOR THE EXTENSION PROJECT B.R.E.A.D. OF BSHM AT MinSU BONGABONG CAMPUS

WHEREAS, the **Mindoro State University (MinSU)**, through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Culinary Supplies, Office Supplies and Meals for the Extension Project B.R.E.A.D. of BSHM at MinSU Bongabong Campus"** with an Approved Budget for the Contract (ABC) amounting to **Eighty-Five Thousand Seven Hundred Forty-Six Pesos (Php85,746.00)**;

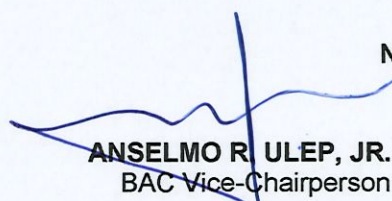
WHEREAS, in response to the first publication of the project on July 22, 2024; one (1) supplier was found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on August 23, 2024; two (2) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

NOW, THEREFORE, the of Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** that the BAC recommend to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the **"Supply and Delivery of Culinary Supplies, Office Supplies and Meals for the Extension Project B.R.E.A.D. of BSHM at MinSU Bongabong Campus"**;

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 11th day of September, 2024.


NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson


ANSELMO R. ULEP, JR.
BAC Vice-Chairperson


ELVI C. ESCAREZ, Ph.D.
BAC Member


CIEDELLE P. SALAZAR Ph.D.
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11180394
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Culinary Supplies, Office Supplies and Meals for the Extension Project B.R.E.A.D. of BSHM at MinSU Bongabong Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-149A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Food Stuff	Date Published	23/08/2024
Approved Budget for the Contract:	PHP 85,746.00	Last Updated / Time	23/08/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	30/08/2024 17:00 PM
Client Agency:			
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1 - Baking Ingredients & Supplies

1 kg Bread flour 15

2 kg All purpose flour 10

3 kg Cake flour 10

4 kg White sugar 15

5 kg Brown sugar 2

6 kg Confectioner sugar 2

7 box Yeast 1

8 trays Eggs 10

9 pcs Butter 30

10 tub Margarine 1

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Created by Annabelle Quinto Madrigal

Date Created 22/08/2024

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	11069202
Procuring Entity	MINDORO STATE UNIVERSITY
Title	Supply and Delivery of Culinary Supplies, Office Supplies and Meals for the Extension Project B.R.E.A.D. of BSHM at MinSU Bongabong Campus
Area of Delivery	Oriental Mindoro

Solicitation Number:	RFQ 2024-149	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Food Processing Equipment		
Approved Budget for the Contract:	PHP 85,746.00	Document Request List	1
Delivery Period:	30 Day/s		
Client Agency:		Date Published	22/07/2024
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph	Last Updated / Time	22/07/2024 00:00 AM
		Closing Date / Time	29/07/2024 17:00 PM

Description			
Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.			
NEMESIO H. DAVALOS, Ph.D. BAC Chairperson			
Note: 1. All entries must be typewritten.			
2. Delivery Period within ____ calendar days.			
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.			
4. Price validity shall be a period of 30 calendar days.			
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.			
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).			
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery			
Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT			
Lot 1 - Baking Ingredients & Supplies			
1 kg Bread flour 15			
2 kg All-purpose flour 10			
3 kg Cake flour 10			
4 kg White sugar 15			
5 kg Brown sugar 2			
6 kg Confectioner sugar 2			
7 box Yeast 1			
8 trays Eggs 10			
9 pcs Butter 30			
10 tub Margarine 1			

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 19/07/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Culinary Supplies, Office Supplies and Meals for the Extension Project B.R.E.A.D. of BSHM at MinSU Bongabong Campus

Labasan, Bongabong, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University

Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:											
									OTHER COST FACTORS											
									INFLATION, CURRENCY			VALUE			(10)		(11)			
									%											
																		VALUE		
																		%		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)								
										(5)X(9)	(10%[(5)+(10)])	((11)/(3))								
1	Bread flour	15	kg	55.00	825.00															
2	All purpose flour	10	kg	60.00	600.00															
3	Cake flour	10	kg	60.00	600.00															
4	White sugar	15	kg	94.00	1,410.00															
5	Brown sugar	2	kg	100.00	200.00															
6	Confectioner sugar	2	kg	127.50	255.00															
7	Yeast	1	box	150.00	150.00															
8	Eggs	10	trays	250.00	2,500.00															
9	Butter	30	pcs	65.00	1,950.00															
10	Margarine	1	tub	200.00	200.00															
11	Alkalized cocoa	1	kg	324.00	324.00															
12	Dissicated coconut	1	kg	150.00	150.00															
13	milk powder	1	kg	225.00	225.00															
14	evaporated milk 360ml	15	cans	60.00	900.00															
15	corn oil	1	liter	220.00	220.00															
16	vegetable oil	2	liter	120.00	240.00															
17	Lard	1	500gr	50.00	50.00															
18	Springkles	1	250gr	80.00	80.00															
19	Gel food color	12	pcs	22.17	266.00															
20	Flavoring	3	bots	73.00	219.00															
21	Bread crumbs	1	kg	120.00	120.00															
22	Jute string abacca	48	mts	0.92	44.00															
23	Bread packaging	10	packs	42.00	420.00															
24	Pizza box	1	bundle	470.00	470.00															
25	Cupcake liner	5	packs	98.00	490.00															
26	Parchment paper	100	pcs	0.78	78.00															
27	Box packaging	10	packs	170.00	1,700.00															



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-143		Date: June 04, 2024	
		Responsibility Center Code :			
Stock/ Property	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 1 - Baking Ingredients & supplies			-
1	kg	Bread flour	15	55.00	825.00
2	kg	All purpose flour	10	60.00	600.00
3	kg	Cake flour	10	60.00	600.00
4	kg	White sugar	15	94.00	1,410.00
5	kg	Brown sugar	2	100.00	200.00
6	kg	Confectioner sugar	2	127.50	255.00
7	box	Yeast	1	150.00	150.00
8	trays	Eggs	10	250.00	2,500.00
9	pcs	Butter	30	65.00	1,950.00
10	tub	Margarine	1	200.00	200.00
11	kg	Alkalized cocoa	1	324.00	324.00
12	kg	Dissicated coconut	1	150.00	150.00
13	kg	milk powder	1	225.00	225.00
14	cans	evaporated milk 360ml	15	60.00	900.00
15	liter	corn oil	1	220.00	220.00
16	liter	vegetable oil	2	120.00	240.00
17	500gr	Lard	1	50.00	50.00
18	250gr	Springkles	1	80.00	80.00
19	pcs	Gel food color	12	22.17	266.00
20	bots	Flavoring	3	73.00	219.00
21	kg	Bread crumbs	1	120.00	120.00
22	mts	Jute string abacca	48	0.92	44.00
23	packs	Bread packaging	10	42.00	420.00
24	bundle	Pizza box	1	470.00	470.00
25	packs	Cupcake liner	5	98.00	490.00
26	pcs	Parchment paper	100	0.78	78.00
27	packs	Box packaging	10	170.00	1,700.00
					-
					-
		Page 1 Total			14,686.00
Purpose: Expenses for Extension Project B.R.E.A.D. c/o BSHM of MBC					
Requested by:		Recommending Approval:		Certified Allotment Available:	
Signature:					
Printed Name: MARY JEAN S. LUBOS		CIEDELLE P. SALAZAR, Ph.D.		ROVELYN P. ROXAS	
Designation: Extension Coordinator		Campus Executive Director		Budget Officer III	
Approved by:					
Signature:		CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.			
Printed Name:		OIC -University President			
Designation:					



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-143		Date: June 04, 2024	
		Responsibility Center Code :			
Stock/ Property	Unit	Item Description	Qty	Unit Cost	Total Cost
					-
		Lot 2 - Training material			-
1	reams	Bond paper long subs 20	5	319.00	1,595.00
2	packs	Vellum board short	5	53.00	265.00
3	set	Printer ink #003	1	1,200.00	1,200.00
					-
		Lot 3			-
1	pc	Tarpauline 4 x 6	2	700.00	1,400.00
					-
		Lot 4			-
		for skills development			-
1	pax	Lunch (30 pax x 9 sessions x 2 sites)	540	80.00	43,200.00
		for entrepreneurial Opportunities:			-
2	pax	Lunch (30 pax x 2 sessions x 2 sites)	120	80.00	9,600.00
3	pax	Snacks (30 pax x 2 sessions x 2 sties)	120	50.00	6,000.00
		for food satety & Nutritional Education			-
4	pax	Lunch (30 pax x 1 sessions x 2 sites)	60	80.00	4,800.00
5	pax	Snacks (30 pax x 1 sessions x 2 sties)	60	50.00	3,000.00
					-
					-
					-
					-
		Page 1 Total			14,686.00
					-
					-
					-
		GRAND TOTAL			85,746.00

Purpose:

Expenses for Extension Project B.R.E.A.D. c/o BSHM of MBC

STF - 10/1
164 -200
05-6434
502020102

Requested by:	Recommending Approval:	Certified Allotment Available:
Signature :		
Printed Name : MARY JEAN S. LUBOS	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation : Extension Coordinator	Campus Executive Director	Budget Officer III
Approved by:		
Signature :		
Printed Name : CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.		
Designation : OIC -University President		



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



April 24, 2024

DR. CHRISTIAN ANTHONY C. AGUTAYA
OIC, University President
This University

Dear Sir;

Greetings of felicity!


The extension activity is an integral component of our university, which is committed to extending services by helping beneficiaries improve their quality of life. These include the provision of other activities aligned with the university's curricular offerings, which will enhance awareness and knowledge about relevant issues and concerns of the community.

In view of this, may I respectfully request from your good office the approval of the extension project proposal entitled "Project B.R.E.A.D: Baking Resources Education and Assistance for Development" initiated by the faculty members of the Bachelor of Science in Hospitality Management of the College of Business and Management. This Extension project is a community empowerment initiative for Barangay Labasan and Masaguisi which aims to empower selected members of the community through holistic approach of providing baking training and entrepreneurial avenues for the community. This extension activity will be implemented for 3 years with a total budget of 362,297.00 (Year 1: 90,746.00/ Year 2: 113,154.00/ Year 3: 158, 397.00)


Thank you for your continuous support in the realization of our extension programs/ projects, and I hope for a positive response to this request.

Attached herewith is the extension project proposal with a detailed budgetary estimates.

Respectfully yours;

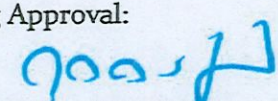

MARY JEANE S. LUBOS, PhD.
Campus Coordinator for Extension

Noted:


CIEDELLE P. SALAZAR, PhD
Campus Executive Director


LOURDES V. ICALLA, DVM
Director for Extension and KTTO

Recommending Approval:


CHRISTIAN ANTHONY C. AGUTAYA, PhD.
VP for Research, Development, and Extension

STF - 1071
164-200
05-16-23

Approved:


CHRISTIAN ANTHONY C. AGUTAYA, PhD.
OIC, University President



EXTENSION PROJECT PROPOSAL

I. BASIC INFORMATION

- A. TITLE:** **PROJECT B.R.E.A.D.: *Baking Resources Education and Assistance for Development***
(A Community Empowerment Initiative for Barangay Labasan and Masaguisi)
- B. PROPONENTS:** Mindoro State University Bongabong Campus
College of Business and Management (CBM)
Bachelor of Science in Hospitality Management
- C. PROJECT LEADER:** **Dr. Mary Jeane S. Lubos**
Asso. Professor II
- D. PROJECT IMPLEMENTERS:** Zernan R. Maling, BSHM Program Chairperson
Mary Suleide P. Melendrez, Instructor I
Dr. Madonna P. Melchor, Asso. Professor III
- E. DURATION:** 3 years (2024 - 2026)
- F. LOCATION:** Bongabong, Oriental Mindoro
- G. ESTIMATED COST:** **Php 362, 297.00**
Year 1: 90,746.00
Year 2: 113,154.00
Year 3: 158,397.00
- H. CONTACT PERSON/ CONTACT NUMBER:**
Dr. Mary Jeane S. Lubos – 0917-654-0027
Mary Suleide Melendrez – 09665095478
Dr. Madonna P. Melchor – 0955-143-8683
Zernan R. Maling – 0905-476-0322
- RESOURCE PERSONS:**
Zernan R. Maling, Instructor I
Mary Suleide Melendrez, Instructor I
Dr. Madonna P. Melchor, Asso. Prof III
Dr. Mary Jeane S. Lubos, Asso Prof II
Zarah Cruzado, Instructor I

II. RATIONALE

Community livelihood programs are an integral part of economic growth and stability, particularly for low-capital businesses and micro-enterprises that may not have the necessary resources to pursue their own interests. Not only does it provide them with life-sustaining money, but it also gives them a platform to build upon their current level of education and progress further.

When these individuals have greater access to resources that can help jumpstart their envisioned careers, the entire economy can benefit as a result. It is therefore



essential to make sure these kinds of community livelihood programs are well supported and strongly catered towards low-income households.

Baking, on the other hand is more than a culinary skill. It is an opportunity for individuals to unleash their creativity, learn valuable techniques, and contribute to their personal and collective development. According to Cookery Expressions (2023), empowering communities through baking is a transformative journey that nurtures their skills and unleashes their true potential. With baking as a powerful tool, community members can discover a world of creativity, entrepreneurship, and personal growth.

On the other hand, the BS Hospitality Management Program of the Mindoro State University is mandated to perform extension activities for the welfare of the community. After the evaluation of the initial baking interventions in the chosen community, it was determined that there is a need for more comprehensive skill development interventions that include entrepreneurial components to guarantee the project's sustainability (Lubos et.al, 2024). With these, the BS Hospitality Management Program proposes Project B.R.E.A.D to cater the selected community members from Barangay Labasan and Masaguisi.

This community empowerment initiative is dedicated to fostering growth, empowerment, and skills development through the art of baking. Through this Project B.R.E.A.D, the BS Hospitality Management Program aspires to become a beacon of positive change within the community. This project will not only focus on creating delectable treats but will also nurture a sense of unity, skill-sharing and community upliftment, hoping to transform simple ingredients into opportunities for individual growth and community development.

III. OBJECTIVES:

The primary objective of the Project B.R.E.A.D. is to empower individuals from selected communities through a holistic approach of providing baking resources, and assistance for development.

Specifically, the project aims to:

1. Provide comprehensive baking education programs to equip the selected community members with essential baking skills, fostering personal and professional development
2. Facilitate the exploration of entrepreneurial avenues by imparting knowledge on baking as a potential source of income, and encourage the development of small-scale baking businesses within the community.



3. Incorporate food safety and nutrition education to promote awareness of healthier baking practices, contributing to the well-being of community members.

III. PROJECT COMPONENTS

PROJECT COMPONENTS	OBJECTIVES	SPECIFIC ACTIVITIES	TARGET BENEFEICIARIES
Skills Development	✓ To enhance the skills of individuals in baking bread and pastry products.	<ul style="list-style-type: none"> ● Orientation to Baking ● Baking Workshops <ul style="list-style-type: none"> ✓ Training on non-baked products ✓ Costing and pricing ● Skills Assessment Clinics/ Pop-up Bakery Events ● Baking Competitions ● Field visits to bakeries or Culinary Schools 	<ul style="list-style-type: none"> ● Women ● Unemployed individuals ● Out-of-school youth ● LGU <p>(Target beneficiaries- 60</p>
Entrepreneurial Opportunities	✓ Facilitate the exploration of entrepreneurial avenues by imparting knowledge on baking as a potential source of income, and encourage the development of small-scale baking businesses within the community	<ul style="list-style-type: none"> ● Orientation to Basic Entrepreneurship ● Business Planning Workshops ● Financial Literacy Workshops ● Training on Designing Effective Labels and Packaging ● Training Workshop on Marketing ● Collaborative Business Projects 	<ul style="list-style-type: none"> ✓ Women ✓ Unemployed individuals ✓ Out-of-school youth ✓ LGU <p>(Target beneficiaries- 60)</p>
Food Safety and Nutritional Education	Provide food safety and nutrition education to promote awareness of safe and healthier baking practices	<ul style="list-style-type: none"> ● Orientation to Food Safety, Hygiene, and Sanitation ● Food Safety Workshops ● Nutritional Workshops ● Technical Assistance 	<ul style="list-style-type: none"> ● Women ● Unemployed individuals ● Out-of-school youth ● LGU <p>(Target beneficiaries- 60)</p>



IV. ACTIVITIES (Gantt Chart)

ACTIVITIES	YEAR 1												YEAR 2												YEAR 3												
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	
1. Coordination with Extension Partners																																					
2. Social Preparation																																					
3. Implementation																																					
3.1 Skills Development																																					
3.2 Entrepreneurial Opportunities																																					
3.3. Food Safety and Nutrition Education																																					
4. Monitoring and Evaluation																																					
5. Submission of reports																																					
6. Impact Evaluation																																					

V. EXPECTED OUTPUT/ OUTCOMES

1. Empowered community members with essential baking skills for personal and professional and community development.
2. Entrepreneurial avenues for the community include baking as a potential source of income and the development of small-scale baking businesses within the community.
3. Healthier baking practices through awareness of food safety and nutrition education promote awareness, thus contributing further to the well-being of community members.



VI. BUDGETARY REQUIREMENTS

ACTIVITIES	EXPECTED EXPENSES	ESTIMATED COST			TOTAL
		YEAR 1	YEAR 2	YEAR 3	
Extension Program Implementation					
A. Skills Development	Baking Ingredients	11,484.00	8,572.00	20,787.00	40,843.00
	Baking Supplies	3,202.00	3,922.00	7,410.00	14,534.00
	Meals and Snacks	43,200.00	30,000.00	43,200.00	116,400
B. Business Opportunities	Meals and Snacks	15,600.00	38,400.00	48,000.00	102,000.00
C. Food Safety and Nutritional Education	Meals and Snacks	7,800.00	19,200.00	24,000.00	51,000.00
Other Expenses	Training Materials	3,060.00	3,060.00	-	6,120.00
	Tarpaulin Printing	1,400.00	-	-	1,400.00
	Transportation Expenses	5,000.00	10,000.00	15,000.00	30,000.00
TOTAL ESTIMATED COST PER YEAR		90,746.00	113,154.00	158,397.00	362,297.00

Note: Detailed Budgetary Requirement Attached

STF - 1071
164 - 200
05-483

Prepared by:

Mary Jeane S. Lubos
MARY JEANE S. LUBOS, PhD.
Associate Professor II/ Project Leader

Noted:

Mary Jeane S. Lubos
MARY JEANE S. LUBOS, PhD.
Coordinator for Extension

Frankie M. Afable
FRANIE M. AFABLE, DBM
Dean, College of Business and Management

Ciedelle P. Salazar
CIEDELLE P. SALAZAR, PhD
Campus Executive Director

Lourdes V. Icalla
LOURDES V. ICALLA, DVM
Director for Extension and KTT

Recommending Approval:

Christian Anthony C. Agutaya
CHRISTIAN ANTHONY C. AGUTAYA, PhD.
VP for Research, Development, and Extension

Approved:

Christian Anthony C. Agutaya
CHRISTIAN ANTHONY C. AGUTAYA, PhD.
OIC, University President



Attachment No.1: DETAILED BUDGETARY REQUIREMENT

EXTENSION PROJECT B.R.E.A.D

Project Component	Proposed Expenses	YEAR 1		YEAR 2		YEAR 3		Total
	Baking Ingredients	Particulars	Estimated Cost	Particulars	Estimated Cost	Particulars	Estimated Cost	
	Bread Flour	15 kg	825.00		-	15kg	825.00	1,650.00
	All-purpose flour	10kg	600.00	5kg	300.00	10 kg	600.00	1,500.00
	Cake Flour	10kg	600.00	5 kg	300.00	5 kg	300.00	1,200.00
	White Sugar	15 kg	1,410.00	10 kg	940.00	15kg	1,410.00	3,760.00
	Brown Sugar	2 kg	200.00	1 kg	100.00	2kg	200.00	500.00
	Confectioner Sugar	2kg	255.00	1kg	130.00	1kg	255.00	640.00
	Yeast	1 box	150.00	-	-	1 box	150.00	300.00
	Eggs	10 trays	2,500.00	7 kg	1,750.00	10 trays	7,500.00	11,750.00
	Butter	30 pcs	1,950.00	30 pcs	1,950.00	70 pcs	4,550.00	8,450.00
	Margarine	1 tub	200.00	-	200.00	1 tub	200.00	600.00
	Alkalized Cocoa	1 kg	324.00	1 kg	330.00	1kg	330.00	984.00
	Desiccated Coconut	1 kg	150.00	1 kg	152.00	1 kg	155.00	457.00
	Milk powder	1 kg	225.00	1 kg	225.00	1 kg	227.00	677.00
	Evaporated Milk	360 ml(15 cans)	900.00	15 cans	900.00	40 cans	2,400.00	4,200.00
	Corn oil	1 L	220.00	2 L	440.00	3 L	660.00	1,320.00
	Vegetable Oil	2 L	240.00	1 L	120.00	3 L	240.00	600.00
	Lard	500 g	50.00	500 g	50.00	1 Kg	100.00	200.00
	Sprinkles	250g	80.00	250g	80.00	250 g	80.00	240.00
	Gel Food Color	12 pcs	266.00	12 pcs	266.00	12 pcs	266.00	798.00
	Flavoring	3 bottles	219.00	3 bottles	219.00	3 bottles	219.00	657.00
	Bread Crumbs	1 kg	120.00	1 kg	120.00	1 kg	120.00	360.00
	Sub-Total		11,484.00		8,572.00		20,787.00	40,843.00
	Baking Supplies							
	Cake Box with cake board		0	30 sets	2,100	60 sets	4,200.00	6,300
	Jute string abacca	48 m	44	48 m	44	48m	44.00	132
	Ribbon							
	Bread Packaging	10 packs	420	-	0	10 packs	420.00	840
	Pizza Box	1 bundle	470	-	0	1 bundle	475.00	945
	Cupcake Liner	5 packs	490	-	0	5 packs	493.00	983
	Parchment Paper	100 pcs	78	100 pcs	78	100 pcs	78.00	234
	Box Packaging	10 packs	1700	10 packs	1700	10 packs	1,700.00	5,100
	Sub-Total		3,202.00		3,922.00		7,410.00	14,534.00
	Meals and Snacks							
	Lunch	30 pax X 9 sessions X 2 sites @ 80.00	43,200.00	30 pax X 5 sessions X 2 sites @ 100.00	30,000.00	30 pax X 6 sessions X 2 sites @ 120.00	43,200.00	116,400.00
	Sub-total		43,200.00		30,000.00		43,200.00	116,400.00
	Lunch	(30 pax X 2 sessions X 2 sites @80.00)	9,600.00	30 pax X 4 sessions X 2 sites @ 100.00	24,000.00	(30 pax X 4 sessions X 2 sites @ 120)	28,800.00	62,400.00
	Snacks	(30 pax X 2 sessions X 2 sites @ 50.00)	6,000.00	Snacks (30 pax X 4 sessions X 2 sites @ 60.00)	14,400.00	Snacks (30 pax X 4 sessions X 2 sites @ 80.00)	19,200.00	39,600.00
	Sub-Total		15,600.00		38,400.00		48,000.00	102,000.00
	Lunch	(30 pax X 1 session X 2 sites @80.00)	4,800.00	(30 pax X 2 sessions X 2 sites @100.00)	12,000.00	(30 pax X 2 sessions X 2 sites @120.00)	14,400	31,200.00
	Snacks	(30 pax X 1 session X 2 sites @ 50.00)	3,000.00	(30 pax X 2 sessions X 2 sites @60.00)	7,200.00	(30 pax X 2 sessions X 2 sites @80.00)	9,600.00	19,800.00
	Sub-Total		7,800.00		19,200.00		24,000.00	51,000.00
OTHER EXPENSES	Training Materials Printed Modules and IEC materials							



Coupon bond long subs 20	5 reams @ 319	1,595.00	5 reams @ 319	1,595.00		3,190.00
vellum board (short)	5 packs (10s) @53	265.00	5 packs (10s) @53	265.00		530.00
Printer Ink (Epson)	1 set	1,200.00	1 set	1,200.00		2,400.00
Miscellaneous Tarpaulin	2 tarps (4x6ft)	1,400.00				1,400.00
Transportation Expenses		5,000.00		10,000.00	15,000.00	30,000.00
Sub-Total		9,460.00		13,060.00	15000	37,520.00
TOTAL		90,746.00		113,154.00	158,397.00	362,297.00