



SUPPLY AND DELIVERY OF OFFICE SUPPLIES, SEMI-EXPENDABLE TECHNICAL & SCIENTIFIC EQUIPMENT, SEMI-EXPENDABLE SPORTS EQUIPMENT AND OTHER SUPPLIES FOR THE SPORTS, CULTURE AND ARTS OFFICE OF
MinSU CALAPAN CITY CAMPUS

Name of Project

BAC Resolution Recommending Approval
Resolution No. 180, s. 2024

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised for the second time in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the Lot 3 of the project "Supply and Delivery of Office Supplies, Semi-Expendable Technical & Scientific Equipment, Semi-Expendable Sports Equipment and Other Supplies for the Sports, Culture and Arts Office of MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to **Seventy-Five Thousand Pesos (Php75,000.00)**;

WHEREAS, in response to the said advertisement, five (5) suppliers were found in the document request list however, two (2) suppliers in the name of **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** and **DUPLICAT NON-SPECIALIZED WHOLESALE TRADING** submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php75,000.00	Papercat Office Supplies And Equipment Trading	Php73,611.00
	Duplicat Non-Specialized Wholesale Trading	Php74,931.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and was found to be complying and responsive; thus, the Lot 3 of this project be awarded to the supplier in the name of **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** with the Lowest Calculated Responsive Bid (LCRB);

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the awarding of contract for the "Supply and Delivery of Office Supplies, Semi-Expendable Technical & Scientific Equipment, Semi-Expendable Sports Equipment and Other Supplies for the Sports, Culture and Arts Office of MinSU Calapan City Campus" to **Papercat Office Supplies And Equipment Trading** amounting to **Seventy-Three Thousand Six Hundred Eleven Pesos (Php73,611.00)** for Lot 3 with official address at Sto. Niño, Calapan City, Oriental Mindoro as the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 11th day of September, 2024.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ANSELMO R. ULEP, JR.
BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D.
BAC Member

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11030720

Procuring Entity MINDORO STATE UNIVERSITY

Title Supply and Delivery of Office Supplies, Semi-Expendable Technical & Scientific Equipment, Semi-Expendable Sports Equipment and Other Supplies for the Sports, Culture and Arts Office of MinSU Calapan C

Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-123A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	5
Category:	Office Supplies and Devices	Date Published	09/07/2024
Approved Budget for the Contract:	PHP 75,000.00	Last Updated / Time	09/07/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	16/07/2024 17:00 PM
Client Agency:			
Contact Person:	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960 macmagpantay@minsu.edu.ph		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 3- Semi-Expendable Sports Equipment

1 pcs Resistance Band 20

Tension: 15-35LBS

Size: 208x1.2cm Thickness: 4.5mm

2 pcs Yoga Foam Roller 21

Length: 33.5 cm, diameter: 14cm

3 pcs Weighted Medicine Ball 5

Wide: 14 inches weight: 25 pounds

4 set Volleybal Net with Hard Cable 1

Size: 32x3 feet

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 08/07/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



Supply and Delivery of Office Supplies, Semi-Expendable Technical & Scientific Equipment, Semi-Expendable Sports Equipment and Other Supplies for the Sports, Culture and Arts Office of MinSU Calapan City Campus

PR No.: 2024-091
RFQ No. 2024-123A
ABC Amount: Php75,000.00

Company Name : Papercat Office Supplies and Equipment Trading
Address : Guiho St., Sto. Niño, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		Lot 3- Semi-Expendable Sports Equipment			
1	pcs	Resistance Band	20	389.00	7,780.00
		<i>Tension: 15-35LBS</i>			
		<i>Size: 208x1.2cm Thickness: 4.5mm</i>			
2	pcs	Yoga Foam Roller	21	387.00	8,127.00
		<i>Length: 33.5 cm, diameter: 14cm</i>			
3	pcs	Weighted Medicine Ball	5	4,438.00	22,190.00
		<i>Wide: 14 inches weight: 25 pounds</i>			
4	set	Volleybal Net with Hard Cable	1	718.00	718.00
		<i>Size: 32x3 feet</i>			
5	set	Volleyball Antenna Set	1	2,088.00	2,088.00
		<i>LXWXH, 21x21x4 inches</i>			
6	pcs	Batting Helmet	2	2,057.00	4,114.00
		<i>Medium 21 1/2-22" , 6 7/8-7</i>			
7	pcs	Portable Wheeled ball cart	3	3,870.00	11,610.00
		<i>LXWXH, 40x6.4x6.1 inches</i>			
8	sets	Plyometric Box	2	6,436.00	12,872.00
		<i>Weight: 21.4kg; Length 51 cm</i>			
		<i>Height: 61cm: Width: 76 cm</i>			
9	pcs	Baseball Home Plate Rubber	4	1,028.00	4,112.00
		<i>Overall width and length of 17" (43.18cm)</i>			
XX					
			TOTAL		73,611.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Mary Frances Dominique DG. Castro
Supplier's Signature over Printed Name
497-143-353-000
TIN No. of Establishment
0908 874 3789
Contact Number
16-July-2024
Date

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos. b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation. Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award. Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment with in the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.





General Conditions

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 - g. TAX Clearance
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 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

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Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

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Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR
BUSINESS PERMIT

TAUMBAYAN AND
MA SUSUNOD
TO FIRST BY SUPPLEMENTARY POLYMER

2024

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P= 10,370.00

TAXPAYER'S NAME CASTRO, MARY FRANCES DOMINIQUE	BUSINESS I.D. 01900000465	MODE OF PAYMENT Annually	DATE BILLED 1/8/2024	KIND OF BUSINESS Suppliers and Equipment Trading/ Wholesaling	STATUS R
NAME OF BUSINESS Papercat Office Supplies And Equipment Trading		LOCATION OF BUSINESS STO. NINO		BUSINESS PERMIT NUMBER	
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		6,450.00	0.00	6,450.00	
MAYOR'S PERMIT		2,650.00		2,650.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		1,000.00			
SANITARY FEE		200.00			
FIRE AND SAFETY INSP		250.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
				10,370.00	
ENCODER		TOTALS			
ASSESSMENT REVIEWED BY: EDUARD L. REYES Licensing Officer IV Officer In-charge of the Permits and License Section Office of the City Mayor		RECOMMENDING APPROVAL:		APPROVED BY: MARILLOU F. MORILLO City Mayor	
Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the Immediate cancellation/revocation of this PERMIT.					

BIR FORM
2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CAVAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003962
Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
VALUE ADDED TAX	2550Q	August 30, 2019	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX-EXPANDED/OTHERS	1604E	August 30, 2019	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX-EXPANDED/OTHERS	1601EQ	August 30, 2019	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX-EXPANDED/OTHERS	0619E	August 30, 2019	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
INDIVIDUAL INCOME TAX	1701	October 23, 2018	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	October 23, 2018	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
REGISTRATION FEE	0605	October 23, 2018	ANNUALLY	On or before the last day of January
TAXPAYER TYPE/S: SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)				
BUSINESS INFORMATION DETAILS				
TRADE NAME 1	DIGICAT PRINTING SERVICES		CATEGORY	REGISTRATION DATE
TRADE NAME 1 (PSIC)	18110-PRINTING		Primary	September 27, 2023
Line of Business	PRINTING			
TRADE NAME 2	PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING			
TRADE NAME 2 (PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN		Primary	August 30, 2019

BIR FORM:

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
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KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2023000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 27

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN		TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office	Branch	
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES			
Line of Business (PSIC)	SPECIALIZED STORES RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES 47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT Secondary		
Line of Business (PSIC)	RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES 46699-WHOLESALE OF OTHER WASTE AND SCRAP AND PRODUCTS, N.E.C. Secondary		
Line of Business (PSIC)	OTHER SPECIALIZED WHOLESALE 47191-RETAIL SELLING IN DEPARTMENT STORES Secondary		
Line of Business (PSIC)	RETAIL SALE IN NON-SPECIALIZED STORES 46592-WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT Secondary		
Line of Business (PSIC)	46592 - WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT Secondary		
Line of Business (PSIC)	46594-WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT Secondary		
Line of Business (PSIC)	46594 - WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT Secondary		
Line of Business (PSIC)	46639-WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C. Secondary		
Line of Business (PSIC)	46639 - WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C. Secondary		
Line of Business (PSIC)	46429-WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C. Secondary		
Line of Business (PSIC)	46429 - WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C. Secondary		
Line of Business (PSIC)	46492-WHOLESALE OF HOUSEHOLD Secondary		

BIR FORM

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REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
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REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000		NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN		TIN ISSUANCE DATE February 21, 2017	
REGISTERING OFFICE		<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch		
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES					
Line of Business	FURNITURE; FURNISHING AND FIXTURES 46492 - WHOLESALE OF HOUSEHOLD FURNITURE; FURNISHING AND FIXTURES (PSIC) 46493 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS 46493 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS (PSIC) 46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE 46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE (PSIC) 46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES AND DISKETTES, MAGNETIC AND OPTICAL DISKS (CDS, DVDS) 46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES AND DISKETTES, MAGNETIC AND OPTICAL DISKS (CDS, DVDS) (PSIC) 46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C. 46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C. (PSIC) 46900 - NON-SPECIALIZED WHOLESALE TRADE 46900 - NON-SPECIALIZED WHOLESALE TRADE (PSIC) 46691 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS 46691 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS				
	Secondary				

REMINDERS:

- An annual registration fee shall be paid upon registration and every year thereafter, on or before the last day of January, using BIR Form No. 0605.
- Filing of required tax returns to conform with the above tax types whether with or without business operation, to avoid penalties.

BIR FORM
2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
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REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)

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OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023
UPDATED: SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT" unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA

OIC-Ass't. Revenue District Officer

EMELITA R. ABO

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



Limuel Lopez <axle.gg94@gmail.com>

Fw: Tax Return Receipt Confirmation

Jayeal Lopez <jayeal17@yahoo.com>
To: "axle.gg94@gmail.com" <axle.gg94@gmail.com>

Mon, Jun 10, 2024 at 11:43 AM

— Forwarded Message —

From: "ebirforms-noreply@bir.gov.ph" <ebirforms-noreply@bir.gov.ph>
To: "jayeal17@yahoo.com" <jayeal17@yahoo.com>
Sent: Friday, April 12, 2024 at 05:13:07 PM GMT+8
Subject: Tax Return Receipt Confirmation

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 497143353000-1701v2018-122023.xml

Date received by BIR: 12 April 2024

Time received by BIR: 04:54 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

For BIR BCS/
Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No.

1701

January 2018 (ENCS)
Page 1

Annual Income Tax Return

Individuals (Including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK Ink. Mark all applicable boxes
with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18/ENCS P1

1 Month 12 For the Year (YYYY) 2023 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN)	<u>497</u> - <u>443</u> - <u>533</u> - <u>500</u>	5 RDO Code	<u>003</u>
6 Taxpayer Type	<input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner		
7 Alphabetic Tax Code (ATC)	<input checked="" type="radio"/> R012 Business Income-Graduated IT Rates <input type="radio"/> R014 Income from Profession-Graduated IT Rates <input type="radio"/> R013 Mixed Income-Graduated IT Rates <input type="radio"/> R011 Compensation Income <input type="radio"/> R018 Business Income-8% IT Rate <input type="radio"/> R017 Income from Profession-8% IT Rate <input type="radio"/> R016 Mixed Income-8% IT Rate		
8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FBO: (First Name, Middle Name, Last Name)	<u>CASTROMARYFRANCES DOMINIQUE DO</u>		
9 Registered Address (Indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905)	<u>SALAPAN CITY ORIENTAL MINDORO</u>		
	9A ZIP Code	<u>5205</u>	
10 Date of Birth (MM/DD/YYYY)	11 Email Address <u>joycel17@yahoo.com</u>		
<u>08/23/1984</u>			
12 Citizenship	13 Claiming Foreign Tax Credits?	14 Foreign Tax Number, if applicable	
<u>FILIPINO</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No		
15 Contact Number (Landline/Cellphone No.)	16 Civil Status (if applicable)		
<u>00</u>	<input checked="" type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower		
17 If married, spouse has income?	<input type="radio"/> Yes <input checked="" type="radio"/> No		
18 Filing Status	<input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing		
19 Income EXEMPT from Income Tax?	<input type="radio"/> Yes <input checked="" type="radio"/> No		
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]			
20 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input checked="" type="radio"/> No			
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]			
21A Method of Deduction (choose one)			
<input checked="" type="radio"/> Graduated Rates <input type="radio"/> Itemized Deduction <input type="radio"/> Optional Standard Deduction (OSD)			
[Sec. 34(A-J), NIRC] [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]			
21 Tax Rate* (Choose Method of Deduction in Item 21A)			
<input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC			
[available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]			

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	<u>123,666.00</u>	<u>0.00</u>
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	<u>165,762.00</u>	<u>0.00</u>
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	<u>-42,076.00</u>	<u>0.00</u>
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	<u>0.00</u>	<u>0.00</u>
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	<u>-42,076.00</u>	<u>0.00</u>
Add: Penalties		
27 Interest	<u>0.00</u>	<u>0.00</u>
28 Surcharge	<u>0.00</u>	<u>0.00</u>
29 Compromise	<u>0.00</u>	<u>0.00</u>
30 Total Penalties (Sum of Items 27 to 29)	<u>0.00</u>	<u>0.00</u>
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	<u>-42,076.00</u>	<u>0.00</u>
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)	<u>-42,076.00</u>	<u>0.00</u>

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)

☐ To be refunded ☒ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Printed Name and Signature of Taxpayer/Authorized Representative

33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (specify below)				

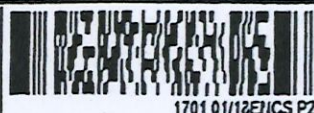
Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/AAB and Date of Receipt
(RO's Signature/Bank Teller's Initial)

NOTE: "The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)"

Annual Income Tax Return

Individuals (Including MIXED Income Earner), Estates and Trusts



TIN 497 143 553 000 Taxpayer/ Filer's Last Name CASTRO MARY FRANCES DOMINIQUE DO

PART IV - Background Information of Spouse

1 Spouse's Taxpayer Identification Number (TIN) _____ 2 RDO Code _____

3 Filer's Spouse Type ☐ Single Proprietor ☐ Professional ☐ Compensation Earner

4 Alphabetic Tax Code (ATC) ☐ R012 Business Income-Graduated IT Rates ☐ R014 Income from Profession-Graduated IT Rates ☐ R015 Mixed Income-Graduated IT Rates
☐ R011 Compensation Income ☐ R016 Business Income-8% IT Rate ☐ R017 Income from Profession-8% IT Rate ☐ R018 Mixed Income-8% IT Rate

5 Spouse's Name (Last Name, First Name, Middle Name) _____

6 Contact Number _____ 7 Citizenship _____

8 Claiming Foreign Tax Credits? ☐ Yes ☐ No 9 Foreign tax number (if applicable) _____

10 Income EXEMPT from Income Tax? ☐ Yes ☐ No 11 Income subject to SPECIAL/PREFERENTIAL RATE? ☐ Yes ☐ No
 [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)] [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]

12 Tax Rate* (choose one) ☐ Graduated Rates (Choose Method of Deduction in Item 12A) ☐ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]
☐ 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

PART V - Computation of Tax

Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheet/s, if necessary)

On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

a. Name of Employer

1 ☐ Taxpayer ☐ Spouse b. Employer's TIN _____

2 ☐ Taxpayer ☐ Spouse b. Employer's TIN _____

(Continuation of Table Above)

	c. Compensation Income	d. Tax Withheld
1	0.00	0.00
2	0.00	0.00
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0.00	0.00
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00	0.00

Schedule 2 - Taxable Compensation Income


(DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)


Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	0.00	0.00

Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; If 8% flat income tax rate, fill in items 25 to 30)

3A - For Graduated Income Tax Rates

8 Sales/revenues/receipts/Fees	2,028,311.50	0.00
9 Less: Sales Returns, Allowances and Discounts	2,043,508.39	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	884,743.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	0.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	884,743.00	0.00
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	0.00	0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)	0.00	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	0.00	0.00
OR		
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18 Net Income/(Loss) (If Itemized, Item 12 Less Item 16; If OSD, Item 10 Less Item 17)	884,743.00	0.00
Add: Other Non-Operating Income (specify below)		
19	0.00	0.00
20	0.00	0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	884,743.00	0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	884,743.00	0.00
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	123,866.00	0.00

BIR Form No. 1701 January 2018 (ENCS) Page 3	Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusts	 1701 01/18/ENCS P3			
TIN <u>497 143 663 000</u>		Taxpayer/Filer's Last Name <u>CASTRO MARY FRANCES DOMINIQUE DO</u>			
3.B - For 8% Flat Income Tax Rate (DO NOT enter Centimes; 49 Centimes or less drop down; 00 or more round up)					
Particulars	A. Taxpayer/Filer	B. Spouse			
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00			
Add: Other Non-Operating Income (specify below)					
27	0.00	0.00			
28 Total Income (Sum of Items 26 and 27)	0.00	0.00			
Less: Allowable reduction from gross sales/receipts and other non operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00			
30 Taxable Income/(Loss) (Item 28 Less Item 29)	0.00	0.00			
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00			
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part V Item 1)	0.00	0.00			
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
1 Amortizations	0.00	0.00			
2 Bad Debts	0.00	0.00			
3 Charitable and Other Contributions	0.00	0.00			
4 Depletion	0.00	0.00			
5 Depreciation	0.00	0.00			
6 Entertainment, Amusement and Recreation	0.00	0.00			
7 Fringe Benefits	0.00	0.00			
8 Interest	0.00	0.00			
9 Losses	0.00	0.00			
10 Pension Trusts	0.00	0.00			
11 Rental	0.00	0.00			
12 Research and Development	0.00	0.00			
13 Salaries, Wages and Allowances	0.00	0.00			
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0.00	0.00			
15 Taxes and Licenses	0.00	0.00			
16 Transportation and Travel	0.00	0.00			
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet(s), if necessary)					
a Janitorial and Messengerial Services	0.00	0.00			
b Professional Fees	0.00	0.00			
c Security Services	0.00	0.00			
d	0.00	0.00			
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3 A Item 13)	0.00	0.00			
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
5.A - Taxpayer/Filer	Description	Legal Basis	Amount		
1			0.00		
2			0.00		
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3 A Item 14A)			0.00		
5.B - Spouse					
4			0.00		
5			0.00		
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3 A Item 14B)			0.00		
Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)					
6.A - Computation of NOLCO					
Description	A. Taxpayer/Filer	B. Spouse			
1 Gross Income	0.00	0.00			
2 Less: Ordinary Allowable Itemized Deductions	0.00	0.00			
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6 A 1 Item 7A and/or Schedule 6 A 2 Item 12A)	0.00	0.00			
6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss Year Incurred	A. Amount	B. NOLCO Applied Previous Years	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
4	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00
6	0.00	0.00	0.00	0.00	0.00
7	0.00	0.00	0.00	0.00	0.00
8 Total NOLCO - taxpayer/filer (Sum of Items 4D to 7D) (To Part V Schedule 3 A Item 15A)				0.00	

BIR Form No. 1701 January 2018 (ENCS) Page 4		Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusts		 1701 01/18ENCS P4	
TIN 497 143 553 000		Taxpayer/ Filer's Last Name CASTRO MARY FRANCES DOMINIQUE DO			
(Continuation of Schedule 6)					
6.A.2 - Spouse's Detailed Computation of Available NOLCO					
Year Incurred	A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
09	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00
11	0.00	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00	0.00
13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 15B)				0.00	
PART VI - Summary of Income Tax Due					
1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)			123,688.00	0.00	
2 Special Rate-Income Tax Due (From Part X Item 17B/17F)			0.00	0.00	
3 Less: Share of Other Government Agency, if remitted directly to the Agency			0.00	0.00	
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)			0.00	0.00	
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)			123,688.00	0.00	
PART VII - Tax Credits/Payments (attach proof)					
1 Prior Year's Excess Credits			0.00	0.00	
2 Tax Payments for the First Three (3) Quarters			0.00	0.00	
3 Creditable Tax Withheld for the First Three (3) Quarters			165,761.77	0.00	
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter			0.00	0.00	
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 1Ad/3Rd)			0.00	0.00	
6 Tax Paid in Return Previously Filed, if this is an Amended Return			0.00	0.00	
7 Foreign Tax Credits, if applicable			0.00	0.00	
8 Special Tax Credits, if applicable (To Part VIII Item 6)			0.00	0.00	
9 Other Tax Credits/Payments (specify)			0.00	0.00	
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)			165,762.00	0.00	
PART VIII - Tax Relief Availment					
VIIIA - Special Rate					
1 Regular Income Tax Otherwise Due (Part X Item 16B and/or Item 16F X applicable regular income tax rate)			0.00	0.00	
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)			0.00	0.00	
3 Sub-Total - Tax Relief (Sum of Items 1 and 2)			0.00	0.00	
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)			0.00	0.00	
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)			0.00	0.00	
6 Add: Special Tax Credit, if any (From Part VII Item 8)			0.00	0.00	
7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)			0.00	0.00	
VIIIB - Exempt					
8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16E X applicable regular income tax rate)			0.00	0.00	
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)			0.00	0.00	
10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)			0.00	0.00	
PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheets, if necessary)					
Particulars	A. Taxpayer/Filer	B. Spouse			
1 Net Income(Loss) per Books	884,743.00	0.00			
Add: Non-Deductible Expenses/Taxable Other Income					
2	0.00	0.00			
3	0.00	0.00			
4	0.00	0.00			
5 Total (Sum of Items 1 to 4)	884,743.00	0.00			
Less: A) Non-Taxable Income and Income Subjected to Final Tax					
6	0.00	0.00			
7	0.00	0.00			
B) Special/Other Allowable Deductions					
8	0.00	0.00			
9	0.00	0.00			
10 Total (Sum of Items 6 to 9)	0.00	0.00			
11 Net Taxable Income(Loss) (Item 5 Less Item 10)	884,743.00	0.00			



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-05-14-R0868-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

CASTRO, MARY FRANCES
DOMINIQUE DE GUZMAN
(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

497-143-353-00000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. Z020240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/18/2024
PAYMENT CONFIRMATION:
7020240416154215741363
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

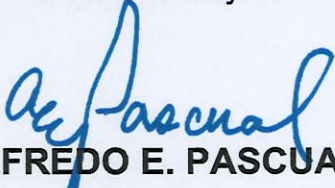
MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 28 February 2024 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No. 1035025

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



TWCO145715983637

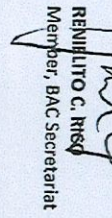
APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Office Supplies, Semi-Expendable Technical & Scientific Equipment, Semi-Expendable Sports Equipment and Other Supplies for the Sports,
Culture and Arts Office of MisSU Calapan City Campus
Masabik, Calapan City, Oriental Mindoro
Project Name and Location

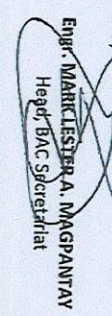
Stations: Mindoro State University
Length:

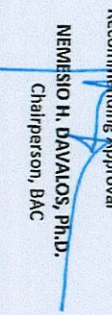
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS		TOTAL COST	UNIT COST
									% INFLATION	VALUE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Lot 1 - Office Supplies												
1	Ballpen Blue	12	boxes	240.00	2,880.00							
2	Double Sided Tape 1/2	7	rolls	45.00	315.00							
3	Paper fastener 50's	3	boxes	35.00	105.00							
4	Masking Tape	3	pcs	50.00	150.00							
5	Packaging Tape	3	pcs	50.00	150.00							
6	Permanent Marker Black (broad)	5	pcs	50.00	250.00							
7	Sticky tab - Note Arrowhead	5	pcs	45.00	225.00							
8	Record Book 500 lvs	1	pcs	370.00	370.00							
9	Record Book 200 lvs	5	pcs	75.00	375.00							
10	Cutter (small)	5	pcs	120.00	600.00							
11	Plastic ruler	5	pcs	20.00	100.00							
12	Pencil Sharpener, rotary with clamp	2	pcs	350.00	700.00							
13	Magazine box- single	5	pcs	150.00	750.00							
14	File folder 4ft x 5ft	1	sqft	2,500.00	2,500.00							
15	expanding envelop with garter long	40	pcs	35.00	1,400.00							
16	Binder clips 1"	1	boxes	65.00	65.00							
17	Velum Board - short	1	reams	600.00	600.00							
18	Velum Board - long	1	reams	500.00	500.00							
19	White folder long	19	pcs	10.00	190.00							
20	Pencil #2	1	boxes	75.00	75.00							
Lot 2 - Semi-Expendable Technical & Scientific Equipment												
1	Bandula	1	pcs	16,000.00	16,000.00							
	Top: Solid Philippine Gmelina											
	back and sides: Solid Philippine Acacia											
	Brace Material: Philippine Cedar											
	Neck: Philippine Cedar											
	Headstock inlay											

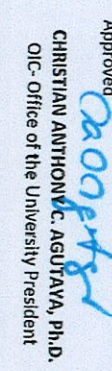
Contract Duration:

7	Portable Wheeled ball cart LXWXX, 40x6 4x6.1 inches	3	pcs	5,133.33	15,400.00						
8	Plyometric Box Weight: 21.4kg; Length 51 cm Height: 61cm; Width: 76 cm	2	sets	8,000.00	16,000.00						
9	Baseball Home Plate Rubber Overall width and length of 17" (43.18cm)	4	pcs	1,500.00	6,000.00						
1	Lot 4- Other Supplies Folding Bed Heavy Duty Materials: Nylon	28	pcs	2,500.00	70,000.00						
	Size: 190cm (L) x 71 cm(W) 41cm(H) Volume: 105*16*18cm Gross Weight: 8.4kg										
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX										
	GRAND TOTAL				207,000.00						

Prepared by

RENUILTO C. RIEGO
 Member, BAC Secretariat

Submitted by

ENGR. MARK LESTER A. MAGPANTAY
 Head, BAC Secretariat

Recommending Approval

NEMESIO H. DAVALOS, Ph.D.
 Chairperson, BAC

Approved

CHRISTIAN ANTHONY C. AGUTAVA, Ph.D.
 OIC- Office of the University President



PURCHASE REQUEST

Fund Cluster:

1071

Office/Section :		PR No.: 2024 - 091		Date:	
Sports, Culture and Arts		Responsibility Center Code :		April 29, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
LOT 1 - OFFICE SUPPLIES					
1	Boxes	Ballpen Blue	12	240.00	2,880.00
2	Rolls	Double Sided Tape 1/2	7	45.00	315.00
3	Boxes	Paper Fastener 50's	3	35.00	105.00
4	Pcs	Masking tape	3	50.00	150.00
5	Pcs	Packaging tape	3	50.00	150.00
6	Pcs	Permanent Marker black (broad)	5	50.00	250.00
7	Pcs	Sticky tab -Note Arrowhead	5	45.00	225.00
8	Pcs	Record book 500 lvs	1	370.00	370.00
9	Pcs	Record book 200 lvs	1	75.00	75.00
10	Pcs	Cutter (small)	5	120.00	600.00
11	Pcs	Plastic ruler	5	20.00	100.00
12	Pcs	Pencil Sharpener, rotary with clamp	2	350.00	700.00
13	Pcs	Magazine Box- Single	5	150.00	750.00
14	Sq ft	Tarpaulin 4ft x 5 ft	1	2,500.00	2,500.00
15	Pcs	Expanding Envelop with garter long	40	35.00	1,400.00
16	Box	Binder Clips 1"	1	65.00	65.00
17	Reams	Vellum Board - Short	1	600.00	600.00
18	Reams	Vellum Board - Long	1	500.00	500.00
19	Pcs	White Folder Long	19	10.00	190.00
20	Box	Pencil #2	1	75.00	75.00
LOT 2 - SEMI EXPENDABLE TECHNICAL & SCIENTIFIC					
1	Pc	Banduria	1	16,000.00	16,000.00
Top: Solid Philippine Gmelina					
Back and Sides: Solid Philippine Acacia					
Brace Material: Philippine Cedar					
Neck: Philippine Cedar					
Headstock Inlay: Ferangeli Logo					
SUB TOTAL 01					
					28,000.00

Purpose:

Supplies, Materials and Equipment for trainings and instructional use, MCC- Sports, Culture & The Arts

Requested by:		Recommending Approval:		Certified:		Approved by:	
Signature :				Allotment Available			
Printed Name : ROSELIE T. GONZALES		ELVI C. ESCAREZ, Ph.D.		ROVELYN P. ROXAS		CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.	
Designation CHARGEABAGAS		Campus Executive Director		Budget Officer III		OIC - Office of the University President	

Page 1 of 3

MACHERMIE R. LANDICHO
Acting Budget Officer
MinSCAT - Calapan

STF - 1071
164 - 200
05-670
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PURCHASE REQUEST

Fund Cluster: 4A

Office/Section : Sports, Culture and Arts		PR No.: 2024 - 091		Date: April 29, 2024	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		CONT. LOT 2 - SEMI EXPENDABLE TECHNICAL & SCIENTIFIC			
		Headstock Configuration			-
		Fingerboard: Philippine Ebony			-
		Body Binding: Philippine Ebony			-
		Body Purfling: Tan and White			-
		Rosette: Abalone Shell Inlay			-
		with tan and white rings, Mahogany Core			-
		Finish: Hand-buffed Nitrocellulose Lacquer, Matte Finish			-
		Nut: Cow bone			-
		Saddle: Cow Bone			-
		Bridge: Philippine Ebony			-
		Case: Soft Case			-
2	Pc	Violin	1	16,000.00	16,000.00
		Size: 4/4			-
		Color: Natural			-
		Item Dimensions: 23.5x8.25x3.75 inches			-
		Top Material Type: Spruce			-
		Back Material Type: Maple			-
		String Material Type: Perlon cores			-
		with aluminum wrap			-
3	Pc	Classical Guitar	1	18,000.00	18,000.00
		Top: Spruce			-
		Bottom and sides: Nato			-
		Neck: Nato			-
		Fretboard: Rosewood (Dalbergia latifolia)			-
		Scale: 650 mm (25.59")			-
		Cutaway: No			-
		Pickups: No			-
		SUB TOTAL 02			34,000.00

Purpose:

Supplies, Materials and Equipment for trainings and instructional use, MCC- Sports, Culture & The Arts

Requested by:	Recommending Approval:	Certified:	Approved by:
Signature :		Allotment Available	
Printed Name : ROSELIE T. GONZALES	ELVI C. ESCAREZ, Ph.D.	ROVELYN P. ROXAS	CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Designation : Sports Director	Campus Executive Director	Budget Officer III	OIC - Office of the University President

Page 2 of 3

MACHERMIE R. LANDICHO
Acting Budget Officer
MinSCAT - Calapan

STF - 1071
164-200
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PURCHASE REQUEST

Fund Cluster:

57

Office/Section :		PR No.: 2024 - 091		Date:	
Sports, Culture and Arts		Responsibility Center Code :		April 29, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		CONT. LOT 2 - SEMI EXPENDABLE TECHNICAL & SCIENTIFIC			
		Nut width in mm: 52,00 mm			-
		Scale: 650 mm			-
		Colour: Natural			-
		LOT 3 - SEMI EXPENDABLE SPORTS EQUIPMENT			-
1	Pcs	Resistance Band	20	200.00	4,000.00
		Tension: 15-35LBS.			-
		Size: 208x1.2cm thickness: 4.5mm			-
2	Pcs	Yoga Foam Roller	21	600.00	12,600.00
		Length: 33.5 cm Diameter: 14 cm			-
3	Pcs	Weighted medicine ball	5	2,000.00	10,000.00
		Wide: 14 inches Weight : 25 pounds			-
4	Set	Volleyball Net with Hard Cable	1	5,000.00	5,000.00
		Size: 32 x 3 Feet			-
5	Set	Volleyball Antenna set	1	2,000.00	2,000.00
		L x W x H, 21 x 21 x 4 inches			-
6	Pcs	Batting Helmet	2	2,000.00	4,000.00
		Medium 21 1/2 - 22", 6 7/8 - 7			-
7	Pcs	Portable Wheeled ball cart	3	5,133.33	15,399.99
		LxWxH, 40 x 6.4 x 6.1 inches			-
8	Sets	Plyometric Box	2	8,000.00	16,000.00
		Weight: 21.4 kg ; Length 51 cm			-
		Height: 61 cm ; Width: 76 cm.			-
9	Pcs	Baseball Home Plate Rubber	4	1,500.00	6,000.00
		Overall width and length of 17" (43.18 cm)			-
		** ALL ITEMS SHOULD BE BRANDED			-
		HIGH QUALITY AND ORIGINAL**			-
		LOT 4 - OTHER SUPPLIES AND			-
10	Pcs	Folding Bed Heavy Duty	28	2,500.00	70,000.00
		Materials: Nylon			-
		Sizes: 190 cm (L) x 71 cm (W) 41cm (H)			-
		Volume: 105*16*18cm			-
		Gross Weight: 8.4 kg			-
		SUB TOTAL 03			144,999.99
		SUB TOTAL 01			28,000.00
		SUB TOTAL 02			34,000.00
		SUB TOTAL 03			144,999.99
		GRAND TOTAL			207,000.00

Purpose:

Supplies, Materials and Equipment for trainings and instructional use, MCC- Sports, Culture & The Arts

Requested by:	Recommending Approval:	Certified:	Approved by:
Signature :		Allotment Available	
Printed Name : ROSELIE T. GONZALES	ELVI C. ESCAREZ, Ph.D.	ROVELYN P. ROXAS	CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Designation: Sports Director	Campus Executive Director	Budget Officer III	OIC - Office of the University President

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MACHERMIE R. LANDICHO
Acting Budget Officer
MinSCAT - Calapan

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Projects, Programs and Activities (PAPs)-PROPOSED INCOME (CULTURAL)

NOTE: Technical Specifications for each Item/Protest below prepared shall be submitted as part of the CBMP.

ROSALIE Y. DONDALES
Director for Sports Development, Culture & Arts

Amey
ELVIO C. ESCOBAR, Ph. D.
Campus Executive Director

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS
 Charged to STF -

Projects, Programs and Activities (PAPs)- PROPOSED INCOME (ATHLETICS)

Page 1 of 2

CODE	GENERAL DESCRIPTION	QTY.	Unit	Unit Cost	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020301000	MAINTENANCE AND OTHER OPERATING EXPENSES																	
	OFFICE SUPPLIES																	
	Ballpoint (1 Qt Cl, 100)- Blue	10	box	P 240.00	P 2,400.00	Public Bidding												
	Double Sided Tape 1/2	6	rolls	P 45.00	P 270.00	Public Bidding												
	Paper Fastener 50's	3	box	P 38.00	P 114.00	Public Bidding												
	Masking tape	3	pcs	P 50.00	P 150.00	Public Bidding												
	Masking tape	3	rolls	P 50.00	P 150.00	Public Bidding												
	perforated pen black (broad)	0	pcs	P 30.00	P 0.00	Public Bidding												
	sticker tab	6	pcs	P 45.00	P 270.00	Public Bidding												
	Sub-Total 1				P 3,606.00													

NOTE: Technical Specifications for each item/Project before proposed shall be submitted as part of the PPMP

Prepared by:

ROSELIE M. NOZALES
 Director for Sports Development, Culture & Arts

Submitted by:

ELVIA C. ESCOBAR
 Campus Executive Director

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END- USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS
 Charged to STF -
 Projects, Programs and Activities (PAPs)- PROPOSED INCOME (ATHLETICS)

Page 2 of 2

CODE	GENERAL DESCRIPTION	QTY.	Unit	Unit Cost	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
3020301000	MAINTENANCE AND OTHER OPERATING EXPENSES																	
	OFFICE SUPPLIES																	
	record book 600 lbs	1	box	352.00	P	10,000.00												
	record book 200 lbs	2	box	85.00	P	352.00												
	cutler (enamel)	5	box	120.00	P	600.00												
	plate ruler	5	pcs	20.00	P	100.00												
	Pencil Sharpener, rotary with clamp	2	pcs	350.00	P	700.00												
	Magazine Box- Single	5	pcs	150.00	P	750.00												
	Tenpaulin		sq ft	30.00	P	2,422.00												
	Expanding Envelop with paper long	40	pcs	35.00	P	1,400.00												
	Sub- Total 2				P	6,498.00												
	Total				P	10,000.00												

NOTE: Technical Specifications for each item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

Rosele N. Gonzales
ROSELE N. GONZALES
 Director for Sports Development, Culture & Arts

Submitted by:

Elvic Esquivel
ELVIC. ESQUIVEL, Ph. D.
 Campus Executive Director

END-USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS
Charged to SYF.

Page 1 of 1

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NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the RFP.

Prepared by:

ROSELIE A. GONZALES
Director for Sports Development, Culture & Arts

Submitted by:

ELY C. ESCAREZ, Ph. D.
Campus Executive Director

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END- USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS
 Charged to STP -

Projects, Programs and Activities (PAPs)- PROPOSED INCOME (ATHLETICS)

Page 1 of 1

CODE	GENERAL DESCRIPTION	QTY.	Unit	Unit Cost	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5021305013	MAINTENANCE AND OTHER OPERATING EXPENSES																	
	SEMI EXPANDABLE SPORTS EQUIPMENT																	
	Resistance Band	20	pcs	P 200.00	P 78,000.00	Public Bidding												
	Yoga Foam Roller	21	pcs	P 800.00	P 4,000.00	Public Bidding												
	Weighted Medicine Ball	6	pcs	P 2,000.00	P 12,000.00	Public Bidding												
	Volleyball Net with Hard Cable	1	set	P 6,000.00	P 6,000.00	Public Bidding												
	Volleyball Antenna Set	1	set	P 2,000.00	P 2,000.00	Public Bidding												
	Batting Helmet	2	pcs	P 2,000.00	P 4,000.00	Public Bidding												
	Portable Wheeled Ball Cart	3	pcs	P 5,133.33	P 15,400.00	Public Bidding												
	Plyometric Box	2	sets	P 8,000.00	P 16,000.00	Public Bidding												
	Baseball Home Field Rubber	4	pcs	P 1,500.00	P 6,000.00	Public Bidding												
	Total				P 78,000.00													

NOTE: Technical Specifications for each item/Project below proposed shall be submitted as part of the PPMP.

Prepared by:

Submitted by:

ROSELIE P. MONALES
 Director for Sports Development, Culture & Arts

ELVI O. ESCOBAR
 ELVI O. ESCOBAR, Ph. D.
 Cayjua Executive Director

END-USER UNIT: OFFICE OF THE SPORTS, CULTURE AND ARTS
Charged to STF.

Projects, Programs and Activities (PAPs) - PROPOSED INCOME (ATHLETICS)

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NOTE: Technical Specifications for each item/project below proposed shall be submitted as part of the PPIP

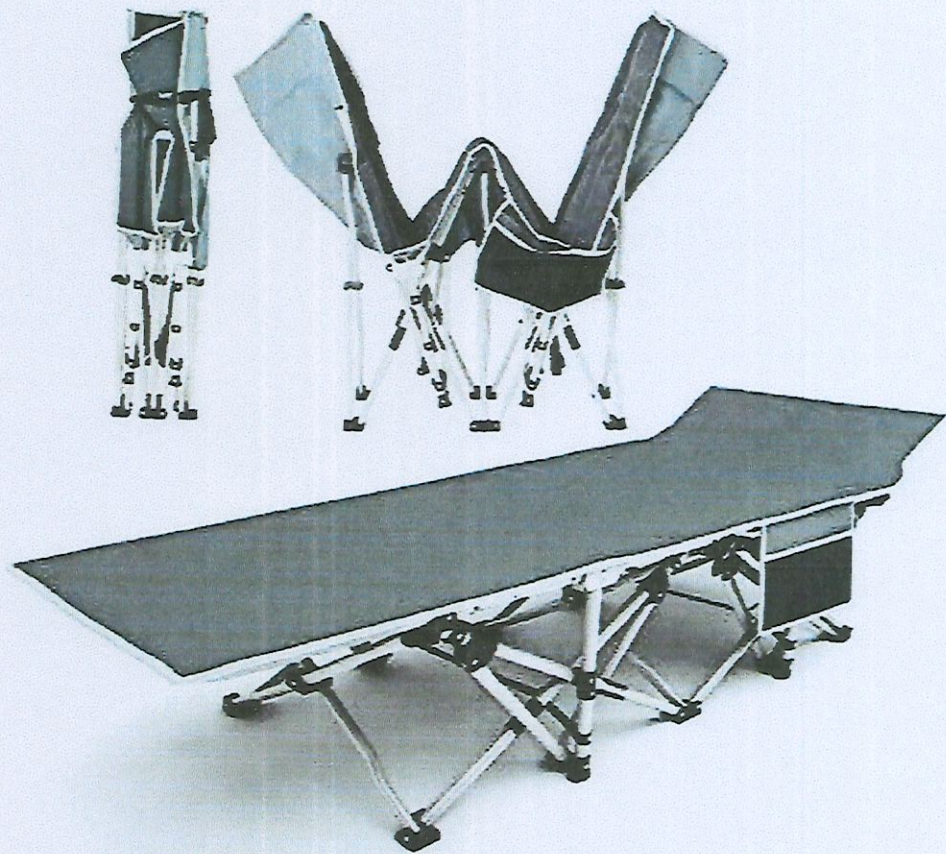
Prepared by:

Submitted by:

ROSELIN GONZALES
Director for Sports Development, Culture & Arts

Werner
ELVY C. HERRERA, Ph. D.
Campus Executive Director

FOLDING BED HEAVY DUTY



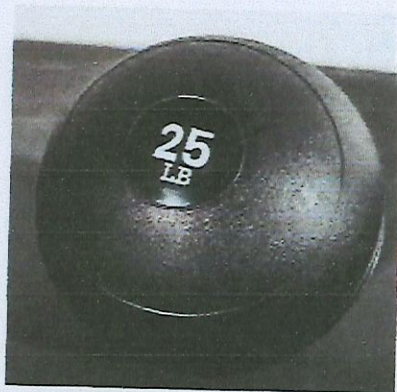
RESISTANCE BAND



YOGA FOAM ROLLER



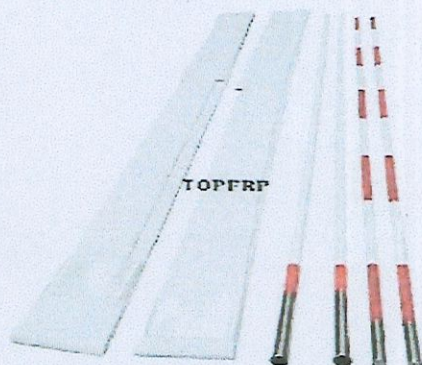
WEIGHTED MEDICINE BALL



VOLLEYBALL NET W/ HARD CABLE



VOLLEYBALL ANTENNA SET



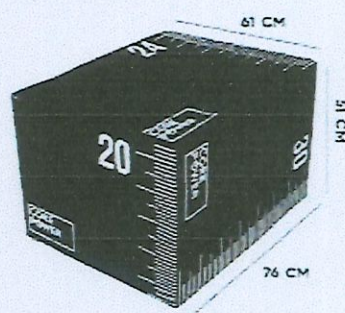
BATTING HELMET



PORTABLE WHEELED BALL CART



PLYOMERIC BOX



BASEBALL HOME PLATE RUBBER

BASEBALL PLATE



HOME PLATE



PITCHER
PLATE